NOTICE INVITING TENDER No. TN-04-2020-21
(Tender notification to be exhibited on website http://energy.rajasthan.gov.in/rvunl
sppp.rajasthan.gov.in, eproc.rajasthan.gov.in)

Online tenders are invited by the The Addl. Chief Engineer (TD) Room No. 502, Dreamax Plaza, Sahkar Marg , Jaipur-302005 for providing Services for photocopying, Dak distribution, Pantry Services along with hiring of manpower for the officers posted at the different offices of RVUNL at Jaipur.

1. Tender document consists of the complete specifications, various schedules to be filled by the bidder, price schedule and the set of general conditions of contract including section C (Scope of Work)

2. The tenders shall be submitted in three covers.

Covers-1 : Scanned copy of DD/BC/Detail of NEFT/RTGS of the Tender Cost, Earnest Money and e-procurement fee.

Cover-2 : Digitally signed Complete Tender Document along-with all addendum/amendments issued and uploaded by the RVUNL on the above website. Tender forms and schedules for Techno-commercial bid, scanned copies of supporting Documents of pre qualification requirement & other documents as per tender documents.

Cover-3 : Price Bid.
1. The bids must be accompanied by Earnest Money Deposits (EMD) amounting to Rs 310000/- (Rs. Three Lacs ten thousand only) in the form of bankers cheque/DD/RTGS/NEFT/UPI I.D (i.e caotd@sbi) in favour of Sr. Accounts Officer (TD), RVUN, Jaipur.

The detail of Account of Chief Accounts Officer (TD), RVUN, Jaipur is as under:-
- Current Account No. 51093320057
- IFSC CODE -SBIN0031026

Note:- The bank detail i.e. UTR No./Cheque No. etc of online transfer should be enclosed with tender

2. The tender document cost amounting to Rs. 5,000/- plus GST @ 18% i.e total Rs 5900/- to be paid in the form of bankers cheque/DD of Nationalized/Scheduled Bank or through NEFT/RTGS in favour of Sr. Accounts Officer (TD), RVUN, Jaipur.

3. The processing fee of Rs. 1000/- plus GST @ 18% i.e. total Rs. 1180/- per bidder shall be paid in the form of DD/ Banker’s cheque in the name of Managing Director, RISL payable at Jaipur.
The Bidder should upload scanned copy of DD/BC/Detail of NEFT/ RTGS (earnest money, tender fee & processing fee) on e-procurement website. The original DD/BC/Detail of DD/BC/Detail of NEFT/RTGS shall be deposited in the office of The Addl. Chief Engineer (TD) Room No. 502, Dreamax Plaza, Sahkar Marg,, Jaipur-302005 up to prescribed time & date.

2. **IMPORTANT DATES:**

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Events</th>
<th>Date &amp; Time</th>
<th>Website</th>
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<tbody>
<tr>
<td>a)</td>
<td>Date &amp; Time for downloading of tender document</td>
<td>From 06-8-2020 to 26-8-2020 upto 17:00 Hrs</td>
<td><a href="http://www.eproc.rajasthan.gov.in">http://www.eproc.rajasthan.gov.in</a></td>
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<td>b)</td>
<td>Clarification start date</td>
<td>6-8-2020 from 17:00 Hrs.</td>
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<td>c)</td>
<td>Clarification End date</td>
<td>18-8-2020 up to 17:00 Hrs</td>
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<td>d)</td>
<td>Bid submission start</td>
<td>06-8-2020 from 17:00 Hrs.</td>
<td><a href="http://www.eproc.rajasthan.gov.in">http://www.eproc.rajasthan.gov.in</a></td>
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<td>e)</td>
<td>Date &amp; Time of Submission of online Tender Documents.</td>
<td>Up to 26-8-2020 Up to 17:00 Hrs.</td>
<td><a href="http://www.eproc.rajasthan.gov.in">http://www.eproc.rajasthan.gov.in</a></td>
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<td>f)</td>
<td>Deposition of earnest money, tender fee and processing fee (in original)</td>
<td>Upto 25-8-2020 during working hours up to 16:00 Hrs</td>
<td>O/o The Addl. Chief Engineer (TD) Room No. 502, Dreamax Plaza, Sahkar Marg, Jaipur-302005</td>
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<td>g)</td>
<td>Date &amp; time for opening of technical bid</td>
<td>At 11:00 Hrs on Dt. 27-8-2020</td>
<td>O/o The Addl. Chief Engineer (TD) Room No. 502, Dreamax Plaza, Sahkar Marg, Jaipur-302005</td>
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<td>h)</td>
<td>Opening of price bid</td>
<td>To be intimated later</td>
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<tr>
<td>i)</td>
<td>Contacting Person</td>
<td>09:30 AM to 06:00 PM</td>
<td>Sh. Saleem Mohammad (9413385836)</td>
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**NOTE:** If date mentioned against the S.No. f,g,h in the above declared public holiday the deadline will be the next working day.

3.0. **PRE-QUALIFICATION REQUIREMENTS (PQR):**

1. The participating bidder should have executed single order for minimum 30 persons, for the work providing manpower on contract basis in any organization in the preceding 7 years from the date of bid submission.”

2. The Bidder should have Average Annual Financial Turnover not less than Rs. 23,00,000/- during preceding three financial year, prior to the date of bid submission.

3. The bidder should have valid PF registration, Labour license, ESIC registration, GST Registration & PAN card.”

Bidder should submit all documents related to eligibility criteria otherwise they may be declared technically disqualified and their price bid shall not be opened.

In support of fulfillment of PQR following documents needs to be enclosed:-

- Experience: - Copy of work orders along with satisfactory completion certificate from the end-user.

- Turnover: -Audited Trading, P&L and Balance Sheet or turnover certificate by Practicing Chartered Accountant having UDIN No.

- Registration status: -Certificate of Incorporation/ registration/ Partnership deed/ Proprietor ownership Certificate etc.
4.0 **Evaluation Criteria:**

The L-1 bidder shall be evaluated on the bases of total lowest quoted prices including all
taxes and duties except GST.

5.0 Notwithstanding anything stated above, the RVUNL reserves the right to assess the capabilities
and capacity of the bidder to perform the contract, should the circumstances warrant such
assessment in the overall interest of the RRVUNL.

6.0 Bidders not fulfilling qualifying requirements are advised not to submit their offer against this
bid specification. The offer of the bidder not fulfilling the qualifying requirements shall not be
considered for further evaluation and will be rejected.

7.0 The bids must be accompanied by Earnest Money Deposits (EMD) & Tender Fees for a total
amount as mentioned in NIT in the form of demand draft/ bankers cheque/Detail of NEFT/RTGS
payable to the Sr. Accounts Officer (TD), RVUN, Jaipur & Processing Fees in the form of DD/
Banker’s cheque in the name of Managing Director, RISL payable at Jaipur within the schedule
time as mentioned as per NIT.

8.0 The bidder shall be required to keep his offer valid for acceptance for at least 120 days from the
date of technical bid opening.

9.0 The bidder who will deposit the EMD, tender document fees and processing fees in schedule
date and time shall only be eligible for opening of technical bid. Please note it is mancatory for
the bidder to submit the tender cost, EMD, e-tender processing fees in physical form in the O/o
Addl. Chief Engineer (TD), RVUN, Jaipur within schedule date & time mentioned in the NIT
otherwise technical bid will not be opened even though they uploaded the copies of same on e-
procurement portal.

10.0 RRVUNL does not bind itself to accept the lowest or any of the bids and reserves the right to
accept any bid or reject any or all bids without assigning any reasons thereof.

11.0 Tender fee, processing fee shall not be refundable in any case.

12.0 Physical submission of bids is not allowed.

13.0 The bidder shall ensure that scanned copy of all the schedules/ annexure/ supportings as asked
in tender documents have been filled up and attached with the bid submitted in electronc
format to avoid rejection.

14.0 The acceptance of the tender will rest with the competent authority who does not bind itself to
accept the lowest tender, and reserves the authority to reject any or all the tenders received
without assigning any reason.

15.0 No refund of tender fee, processing fee is claimable for tenders not accepted. or for cancelled
bid.

16.0 All other conditions shall be prevailing as detailed out in the tender document (in the respective
sections/volumes).


\[Signature\]

Addl. Chief Engineer (TD)
RVUN, Jaipur