

**List of Authorities Competent To Exercise Powers Of Competent Authorities Under
The RVUN Employees Service Regulations, 1964
(Reference : Regulation 3(v))**

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Sl. No.	Service Regulation No.	Nature of Power	Competent Authority	Extent
1	2	3	4	5
1.	12(b)	Power to suspend lien	Managing Director	Subject to the provision of Regulation 12.
2.	14	Power to transfer the lien	Managing Director	Subject to the provision of Regulation 14.
3.	15	Power to transfer Officers of Class I and II	(i) Managing Director	Full powers
			(ii) Director (Technical/Projects)	Full powers in the case of all officers of Technical Wing.
			(iii) Director (Finance)	Full powers in the case of all officers of Accounts Wing.
4.	15	Power to transfer class III staff technical	(i) Chief Engineer	Full powers when transfer is within his jurisdiction.

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[137] Substituted vide order No. RVUN/P&A/F./D.125 dated 31.07.2012 [P&A-160]

			(ii) S.E. of a Circle.	Full powers when transfer is within his jurisdiction.
5.	15	Power to transfer :- 1. Sr. Administrative Officer 2. Personal Asstt. 3. A.A.O. Gr. II 4. Statistician 5. Administrative Officer 6. Steno Gr.-I	(i) Managing Director	Full powers.
			(ii) Jt. Director (P&A)	Full powers in respect of posts under his respective administrative control or for which he is cadre controlling authority and for other posts in consultation with the Head of Department when transfer is from the jurisdiction of one HOD to another HOD.
			(iii) Director (Finance) /Chief Engineer.	In case of transfer from and to posts under their respective administrative control.
6.	15	Power to transfer following staff class III Non-technical other than A.A.O. Gr. II and Internal Auditors:- 1. Jr. Admn. Officer 2. Steno Gr.-II 3. Stock Verifier	(1) Jt. Director (P&A)	Full powers in respect of posts under his respective administrative control or for which he is cadre controlling authority and for other posts in consultation with concerned Head of Department when transfer is from the jurisdiction of one HOD to another HOD.

		4. Clerk Gr.I(including Store Keepers and Cashiers) 5. Junior Accountant 6. Statistical Assistant 7. Computer 8. Assistant Personal Officer 9. Clerk Gr.II (including Assistant Store Keepers, Cashiers, Telephone Operator and Tele-printer Operators).	(2) Chief Engineer (3) Director (Finance) (4) Superintening Engineer	Full powers when transfer is within his jurisdiction. In the case of staff in his respective offices Full powers when transfer is within his jurisdiction.
7.	16	To waive the period of notice for quitting service/for terminating service	Managing Director	Full powers
8.	30	To sanction annual grade increments	(i) Managing Director	Full powers in case of Jt. Director (Personnel), Dy. Director (Personnel), Personnel Officer, Dy. Secretary (GAB), Assistant Secretary (GAB), PS to MD.

			(ii) Director (Tech.)	Full powers in case of Chief Engineers
			(iii) Chief Engineer	Full powers in case of SE's, Statistical Officer, Chemist, Estate Officer, Personnel Officer/Labour Welfare Officer and other officers of class I and II in CE's Office.
			(iv) Director (Finance)	Full powers in the case of Chief Accounts Officer, Director (IA), Deputy Chief Accounts Officer, AO, AAO.
			(v) Superintending Engineers	Executive Engineers under them.
			(vi) Executive Engineers	Asstt. Engineers under them.
			(vii) Chief Accounts Officer	A.A.O. Gr-II working under his control.
			(viii) Head of Office	In case of class III and IV employees.
9.	30(b)	Power to allow an employee to count extraordinary leave for increments	Managing Director	(i) Full powers in respect of class III and IV staff

				(ii) Full powers when extraordinary leave is availed of on grounds beyond the control of the Nigam's employee	
10.	33	To permit an employee to undertake work other than that of the Nigam and to accept fees for that work.	Managing Director	Full powers	
11.	35	Power to sanction specifically the undertaking of work of occasional character or of special merit, where extraordinary long working hours have to be observed by particular class III and IV employees and to grant of honorarium.	(i) Managing Director	Full powers	
			(ii) Chief Engineer/Jt. Director (P&A)/ CAO	Full powers in respect of class III and IV staff	
			The amount of honorarium granted under (i) and (ii) above shall not exceed the following limits in each case :-		
			1. For extra work of less than 24 hours	Nil	

			2. For extra work of 24 hours and above but less than 60 hours provided that extra hours on a particular date is above one hour.	1% of basic pay i.e. sum of pay in Running Pay Band and Grade Pay
			3. For extra work of 60 hours and above but less than 120 hours	2% of basic pay i.e. sum of pay in Running Pay Band and Grade Pay.
			4. For extra work of 120 hours and above but less than 180 hours	4% of basic pay i.e. sum of pay in Running Pay Band and Grade Pay.
			5. For extra work of 180 hours and above but less than 240 hours	5% of basic pay i.e. sum of pay in Running Pay Band and Grade Pay.
			6. For extra work of 240 hours and above	7% of basic pay i.e. sum of pay in Running Pay Band and Grade Pay.
Subject to the overall condition that a Nigam's employee shall not be granted honorarium exceeding 12% of basic pay i.e. sum of pay in the Running Pay Band and Grade Pay under Revised Pay Scale, 2008 in all during a financial year.				

12.	36	Power to appoint employees and to permit them to hold one or more independent posts in addition to their own duties.	Managing Director	Full powers for a period not exceeding 8 months
			HODs	For a period not exceeding 4 months provided that the posts have a clear and well defined charge or sphere of responsibility.

Note: 1. Pay and allowances for Dual charges or the charge allowance for performing duties of additional post shall be regulated in accordance with Government clarification No. F 18(28)/F.11/55 dated 9.8.62 appearing below Rule 35 and 50 of Rajasthan Service Rules as amended from time to time.

Note: 2. Ordinarily, a Nigam's employee posted at a particular station shall not be permitted to take over charge of another post at a station or place different from his own headquarters and to discharge the functions and responsibilities of the additional post at that station in addition to duties of his own post. However, in case of employees equivalent to Asst. Engineers and above, if in exceptional circumstances it is considered necessary to make such arrangements in the interest of the Nigam's work, such arrangements shall be permitted by the authority competent to make arrangements at same station. Notwithstanding anything contained in the relevant regulations, the charge allowance and travelling allowance for the journeys performed by the employee shall be regulated as below:-

(a) Charge allowance for performing duties of additional posts shall be allowed in accordance with the provisions of Govt. clarification dated 9.8.62 appearing below Rule 35 and 50 of Rajasthan Service Rules as amended by Govt. from time to time.

(b) For the journeys undertaken from the headquarters of his regular post to the other station for performing duties of additional post, only mileage allowance (including incidental charges) shall be admissible. No halting allowance for the days of his stay/halt at another station shall be admissible.

12. (A)	43(d)	Power to grant permission to take up employment during leave preparatory to retirement.	Managing Director	Full powers
13.	45 to 51	Powers to sanction all kinds of leave admissible under these regulations, except Study Leave and Special Disability Leave	1. Managing Director	Full powers
			2. Director (Finance)	Full powers in respect of officers and staff of Accounts Wing.
			3. Jt. Director (P&A)	Full powers in respect of DDP/Deputy Secretary/ Asst. Secretary / OSD/ Personnel Officer /Law Officer/Statistical Officer / Class III employees of GAB.
			4. Chief Engineer/ Addl. Chief Engineer/ Dy. Chief Engineer	1. Full powers in respect of officers up to the rank of Executive Engineers. 2. Full powers in respect of class III employees under their respective jurisdiction and up to 30 days in respect of A.A.O. Gr. II/ Jr. Accountant.

			5. CAO	Full powers in respect of class III employees of the Accounts Wing under their respective jurisdiction.
			6. Superintending Engineer.	1. Full powers in respect of officers upto and equivalent to the rank of Assistant Engineers. 2. Full powers in respect of Class III employees under their respective jurisdiction and upto 30 days in respect of A.A.O. Gr.II/ IA under their control.
			7. Executive Engineers & other Heads of office	Upto two months in respect of class III & IV employees and upto 30 days in respect of A.A.O. Gr. II/IA under their jurisdiction.
			8. Appointing Authorities.	Full powers in respect of class IV employees.
14.	44(i)	To sanction leave to an employee during pendency of disciplinary proceedings.	Managing Director	To the extent of leave admissible under the regulation.

15.	52 and 53	To Sanction Study Leave and Special Disability Leave.	(i) Managing Director	Full powers.
			(ii) Jt. Director (P&A)/ Head of Departments.	Full powers in respect of class III employees under their control.
16.		Powers to prescribe Headquarters of employees and their sphere of duty.	Managing Director	Full powers.
17.	57	Power to transfer an employee to foreign Service (including Govt.) and to fix his pay and allowance.	Managing Director	In case of class III employees, provided the pay in foreign service does not exceed the pay other than special pay, personal pay which the employee would draw from time to time in the Nigam's service by 20% of that pay or the pay of the post to which he is transferred according to the Rules of the Govt. or the Nigam to which he is transferred.