Expression of Interest for Arranging 106 Nos. of Ex Service Men Security Personnel for KaTPP, RVUNL, Jhalawar as per GoR Circular Dated 06.08.2013 and 16.03.2017.

Rajasthan Vidyut Utpadan Nigam Limited, one of the premier public sector enterprises of the Government of Rajasthan, primarily engaged in generation of electricity in the state, requires 106 No. security service personnel on contract basis for keeping watch and ward at various locations of KaTPP, RVUNL, Jhalawar plant site and colony site through Ex-servicemen welfare cooperative society.

Last date of submission of offers is 02.04.18. General terms & conditions and remunerations of security personnel's are applicable as per the guidelines issued by Govt. of Rajasthan vide letter no. F.10 (9)/S./K./2012 dated 06.08.2013, 16.03.2017 and amendments thereafter. For details please visit our website www.energy.rajasthan.gov.in/rvunl or contact SE (SECURITY), KaTPP, RVUNL, Jhalawar Estimated cost shall be Rs. 145 Crore.

Requirement for deployment of security personnel are as under:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Categories</th>
<th>No. of Persons</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Security Officer</td>
<td>1</td>
</tr>
<tr>
<td>2.</td>
<td>Assistant Security Officer</td>
<td>7</td>
</tr>
<tr>
<td>3.</td>
<td>Security Supervisor</td>
<td>11</td>
</tr>
<tr>
<td>4.</td>
<td>Security Guard without Arms</td>
<td>85</td>
</tr>
<tr>
<td>5.</td>
<td>Driver</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Total No. of persons</td>
<td>106</td>
</tr>
</tbody>
</table>

Addl. Chief Engineer
KaTPP, RRVUNL, Jhalawar
Terms and conditions:

1. The participating co-operative society should be registered by concern Deptt. Of GoR to provide service of Ex-servicemen.

2. The participating society should have GST registration, PAN, PF registration, ESI registration and other applicable statutory (if any) registration, however in case if not registered under ESI then an undertaking on Rs. 100 NJS duly attested by notary that same shall be submitted within 1 month time from the date of LOI.

3. The participating society should have experience of deploying at least 55 Ex-servicemen under single contract in Govt. /Semi Govt. organization / PSU during last Five years with satisfactory work performance certificate.

4. At the time of bidding & during entire contract, the successful bidder should have valid license for providing private security from Deptt. of Home, GoR under Rajasthan Private Security Agency Regulation.

5. Remuneration of security personnel’s will be admissible and payable as per the guidelines issued by Govt. of Rajasthan vide letter no. F.10 (9)/S./K./2012 Dt.06.08.2013 and F.10 (9)/S./K./2012 Dt. 16.03.2017 in this reference and amendment to be made from time to time by GoR and subsequently by RVUNL. No additional amount/variation shall be admissible in base rates unless GoR revise/amends above referred circulars and consequent upon confirmation by RVUNL Head quarter for remuneration of ex-service man.

6. No financial offers shall be entertained. Any kind of financial offers containing any variation whatsoever either in terms of variation from the remuneration or relaxation in conditions is liable to be rejected. However, basis of selection of agency to be deployed shall be purely on merit, decided by a panel of persons appointed by CE, KaTPP.

7. The period of the contract shall be one (01) year, which may be extended for further three months on mutual consent after ensuring validity of license.

8. The maximum age of security guard and gunman provided shall be 60 years. However, management may allow officer/supervisor up to 65 years of age (maximum).

9. Every security personnel so engaged shall have to be compulsorily rotated as per the instruction of the RVUNL security in charge.

10. If any security person is not found physically and mentally fit, then the society shall replace him within three days.

11. In case of constant negligence or unsatisfactory service, the RVUNL reserves the right to terminate the service of society without giving any prior notice.

12. The safety of articles / properties, specifically entrusted to the personnel will be on the part of the society.

13. Other terms and conditions will be same as may be prescribed by Home Deptt. GoR from time to time after confirmation from RVUNL HQ.

14. In case Govt. of Rajasthan establishes other mechanism of deployment of Ex-service man then KaTPP, RVUNL, Jhalawar shall be free to terminate the contract without any liability and notice.
15. RVUNL reserves right to engage more than one society for which society shall not raise any dispute.

16. RVUNL decision regarding deployment services of any security person shall be final and binding upon the society.

17. Society shall make payment to its security personnel through bank account only.

18. Successful society will have to enter into an agreement with RVUNL. The cost of stamp paper@25% of contract value of maximum up to 15000/- shall be borne by society.

19. Consolidated payment after statutory deduction shall be made to society through account payee Cheque/NEFT/RTGS.

20. Prior to submission of bill, society have to provide ESI Registration & PF No., of each deployed security person.

21. In case of any dispute, the decision of CE (KaTTP) will be final. It shall be the endeavor to resolve it through mutual discussions. No courts other than the courts located at Jhalawar shall have jurisdiction over any matter concerning any aspect of the work under this contract.

22. Interested Ex-serviceman Welfare Co-operative Societies duly recognized by Department of Home, Govt. of Rajasthan can submit their complete details as mentioned above in a sealed cover to the office of the Chief Engineer KaTTP, Jhalawar latest by 5.00 PM on 02.04.2018. The RVUNL will select the offer, based on their credentials and find(s) administratively and financially best suited for the subject work.

23. In case of absent of any security personnel a recovery of equal to the daily wages absent category shall be made from the monthly bills of the society.

24. If any security personnel found involved in any theft, the recovery of the cost of material shall be made from the bills of the society.

25. RVUNL reserves the right to reject any offer without assigning any reason.

Apart from above conditions, following terms and condition may also be read carefully :-

1. The society shall not deploy any person other than Ex-Serviceman for rendering the contract services or as per directions issued by GOR from time to time and society will provide a proof of documents.

2. The Security personnel shall be required to give duty 8 hours as may be fixed by the concerned Executive officer from time to time.

3. The security personnel shall be deployed in three shifts. The duty chart and rotation of duties would be finalized by the officer In-charge Authorized by Chief Engineer Kalisindh Thermal Power Project, Jhalawar. No security staff shall be put on shift duty again without a break of 8 hours.

4. 5% monthly amount calculated at the above rates shall be paid to the society as service charges.
5. The society will have to provide security arrangement round the clock in three shifts. The deployment shall be made by the Executing Engineer (Security) KaTPP, RVUNL, Jhalawar. The officers nominated by the Chief Engineer, KaTPP, Jhalawar also inspect and monitor the performance of the security personnel deployed and communicate his observation to the Chief Engineer, KaTPP, RVUNL, Jhalawar.

6. The concerned executing officer shall have the administrative control over the all security personnel. The chairman of the society or his representative can carry out periodical inspection of security personnel on duty to ensure discipline and efficiency.

7. The RVUNL shall be free to make selection of the security personnel from amongst the security personnel provided by the firm to suit its requirement and if any stage, it comes to the notice of RVUNL that the security personnel provided by the firm is not physically fit as per requirement of RVUNL, he will not be allowed for duty at KaTPP site.

8. The security personnel provided by the firm shall at no time will be treated as employee to RVUNL for any purpose. Their service charges will be borne and determinate by society.

9. The security personnel provided by the firm shall be of sound health and good character. The age of security personnel in the light of the guide line laid by security Act 2005, where the age limit has been laid down not to exceed 60 years. As such if the officer / supervisor is found mentally and physically fit, he should serve up to the age of 65 years.

10. The society shall ensure those only physically fit people are employed for the security duties. The standard of physical fitness of personal employed shall be fit for civil employment as recorded in the discharge certificate. If however it is subsequently found that the person employed was not physically fit according to the prescribed standard and was suffering from any diseases or physical disability due to which he cannot efficiently perform security duties, he shall be removed forth with by the RVUNL for which society shall have no objection.

11. The contract can be terminated by giving one-month advance intimation by RVUNL if work was not found satisfactory at KaTPP plant area & Township.

12. The orders and instructions relating to security as given by the executing officer shall be followed by the security personnel provided by the firm.

13. All types of T&P like uniform i.e. shirt, Trouser, sweater, safety shoes, Badges, Torches, Cells, Stick, Whistle, Helmets, Raincoats, umbrella will be arranged by the firm at his own cost.

14. If security personnel is found slack in duties irregular found misbehaving indiscipline manner shall be removed immediately by RVUNL and immediate suitable replacement will be provided by the society.

15. The safe custody of the articles which are physically and specifically entrusted to the security personnel employed will be the responsible of the society. In case of theft / pilferage the payment of the society may be kept under misc. deposit of the particular month till outcome of the FIR or an undertaking on Rs.100/- non judicial stamp may be taken from society that outcome of the FIR, in respect of stolen / theft material shall be matured by them to RVUNL, if the same is found negligence on their part.

16. In the event, security guard is found negligent on duty, salary bill in respect of the security guard shall be stopped.
17. The payment of the contractual amount to the society would be made by the RVUN after the close of every month at KatTPP subject to production of “Rendering satisfactory service certificate” at all specified duty point by the officers authorized by the RVUNL.

18. The security personnel shall be rendered all possible assistance in fire fighting.

19. The society will not be entitled to any other (Monitor / fiscal) claim on any account except the contract amount as agreed to mutually provided that if extra duty is performed on account of any emergency affecting security of RVUNL plant premises under the order of RVUNL, the society shall be entitled to review payment for the extra men hours as per the normal rates mentioned in work order.

20. As and when residential accommodation will be available and spare with RVUNL, the free accommodation will be provided to the security staff, in case of no accommodation is provided house rent shall be paid to the security staff as per norms.

21. The pay and allowance of the security staff is fixed by the Government of Rajasthan. As such whenever the rate of pay and allowances are revised the same will be implemented after due approval of the competent authority of RVUNL.

22. 26 January Republic Day and 15 August Independence Day will be paid additional pay being a national holiday shall be paid equivalent to one day wages as per rule applicability.

23. To ensure that there is no exploitation of Ex-servicemen, the monthly payment will be made by account payee cheque and all employees will have to open their bank A/C preferably in the same station. Their account number to be intimated to the concerning department. The payment of next month will be made after submission of proof of deposition of salary of Ex-servicemen by the society.


25. The G.S.T. @ 18% on the total amount paid by KatTPP, RVUNL to the society and society shall deposit to concerned department.

26. In case of any discrepancy or any dispute regarding interpretation relating to any point it will be resolved by mutual discussions. However, the discrepancy is noticed Hon’ble CMD of his nominee shall be sole arbitrator and any his decision will be final and binding on both parties.

27. The income tax and all other statutory deduction will be made as per Govt. order issued time to time and it shall be deducted from society running bills by the Account Officer, KatTPP, RVUNL, Jhalawar at source for its deposition with concerning authority.

28. The ESI Act. 1948 shall be applicable at KatTPP site.

29. In terms of Government of Rajasthan order No. 4/12/SW/2004 dated 10.03.2005 RVUNL shall pay to the society in addition to the remuneration / charges payable under clause agreement additional amount to the extent of 50% of the total CPF contribution required to be deposited by the society under the EPF Act. The society will turn will deposit the full amount (50% to be provided by RVUN, and 50% to be deducted from the salary paid to the society to the Ex-servicemen Engaged in terms of the agreement) to the regional provident fund Commissioner (RPFC). The society will obtain separate PF registration no.
from RPFC and deposit the contribution with them regularly in compliance of the EPF Act.
and related regulations.

30. In case of GST, the copy of challan for previous deposition of GST as a proof shall be
submitted by the society along with the monthly bill if required otherwise the same will not
be allowed i.e. GST will be reimbursed.

31. It will be responsibility of the security personnel to ensure that all the locks of the stores,
building / office under his custody are intact / sealed, in case any door / lock is found
open the matter may be reported to concerned authority.

32. FIRMS OBLIGATIONS :-
(a) Supervision & control of the work/job will be the firm’s responsibility.
(b) Supervision, Control & regulation of conditions of the security persons engaged by the
firm shall be his responsibility and RVUNL will have no connection with the security
personnel of the Cooperative society.
(c) The work/job shall be executed exclusively, in accordance with the detailed instruction
as specified by the Chief Engineer, KaTPP, Jhalawar The responsibility of payment of wages,
complying of statutory provisions under various labour laws like contract labour
1923 EPF Acts. If applicable and other statutory requirement shall be entirely the
responsibility of the cooperative society.
(d) The firm shall ensure and will be solely responsible for payment of wages & other dues
latest by 7th of the following month to the security personnel deployed. The RVUNL shall
not be responsible on any manner for act, or omission of the security persons engaged by
the firm. No claim in this regard shall lie against RVUNL.

33. GATE PASS:-
Society will intimated the name(s) and required particular of person to the executing
authority for preparation and issue of gate passes required for entry into the plant
premises. If any gate pass is lost, the cost of renewal will be borne by society. In case of
completion/termination of the contract or any individual security personnel leaving the
job or his services being terminated by society, the gate passes of such security
personnel will immediately be surrendered by society to the executing authority, failing
which it will be considered as a breach of contract and will permit department to take any
course expedient KaTPP has no any kind of obligation about society security personnel
against issue of gate passes which are supportive to yours execution of ordered items.

Superintending Engineer (Security)
KaTPP, RVUNL, Jhalawar

Enclosed:

1. Circular-10(9)/स.क./2012 पार्ट दिनांक 06.08.2013 and 16-03-2017 along with details of Admissible Remuneration.
2. Check list document/information to be provided by society.
3. Draft sample agreement.
UNDERTAKING

(To be executed on a non-judicial stamp paper of value Rs. 100/-)

We hereby undertake that we will be deploying ex-serviceman against the offer submitted for deployment of security personnel in response to the EOI dated 02.04.2018 from the issue of letter of Acceptance as directed by KaTTP, RVUN and abide by all the prevailing rules, regulations and amendments therein for deployment of Ex-Serviceman.


Date: Signature and seal of the bidder
**DOCUMENTS TO BE SUBMITTED ALONG WITH OFFER**

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description/Information</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>The participating society should submit following documents along with their offer:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Valid registration certificate of concern Deptt. of GoR.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• GST, PF registration, ESI registration and other applicable statutory registration.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Copy of work order for deploying in last five years.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Copy of work performance certificate.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NB.1.** Attach extra sheets, whenever required. Copies of recognition certificate, work orders, agreements, experience and financial statements (for the FY 2014-15, 2015-16, 2016-17 & 2017-18 (if available)) duly attested by notary public shall be attached.
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Document/information</th>
<th>Date of issue:</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Recognition Certificate issued by Concern Deptt of GoR.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>GST registration, PF registration, ESI registration and other applicable statutory</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>registration (If any)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Details of working/experience institutions where security services has been provided by</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>the deploying agency</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(a) Govt. Department :</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(b) Semi Govt. Department</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>c) Public sector undertakings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Names and complete postal address including telephone nos. of clients to whom security</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>has been rendered by the deploying agency.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Financial statement for the last three years</td>
<td>2014-15</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2015-16</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2016-17</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2017-18 (If available)</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Name of executive members of the society along with their contact numbers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Copy of satisfactory performance certificate</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Undertaking in the annexed format</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>Annexure &quot;A&quot;</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>