



RAJASTHAN URJA VIKAS NIGAM LIMITED

(A Government of Rajasthan Undertaking)

Corporate Identity Number (CIN) - U40104RJ2015SGC048738

Regd. Office - Vidyut Bhawan, Janpath, Jyoti Nagar, Jaipur-302005

(Personnel & Administration Department)

Work Office at: Shed No. 5/6, Vidyut Bhawan, Janpath, Jaipur- 302005

E-mail: ddhrruvnl01@gmail.com; Website: www.energy.rajasthan.gov.in/ruvnl

No. RUVN/P&A/store./F. /D.

Dated

Notice for Inviting Tender for procurement of Office Furnitures

Open tenders are invited in sealed envelope from firm, for procurement of Furnitures for the officers of RUVNL, as per terms & conditions given below.

The tender shall be accepted in sealed envelope upto 10 days from the date of first publication of NIT (5.00 PM) and shall be opened on same date at 5.05 PM in the office of undersigned in the presence of representatives of firm/ agency, who may wish to remain present at that time.

Tender No.

Name of Organization: **Rajasthan Urja Vikas Nigam Ltd.**

Date and Time of release of Tender:

Last Date and Time for Submission of Bids

Date and Time of Opening of Technical Bids

Date and Time of Opening of Financial Bids

S.N.	Item	Specifications	Qty.	Unit price (To be quoted)
1.	Steel Almirah (Big Size)	2 Steel Doors, 20/22 gauge, Size- 78"x36"x19"	16 Nos.	
2.	Wooden Table	Wooden structure, Size 4"x2"	1 No.	
3.	Office Chairs	Chairs with PU arm cantilever stand and PU molded seat & back cushion and fabric tapestry	11 Nos.	
4.	Executive class chairs	Ext. Chair Synchro tilt mechanism with PU arm and PP base having gas lift and net tapestry	2 Nos.	

Terms & Conditions:-

1. Unit Rate should be quoted inclusive of all type of taxes & charges, freight, installation, packing, forwarding, other levies etc.
2. Total estimated value of tender is Rs. 3,32,000/- Approx.
3. Bid security/EMD shall be deposited @ 2% (two percent) of estimated value of tender by the bidder For e.g. EMD shall be Rs.6640/- (.02*332000).
4. Essential Eligibility Criteria is given in the "**Annexure - 3: Essential Eligibility Criteria**" and it must be filled up.
5. Documentary evidence for compliance to each of the essential eligibility criteria must be enclosed along with the bid.
6. If the bid is not accompanied by all the requisite supporting documents, the same would be rejected. The Bidder should have arrangements/facility to service/repair the furniture locally in Jaipur.

7. Details for submitting Financial Bids are given in “**Annexure – 2&3**”.
8. The bids should be submitted in 2 Envelope as follows:-
 - (a) Technical Bid
 - (b) Financial Bid
9. Tender bid must contain the name, office and after office hour addresses including telephone number(s) of the person(s) who are authorized to submit the bid with their signatures. Un-signed & un-stamped bid shall not be accepted.
10. The offers submitted by telegram/ fax/ E-mail etc. shall NOT be considered. No correspondence will be entertained on this matter. Tender process will be over after the issue of Supply Order to the selected Bidder(s). Bids not quoted as per the format given by RUVNL will be rejected straight away.No deviation from the tender specifications & terms and conditions will be accepted.
11. Financial bids of only those Bidders, whose bids found technically qualified, by the Purchase Committee, will be opened in the presence of the vendor’s representatives subsequently for further evaluation. One authorized representative of each of the Bidder would be permitted to be present at the time of aforementioned opening of the bids.
12. A duly constituted Purchase Committee will evaluate and shortlist Technical Bids on the basis of parameters/ specifications provided in the “**Annexure - 1: Essential Eligibility Criteria/Technical Bid**”. During the technical evaluation, if any of the parameters is not met, the bid will be summarily rejected.
13. The Financial Bids of technically short-listed Bidders will be opened in the presence of their available representatives on a specified date and time and the same will be evaluated by a duly constituted Purchase Committee. Lowest Quoting Bidder will be selected as per the “**Annexure -3: Financial Evaluation**”. No advance payment of any kind will be given by RUVNL to the selected Bidder.
14. The Bidder should quote for all items and agree to the terms and conditions of the tender without any addition alterations failing which the quote of the Bidder will be summarily rejected.Each page of the tender document should be signed and stamped by Bidder.
15. Bidder should submit an undertaking on affidavit that the company/firm has not been black listed by any court of law or any Govt./Central Autonomous bodies/PSU and in future if it takes place the Bidder shall be liable to inform RUVNL forthwith. The decision of RUVNL arrived during the various stages of the evaluation of the bids is final and representation of any kind shall not be entertained on the above. In case the selected Bidder is found in-breach of any condition(s) of tender or supply order, at any stage later the legal action as per rules/laws, shall be initiated against the Bidder and EMD/Security Deposits and Performance Bank Guarantee shall be forfeited.
16. RUVNL reserves the right to revoke the Supply Order if the Office Furniture supplied by the selected Bidder is of sub-standard quality and also NIC has the right to place the Supply Order with any other agency at the costs, risks and responsibilities of the selected Bidder and excess expenditure incurred on account of this could be recovered from the Security Deposit and the Performance Bank Guarantee.
17. Upon verification, evaluation / assessment, if in case any information furnished by a Bidder is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained.

18. Payment will made after the supply & installation of material.
19. The ordered material should be supplied within 7 days from the date of receipt of confirmation supply order.
20. The rate quoted in the tender should be valid for one month from the finalization of tender.
21. The material will be supplied as per specification given.
22. Any dispute arising out of the contract shall be subject to the jurisdiction of court at Jaipur City (Rajasthan) only.
23. Tender fee of Rs. 1000/- is payable in favour of AAO(EA/Cash),RUVNL,Jaipur through Demand Draft/Bankers' Cheque.
24. EMD is payable in favour of AAO(EA/Cash),RUVNL,Jaipur through Demand Draft/Bankers' Cheque.
25. No refund of tender fee, processing fee is claimable. EMD will be refunded after finalize of tender process and no interest shall be paid on EMD.
26. RUVNL reserve the right to increase or reduce the no. of items at any time or to declare the tender process cancelled at any time.

By order,

Dy. Director (HR)
RUVN, Jaipur

Annexure-I

Essential Eligibility Criteria Compliance Sheet (to be filled and submitted by the Bidder)

S.no.	Pre-Qualification Criteria	Compliance (Yes/No)*
1.	Documentary evidence certifying turnover of Rs. 20/-Lacs on an average per year calculated on the basis of past 3 years (2014-15,2015-16,2016-17)	
2.	Undertaking on affidavit about non-black listed company/firm	
3.	Permanent Account Number (PAN) (Attach copy)	
4.	GSTIN No.	
5.	EMD Details: DD No:_____, Dated:_____, Amount Rs._____.	

Annexure-2

S.N.	Item	Qty.	Amount (Rs.) inclusive of all type of taxes & charges, freight, installation, packing, forwarding, other levies etc.
1.	Steel Almirah (Big Size)	16 Nos.	
2.	Wooden Table	1 No.	
3.	Office Chairs	11 Nos.	
4.	Executive class chairs	2 Nos.	

Annexure-3

Financial Evaluation

A	Selection Criteria for deciding L1 Bidder and lowest unit rate for each item	The lowest quoting Bidder (LQ1) will be determined as mentioned below: 1) First Annexure - 2 will be opened for all the technically qualified Bidders on a specified date. 2) LQ1, LQ2, LQ3..... Bidders will be decided on the Gross Total Value (GTV) of the Annexure – 2 . 3) In case LQ1 Bidder has failed to quote for all the items in Annexure – 2 , his bid will be rejected, his EMD will be forfeited and the tender refloated.
B	Bidder Selection	Only 1 (One) Bidder will be selected.

Copy to be placed at following:-

1. Notice Board.
2. One State level leading daily newspaper having circulation of 50 thousand copies and above.
3. One regional daily newspaper with wide circulation.
4. Official Website of RUVNL.
5. State Public Procurement Portal.

Dy. Director (HR)

