

RRECL CSR Policy

1. CONCEPT:

1.1 SHORT TITLE & APPLICABILITY:

1.1.1 This policy, which encompasses the company's philosophy for delineating its responsibility as a corporate citizen and lays down the guidelines and mechanism for undertaking socially useful programmes for welfare and sustainable development of the community at large, is titled as the "**RRECL CSR Policy**".

1.1.2 The "Act" Means the Companies Act, 2013.

1.1.2 "Corporate Social Responsibility" means and includes but is not limited to :-

- i. Projects or programs relating to activities specified in Schedule VII to the Act; or
- ii. Projects or programs relating to activities undertaken by the Board of directors of a company (Board) in pursuance of recommendations of the CSR Committee of the Board as per declared CSR Policy of the Company subject to the condition that such policy will cover subjects enumerated in Schedule VII of the Act.

1.1.3 The "CSR Committee" means the Corporate Social Responsibility Committee of the Board referred to in Section 135 of the Act.

1.1.4 "CSR Policy" relates to the Activities to be undertaken by the Company as specified in Schedule VII to the Act and the expenditure thereon, excluding activities undertaken in pursuance of normal course of business of a Company.

1.1.5 "Net Profit" means the net profit of a company as per its financial statement prepared in accordance with the applicable provisions of the Act,

1.1.6 This policy shall apply to all Corporate Social Responsibility (CSR) initiatives, projects, programmes, and activities undertaken by RRECL, in India,:

- (i) as self-executing project or programme or activity; and/or
- (ii) as project or programme or activity through a registered trust or a registered society or a company established under Section 8 of the Companies Act, 2013 established by RRECL; and/or
- (iii) as project or programme or activity through a registered trust or a registered society or a company established under Section 8 of the Companies Act, 2013 which has an established track record of three years in undertaking similar projects or programmes or activity; and/or

- (iv) in collaboration with other companies provided these companies undertake projects or programmes or CSR activities in such a manner that the CSR Committees of respective companies are in a position to report separately on such projects or programmes or activities in accordance with the Companies (Corporate Social Responsibility) Rules, 2014.

1.2 CSR VISION STATEMENT & OBJECTIVE:

1.2.1 In alignment with the vision of the company, RRECL, through its CSR initiatives, will continue to enhance value creation in the society and in the community in which it operates, through its services, conduct & initiatives, so as to promote sustained growth for the society and community, in fulfillment of its role as a socially responsible corporate, with environmental concern.

1.2.2 The objectives of the RRECL CSR Policy is to:

- (i) Ensure an increased commitment at all levels in the organization, to operate its business in an economically, socially and environmentally sustainable manner, while recognizing the interests of all its stakeholders.
- (ii) Directly or indirectly undertake projects or programmes or activities that benefit the communities and results, over a period of time, in enhancing the quality of life and economic well-being of the local populace.
- (iii) Generate, through its CSR initiatives, community goodwill for RRECL and help reinforce a positive and socially responsible image as corporate entity.

2. RESOURCES:

2.1 Funding & Allocation:

2.1.1 For achieving its CSR objectives through implementation of meaningful and sustainable CSR projects, programmes and activities, RRECL will allocate at least 2% of its average net profits made during immediately preceding three financial years, as its Annual CSR Budget. Net profit shall be assigned the meaning as per the Companies (Corporate Social Responsibility) Rules, 2014.

2.1.2 From the annual CSR Budget allocation, a provision will be made towards all or specific activities falling within the purview and/or related to and/or in conformity with activities as listed in schedule VII of the Companies Act 2013;

- (i) eradicating hunger, poverty and malnutrition, promoting preventive health care and sanitation and making available safe drinking water;

- (ii) promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently-abled and livelihood enhancement projects;
- (iii) promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
- (iv) ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agro-forestry, conservation of natural resources and maintaining quality of soil, air and water; and
- (v) protection of national heritage, art and culture including restoration of buildings and sites of historical importance and work of art; setting up public libraries; promotion and development of traditional arts and handicrafts;
- (vi) measures for the benefit of armed forces veterans, war widows and their dependants;
- (vii) training to promote rural sports, nationally recognized sports, paralympic sports and Olympic sports;
- (viii) contribution to Prime Minister's National Relief fund or any other fund set up by the Central Government for socio economic development and relief and welfare of Scheduled castes, the scheduled tribes other backward classes, minorities and women;
- (ix) Contribution or funds provided to technology incubators located within academic institutions which are approved by the Central Government;
- (x) rural development projects.

No CSR project or programme or activity that benefits only the employees of the company and their families shall be undertaken.

2.2 Unutilised Annual CSR Budget and Surplus:

2.2.1 Any unspent / unutilized CSR allocation of a particular year will be carried forward to the following year, i.e., the CSR budget will be not lapsable in nature.

2.2.2 Surplus arising out of the CSR projects or programmes or activities shall not form part of the business profit of the company.

3. CSR COMMITTEE

RRECL has constituted the CSR Committee of the four directors which currently has the following members: Managing Director, Jt. Secretary (Revenue), and Director(Tech.) RVPNL, and Director(Tech.), RRECL who are also the Directors on the Board of the Corporation.

4. MODALITIES OF EXECUTION

- 4.1 All projects or programmes or activities including expenditure thereof relating to CSR activities will be approved by the Board of Directors on the recommendations of the CSR Committee.
- 4.2 Proposal for all the projects or programmes or activities relating to CSR will be prepared in the format as per Annexure I of the CSR Policy specifying components of utilization of funds with schedule thereof and implementation schedule.
- 4.3 Entities covered under 1.1.6(iii) will execute Memorandum of Understanding (MoU) with RRECL, as per the format to be prescribed, if allocated funds from the Annual CSR Budget. The MoU will incorporate the terms and conditions for the utilization of the CSR funds allocated.

5. MONITORING

Monitoring of projects or programmes or activities relating to the CSR will be projectwise or programme-wise and benchmarked to the respective implementation schedule and funds utilization schedule. Project-wise or programme-wise progress/status reports and/or funds utilization certificates will be obtained, as per requirement. Monitoring mechanism may include visits and/or meeting with the implementing agencies. RRECL shall reserve the sole discretion to withdraw/cancel CSR allocation relating to any project/programme/activity, fully or partially, and/or recall unutilized amount relating to any project/programme/activity, fully or partially, with or without assigning any reason(s) thereof.

6. REPORTING

Significant CSR activities and achievements will be reported as part of the Director's Report in RRECL's Annual Report and also as per any other statutory and regulatory reporting requirements.

7. PROJECT ASSESSMENT PARAMETERS:

While assessing any project or programme or activity for support, the following factors will be given weightage:

- 7.1 Proposals which directly or indirectly support industrialization.
- 7.2 Proposals supporting skill development and employment generation.
- 7.3 Proposals which support development of backward/tribal and desert regions/districts and urban slums in the state.
- 7.4 Projects supporting innovative delivery systems/approaches.
- 7.5 Projects with clear and measurable outcomes/deliverables.
- 7.6 Projects where matching funds up to 20% are committed by the agency/beneficiaries.
- 7.7 Project implementation period is one year.

8. AMENDMENTS

RRECL may amend its CSR Policy, from time to time, as may be required under the provisions of the Companies Act, 2013 and Companies (Corporate Social Responsibility) Rules, 2014 or otherwise.

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CIN No.: U40101RJ1995SGC009847

FORM FOR PROPOSAL (Annexure I to RRECL CSR Policy) (Attach separate sheets, where required)

1. Name (Entity) : _____

2. Address _____ City _____

State _____ Pin: _____

3. Contact Details: (Mob.) _____ (LL) _____ (Fax) _____

Email: < >

4. Details of the project/program/activity:

(i) Purpose: _____

(ii) Location: _____

(iii) Capital Expenditure, if any (in lacs):

a) Buildings (New/Repair): _____

b) Equipment: _____

c) Others (Specify): _____

d) Total: _____

(iv) Operating Expenditure, if any, (in lacs):

a) (Specify): _____

b) (Specify): _____

c) (Specify): _____

d) Total: _____

5. Contribution of the entity in the total expenditure: _____

6. Justification for the project/program/activity: _____

7. Outcome(s) envisaged:

8. Requirement of funds: (in lacs) Quarter (FY)

I

II

III

IV

9. Implementation Schedule:

Commencement (Date/Month)

Completion (Date/Month)

Capital Expenditure Items

a)

b) . Operating Expenditure Items

a)

10. Background of Entity:

11. Track record in implementation of similar project/program:

12. Contact persons (Name/Designation/Cell # /Email):

13. Name of Organisation /Account in whose name cheque is to be issued:_____

14. Other details, if any:

_____ Date:_____

Signature of Head of Entity /
Authorized Signatory with seal

