



Tender Number: JdVVNL/ SE / M&P-PC/ TN -33

Cost of the tender: Rs 2,500/-

Yearly calibration of various testing instruments available with the M&P/ ST Sub-Division, Division and MT Lab under M&P Circle of Jodhpur Discom.

#### Contact Details

Contact Person SE(M&P-PC), JdVVNL

Address Jodhpur Vidyut Vitran Nigam Limited,  
2<sup>nd</sup> Floor, Old Generation Building, New Power  
House Premises, Industrial Area,  
JODHPUR – 342003 (Raj.)

☐: Telephone 0291-2970134 / 2970135, +91-9413359278

✉: Email semppcju@gmail.com

Web address [www.jdvvn.com](http://www.jdvvn.com)



## Tender Details

DETAILS OF TENDER DOCUMENT	
Description of the work under the tender:	<b>Yearly calibration of various testing instruments available with the M&amp;P/ ST Sub-Division, Division and MT Lab under M&amp;P Circle of Jodhpur Discom.</b>
Tender Number	JdVVNL/ SE/ M&P-PC/ TN-33
Tender issued to	M/s _____ _____
Cost of tender document	Rs 2,500/-
DD no. and bank reference	_____
S. No. of Tender Issue Register	_____

**Table 1: Document Summary**

Document Summary	
Document Name	Tender Specification No <b>JdVVNL/ SE / M&amp;P-PC/TN - 33</b> Yearly calibration of various testing instruments available with the M&P/ ST Sub-Division, Division and MT Lab under M&P Circle of Jodhpur Discom.
Document Owner	Superintending Engineer (M&P-PC) Jodhpur Vidyut Vitran Nigam Limited, Jodhpur
Total number of pages	32
Number of Schedules in this document	6
Number of Annex in this document	1

**Tender Notice**

Bids are invited for the works as mentioned below:-

TN No.	Name of work	Estimated cost of the work (₹)	Cost of Tender (₹)	Earnest Money (₹)	Schedule last date of sale of bid & last date of bid submission respectively	Date of opening of Tender	Period
33	Yearly Calibration of various testing instruments available with the M&P/ ST Sub-Division, Division and MT Lab under M&P Circle of Jodhpur Discom	8,00,000/-	2500/-	16000/-	3 P.M. on 28.11.2016 & 1 P.M. on 29.11.2016	3 P.M. on 29.11.2016	2 weeks

**IMPORTANT NOTE:-**

1. Purchase of specification is essential for participation in the tender.
2. This tender specification JdVVNL/ SE / M&P-PC/ TN -33 providing detailed terms & condition and technical details can be obtained from SE (M&P-PC), office at New

- Power House Premises, Jodhpur, on payment of ₹ 2,500/- (Non refundable) on any working day by cash / demand draft payable to Accounts Officer (DC) JdVVNL, Jodhpur.
3. The copy of tender documents / specifications are also available on Jodhpur Discom website [www.jdvvn.com](http://www.jdvvn.com) and the same can be downloaded from this website by the bidder. In case the tender is downloaded from the website, the bidder must submit, tender document amount through DD in favour of Accounts Officer (DC) JdVVNL, Jodhpur up to 1.00 PM on the scheduled date of submission of proposals.
  4. The bidders, in their own interest are requested to read very carefully the tender documents before submitting the bid.
  5. In order to participate in this tender, the bidder must submit tender document cost.
  6. It is informed that if tender document cost is not paid as per the instructions then the proposal will not be accepted and will be rejected out rightly and no request in this regard will be entertained.
  7. The tender document is non transferable.
  8. In order to be eligible for submitting the proposal the bidder needs to deposit Earnest Money Deposit. EMD could be furnished in Cash/ Banker's Cheque / D.D., as mentioned in the EMD section. The bidders having vendor registration with Jodhpur Discom under class E-I may furnish earnest money ½% as against normal 2% of the estimated cost.
  9. The estimated cost of work mentioned above is tentative and the purchaser reserves the right to increase / decrease the same as per requirement of Nigam. The bidders are required to furnish the proof of depositing all these payments in the office of the undersigned up to 1.30 PM of last date of bid submission, otherwise the bids are liable to be rejected.
  10. Jodhpur Vidyut Vitran Nigam Limited reserves the right to reject any or all tenders without assigning any reason
  11. Eligible bidders should submit their bid well in advance instead of waiting till last date.

**Table 2: Important dates**

<b>Important Events</b>	
Date of sale of tender specification	28.11.2016
Last date of sale of tender	28.11.2016 upto 3:00 PM
Last date of submission of proposal	29.11.2016 upto 1:00 PM
Opening of proposal	29.11.2016 at 3:00 PM

Bidders may kindly note that all the queries must be submitted in writing before the last date of bid opening. The bidders may submit the same by email (under telephonic message too) and fax / in person / written correspondence to SE (M&P-PC), JdVVNL, 2<sup>nd</sup> Floor, Old Generation Building, New Power House Premises, Industrial Area.

## Broad scope of work

Though the broad scope of work is written here, the bidders are advised to read the scope of work along with the objectives of the project so as to prepare himself to understand the overall requirements of the Discom.

### Activities

Yearly calibration of various testing instruments available with the M&P/ ST Sub-Division, Division and MT Lab under M&P Circle of Jodhpur Discom.

Issuance of calibration certificates of calibrated instruments, under NABL certification.

The aforesaid activities shall be completed with "Two Weeks" from the date of actual commencement of work, in all respect.

Detailed scope of work is further elaborated in the section [scope of work](#) of this tender document.

The bidder offers unsolicited revised proposal. The brief particulars are as follows:

Security Deposit	5% of total contract value
EMD	2 % of Estimated cost.
Cost of specification	Rs. 2,500/-
Validity	60 Days From The Date of Opening of Bid.

The prospective Bidder should have the necessary competence, adequate financial standing, sufficient experience, expertise and related infrastructure for handling contract work of similar nature. The other qualifying requirements and technical specification are given in the section -III, Part -1 & Part-2 of this specification.

The Agency shall have to carryout calibration of various testing instruments available with the M&P/ ST Sub-Division, Division and MT Lab under M&P Circle of Jodhpur Discom at Meter Testing Laboratories situated at Jodhpur for M&P/ST Sub-Division, Division and MT Lab of Jodhpur Zone & Barmer Zone. Similarly, calibration of various testing instruments available with M&P/ST Sub-Division, Division and MT Lab of Bikaner Zone shall be carried out at Meter Testing Laboratories situated at Bikaner District. Agency shall also submit the calibration certificates of each testing instrument under NABL certification along with the testing results, individually.

**The Agency shall quote for suitable rates for the service to be rendered as per schedule.**

**Bids are to be submitted in one part, only.**

The bid offer shall be furnished in the following manner:

- i) **First envelope containing proof of deposition of cost of Bid documents & EMD.** Name of item, bid no., time of bid submission, due date for opening of bid and the word 'Envelope-I & Cost of bid documents and Earnest Money / Valid Registration Certificate under relevant class / A certificate of being a Rajasthan / Central Govt. undertaking' should be clearly written on the front side of the envelope.

- ii) **Second envelope for techno-commercial bid.** Name of item, bid no., time of bid submission, due date for opening of bid and the word 'Envelope – II & Techno-Commercial Bid' should be clearly written on the front side of the envelope.
- iii) **Third envelope for price bid.** Name of item, bid no., time of bid submission, due date for opening of bid and the word 'Envelope – III & Price Bid' should be clearly written on the front side of the envelope.

***Note :*** Envelope III containing price bid will be kept in the safe custody of the concerned engineer / officer. It will be opened at a later date in respect of those bidders whose offers are found / adjudged technically and commercially acceptable. The date of opening of "Price Bid" shall be intimated to successful bidders in due course of time. In case of deviation from the stipulated clauses of bid specifications, price bid of the bidder will not be opened.

- iv) **Fourth envelope containing above three envelopes.** Name of item, bid no., time of bid submission and due date for opening of bid should be clearly written on the front side of the envelope. (All the above envelopes shall be duly sealed individually).

***Note :*** Separate price bid and technical bid are required to be submitted in case total bid value exceeds Rs. 50 Lacs and if the same is up to 50 Lacs, technical bid and price bids shall be submitted in a single envelope. However, two part bidding could be adopted for the item of special nature technology, sophistication or for any other item in the opinion of purchasing officer considered suitable for two part bidding system also irrespective of value.

Below this the following shall be indicated:

**The Superintending Engineer (M&P-PC)  
Jodhpur Vidyut Vitran Nigam Limited,  
2<sup>nd</sup> Floor, Old Generation Building,  
New Power House Premises, Industrial Area  
Jodhpur: 342003 (Raj.)**

Other details are given in the section –I (ITB) of this specification.

The specification giving detailed terms and condition and technical data can be obtained, up to last date of sale of bid, from the office of the undersigned on payment of Rs 2500/- [Non-refundable] on any working day by cash / demand draft payable to Accounts Officer (DC) JdVVNL, Jodhpur. Purchase of specification is essential for participation in the tender.

The Offer shall be submit in the office of The Superintending Engineer (M&P-PC), Jodhpur Vidyut Vitran Nigam Limited, 2<sup>nd</sup> Floor, Old Generation Building, New Power House Premises, Industrial Area, Jodhpur: 342003 (Raj.) up to last date of submission and offer shall be opened on the same day at 3.00 PM in the presence of the representative[s] of the Bidder, if any.

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## **SECTION – I**

### **INSTRUCTIONS TO BIDDERS**

#### **1.1. INTRODUCTION:**

The bidders, in their own interest are requested to read very carefully these instructions and the terms and conditions as incorporated in Section II & III before filling the bid form. If they have any doubt about the meaning of this Specification or any portion thereof, they shall before submitting the bid furnish to the respective authority of Discom in writing at least seven days before the specified date of opening of techno-commercial bids in order that such doubts may be removed. Submission of the bid shall be deemed to be the conclusive proof of the fact that the bidder firm had acquainted themselves and is fully conversant with all the instructions, terms and conditions governing the specification, unless otherwise specifically indicated/ commented by him in his bid.

#### **1.2. FILLING OF BIDS:**

- 1.02.1** Bids shall be submitted in the forms attached with bid document and all blanks in the bid and the schedules to the specification shall be duly filled in. The completed form(s), Schedule(s) shall be considered as a part of the contract documents, in the case of successful bid(s).
- 1.02.2** No addition/ alteration should be made in the form of the bid specification and schedules. The bid must comply entirely with specifications. Alternative proposals (if any), shall be separately clearly stated in the covering letter and shall accompany the bid. No communication regarding alternative proposal, post bid clarification on technical matter or price shall be entertained unless bidder is specifically asked for the same by the purchasing authority. Suo moto technical clarification or changes in price or commercial conditions affecting the prices would attract a severe action of debarment from future bid at-least for one year or next bid whichever is later.
- 1.02.3** The bid and all accompanying documents shall be in Hindi/ English Language and shall be signed by a responsible and authorized person. The name, designation and authority of the signatory shall be stated in the bid.
- 1.02.4** Bids should be filled in, only with ink or typed. No bid filled in by pencil or otherwise shall be considered.
- 1.02.5** All additions, alterations and over-writing in the bid must be clearly signed by the signatory of the bidder otherwise bid will be summarily rejected.
- 1.02.6** The bidder must quote the prices strictly in the manner as indicated herein, failing which bid is liable for rejection. The rate/prices shall be entered in words as well as in figures. These must not contain any additions, alterations, over-writing, cuttings or corrections and any other marking which leave any room for doubt.
- 1.02.7** The Purchase Authority will not be responsible to accept any cost involved in the preparation or submission of bids.
- 1.02.8** Any printed conditions of sale on the bid shall not be accepted by the purchase Authority. The bidder shall incorporate their conditions of sales, if

any, in the text of the bid itself.

**1.02.9** The bid offer shall be furnished in the following manner:

- i) **First envelope containing proof of deposition of cost of Bid documents & EMD.** Name of item, bid no., time of bid submission, due date for opening of bid and the word 'Envelope-I & Cost of bid documents and Earnest Money / Valid Registration Certificate under relevant class / A certificate of being a Rajasthan / Central Govt. undertaking' should be clearly written on the front side of the envelope.
- ii) **Second envelope for techno-commercial bid.** Name of item, bid no., time of bid submission, due date for opening of bid and the word 'Envelope – II & Techno-Commercial Bid' should be clearly written on the front side of the envelope.
- iii) **Third envelope for price bid.** Name of item, bid no., time of bid submission, due date for opening of bid and the word 'Envelope – III & Price Bid' should be clearly written on the front side of the envelope.

**Note:** *Envelope III containing price bid will be kept in the safe custody of the concerned engineer / officer. It will be opened at a later date in respect of those bidders whose offers are found / adjudged technically and commercially acceptable. The date of opening of "Price Bid" shall be intimated to successful bidders in due course of time. In case of deviation from the stipulated clauses of bid specifications, price bid of the bidder will not be opened.*

- iv) **Fourth envelope containing above three envelopes.** Name of item, bid no., time of bid submission and due date for opening of bid should be clearly written on the front side of the envelope. (All the above envelopes shall be duly sealed individually).

**Note:** *Separate price bid and technical bid are required to be submitted incase total bid value exceeds Rs. 50 Lacs and if the same is upto 50 Lacs, technical bid and price bids shall be submitted in a single envelope. However, two part bidding could be adopted for the item of special nature technology, sophistication or for any other item in the opinion of purchasing officer considered suitable for two part bidding system also irrespective of value.*

**1.02.10** Bidders shall indicate in their bid the name and complete address of Excise authorities under whose jurisdiction are their works / offices falls.

**1.02.11** All bids and accompanying documents shall be addressed to the Jodhpur Vidyut Vitran Nigam Limited.

**1.02.12** The bidder should sign the bid form at each page at the end.

**1.02.13** Normally telegraphic bid / quotation or bid given in the form other than prescribed form will not be considered.

**1.02.14** Only one representative, on submission of valid authorization of the signatory of the bid, will be allowed to be present during the opening of the bid.

**1.02.15** The bidder shall clearly indicate the deviation such as Technical Deviation &



Commercial Deviation in the prescribed format only. The deviation indicated elsewhere in the bid shall not be accepted.

- 1.02.16** The bidder must clearly fill up each and every particular of Guaranteed Technical Particulars annexed with Technical specification otherwise he will be responsible for Technical non-responsiveness.

### **1.3. EARNEST MONEY:**

- 1.03.1** Before submitting the offer, the bidder shall deposit with the Accounts Officer (DC) JdVVNL, Jodhpur an amount of **Rs 16,000/-** as Earnest Money by cash or crossed Bank Draft / banker's cheque Payable in the name of the Accounts Officer (DC) JdVVNL, Jodhpur and obtain a receipt thereof. No other mode of deposit shall be accepted. However, in case amount of earnest money is more than Rs 20,000/- same will be accepted only through banker's cheque/ demand draft. Any bid not accompanied by a copy of the receipt for earnest money / crossed bank draft / banker 's cheque or registration certificate or certificate saying that the bidder is a Rajasthan / Central Govt. undertaking / Corporation / Company, shall be rejected and the bid will not be opened.
- 1.03.2** In case of unsuccessful bids, the Earnest Money will be refundable on production of the original receipt, within one month after finalization of the bid. In case of successful bids, the Earnest Money will be adjusted in arriving at the amount of the Security Deposit referred in the General Terms & Conditions of Contract on the request of the bidder and remaining security deposit, if any, would have to be furnished either in cash or in the form of Bank Guarantee. If BG is furnished for full amount of security deposit, EMD shall be refunded.
- 1.03.3** Request for adjustments/ proposals for acceptance of Earnest Money deposits, if any, already lying with the Nigam in connection with some other bids/orders shall not be entertained.
- 1.03.4** No interest shall be payable on such deposits.
- 1.03.5** The Purchase authority reserves the right to forfeit Earnest Money deposit or a part thereof in circumstance, which according to him indicate that the bidder is not earnest in accepting/ executing any order placed under the specification.
- 1.03.6** The following categories of bidders are exempted from payment of earnest money :-
- i.** Firms registered with the respective Discom under the scheme for registration of firms under relevant class / Contractors on furnishing original or Photostat copy duly attested by an officer of the company regarding registration with the name of the item for which registered. However, vender registered under 'A' class shall be exempted for all items. If the bidder is not registered for the material under bid enquiry, they would not be entitled for exemption from earnest money.
  - ii.** Rajasthan / Central Government undertaking / Corporation / Company [Refer clause 1.02.9 (i)].

#### **1.4. DOCUMENTS TO BE ENCLOSED WITH THE BID:**

The bid shall be accompanied with the following schedules, documents and the fact of their having been enclosed shall be indicated with the techno-commercial bid. The bid which is not accompanied by any or all the following mentioned schedules, documents or is accompanied by incomplete annexure/ schedules is liable for rejection:-

- i.** Valid NABL accreditation certificate.
- ii.** Detailed description of the equipments with their traceability.
- iii.** Test/ Calibration Certificates of the equipment.
- iv.** Brief write-up on the facility and the quantity of testing equipments i.e. Hardware tools, available with them.
- v.** Details of experience of their personnel, who are likely to be involved in this project.
- vi.** Departure from the technical and commercial specification as per schedule appended.
- vii.** Other details/ information in the schedule or annexure, wherever specified in section-II & Section-III.
- viii.** All documents required in the prescribed format are to be furnished along-with the bid itself only except an attested copy of BIS (Bureau of Indian Standards) license the copy of certificate shall be furnished as soon as it is obtained by the bidder from the B.I.S. but not later than one day before opening of price bid (wherever it is required), failing which the bid will be summarily rejected.

#### **1.5. RECEIPTS AND OPENING OF BIDS:**

- 1.05.1** Sealed covers, in which the bids are enclosed, shall be delivered in the office of the SE (M&P-PC), Jd.V.V.N.L., 2<sup>nd</sup> Floor, Old Generation Building, New Power House Premises, Industrial Area, Jodhpur – 342003 (Raj.), not later than 1.00 PM Indian Standard Time (unless otherwise specified) on the date specified in the notice inviting the bid. Bids shall not be accepted after the time and date fixed for receipt of bids. Bids received after the time and date so fixed will not be entertained / considered.
- 1.05.2** The bids will be opened in office of the SE (M&P-PC), Jodhpur Discom, Jodhpur at 3.00 PM on the prescribed date in the presence of such bidders or their authorized representative, who choose to be present.
- 1.05.3** If the date fixed for opening of the bids be declared as a public holiday, the bids shall be received and opened on the day on which office re-opens after such holiday(s) on the same time as indicated above.

#### **1.6. VALIDITY OF OFFERS:**

Bids shall be valid for a minimum period of 60 days from the next date of opening of techno-commercial bids. Bids mentioning a shorter validity period than specified are likely to be ignored.

### **1.7. SIGNATURE OF BIDDER:**

The bid must contain the name, designation and place of business of the person or persons making the bid and must be signed and sealed by the bidder with his usual signatures on each page of every document. Bid by a partnership firm must be furnished with the full names of all the partners and be signed with the partners name by one of the member of partnership or by authorized representative indicating the signatures and designations of the person or persons signed with the legal entity of the Corporation/ Companies by the Chairman or by the Secretary or by other person or persons authorized to bind the Corporation/ Company in the matter. The bidder should sign the bid form at each page at the end.

### **1.8. CAPACITY TO PERFORM PROJECT:**

- 1.08.1** In order to satisfy the Purchaser that the person/firm bidding is technically/financially capable of executing the proposed order for the calibration of testing instruments covered by the specification, the bidder shall furnish evidence to this effect in the relevant schedule. In the said schedule, the bidder is required to furnish information about the list of orders secured, orders in hand/ pending to be executed together with brief write-up on the facility and the quantity of testing equipments i.e. Hardware tools, available with them. They may also furnish any other information in this regard which according to them qualifies for getting the order.
- 1.08.2** In case the Purchaser desires to examine and inspect through his representative(s) the said equipment and / or the works of the bidder or his associate, necessary facilities for the same shall be timely arranged by the bidder failing which the offer is liable to be rejected.
- 1.08.3** The bidder shall furnish a copy of latest Balance-Sheet.
- 1.08.4** In case the bidder have rendered services, as per Section-III, in the past to the Nigam or any other electrical utilities, then they will provide the complete details of the same with date along-with the details of work order(s) obtained in last three year indicating quantities and value thereof as per the prescribed format.

### **1.9. PRICES:**

- 1.09.1** The rates for calibration of various testing instruments are "FIRM" in all respect, only Service Tax as applicable shall be allowed on grand total. However, in a case a new statutory tax, duty or local levies are imposed on this contract during its currency, the same be reimbursed by the Nigam at actual on submission of documentary evidence. **No other charges towards To & Fro Charges, Lodging- Boarding and Engineering Charges shall be admissible to the agency.**
- 1.09.2** No representation for enhancement of rates once accepted will be considered.
- 1.09.3** In the event of receipt of more than two bids of a bidder in the tender box while opening the bids on scheduled time all such price bids may be opened (if the bidder is found qualified for opening of price bids in case of two parts bidding system) and for evaluation purpose, lower of such bids will be considered.

- 1.09.4** When there is a difference between the rates in figure and words, lower of the two rates shall be taken as valid and correct.
- 1.09.5** Any downward variation in the applicable rates of existing taxes/ duties or abolition of existing taxes / duties shall be passed on by the supplier to the Nigam irrespective of the timing of supply while in case of upward variation, the same shall be allowed to the supplier only upto the stipulated delivery time. Any statutory levy and taxes imposed after submission of bids shall be on the Nigam's account. However, supplier shall have to furnish supporting document(s) in the form of gazette notification for approval before claiming any upward variation.
- 1.09.6** Necessary tabulation of bids shall be prepared indicating all invents of unit landed price of all the bidders in the ascending order and L1, L2, L3...position of the bids will be ascertained.

**1.10. QUANTITIES:**

- 1.10.1** The tendered quantity indicated in the accompanied schedule (s) is only provisional and the purchaser reserves the right of revising the same at the time of placing the order.
- 1.10.2** The purchaser also reserves the right to split the quantities and to entrust the order for the supplies to two or more suppliers. The bidder shall agree to supply part quantities ordered on them at the rates / prices mentioned in their bid or the counter offer accepted by the bidder.

**1.11. GENERAL:**

- 1.11.1** Proof of deposition of cost of bid document by the bidder is essential for the consideration of their bid. Only one bid will be accepted against each copy of the specification purchased. This specification is not transferable. The cost of bid form once sold will not be refunded under any circumstances. The bidder possessing more than one factory/Laboratory at different location shall not submit offers with different rates / same rates for each of his factories/Laboratories against one bid form purchased by him. In such an event, the bidder is liable to be rejected. In case the bidder desires to submit offer for each of his factories/Laboratories, he will have to submit separate bids for each of his factories and independently comply with all the bid conditions including bid fee, E.M.D. etc.
- 1.11.2** The supplier/agency shall treat the details of the specification and other bid documents as private and confidential and they shall not be reproduced without the written authorization of the purchaser.
- 1.11.3** The purchaser does not bind him to accept the lowest or any bid or any part of the bid and shall not assign any reason(s) for the rejection of any bid or a part thereof.
- 1.11.4** The fact of submission of bid to the purchaser shall be deemed to constitute a contract between the bidder and purchaser whereby such bid shall remain open for acceptance by the purchaser within the validity period and bidder shall not have any option to withdraw their offer or impair/ derogate the same. Where the bidder is notified about acceptance of their bid by the purchaser during the validity period, they shall be bound by the terms and

conditions of various contract documents as per specifications of the bid documents in question until formal contract in this regard, has been executed between them and the purchaser.

**1.11.5** The Successful bidder shall have to execute contract documents for the proper fulfillment of the same.

**1.11.6** Any action on the part of the bidder to revise the rates/prices on their own after the opening of the bid may result in rejection of the bid and also debar them from submission of bids to the Nigam at least for one year or next bid whichever is later.

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## **SECTION – II**

### **GENERAL TERMS & CONDITIONS**

Notwithstanding anything contained to the contrary in the specification or bid or any subsequent exchange of correspondence these terms and conditions shall prevail and shall be binding on the supplier/ Contractor and any change or variation expressed or impressed beyond T&C whatsoever made by them shall be inoperative unless otherwise sanctioned by the Nigam. The supplier / Contractor shall be deemed to have fully informed themselves and to have specific knowledge of the provisions of the T&C mentioned hereunder.

#### **1. PRICES:**

The rates for calibration of various testing instruments are "FIRM" in all respect, only Service Tax as applicable shall be allowed on grand total. However, in a case a new statutory tax, duty or local levies are imposed on this contract during its currency, the same be reimbursed by the Nigam at actual on submission of documentary evidence. **No other charges towards To & Fro Charges, Lodging- Boarding and Engineering Charges shall be admissible to the agency.**

#### **2. SECURITY DEPOSITE:**

The agency shall deposit 5% amount of the total contract value in cash with the Accounts Officer (DC) JdVVNL, Jodhpur within 7 days from the date of award of work order but, before commencement of work toward security amount and the same will be refunded to the agency on successful completion of the contract and after meeting all legal and contractual liabilities by the agency as per terms and conditions of the contract. The security deposit so received would be non-interest bearing.

#### **3. MONITORING AND VERIFICATION:**

The agency shall have to obtain a work verification report from AEn (MT), Jodhpur Discom, Jodhpur and Bikaner showing the details of actual work carried out along with the period for which the work has been carried, thereat and same shall be submitted with the bill submitted to for verification and payment.

The agency shall submit the calibration and/or testing reports.

The agency shall permit JdVVNL access to testing records and the related documents.

The agency shall communicate the name of its authorized representative who will be responsible for the work to the Superintending Engineer (M&P-PC), JdVVNL, Jodhpur.

#### **4. CHANGE OF QUANTITY:**

The quantity of instrument is tentative and may vary according to conditions. The owner reserves the right to increase or decrease the quantities of items or groups of items as specified in the accompanying technical specifications as may be necessary, during the execution of the contract. However, as per the requirement of the field officers actual quantity may vary during the currency of contract but, payment shall be made as per actual work carried out.

**5. ACCEPTANCE OF CONTRACT:**

The successful bidder will be forwarded three sets of letter of award, two of which will be signed (each page) by him/his authorized representative in token of his accepting the contract and returned to the authority placing the order within 7 days of its issue, failing which, his EMD is liable to be forfeited.

**6. COMMENCEMENT OF WORK:**

The agency should start the work within 7 days from the date of receipt of work order for calculation of penalties/ work completion period this date shall be recorded.

The agency is required to mobilize its manpower and testing equipments well in advance.

**7. SUSPENSION OF WORKS:**

The JdVVNL shall not be liable to pay the contractor any compensation whatsoever arising from suspension of works or for idle labour.

**8. WORK COMPLETION SCHEDULE:**

The successful tenderer is required to complete the desired work within "Two Weeks" from the date of actual commencement of work at either of MT lab of Jodhpur Discom, Jodhpur or Bikaner, in all respect.

The details of testing instruments M&P/ST/MT Lab wise shall be incorporated in the work order to be placed upon successful bidder only.

The Bidders should clearly mention the schedule of work completion in their tender offer. For delay in completion of work the penalty shall be recovered from payment of the agency as per terms & conditions.

**9. ASSIGNMENT AND SUB-LETTING OF CONTRACT:**

Assignment and Sub-Letting of contract is not allowed.

**10. TERM OF PAYMENT / MODE OF PAYMENT:**

The payment to the contractor bill raised against actual work carried out as per work order shall be made by the Accounts Officer (DC) JdVVNL, Jodhpur on the basis of value of bill(s) submitted after fulfillment of the following contractual formalities:

- (a) Acceptance of award of work order.
- (b) Submission of Security Deposit as per clause no. 2 above of this section.
- (c) Submission of calibration reports of all the testing instruments.

The agency shall furnish the bills, in triplicate, to the T.A. to Superintending Engineer (M&P-PC), JdVVNL, Jodhpur along with the work verification report from AEn (MT), Jodhpur Discom, Jodhpur and Bikaner showing the details of actual work carried out along with the period for which the work has been carried, in the prescribed format, for verification. The T.A. to Superintending Engineer (M&P-PC), who after verification the same will send the invoice/ bill to the Superintending Engineer (M&P-PC).

The Superintending Engineer (M&P-PC) after countersigning such duly verified invoice/bill would send the same to the Accounts Officer (DC) JdVVNL, Jodhpur, for payment.

The Accounts Officer (DC) JdVVNL, Jodhpur after receiving the verified and counter signed invoice/ bills from the Superintending Engineer (M&P), will arrange the payment directly to the contractor/ agency.

100% payment of the billed amount shall be released to the Agency, directly, on or after 30 days from the date of receipt of invoices in the office of Accounts Officer (DC) JdVVNL, Jodhpur, after deduction of amount, if any.

Currency of Payment: All payments under the contract shall be made in Indian Rupees only.

**11. PENALTY ON DELAY IN COMPLETION OF WORK:**

In the event of 100% work of ordered quantity is not completed within "Two Weeks" from actual commencement of work, the JdVVNL shall effect a penalty of HALF PERCENT (0.5%) per week or part thereof subject to a maximum of TEN PERCENT (10%) of delayed work amount, shall be recovered from the account of Agency.

**12. LIABILITY FOR ACCIDENTS AND DAMAGES:**

The Agency shall be liable for and shall indemnify the JdVVNL in respect of all injury to person or damage to property of JdVVNL resulting from the negligence of the Agency or his workman or from defective work but not from any other cause.

**13. SAFETY OF SYSTEM AND PERSONNEL:**

The Agency shall be fully responsible for upkeep, operation, maintenance, security and safety of instruments, books and other documents & records transferred to it. The same shall be handed over back to JdVVNL in good working order on completion of the contract. Agency shall make well to JdVVNL any loss suffered by it due to default of the agency in this respect.

The agency shall have to follow all the safety rules and regulations. In case of violation work order may be cancelled and JdVVNL in not responsible for any miss-happening.

**14. STATUTORY REGULATIONS & STANDARDS:**

a. Statutory Regulations:-

The contractor is required to follow Indian Electricity Act 2003, Indian Electricity Rules, 1956, as amended and other local rules and regulation referred in this specification.

b. Reference Standards:-

The codes and/ or standards referred to in the specification shall govern, in all cases wherever such references are made. In case of a conflict between such codes and/or standards and the specification, latter shall prevail. Such codes and/or standards referred to shall mean the latest revisions, amendments/ changes adopted and published by the relevant agencies unless otherwise indicated.

**15. TAXES, PERMITS AND LICENCES**

The contractor shall be liable and pay all imported items/equipment taxes, duties, levy, lawfully assessed against the owner or the contractor in pursuance of the contract. In addition the contractor shall be responsible for payment of all Indian duties, levies and taxes lawfully assessed against the contractor for his personal



income and property only. This clause shall be read in conjunction with clauses of Section-I "ITB".

**16. DISPUTES:**

All disputes whatever, which may arise between the parties herein out of or in connection with the contractor, shall be referred to the corporate settlement committee after deposit of prescribed fee by the contractor.

**17. FURTHER CORRESPONDENCE:**

The correspondence related to bid and purchase/work order shall be made with the Superintending Engineer (M&P-PC), JdVVN, 2<sup>nd</sup> Floor, Old Generation Building, New Power House Premises, Jodhpur -342003 (Raj.).

The correspondences related to execution of ordered works including survey quantity approval, shall be made with concerned circle Superintending Engineer (O&M)/ Superintending Engineer (M&P-PC), JdVVNL, Jodhpur.

The correspondence regarding bills & payment etc. shall be made with the Accounts Officer (DC) JdVVNL, Jodhpur under intimation to Superintending Engineer (M&P-PC), Jodhpur.

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## SECTION-III - PART-1

### **QUALIFICATION REQUIREMENT**

#### **1. INTRODUCTION:**

This section covers the minimum requirement with respect to experience, capability and other particulars of the Bidder to be considered eligible for participation in the bid for the proposed work. The bidder shall become eligible to bid on satisfying the following "Bid Qualifying Requirements" and on production of the required documentary evidence along with the bid proposal.

#### **2. BID QUALIFICATION REQUIREMENTS:**

The bidder must possess the following requirements. It is clarified that the offer of those bids who do not qualify the following requirements, shall not be entertained and the same shall be considered as disqualified. It is also intimated that merely meeting the following requirements does not indicate that the bidders shall be shortlisted for opening of financial bid. The short listing shall be made considering all the technical parameters furnished by the bidder along with the technical offer.

- a. The Bidder should possess a **valid NABL Accreditation for on-site calibration/ testing of various testing instruments under the scope of work.**
- b. The Bidder should have necessary trained and experienced staff to carry out this project. Bidder shall provide details of experience of their personnel, who are likely to be involved in this project.
- c. The Bidder should have the required hardware/ software tools for carrying out the service. Bidder shall have a brief write-up on the facility and the quantity of testing equipments i.e. Hardware tools, available with them. The bidder shall submit the list of such equipments to be used along with the bid.
- d. The bidder should have experience to execute the work of "**Calibration of various testing instruments**". The list of various testing instruments available with the M&P/ ST Sub-Division, Division and MT Lab under M&P Circle of Jodhpur Discom is here under-

S.No.	Name of Equipment
1	Three Phase Reference Standard Meter
2	HT Accucheck
3	LT Accucheck
4	Single Phase RSS meter 3-15-30 Amp
5	Three Phase RSS Active
6	Frequency Meter
7	Power Factor Meter
8	Ammeter Analog Type
9	Voltmeter Analog Type
10	Watt meter Analog Type
11	AVO meter
12	Automatic CT Error Tester (Red phase)
13	Instrument Transformer (CT-PT) Test Set

14	PT burden box
15	CT Burden box
16	Standard CT 1A (0.2 class)
17	Standard CT 5A (0.2 class)
18	Standard PT 11KV (0.2 class)
19	Standard PT 33 KV (0.2 class)
20	Digital clamp on meter (Tong Tester)
21	Digital Multimeter
22	Earth Clamp Tester
23	Digital Insulation tester
24	Insulation tester /Megger (Riken)
25	Transformer Turn Ratio (TTR) Test Set
26	CT test set
27	Primary injection set
28	Voltage variac
29	Three Phase Reference Meter (Zera)

The bidder shall provide necessary evidences in support of meeting above qualifying requirement like copies of certificate, license, work order, performance certificate from their customer etc. In support of the execution of works stated above the bidder is required to furnish a list of specified works executed in the prescribed format given at Schedule -6(B), duly supported by the following documents duly attested in respect of each work executed:-

- i. The copies of the relevant detailed work orders.
- ii. The reports indicating various activities of works executed.
- iii. Satisfactorily work completion certificate issued by concerned officer not below the rank of Executive Engineer in case of Govt. orders and of purchaser/owner in case of private orders.

The Bidder should not have been disqualified from any other Discom for technical incompetence or any violation of code of conduct.

**3. CONSORTIUM / JOINT Venture:**

**Bidder may not form the consortium.**

**4. QUALIFICATION CRITERIA:**

Qualification will be assessed upon meeting all the minimum criteria regarding the applicant's general and particular experience, personnel capabilities, infrastructure availability, financial position, system proposed, methodology and plans to be adopted as detailed in the Bidder's response to Section IV Part 2.

JdVVNL reserves the right to waive deviations, if they do not materially affect the capability of an applicant.

**THE OFFERS OF BIDDERS NOT SATISFYING THE ABOVE "BID QUALIFICATION REQUIREMENTS" SHALL BE REJECTED.**

**5. PERSONNEL CAPABILITIES:**

The agency shall ensure that employed personnel are trained and experienced for execution of the contract, so that all activities are carried out in a highly professional and sound managerial manner.

**6. INFRASTRUCTURE AVAILABILITY:**

The bidder should confirm that he will have own sufficient number of equipments of adequate technology for smooth & speedy execution of all activities of the proposed work. The bidder should spell out the infrastructure facilities he shall provide for the proposed job. The agency will submit a schedule for total assigned work indicating number of teams and testing equipments.

**7. FINANCIAL CAPABILITY:**

The bidder must demonstrate that he has access to or have available required funding at credit or other financial means sufficient to meet the cash now needed in addition to bidder's commitment to other ventures. The cash flow needed shall be assessed by the bidder and indicated in Section IV Part 2 of this bid document.

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## **SECTION-III -PART-2**

### **TECHNICAL SPECIFICATION**

#### **1. INTRODUCTION:**

This section describes the objective and scope of work, which the Agency is to carry out for Jodhpur Discom.

This tender includes calibration of various testing instruments for monitoring of status and overall performance of the testing instruments available with the M&P/ ST Sub-Division, Division and MT Lab under M&P Circle of Jodhpur Discom.

#### **2. OBJECTIVE AND SCOPE OF THE WORK:**

The objective is to carry out yearly calibration of various testing instruments available with the M&P/ ST Sub-Division, Division and MT Lab under M&P Circle of Jodhpur Discom, at Meter Testing Lab situated at Jodhpur and Bikaner District.

The calibration of testing instruments shall be carried out in accordance with the relevant standards, as per manufacture's recommendation and as desired by the Discom.

The Agency shall have to carryout calibration of various testing instruments available with the M&P/ ST Sub-Divisions, Divisions and MT Labs of Jodhpur Zone & Barmer Zone of Jodhpur Discom at Meter Testing Laboratories situated at Jodhpur and calibration of various testing instruments available with M&P/ST Sub-Division, Division and MT Lab of Bikaner Zone shall be carried out at Meter Testing Laboratories situated at Bikaner District.

The Agency shall also submit the calibration certificates of each calibrated instrument under NABL certification along with the testing results, individually.

**The Agency shall quote for suitable rates for the service to be rendered in Schedule-2.**

#### **3. WORK AS REQUIRED BY JdVVNL**

JdVVNL intended to get its testing instruments of M&P circle calibrated by NABL accredited agency. The testing instrument available with the M&P/ ST Divisions/ Sub-Divisions and MT labs shall be arranged JdVVNL at Jodhpur and Bikaner MT lab, for calibration. The tentative list of testing instruments is as under-

<b>S.No.</b>	<b>Name of Equipment</b>	<b>Jodhpur</b>	<b>Bikaner</b>	<b>Total</b>
1	Reference Sub Standard Meter supplied with semi automatic test bench(KOCOS)	1	5	6
2	HT Accucheck	9	7	16
3	LT Accucheck	12	6	18
4	Portable Electronic Watt Hour meter	0	1	1
5	Three Phase RSS Active	1	0	1
6	Frequency Meter	1	0	1
7	Power Factor Meter	3	0	3
8	Ammeter Analog Type	3	0	3
9	Voltmeter Analog Type	3	0	3
10	Watt meter Analog Type	3	0	3

11	AVO meter	1	1	2
12	Automatic CT Error Tester (Red phase)	3	2	5
13	Instrument Transformer (CT-PT) Test Set	1	2	3
14	PT burden box	2	1	3
15	CT Burden box	6	3	9
16	Standard CT 1A (0.2 class)	1	0	1
17	Standard CT 5A (0.2 class)	7	3	10
18	Standard PT 11KV (0.2 class)	1	1	2
19	Standard PT 33 KV (0.2 class)	1	1	2
20	Digital clamp on meter (Tong Tester)	25	2	27
21	Digital multimeter	2	0	2
22	Earth Clamp Tester	4	2	6
23	Digital Insulation tester	1	0	1
24	Megger (Riken)	12	3	15
25	Transformer Turn Ratio (TTR) Test Set	2	0	2
26	CT test set	4	0	4
27	Primary injection set	2	1	3
28	Voltage variac	1	0	1
29	Three Phase reference meter (Make-Zera Model-Gmbh II (MT308)	0	1	1
30	Three Phase reference meter (Make-Zera Model-MT310)	7	2	9

The quantity of instrument is tentative and may vary according to condition of instruments at the time of calibration.

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**QUALIFICATION DETAILS**  
**[To be submitted in duplicate]**

Bidder's Name & Address:

The Superintending Engineer (M&P-PC)  
Jodhpur Vidyut Vitran Nigam Limited  
2<sup>nd</sup> Floor, Old Generation Building,  
New power house Premises, Industrial Area  
Jodhpur:342003 (Raj.)

SUBJECT:- OFFER FOR ENGAGEMENT OF AGENCY FOR CALIBRATION OF VARIOUS TESTING INSTRUMENTS AVAILABLE WITH THE M&P/ ST SUB-DIVISION, DIVISION AND MT LAB UNDER M&P CIRCLE OF JODHPUR DISCOM AGAINST YOUR TN- 33.

Dear Sir,

We have procured the bid documents for subject cited work against your TN-32. We are submitting our proposals in duplicate each with complete set of enclosures. The details asked for are being furnished in accordance with the following:

**GENERAL PROFILE OF THE BIDDER**

1.	<b>NAME &amp; COMMUNICATION DETAILS</b>
A	Full legal name of the firm.
B	Year of establishment
C	Registered Office Address.
D	Address for Correspondence.
E	Telegraphic Address.
F	Telephone No.
G	E-Mail Address.
H	Fax Number.
I	Authorized person (s) to be contacted.
J	Names and Addresses of the Proprietors/ Partners/ Members.
K	Type of the firm Private limited/Public limited/Government sector
L	Whether registered under companies act or any other act
M	Registration No & Date
2	<b>ORGANIZATIONAL CAPABILITIES</b>
A	Field organization and resources for the proposed job
B	Personnel capabilities (name, qualification, experiences, association with firm and competence of the key personnel's /professionals staff to be deployed for the assignment (attached separate sheet)
C	Details of infrastructure to be deployed (attached separate sheet)

D	Details of the consultants if employed for the proposed job
3.	<b>FINANCIAL DETAILS:</b>
	Enclose copies of Audited Balance Sheet and Profit and loss accounts for the past three years.
4.	<b>EXPERIENCE</b>
	Give detailed write-up on experience, in accordance with the Section-III. Enclose copies of order so executed/orders in hand.
5.	<b>METHODOLOGY</b>
A	Brief write-up on the facility and the quantity of testing equipments i.e. Hardware tools, available with them.
B	List of testing equipments and other instruments along with technical specification to be deployed for the proposed work.
C	Detailed description of the equipments with their traceability.
D	Qualification and Details of experience of the personnel's to be deployed for the proposed work and Numbers.
6.	<b>GUARANTEED PERFORMANCE</b>
A	Calibration of various testing instruments available with the M&P/ ST Sub-Division, Division and MT Lab under M&P Circle of Jodhpur Discom.
B	Issuance of calibration certificates of various testing instruments under NABL certification.
7.	<b>OTHER DETAILS</b>
A.1	Whether application has been made to any other state/undertaking for similar venture
A.2	If yes, Name and details of the venture. Total Resources involved, Mode of raising finance Current status of the venture
B	Any other information bidder may like to highlight
C	Details of the Inputs desired from JDVVNL
<b>D</b>	<b>Whether vendor is approved for testing and having Accreditation for same by NABL (Enclose Valid NABL accreditation certificate)</b>
8	<b>VALIDITY</b>
	60 days from date of opening of bid.

- i. The prices as mentioned in Schedule-II of prices/Rates are firm in all respect.
- ii. We hereby certify that the quoted/agreed prices are inclusive all taxes with service tax, breakup of taxes are given in financial offer/ Schedule-II. Any statutory variation in the taxes /duties/ levies during contracted completion period shall be to Nigam's account.
- iii. It is noted that the quantities as mentioned in the specification are tentative and we agree to execute any quantity of work as per your requirement.
- iv. We have noted the standard terms of payment and undertake to abide by be same.
- v. We also note that conditional offers are likely to be rejected.
- vi. We confirm that we agree to adhere to all the commercial terms & conditions as well as the technical stipulation of your specification and there is no deviation. Such acceptance has also been confirmed in prescribed schedule-III & IV enclosed herewith.
- vii. We confirm that we are qualified for bidding in terms of Qualification Requirements specified in the bidding documents and have submitted the requisite qualification Certificate & datas/ documents with the bid.



- viii. Until a formal contract is prepared and executed, this together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.
- ix. We understand that you are not bound to accept the lowest or any bid you may receive.
- x. We also understand that the JdVVNL reserves the right to reject any or all of the bids without assigning any reason thereof. We agree to abide by all the conditions governing the bids and decisions of the JdVVNL.

Encl: As above  
Thanking you,

Yours faithfully,

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

Date:

Place:

Seal / common seal

**FINANCIAL OFFER**  
**[To be submitted in duplicate]**

Bidder's Name & Address:

The Superintending Engineer (M&P-PC)  
 Jodhpur Vidyut Vitran Nigam Limited  
 2<sup>nd</sup> Floor, Old Generation Building,  
 New power house Premises, Industrial Area  
 Jodhpur:342003 (Raj.)

SUBJECT: OFFER FOR ENGAGEMENT OF AGENCY FOR CALIBRATION OF VARIOUS TESTING INSTRUMENTS AVAILABLE WITH THE M&P/ ST SUB-DIVISION, DIVISION AND MT LAB UNDER M&P CIRCLE OF JODHPUR DISCOM AGAINST YOUR TN- 33.

Dear Sir,

We are submitting our financial offer in duplicate as follows:

<b>S.No.</b>	<b>Name of Equipment</b>	<b>Total Quantity (Nos.)</b>	<b>Unit</b>	<b>Per unit price</b>	<b>Amount</b>
1	Reference Sub Standard Meter supplied with semi automatic test bench(KOCOS)	6	Nos.		
2	HT Accucheck	16	Nos.		
3	LT Accucheck	18	Nos.		
4	Portable Electronic Watt Hour meter	1	No.		
5	Three Phase RSS Active	1	Nos.		
6	Frequency Meter	1	Nos.		
7	Power Factor Meter	3	Nos.		
8	Ammeter Analog Type	3	Nos.		
9	Voltmeter Analog Type	3	Nos.		
10	Watt meter Analog Type	3	Nos.		
11	AVO meter	2	Nos.		
12	Automatic CT Error Tester (Red phase)	5	Nos.		
13	Instrument Transformer (CT-PT) Test Set	3	Nos.		
14	PT burden box	3	Nos.		
15	CT Burden box	9	Nos.		
16	Standard CT 1A (0.2 class)	1	Nos.		
17	Standard CT 5A (0.2 class)	10	Nos.		
18	Standard PT 11KV (0.2 class)	2	Nos.		
19	Standard PT 33 KV (0.2 class)	2	Nos.		
20	Digital clamp on meter (Tong Tester)	27	Nos.		
21	Digital multimeter	2	Nos.		
22	Earth Clamp Tester	6	Nos.		
23	Digital Insulation tester	1	Nos.		

24	Megger (Riken)	15	Nos.		
25	Transformer Turn Ratio (TTR) Test Set	2	Nos.		
26	CT test set	4	Nos.		
27	Primary injection set	3	Nos.		
28	Voltage variac	1	Nos.		
29	Three Phase reference meter (Make-Zera Model-Gmbh II (MT308))	01	Nos.		
30	Three Phase reference meter (Make-Zera Model-MT310)	09	Nos.		
	Service Tax				
	Grand Total				

THE ABOVE RATES ARE INCLUSIVE ALL TAXES AND DUTIES (Breakup of the taxes is included).

Yours faithfully,

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date:

Signature: \_\_\_\_\_

Place:

Seal / common seal

**SCHEDULE-III**

**Confirmation of "NO DEVIATION" in commercial terms and conditions of  
(Tender No. JU/SE(M&P-PC/TN-33))**

**Commercial Terms & Conditions**

Bidder's Name & Address:

To  
The Superintending Engineer (M&P-PC)  
Jodhpur Vidyut Vitran Nigam Limited  
2<sup>nd</sup> Floor, Old Generation Building,  
New power house Premises, Industrial Area  
Jodhpur:342003 (Raj.)

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Dear Sir,

**Sub:** Confirmation for "**No Deviation**" in Commercial terms & conditions of package No. **JU/SE(M&P-PC)/TN-33**

We hereby confirm that there is nil deviation in commercial terms & conditions stipulated in the bidding documents and we agree to adhere the same strictly.

Yours faithfully,

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

Place:

Date:

Seal / common seal

**Confirmation of "No deviation" in technical terms and conditions of  
(Tender No. JU/SE(M&P-PC/TN-33))**

**Technical Terms & Conditions**

Bidder's Name & Address:

To  
The Superintending Engineer (M&P-PC)  
Jodhpur Vidyut Vitran Nigam Limited  
2<sup>nd</sup> Floor, Old Generation Building,  
New power house Premises, Industrial Area  
Jodhpur:342003 (Raj.)

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Dear Sir,

**Sub:** Confirmation for "**No Deviation**" in Technical terms & conditions of package No. **JU/SE(M&P-PC)/TN-33**

We hereby confirm that there is nil deviation in technical terms & conditions stipulated in the bidding documents and we agree to adhere to the same strictly.

Yours faithfully,

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Place:

Signature: \_\_\_\_\_

Date:

Seal / common seal

**List of Past Experience**

Bidder's Name & Address:

To  
 The Superintending Engineer (M&P-PC)  
 Jodhpur Vidyut Vitran Nigam Limited  
 2<sup>nd</sup> Floor, Old Generation Building,  
 New power house Premises, Industrial Area  
 Jodhpur:342003 (Raj.)

Dear Sir,

We have completed / executed the orders of similar nature as per technical specification of package No. **JU/SE(M&P-PC)/TN-33** successfully as per details given hereunder:-

S.No.	Details of ordered work	Order No. & Date	Name & details of ordering utility	Date of commencement
1	2	3	4	5

Date of completion	Contract value of ordered/executed work	Whether order executed as per stipulated work completion schedule or not	Remarks
6	7	8	9

Note: Certificate(s) of competent authority of the utility for satisfactory execution of stated works are to be furnished along-with this schedule.

Yours faithfully,

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Place:

Signature: \_\_\_\_\_

Date:

Seal / common seal

**List of Equipments and Technical Hands**

Bidder's Name & Address:

To  
The Superintending Engineer (M&P-PC)  
Jodhpur Vidyut Vitran Nigam Limited  
2<sup>nd</sup> Floor, Old Generation Building,  
New power house Premises, Industrial Area  
Jodhpur:342003 (Raj.)

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Dear Sir,

We hereby declare that we have sufficient men & machinery for successful execution of work against this package No. **JU/SE(M&P-PC)/TN-33**, the details of which are given as under:-

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Note: The details of manufactures from whom the required material conforming to requirement of ISS/ specification shall be bought are also to be indicated.

Yours faithfully,

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Place:

Signature: \_\_\_\_\_

Date:

Seal / common seal

**Work Verification Report**

(To be obtained from AEn (MT Lab), Jodhpur/ Bikaner)

To,  
 The Superintending Engineer (M&P-PC),  
 Jodhpur Vidyut Vitran Nigam Limited,  
 2<sup>nd</sup> Floor, Old Generation Building,  
 New power house Premises, Industrial Area  
 Jodhpur:342003 (Raj.)

Subject:- Work Verification Report for Yearly calibration of various testing instruments available with the M&P/ ST Sub-Division, Division and MT Lab under M&P Circle of Jodhpur Discom against the work order awarded under package No. **JU/SE(M&P-PC)/TN-33.**

Reference:- Your office work order for yearly calibration on subject matter issued vide

WO no. \_\_\_\_\_ to  
 M/s \_\_\_\_\_

It is submitted that calibration of following testing instruments have been carried out at Meter Testing Lab, Jodhpur/ Bikaner by M/s \_\_\_\_\_

(Name of agency)

S. No.	Name of Office	Name of Instrument	Make of Instrument	Serial No. of Instrument	Calibration Date	Calibration Certificate no.	Remark, if any
1	2	3	4	5	6	7	8

Name: \_\_\_\_\_

Designation: Assistant Engineer (MT Lab)

Place:

Signature with Seal: \_\_\_\_\_

Date:

Signature of representative of  
 agency with seal/ common seal