



Single Part Bid

JODHPUR VIDYUT VITARAN NIGAM LIMITED
OFFICE OF THE CHIEF ACCOUNTS OFFICER (BUDGET & REVENUE)
NEW POWER HOUSE, INDUSTRIAL AREA, JODHPUR –342 003

TELEPHONE: 0291-2742232

FAX: 0291-5106031

SPECIFICATION NO: JDVVNL/CAO (B&R)/TN- 03/2020-21

Tenders are hereby invited in e-tender system for award of Rate Contract for Printing & Allied Works are to be submitted online in electronic format on website <http://www.eproc.rajasthan.gov.in>. The details are as under-

FOR AWARD OF RATE CONTRACT FOR PRINTING & ALLIED WORKS

A.	NIT No.	TN-03/2020-21
B.	Cost of Specification	Rs. 2,950.00 per set (Two Thousand Nine Hundred & Fifty only)
C.	Processing of RISL	Rs. 1,180.00 per set (One Thousand One Hundred Eighty only)
D.	Earnest money	Rs. 30,000.00 (Rs. Thirty Thousand only) for General Bidder Rs. 15,000.00 (Rs. Fifteen Thousand only) for Sick Units Rs. 7,500.00 (Rs. Seven Thousand Five Hundred only) for MSME Units
E.	Validity	120 days from the next date of opening of techno-commercial bid.

IMPORTANT DATES

S.N.	Events	Date & Time	Location
1.	Last Date of downloading of tender specifications	Up to 02.07.2020 (03.00 PM)	www.energy.rajasthan.gov.in/jdvvn & http://www.eproc.rajasthan.gov.in
2.	Last Date of Deposit of cost of Tender Specifications, Processing fee & Earnest Money	Up to 02.07.2020 (03.00 PM)	Office of Sr. A.O (CPC), JdVVNL, New Power House, Industrial Area, Jodhpur
3.	Last Date & time of submission of electronic bid	Up to 02.07.2020 (04.00 PM)	http://www.eproc.rajasthan.gov.in
4.	Opening of Technical Bid	Up to 02.07.2020 (04.00 PM)	http://www.eproc.rajasthan.gov.in
5.	Opening of Price Bid	Up to 02.07.2020 (04.00 PM)	http://www.eproc.rajasthan.gov.in

Being Single Part Bid the Techno-Commercial Bid & Price Bid shall be opened on same day i.e on dated 02.07.2020

NOTE: -

- (1) The tenderers are advised, in their interest, to go through the entire specification before submitting their tender offer.
- (2) Any tender not accompanied by a copy of the receipt for earnest money/ crossed bank draft along with MSME certificate if applicable or declaration to the effect that the tenderer is a Govt. undertaking/corporation/company shall be rejected and the tender will not be opened.
- (3) No part of this specification should be removed and it should be submitted duly filled and signed on all pages.
- (4) The tender documents should be addressed to The Chief Accounts Officer (B&R), New Power House, Jodhpur 342 003.
- (5) The tender offer shall be furnished in accordance with Clause: 1.02 of Section-I.
- (6) The Tenderer shall ensure that their tenders are furnished / submitted strictly in the manner detailed in Specification; otherwise the offer is likely to be ignored.

INDEX

S.No.	Section / Schedule	Particulars
1.	Section- I	Instructions to tenderers
2.	Section-II	General Conditions of Contract.
3.	Section-III	Tender forms and schedule
i)	Schedule-I	Schedule of prices
ii)	Schedule-II	Details of past supplies & orders
iii)	Schedule-III	Technical Deviation from the specification.
iv)	Schedule-IV	Commercial Deviation from the specification Statement
v)	Schedule-V	Details of equipments & technical hands available with the firm
vi)	Schedule-VI	General particulars about the tender in brief



SECTION- III

TECHNICAL SPECIFICATION FOR RATE CONTRACT OF PRINTING AND ALLIED WORKS UNDER TN-03/2020-21

3.01 SCOPE:

The specification covers rate contract for a period of two years for printing of various types of Performa, Forms, Registers, Books and allied work for Jodhpur Discom for sheet printing (Item-A).

3.02 SCHEDULE OF TECHNICAL SPECIFICATION:

The printing & allied work shall be carried out in accordance with the following standard / conditions:

1. Rate schedule for rate contract of printing & allied work covers the composing, scanning, processing, planning, cutting, various type of printing, binding, pin stitching, numbering & other work. The detail of rate schedule enclosed as Annexure-A (page 1 to 4) with the specification.
2. The required paper shall be provided by the Nigam as per the Work Order or Nigam may place Work Order for printing of various items with paper.
3. Soft copy of final matter to be printed shall be given by the firm in Compact Disc (CD) to the order placing authority. Compact Disc (CD) shall be arranged by the firm.

3.03 SCHEDULE OF REQUIREMENT:

The different types of performa, forms, registers, ledgers, books, matters etc are required to be printed as per the Nigam requirement.

3.04 TRANSPORTATION:

The to and for transportation of the required material for printing & allied works shall be arranged by the Nigam.

In case, the Nigam does not provide transportation then the transportation charges as per approved rate of Nigam while finalizing the tender shall be paid extra.

The loading / unloading and handling of the material at Jodhpur Discom premises shall be arranged by the Nigam. The loading / unloading and handling of the material at the contractor's works at the time of receiving the material and at the time of delivering ready material shall be carried out by the contractor without any extra cost.

3.05 WASTAGE:

Required wastages of paper shall be @ 2% for first thousand impressions or part thereof and @ 1 % for next thousand impressions or part thereof (wastage per color).

3.06 SUPPLY OF PAPER:

The Nigam may place Work Order for printing of various items with paper. The cost of paper as per prevailing mill rate shall be payable.

The tenderers shall give their consent that they shall use paper for printing works, as decided later on according to work and mentioned in the work order, from any one of the following mills and the cost of paper as per prevailing mill rate and availability shall be acceptable to them:

HPCL, Orient, Sirpur, Ballarpur, Century, Andhra Paper Mills, Star, West Cost, ABC, Shreansh, Madhya Bharat, Magnum, Shiva Paper Mills, Mohit Paper Mills, Shree Shyam, Simplex, Shree Bhawani etc.

The quotation on mill rate price (With proof of mill rates) shall be furnished by the firm.

During inspection if quality of paper used is found inferior than as prescribed in work order, the entire printed material shall be rejected.

3.07 DEPARTURE FROM SPECIFICATION:

Should the tenderer wish to depart from the specification in any respect, he should clearly state such departures indicating the reasons there of, unless this is done, the departmental specification will hold good and shall be binding on the supplier unless the departures have been approved in writing by the purchaser.

3.08 PRICE:

The quoted rate contract price shall remain firm during the contract period. Initially the contract period shall be for two years and may be further extended on mutual consent. Further, there are two items in the specification viz. item A.

3.09 TENDERS:

Tenderer shall furnish complete particulars of the rates offered by them in regard to this specification and submit the same with their tender in single copy. Failure to do so or any incomplete entry therein may prevent a tender from being consideration.

3.10 GENERAL:

The tenders received without complete details required as per enclosed forms / schedules are liable to be rejected.

3.11 PAYMENT:

The payment shall be made by Accounts Officer (EA-Cash), JdVVNL, Jodhpur



SCHEDULE –II

(TN No. 03/2020-21)

LIST OF PAST RATE CONTRACT FOR PRINTING & ALLIED WORKS AND WORK ORDERS IN HAND

The tenderers shall state under this schedule whether rate contract for printing & allied works offered in the tender have been previously awarded to him by erstwhile RSEB or Jodhpur / Jaipur / Ajmer Discom or any other organization / Government department. A list shall be given of such rate contract orders executed by him together with information regarding the names of organizations & period of contract. This list should be in form given below.

S. No.	Name of department to whom printing & allied works services provided	Rate Contract order no. & date	Period of Rate Contract	Remarks

Signature of Tenderer & Seal



SCHEDULE –III
(TN No. 03/2020-21)

DEPARTURE / DEVIATION FROM TECHNICAL SPECIFICATION

The tenderer shall state under this Schedule all the departure / deviations from the Schedule- III / section-III of this specification as under: -

S. No.	Departure / Deviation from Technical Specification and justification

Certified that we agree to all technical specification of the NIT except for the departure / deviation to the extent above.

Signature of Tenderer & Seal



**SCHEDULE – IV
(TN No. 03/2020-21)**

**DEPARTURE / DEVIATION FROM COMMERCIAL TERMS
& CONDITIONS OF THE SPECIFICATION**

The tenderer shall state under the Schedule the departure / deviation from the Specification in respect of commercial terms and conditions: -

S. No.	Departure / Deviation from Specification

Certified that we agree to all commercial terms and conditions as laid down in General conditions of contract to the specification except for the departure / deviations to the extent indicated above.

Signature of Tenderer & Seal



SCHEDULE -V
(TN No. 03/2020-21)

List of equipment and technical hand available with the firm

The tenderer is required to furnish the following information, as enclosures with the tender.

Name and address of Contractor: _____

Place and address of works _____

1. List of equipments available for executing of work.
2. Date of starting of organization
3. Capacity of organization.
4. Details of technical hand available for work order.

Note: - We agree for inspection of premises/verification of documents by the representative of Nigam if required.

Signature of Tenderer & Seals

SCHEDULE –VI

Single Part Bid

GENERAL PARTICULARS ABOUT THE TENDER IN BRIEF

**JODHPUR VIDYUT VITARAN NIGAM LIMITED
OFFICE OF THE CHIEF ACCOUNTS OFFICER (B&R)
NEW POWER HOUSE, INDUSTRIAL AREA, JODHPUR –03
TELEPHONE: 0291-2742232 FAX: 0291-5106031**

**SPECIFICATION NO: JDVVNL/CAO (B&R)/TN-03/2020-21
FOR AWARD OF RATE CONTRACT FOR PRINTING & ALLIED WORKS**

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E	Validity	120 days from the next date of opening of techno-commercial bid.

NOTE: The bidders, in their own interest are requested to read very carefully Section-I (Instruction to Bidders), Section-II (General Condition of Contract) & Section-III (Technical Specification) before filling the bid. The Bid documents be downloaded from JdVVNL website www.energy.rajasthan.gov.in/jdvvnl. No hard copy of the bidding documents will be provided to the bidders through this office. In case of any discrepancy found in the bidding documents downloaded from the website and appended with the bid (as a bid document) and the original copy of such document available in the office of The Chief Accounts Officer (B&R), Jodhpur Discom, Jodhpur then the copy available with The Chief Accounts Officer (B&R), Jodhpur Discom, Jodhpur will be considered as final document for all purposes. The cost of Bid document as published in NIT shall be furnished along with downloaded bid document in the manner prescribed in bid document.

Furnishing of Proof of deposition of Cost of Bid Document, Bid Security along with downloaded Bid Document is essential otherwise the “BID OFFER” will not be opened. Cost of Bid Document shall be furnished in the form of Crossed Bank Draft / Bankers Cheque payable in the name of “Sr. A.O.(CPC), JdVVNL, JODHPUR”. BID SECURITY shall be furnished in the form of Demand Draft/ Bankers Cheque/ Bid Security Bank Guarantee. The bidder shall also deposit e-tender processing fee amounting to Rs. 1180/- (1000.00+18% GST) (Rs. One Thousand One Hundred Eighty only), (non-refundable) through DD/Banker’s Cheque in favour of M.D, RISL payable at Jaipur

1. Tenderer(s) shall quote rates for each size of documents separately, including of all type of expenses / taxes, if any, as per schedule of requirement and prices (Schedule- I) otherwise their offer is likely to be ignored. The prices quoted should be “FIRM”.
2. Receipt for Bid Security shall necessarily be submitted in the office of **The Chief Accounts Officer (B&R), Jodhpur Discom, Jodhpur** prior to opening of bid without which the tender shall be rejected.
3. The tenderer(s) shall ensure that their tenders are furnished / submitted strictly in the manner detailed in the specification.
4. The tenders not accompanied with qualifying requirement as per Section- III, technical requirement indicated in the specification and other requirement given here under will be considered as incomplete offer and sufficient grounds for offer to be passed over.

- (i) Capacity, capability and competency proofing documents.
 - (a) Capacity / orders of similar and higher rating of tendered equipment booked as on date of tendering with type and rating and construction details of equipment for which order received be indicated.
 - (b) Copy of purchase orders of Erstwhile RSEB or JdVVNL for similar or higher rating equipment latest executed.
 - (ii) Year wise past experience for last 5 years of similar or higher rating of tendered equipment.
 - (iii) The details of testing facilities available at the works and copies of latest type test certificates, carried out on similar or higher rating.
 - (iv) Quality assurance plan.
 - (v) Complete guaranteed technical particulars, out lines and general arrangement drawings along with Bill of Material.
5. Technical deviation and commercial deviations, if any, shall invariably be mentioned in Schedule-III & IV “departure from specification” attached with this specification. Mentioning of such deviations elsewhere in the offer will not be considered as deviations. The printed terms and conditions of sales and other if any attached with the tender will not be considered.
6. Tenders without schedule I to VI shall be rejected.
7. Tenderers shall indicate in their bid the name and complete address of Tax authorities under whose jurisdiction their works/office falls.
8. Any cutting / over writing in the figures of the tender document should also be clarified / indicated in words duly signed.
9. JdVVNL has the right to reject any offer on the basis of track record of poor performance in execution of previous order / equipments supplied / after sales service while evaluating the technical bid (Part-I).
10. JdVVNL reserves the right to accept minor deviations in standard terms & conditions and also in technical & constructional features as specified in the technical specification (Schedule-III).
11. Deviation of any kind shall not be quoted in price bid, if found quoted, the same shall be ignored.
12. The purchaser will respond in writing to any request for clarification on tender documents which it receives no later than 10 days prior to deadline for submission of tender, after which no correspondence shall be entertained.

**Schedule I
Annexure-A)**

**PRICE SCHEDULE FOR RATE CONTRACT OF PRINTING AND ALLIED WORKS UNDER TN-03/2020-21
Item -A**

S. No.	Description	Unit	Rate Contract prices in Rs.
1	D.T.P. Composing in Hindi and /or English Material to be printed shall be given in Floppy / CD	per sq. inch	
	B Material to be printed shall be given in printed form	per sq. inch	
2	Scanning: - A i) Black & White ii) Minimum Charge	per sq. inch	
	B i) Coloured ii) Minimum Charge	per sq. inch	
3	Processing (For colour printing only)	per sq. inch	
4	Planning (For colour printing only)	per sq. inch	
5	P.S. (Pre Sensitive) Plate Making i. for size less than 20" x 26" ii. for size 20" x 26" & above	Plate per colour Plate per colour	
6	Printing A Black: - i. Plate size less than 20" x 26" ii. Plate size 20" x 26" & above B Coloured: - i. Plate size less than 20" x 26" ii. Plate size 20" x 26" & above	per 1000 impression per 1000 impression per 1000 impression per 1000 impression	
7	Folding	per 1000 sheets per fold	
8	Cutting & Gathering	per 1000 sheets	
9	Printing of forms in single colour complete in all respect including Composing, Cutting and Gathering etc. on letter press for standard size of form i.e. 18" x 22", 17"x27", 20" x26" & 20"x30" A Solid Form: - i) Full ii) Half iii) Quarter iv) Octave v) Sixteenth	first 1000 next 1000 impression impression	
	B Unsolid Form: - i) Full ii) Half iii) Quarter iv) Octave v) Sixteenth	per 1000 next 1000 impression impression	
10	Screen printing including all charges viz. Composing, Data processing, Printing etc. A Printing of letter head / sheet duly binded continuation in glue pad of 100 nos. packing i) Single colour ii) Double colour B Greeting card/ Invitation cards/Envelopes of normal size. i) Single colour ii) Double colour	first 100 next 100 impression impression first 100 next 100 impression impression	

		first 100 impression	next 100 impression	
C	Visiting card of normal size including cost of superior ivory sheet cards i) Single colour ii) Double colour			
11	Slip book of following sizes: 1 / 8, 1 / 6 & 1 / 4 of sheet (Sheet size- 18" x 22") Slip Book containing 100 sheets in each complete in all respect including Composing, Printing, Cutting Perforating etc. and binded with cover card sheet on upper side and cardboard on back side	each		
12	Meeting diary of 1 / 8 & 1 / 6 size of sheet (Sheet size- 18" x 22") Meeting diary containing 10 to20 sheets complete in all respect including Composing, Printing, Cutting Perforating etc. and binded with cover card sheet on upper side and side.	each		
13	Peon book & Short hand note book complete in all respect including Composing, Printing, Ruling, Punching etc.	each		
14	Pin stitching charges (i) Single (ii) Double	Each book Each book		
15	Rate for binding of each Book/Register of paper size 17" x27", 20" x 30", 20" x 26", 18"x 22"or equivalent to this size			
A	Leather binding on back (pust) & corners with binding cloth on upper & back side and zuj bandi binding with card board/strawboard of 40 oz.craft paper on front and back side (inner) sewing with good thread. Register/ Book i) Full ii) Half iii) Quarter iv) Octave	each each each each		
B	Leather binding on back (pust) & corners with superior abri on upper & back side and zuj bandi binding with card/ straw board of 40oz.craft paper on front and backside (inner) sewing with good thread i) Full ii) Half iii) Quarter iv) Octave	each each each each		
C	Canvas binding on back (pust) and corners with binding cloth on upper and back side and zuj bandi binding with 32 oz. card board/straw board, craftpaper on front and back side (inner) sewing with good thread i) Full ii) Half iii) Quarter iv) Octave	each each each each		
D	Canvas binding on back (pust) and corners with binding cloth on upper and back side and zuj bandi binding			

	with cardboard/strawboard, craft paper on front and back side (inner) sewing with good thread. i) Full ii) Half iii) Quarter iv) Octave (without canvas at corners and craft papers on innerside)	each each each each	
E	Canvas binding on back (pust) and corner abri on upper and back side zuj bandi binding with card/strawboard of 32 oz. Craft paper on front and back (inner) side sewing with good thread. Register/Book i) Full ii) Half iii) Quarter iv) Octave (without canvas at corners and craft papers on innerside)	each each each each	
F	Sares binding with cardboard/straw board on back side and craft paper on upper side i) Full ii) Half iii) Quarter iv) Octave v) Sixteenth	each each each each each	
16	Ordinary binding of ruled registers with ruling and binding cloth on back pust abri on upper and back side. i) 4 ors. or more ii) 3 ors. iii) 2 ors. iv) 1 or.	each each each each	
17	Kachhi Binding of printed matter with straw or hard board 24 oz. on lower side, thick craft paper of 60 GSM on upper side, using strong twisted thread & pin stitching including inter leafing, binding cloth patti at top covering thread position. Kachhi binding for sizes 20" x 30" / 20" x 26" / 18" x 22" / 17" x 27" / 16" x 27" / equivalent size: - Full Half Quarter Sixth Octave Sixteenth	Each Each Each Each Each Each	
18	Ruling charges per 1000 sheets of each size of paper (20" x 30" / 20" x 26" / 18" x 22" / 17" x 27") or equivalent i) Full ii) Half iii) Quarter iv) Octave	each each each each	
19	Stop Ruling charges per 1000 sheets of each size of paper (20" x 30" / 20" x 26" / 18" x 22" / 17" x 27") or equivalent size. i) Full ii) Half iii) Quarter iv) Octave	each each each each	
20	Numbering charges	per 1000	

21	Perforating charges	per 1000	
22	Creasing charges	per 100	
23	Pasting charges	per 100	
24	Lamination charges	per 100 sq. inch	
25	Ring stitching charges	per inch	
26	Index making charges	per leaf per register	
27	Normal work of Printing/ Composing etc. of full form of each size which would be given by a press per day (20" x30"/20" x 26"/18" x22"/17" x27") or equivalent size i) Composing full form ii) Processing of full form iii) Printing of each side of form iv) Other work i.e. Gathering, Folding, Cutting & Binding etc.	forms forms impression books per day	
28	Transportation Charges (In case, the Nigam does not provide transportation): From OPH to Press From Press to OPH From NPH to Press From Press to NPH	per trip per trip per trip per trip	
29	Urgency charges beyond normal work stated under item no.26	2 days 5 days 7 days	
30	Printing in colored ink on Rice Paper having size 43 x 69 cm of 38 GSM	per 1000	
31	Kachhi Binding of Rice paper in 5 Copies, book number & serial number. Each book of 250 papers having size 43 x 69/4	each	

- Note:
- i) Size of paper will be considered as actual size for all practical purposes of printing irrespective of effect whether same has been got printed in full or part.
 - ii) Item no.11, 12 and 13 includes cost of cover, card sheet/board and other binding material.