



JODHPUR VIDYUT VITRAN NIGAM LTD.

Corporate Identity Number (CIN) –U40109RJ2000SGC016483

Regd. Office : New Power House, Jodhpur- 342003

Phone No : 0291-2742232 Fax No : 0291-5106031

E-mail : caobrju@gmail.com Web site : www.jdvvn.com

No. / JdVVNL/CAO (B&R)/S. Budget/ F.Tax /18-19/ D.29 Dt. 5/4/18

NOTICE INVITING TENDER - TN-01 (18-19)

Sealed bids in two envelopes (Technical bid and Financial bid) are hereby invited from the Practicing Chartered Accountants / firms of Chartered Accountants for “providing professional services on Income Tax, Electricity Duty, WCC, URBAN CESS and GST” to Jodhpur Discom for the F.Y. 2018-19 & 2019-20. Interested parties / persons are requested to quote their rates for tax consultancy services on Income Tax, Electricity Duty, WCC, URBAN CESS and GST as per scope of work mentioned in clause 1 of terms and conditions.

The terms and conditions of the Bid documents, Tender Cost, Earnest Money etc. are as below:-

Cost of Tender Document (non-refundable)	2950/- (2500.00+18% GST) (Rs. Two Thousand Nine Hundred Fifty only)
Estimated Cost	Rs. 9 lacs (Rupees Nine lacs only)
Earnest Money Deposit (EMD)	*Rs. 18,000 (Rupees Eighteen thousand only) (2% of estimated cost)
Last date of bid submission	26/04/2018 (5p.m.)
Date, Time and Place of Opening of Technical Bids	27/04/2018 (3p.m.)
Date & Time of Opening of Financial Bids	Will be intimated later to the technically qualified bidders

- Exemptions in EMD if any, shall be allowed as per The RTPP Act, 2012 & Rules, 2013.

5/4/18

Chief Accounts Officer (B & R)
Jd.V.V.N.L., Jodhpur

Terms & Conditions:-

1. Description and Scope of assignment

The scope of work would include:

- a) Preparation and filing of all the required statutory Monthly returns / Quarterly returns / Annual Returns of all the 11 circles and other associated offices of Jodhpur Discom.
- b) Assessment Proceeding
- c) Filing of Stay / Waiver Application before the competent appellate authorities.
- d) Filing of Appeals before the competent appellate authorities.
- e) Time to time support / training / assistance to Discom officials to maintain the required records for the compliance of Income Tax, Electricity Duty, WCC, URBAN CESS and GST.
- f) Tax Audit.
- g) GST Audit.

The scope may be increased / decreased as per the requirement of Discom.

2. Price Clause:-

Rates should be quoted item wise in the Annexure "E". (GST shall be payable extra.)

3. CLARIFICATION ON TENDER DOCUMENTS

The tenderer may obtain any clarification regarding the tender document by writing or by fax to:

**The Chief Accounts Officer (B&R),
Jodhpur Vidyut Vitran Nigam Limited
New Power House,
Jodhpur.342 003
Tele fax No. (0291-5106031)**

The tenderer is advised in its own interest to examine the tender documents, instructions, forms, terms and general information. Failure to provide information, which is essential to evaluate the tender or to provide timely clarification or substantiation of the information supplied or submission of tender not substantially responsive to the tender document may result in disqualification.

4. **Work Contract period:-**

Initially the work order shall be for the F.Y. 2018-19 & 2019-20 which can be extended as per The RTPP Act, 2012 & Rules, 2013.

5. **Submission of Request:-**

The request offer shall be submitted in prescribed format duly completed and signed on each page by the authorized signatory in two parts, i.e. **“Technical Bid” and “Financial Bid”**. Request should be submitted through one sealed big size envelope Superscripted as **“Notice Inviting Tender for providing professional services on GST to JODHPUR VIDYUT VITRAN NIGAM LIMITED (JdVVNL)”** having three envelopes therein. **First envelope** for Technical Qualification and having one signed copy of request offer **Second envelope** for financial bid **and Third envelope** for earnest money deposit. Envelopes shall be superscripted **“Technical Bid”, “Financial Bid” and “Earnest Money”**.

(A) **Technical Bid**

The envelop for **“Technical Bid”** will contain information / documents towards qualification criteria for which the applicant is going to submit his offer as described in Annexure – ‘A’.

The information towards commercial details of the firm duly filled in Annexure – ‘B’ along-with supporting documents should be submitted by the Applicant.

Qualification criterions are mentioned in Annexure – ‘C &D’.

One letter of request offer shall be submitted duly signed by the Authorised signatory.

(B) **Financial Bid**

The envelop for **“Financial Bid”** will contain the item wise rates quoted for the proposed work mentioned in Annexure – ‘E’.

(C) **Earnest Money**

A small sized envelope containing proof of depositing / furnishing the Earnest Money of Rs. 18000/-. The envelope shall be superscripted as **“Earnest Money”**.

6. **Criteria for Evaluation for request :-**

The application / request received from the applicant shall be evaluated on technical qualifications criteria as per Annexure-“D” and the request securing 75% & above marks shall only be considered for opening of Financial Bid. After opening of Financial Bid, the lowest one (L1) will be decided in Toto thereafter lowest among the lowest i.e. item wise lowest rates shall be selected for awarding the work.

7. The Cost of tender specification (Non-refundable) and EMD as above shall be payable in demand draft / Bankers Cheque in favour of Sr. Accounts Officer (CPC), JdVVNL, Jodhpur and the same shall be deposited in this office with the tender documents. The bidders are required to furnish the Bid documents in the office of the undersigned up to 5.00 P.M. of 26.04.2018 which will be opened on the next day i.e. 27.04.2018 at 3.00 PM.
8. Eligible bidders should submit their bid well in advance instead of waiting till last date. JdVVNL will not be responsible for non-submission of Bid due to postal delay.
9. The decision of the Chief Accounts Officer (B&R), JVVNLtd, Jodhpur in the matter of interpretation and scope of work etc. shall be final and binding upon both the parties.
10. All disputes, differences, questions, whatsoever, arise between the parties shall be subject to jurisdiction of courts at Jodhpur only.

11. Ambiguities in the conditions of application :-

In case of ambiguity(s) or self contradictory terms and (or) conditions mentioned in the request, interpretation as may be advantageous to the Nigam; shall be taken without any reference to the applicant and shall be final & binding.

The Nigam shall not be responsible for any cost or expenses, whatsoever incurred by the applicant in connection with preparation of submission of request.

The Nigam reserves the right to vary the area, and shall neither be liable for any action nor be under any obligation to inform the applicant about the grounds whatsoever for the variation.