

## **APPENDIX - A**

### **BOND FOR THE COMMERCIAL ASSISTANT-I TO BE EXECUTED BEFORE POSTING IN JODHPUR VIDYUT VITRAN NIGAM LIMITED (On Non-Judicial Stamp Paper of Rs.100/-)**

KNOW ALL MEN that I \_\_\_\_\_ S/D/W of  
Shri \_\_\_\_\_ Age \_\_\_\_\_ years Resident  
of \_\_\_\_\_  
hereby agree to execute this Bond in full sense and knowledge as follows :-

1. I \_\_\_\_\_ been selected as Probationer Trainee on the post of Commercial Assistant-I under the order No. \_\_\_\_\_ dated \_\_\_\_\_ Jodhpur Vidyut Vitran Nigam Ltd. (in short JdVVNL) bind myself that I will diligently faithfully and to the best of my ability undergo the training as Probationer Trainee as well as all other trainings arranged by JdVVNL and conduct and behave honestly orderly and obediently towards my superiors and management of JdVVNL and will not leave trainings at any time before completion thereof and will not commit any act of misconduct during the training period.
2. I bind myself that I will not leave my training/ service or resign and will not engage directly or indirectly in any trade/ business/ occupation till the end of the period of 'Probation-Training' and within one year after completion of Probation-Training.
3. In consideration of being sent on any other training (other than Probation training) I bind myself to serve JdVVNL during as well as after completion of training(s) for a minimum period of one year if the training is for a period exceeding three months but upto six months and for two years if it exceeds six months.
4. In case of my any act contrary to or default of any provision stipulated at para 1 2 & 3 above I bind myself and my heirs executors and administrators to pay to JdVVNL on demand all emoluments/ pay & DA including expenses incurred on me during my training periods alongwith amount of remuneration/salary for notice period (excluding Travelling & daily allowance) subject to maximum of Rs.150000/- (Rupees One lac fifty thousand) only and any other amount that may be due to JdVVNL together with interest & 12% per annum from the date of demand to the date of payment in lump-sum in the event of following eventualities :-
  - a) In case I fail to take due interest in the Probation Training or any other training arranged by JdVVNL.
  - b) In case my attendance during the training period at the place where my name has been nominated/ sponsored falls below 80% of the total training days.
  - c) In case of serious misconduct on my part during the training period.
  - d) In case I leave the Probation training or any other training arranged by JdVVNL at any time before completion of full period of training or quit service before the period as detailed in para-2 and 3 above.

**Contd.....2**

5. In case after completion of 3 years' period and also during any period otherwise not covered by para 1 2 & 3 above I resign or leave service of JdVVNL without giving three months' notice in writing to the Managing Director I bind myself to pay the amount of salary for the notice period falling short of 3 months' as compensation to the JdVVNL and in case of any default the amount may be deducted from any money due to me.
6. I further bind myself that the decision of Managing Director JdVVNL or any officer nominated by him as to the correct interpretation of the Bond rules & regulations etc. and as to whether I have or have not observed and complied with the obligations herein recited shall be final and binding upon me.

In case I \_\_\_\_\_ leave the services of JdVVNL before expiry of the minimum period of Probation training or any other training or service as prescribed in this bond I will be under the obligation to refund the entire amount of expenses incurred on me (excluding Travelling & daily allowance) subject to maximum of Rs.150000/- (Rupees One lac fifty thousand) only and any other amount that may be due to JdVVNL as per the undertaking given by me herein above together with interest & 12% per annum from the date of demand to the date of payment in lump-sum as certified by the concerned Chief Accounts Officer/ Sr. Accounts Officer/ Accounts Officer.

**Signed & delivered by the  
above bonded person**

Witness: -

1. Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_
2. Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Accepted:- For and on behalf of the Jodhpur Vidyut Vitran Nigam Ltd.

Place \_\_\_\_\_  
Date \_\_\_\_\_

**Secretary (Admn.)  
JdVVNL, Jodhpur**

**P.R.Choudhary/\*\*\***

## **APPENDIX - B**

### **SURETY TO BE GIVEN BY A GAZATTED OFFICER / OFFICIAL OF CENTRAL / STATE GOVERNMENT / POWER SECTOR COMPANY OF RAJASTHAN GOVT./ PUBLIC SECTOR UNDERTAING OF RAJASTHAN GOVT. ON NON-JUDICIAL STAMP PAPER OF RS.100/-**

I \_\_\_\_\_ S/D/W of Shri \_\_\_\_\_  
Age \_\_\_\_\_ Resident of \_\_\_\_\_  
working as (Designation) \_\_\_\_\_ Deptt. \_\_\_\_\_  
and getting pay in Pay Band \_\_\_\_\_ with Grade Pay \_\_\_\_\_ do hereby  
stand this surety in respect of Shri/Ms. \_\_\_\_\_  
S/D/W of Shri \_\_\_\_\_ appointed as  
Probationer Trainee on the post of Commercial Assistant-I vide order No.  
\_\_\_\_\_ dated \_\_\_\_\_ of  
Jodhpur Vidyut Vitran Nigam Ltd. (in short JdVVNL) and posted in the office of  
the \_\_\_\_\_ and agree to execute this bond  
in full sense and knowledge as follows :-

1. That Shri/Ms. \_\_\_\_\_ will diligently faithfully and to the best of his/  
her ability undergo the training as Probationer Trainee as well as all other  
trainings arranged by JdVVNL and conduct and behave himself/ herself  
honestly orderly and obediently towards his/ her superiors and management  
of JdVVNL and will not leave trainings at any time before completion thereof  
and will not commit any act of misconduct during the training period.
2. That Shri/Ms. \_\_\_\_\_ will not leave training/ service/ resign  
and will not engage directly or indirectly in any trade/ business/ occupation  
till the end of the period of 'Probation-Training' and within one year after  
completion of Probation-Training.
3. In consideration of Shri/Ms. \_\_\_\_\_ being sent on training I  
undertake that Shri/Ms. \_\_\_\_\_ will serve the JdVVNL after  
completion of training(s) for a minimum period of one year if the training is  
for a period exceeding three months but upto six months and for two years if  
it exceeds six months.
4. That if Shri/Ms. \_\_\_\_\_ will indulge in any act contrary to any surety  
given by me at para 1 2 and 3 above I bind myself and my heirs executors  
and administrators to pay to JdVVNL on demand all emoluments/ pay & DA  
including expenses incurred on him/her during such training periods  
alongwith amount of remuneration/salary for notice period (excluding  
Travelling & daily allowance) subject to maximum of Rs.150000/- (Rupees  
One lac fifty thousand) only and any other amount that may be due to  
JdVVNL together with interest @ 12% per annum from the date of demand to  
the date of payment in lump-sum in the event of following eventualities :-
  - a) In case he/she fails to take due interest in the Probation Training or any  
other training arranged by JdVVNL.

**Contd.....2**

- b) In case his/ her attendance during the training period at the place where his/ her name has been sponsored falls below 80% of the total training days.
- c) In case of serious misconduct on his/ her part during the training period.
- d) In case he/ she leaves the Probation training or any other training arranged by JdVVNL at any time before completion of full period of training or quit service before the period as detailed in para-2 and 3 above.
5. I further bind myself that the decision of Chairman & Managing Director JdVVNL or any officer nominated by him as to the correct interpretation of the Surety Bond rules & regulations etc. and as to whether Shri/ Ms. \_\_\_\_\_ has or has not observed and complied with the obligations herein recited shall be final and binding upon me.

In case Shri/Ms. \_\_\_\_\_ leaves the services of JdVVNL before expiry of the minimum period of Probation training or any other training or service as prescribed in this Surety and Bond I will be under obligation to refund the entire amount of expenses incurred on him/ her (excluding Travelling & daily allowance) subject to maximum of Rs.150000/- (Rupees One lac fifty thousand) only and any other amount that may be due to JdVVNL as per the surety given by me herein above together with interest @ 12% per annum from the date of demand to the date of payment in lump-sum as certified by the concerned Chief Accounts Officer/ Sr. Accounts Officer/ Accounts Officer.

**Signature of Surety with rubber  
stamp of Designation  
Office**

- Witness: -
1. Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_
  2. Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Accepted: - For and on behalf of the Jodhpur Vidyut Vitran Nigam Ltd.

Place \_\_\_\_\_  
Date \_\_\_\_\_

**Secretary (Admn.)  
JdVVNL, Jodhpur**

**P.R.Choudhary/\*\*\***