

**JODHPUR VIDYUT VITRAN NIGAM LIMITED**

No.JdVVNL/MD/CE(C&amp;P)/SE(RA&amp;C)/JU/2008-09/D. 2421 Dt. 17.03.09

**ORDER****Sub: Material vigilance of O&M sub-divisions.**

During visits to Zonal and Circle Headquarters of Discom in the recent past a lot of serviceable and defective/damaged materials have been noticed in the sub-divisional stores and on the sites including public roads, inviting pilferage. This indicates lack of seriousness on the part of field officers to effectively utilize the inventory as also reluctance to deposit the damaged/unserviceable material in Circle Stores. This causes financial loss to Nigam.

In order to sensitize field officers, it is utmost necessary that material vigilance of O&M sub-divisions be conducted by the Zonal CEs, Circle SEs and C.O.S. every month, during their field visits. Material Vigilance will cover identification and quantification of unserviceable/defective material lying in the sub-division stores on site and on public roads. The Zonal Chief Engineers and circle SEs are requested to ensure utilization of surplus serviceable material found lying in the S/D by way of diversion to other S/D in their jurisdiction. The monthly targets of material vigilance are fixed as under:

S.No.	Officer	Monthly Checking
1	ZCE	2 sub-divisions
2	Circle SE	2 sub-divisions
3	COS	3 sub-divisions

The Zonal Chief Engineers and Circle SEs would ensure that the inventory in the S/D is effectively utilized and the unserviceable/defective material is timely deposited in the Circle Stores for replacement/repair or disposal.

The monthly material vigilance and action taken report would be put up by C.O.S.

By Order,

(S.K.KULSHRESTHA)

CHIEF ENGINEER(C&amp;P)

JODHPUR DISCOM:JODHPUR

Note: The order is also available on Jodhpur Discom's website [www.jdvvnl.com/www.rajenergy.com](http://www.jdvvnl.com/www.rajenergy.com)