



No.JdVVNL/MD/CE(HQ)/SE(RA&C)/JU/2017-18/D. 603 Dt. 03.08.17

ORDER

Sub.: Mandatory inspection of one 11 KV Feeder by each officer of Discom-Cross Checking of activities assigned to Feeder Incharge.

In order to ensure regular cross checking of activities being performed by meter reader/feeder incharge by the field officers, it is hereby directed that atleast one 11 KV Feeder shall be inspected per month by each JEN, AEN and XEN of the circle under his jurisdiction. While conducting the inspection, the feeder for inspection will be chosen in such a manner that its meter reading has been completed day before.

The following areas of checking may be covered by JEN/AEN/XEN during the course of sample checking of meter readers/feeder Incharge.

- a) Atleast 5 % checking of readings on the feeder shall be done in such a manner that all categories of consumers are covered.
- b) Audit of information given by Feeder Incharge.
- c) Sample checking of work done by contractors as per bill.
- d) Excess supply.
- e) Verification of feeder reported having T&D Losses below 15%.
- f) Feedback from Sarpanch of villages falling on selected feeder regarding outage, duration of supply and other billing related issue.
- g) Verification of Feeder Monitoring Committee meetings.
- h) Verification of maintenance activities reported of 33/11KV S/S.
- i) Interaction with Feeder Incharge of 33/11KV Sub station.
- j) Verification of pre/post monsoon maintenance work.

The record of the cross checking of above activities shall be maintained as per Annexure-A and compiled monthly progress of division shall be furnished by XEN(O&V) to Circle SE(O&M) upto 5th of each month.

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In case where abnormal discrepancy in meter readings or other abnormality as observe during counter checking, the suitable disciplinary action shall be taken against feeder incharge.

Encl.: Annexure- A.

By Order,


(M.R. MEENA)

**ADDL.CHIEF ENGINEER (HQ)
JODHPUR DISCOM, JODHPUR**

Copy submitted/ forwarded to the following for information and necessary action:

- 1) The Director (Finance / Technical), Jodhpur Discom, Jodhpur.
- 2) The Zonal Chief Engineer (O&M-JDZ/ BMR/ BKZ), Jodhpur Discom, Jodhpur/ Barmer/Bikaner.
- 3) The Addl. Chief Engineer (TW / MM&C), Jodhpur Discom, Jodhpur.
- 4) The Chief Accounts Officer (B&R), Jodhpur Discom, Jodhpur.
- 5) The T.A. to Chairman, Discoms, Vidhyut Bhawan, Jaipur, for kind perusal of the Hon'ble Chairman.
- 6) The T.A. to Managing Director, Jodhpur Discom/Jaipur Discom/Ajmer Discom, Jodhpur /Jaipur/ Ajmer, for kind perusal of the Hon'ble MD.
- 7) The Company Secretary, Jodhpur Discom, Jodhpur.
- 8) The Superintending Engineer (CC / DC / O&M / BFL / PP&M / TW / M&P/ MM&C/ RDPCC / Vig.), Jodhpur Discom, Jodhpur / Pali / Barmer / Sirohi / Jalore / Jaisalmer / Bikaner / Hanumangarh / Sriganganagar / Churu/ Jaipur.
- 9) The Superintending Engineer(IT), Jodhpur Discom, Jodhpur for putting up the order on the website of Discom.
- 10) The P. S. to Hon'ble Energy Minister, Secretariat, GoR, Jaipur.
- 11) The P. S. to Secretary (Energy), Govt. of Rajasthan, Jaipur.
- 12) The TA to Electricity Ombudsman, Vidhyut Viniyamak Bhawan, Sahakar Marg, Near State Motor Garage, Jaipur, for kind perusal of Ombudsman.
- 13) The Addl. S. P. (Vigilance), Jodhpur Discom, Jodhpur. With spare copies for distribution amongst vigilance officers.
- 14) M/s Bikaner Electricity Supply Company, IInd Floor, 3-K-9, Pavanpuri, Bikaner(Raj). 334001 **for circulating amongst officers under your control.**
- 15) The Sr. Accounts Officer/Accounts Officer (O&M-CC / DC / Audit/ Rev), Jodhpur Discom, Jodhpur / Bikaner.
- 16) The Executive Engineer (O&M/ DD/ CTL/ A-B-C-Zone/ City-I-II/ Legal/ IA / Training/ Vigilance), Jodhpur Discom,..... **for circulating amongst all the AENs/JENs/ARO under your control.**
- 17) The Public Relation Officer, Jodhpur Discom, Jodhpur.
- 18).....


**ADDL.CHIEF ENGINEER (HQ)
JODHPUR DISCOM, JODHPUR**

Annexure-‘A’**CHECK LIST OF ACTIVITIES FOR CROSS VERIFICATION****Name of Circle/Division/Sub-Division:****Name of 33/11KV Sub-Station:****Name of 11 KV Feeder:**

a) Cross checking of readings

S.N.	Reading as per feeder Incharge			Cross Checking by JEN/AEN/XEN		Abnormality, if any	AEN's Remark
	A/C No.	Date	Reading	Date of Verification	Reading		

- b) Audit of information given by Feeder Incharge.
c) Sample checking of work done by contractors as per bill.
d) Excess supply.
e) Verification of feeder reported having T&D Losses below 15%.
f) Feedback from Sarpanch of villages failing on selected feeder regarding outage, duration of supply and other billing related issue.
g) Verification of Feeder Monitoring Committee meetings.
h) Verification of maintenance activities reported of 33/11KV S/S.
i) Interaction with Feeder Incharge of 33/11KV Sub station.
j) Verification of pre/post monsoon maintenance work.

Signature of XEN/AEN/JEN