



JODHPUR VIDYUT VITRAN NIGAM LTD.

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No.JdVVNL\Secy(Admn.)\Ju\S.Esst.\F. \OO.

\D. 1166 Dt. 28/3/18

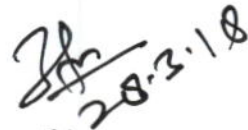
CIRCULAR

As per Schedule-I appended to JdVVNL Ministerial Staff Service Regulations, 2017, the name of post of Commercial Assistant-II includes CA-II, Clerk Gr.-II, Consumer Complaint Clerk, Data Entry Operator, Record Keeper, Asstt. Store Keeper & Bradma Operator. Further in the note given at the end of Schedule, Data Entry Operators at their option shall be re-designated as CA-II. A new cadre named as "Informatics Assistant" has also been inserted in JdVVNL Engineer's Service Regulations, 2016 at Sr. No. 12. According to which the post of "Informatics Assistant" is to be filled in 100% by direct recruitment as shown in column No. 3 against the entry at Sr. No. 12. However, the post of Informatics Assistant shall first be filled by promotion having three years experience as DEO and any one of the qualifications as mentioned in Column No. 6.

It has, therefore, been felt expedient that in-service Data Entry Operators be asked to submit an option as per 'Form of Option' enclosed at Annexure-A for opting the post of Commercial Assistant-II. Those who do not opt for re-designation as CA-II will be treated to continue to work as Data Entry Operator (Dying Cadre). No request thereafter will be considered for any kind of change on any occasion.


The Data Entry Operators are, therefore, advised to fill the Form of Option as at Annexure-A and submit the same to the Dy. Director Personnel (HQ), JdVVNL, Jodhpur through their controlling officers on or before 16th April, 2018. The option forms received after 16th April, 2018 will not be considered.

Encls: Annexure 'A'


(R.D. Barath) RAS
Secretary (Admn.)
Jodhpur Discom, Jodhpur

Copy to the following for information and necessary action:-

1. The Chief Engineer(), JdVVNL,
2. The Addl. Chief Engineer (), JdVVNL,
3. The Zonal Chief Engineer (), JdVVNL,
4. The Company Secretary, JdVVNL, Jodhpur.
5. The Chief Accounts Officer (), JdVVNL,
6. The TA to Managing Director, JdVVNL, Jodhpur/Jaipur.
7. The Superintending Engineer (), JdVVNL,
8. The Addl. Superintendent of Police (Vig.), JdVVNL, Jodhpur.
9. The Dy. Superintendent of Police (Vig.), JdVVNL, Jodhpur/Jalore/Bikaner.
10. The Dy. Director (), JdVVNL,
11. The TA/PA to Director (Technical/Finance), JdVVNL, Jodhpur.
12. The Public Relation Officer, JdVVNL, Jodhpur.
13. The Executive Engineer (), JdVVNL,
14. The Accounts Officer (), JdVVNL,
15. The Personnel Officer (), JdVVNL,
16. The Assistant Accounts Officer(), JdVVNL,
17. Sh..... DEO O/o.....


Secretary (Admn.)
Jodhpur Discom, Jodhpur

FORM OF OPTION

- 1) I..... S/o Sh.....
working as Data Entry Operator, hereby elect to re-designated as
Commercial Assistant-II.

- 2) I do hereby;
 - a. Quit to hold the post of Data Entry Operator.
 - Or
 - b. To continue as Data Entry Operator (Dying Cadre).

- 3) The option exercised is final and will not be modified at any subsequent
occasion.

Signature

Name

Designation

Present Place of Posting

Place:

Signed before me

Date:

**Signature
(Head of Office)**