



JODHPUR VIDYUT VITRAN NIGAM LTD.

Corporate Identity Number (CIN) – U40109RJ2000SGC016483

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No. JdVVNL/MD/Secy (Admn.)/Ju/S.Estt /F. /OO. 254 /D. 637 Date 11.09.2020

ORDER

Sub:- Regarding successful completion of period of probation by probationer-trainees and grant of pay in the pay scale/running pay band of the post.

In exercise of powers conferred vide order No. JdVVNL/MD/Secy. (Admn.)/Ju/S.Estt./F. /OO. 372 /D. 1521 dated 18.01.2012 the Managing Director, JdVVNL is pleased to adopt memoranda No. F.1(2)FD/Rules/2006 Pt-I dated 06.01.2020 and No. F.1(2)FD/Rules/2006-I dated 28.01.2020, issued by the Finance Department, GoR regarding successful completion of period of probation by probationer-trainees and grant of pay in the pay scale/running pay band of the post.

Accordingly following authorities have been delegated powers to grant extraordinary leave to probationer trainee in place of existing provisions contained in order No. JdVVNL/MD/Secy.(Admn.)/Ju/S.Estt./F. /OO. 615 /D. 1791 dated 25.02.2016 as under:-

S. No.	Period of Extraordinary Leave(EOL)	Authority competent to grant EOL
1.	Up to one month	Appointing Authority
2.	Beyond one month in exceptional and unavoidable circumstances	Managing Director in consultation with Director (Finance)

The powers for grant of extraordinary leave to probationer trainee shall be subject to observation of following guidelines:-

1. Prior sanction of extraordinary leave shall be pre-requisite in all such cases.
2. No extraordinary leave be sanctioned for study purpose and for preparing competitive examination.
3. Extraordinary leave shall be granted up to one month by appointing authority on reasonable grounds. Extraordinary leave beyond one month shall be granted in exceptional and unavoidable circumstances, related to medical urgency.
4. In case of extraordinary leave applied for critical illness of self, wife/husband, mother, father or children, extraordinary leave can be sanctioned on the basis of certificate of authorized medical attendant.
5. Those who proceed on extraordinary leave without prior sanction shall be treated as cases of wilful absence and liable to disciplinary action.
6. If anyone remains absent without getting prior sanction for extraordinary leave or in cases where absence is due to higher study/preparing for competitive examination, the period of absence shall be treated as dies none and the same shall not be countable for any purpose.

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7. In all cases where extraordinary leave period is exceeding one month, the probation period shall be extended for the entire period of extraordinary leave.

Nigam's order No. JdVVNL/MD/Secy.(Admn.)/Ju/S. Estt./F./OO. 446 /D. 903 dated 22.10.2019 shall stand superseded.

Finance Department's clarification No. F. 1(2)FD/Rules/2006-I dated 25.10.2019 shall also be applicable for implementation of above provisions.

By Order

GHY
11/9/20

(Mukesh Choudhary)RAS

Secretary (Admn.)

Jodhpur Discom, Jodhpur

Copy to following for information & necessary action:-

1. The CE/ ZCE/ ACE (), Jodhpur Discom,
2. The CCOA/ Addl. S.P. (Vig.), Jodhpur Discom, Jodhpur.
3. The CS/ JDP/ Chief Accounts Officer (), Jodhpur Discom,
4. The TA to MD, Jodhpur Discom, Jodhpur/Jaipur.
5. The Superintending Engineer (), Jodhpur Discom,
6. The DDP/ DS/ AS/ PO (), Jodhpur Discom,
7. The Sr.AO/ AO/ AAO (), Jodhpur Discom,.....
8. The Executive/ Assistant Engineer (), Jodhpur Discom,
9. The T.A. /P.S. to Dir. (Finance/Technical), Jodhpur Discom, Jodhpur.

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11/9/20

Secretary (Admn.)

Jodhpur Discom, Jodhpur