



# JODHPUR VIDYUT VITRAN NIGAM LTD.

Corporate Identity Number (CIN) : U10109RJ2000SCA016185

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No. F.1 ( JdVVNL/In. CAO (B&R/S. Revenue / D. 733

Di. 29/2/19

The Account Officer (CC/DC/O&M),  
Jodhpur Vidyut Vitran Nigam Ltd.,

Sub:-Feeding of Deposited Enhance Security in the billing system for the  
F.Y. 2018-19.

With reference to above cited subject the deposited Enhance security for the  
F.Y. 2018-19 has to be uploaded in billing system. For the same two methods are  
available:-

1. By Security Correction Advice in CRM.
2. By Head Cashier ID through cash account head + 48.200

It is noticed that correction method is used at all sub-divisions for updating  
the data in system but it does not reflect the real picture on the OCM. For correct  
data reflection and revenue analysis at Head Office level the method of head  
cashier ID must be used which is as follows:-

## HEAD CASHIER

Step I :- Login from Head Cashier ID.

Step II :- Collection → Receive → Cash receive Miscellaneous.

Step III :- Cash Received details → Consumer

- K. No.....and Request for select → non payment of security
- Total Amount.....Recieved Date.....Remark (A-9 CR Number)
- Select Heads → +48 - Security Deposits from consumer
- 200 → Security Deposited consumer in cash interest bearer
- Submit

You, are therefore, advised to inform the officials/officers under your  
control to check the same and begin the process of data updating by second  
method only using head cashier ID.

*[Signature]* 29/2/19  
Chief Accounts Officer (B&R)  
Jodhpur Discom, Jodhpur.

Copy to the following for information and necessary action:-

1. The TA to Managing Director, Jodhpur Discom, Jodhpur.
2. The Superintending Engineer (CC/DC/O&M), Jodhpur Discom, .....
3. The Sr. Accounts Officer (Jdz/Bmz/Bkz), Jodhpur Discom, .....
4. The PS to Director (Finance), Jodhpur Discom, Jodhpur.

*[Signature]*  
Chief Accounts Officer (B&R)  
Jodhpur Discom, Jodhpur.