



**JODHPUR
VIDYUT VITRAN
NIGAM LTD**

(A GOVERNMENT OF RAJASTHAN UNDERTAKING)
Regtd. Office, New Power House, Industrial Area, Jodhpur - 342003

No. JdVVNL/CAO(IA)/Ju/YMPL/Circular/D. 1065

Dated 6-2-13

CAO (A.S.R.), Jd, Discom
R.R. No. 6183
Date 20/2/2013

CIRCULAR

AD (Rev.)
You are aware that M/s Yadav Measurement Pvt. Ltd, Udaipur have been entrusted with the work relating to checking /testing of meters vide M&P / XEn IT/ TN 13 /Po-18 /D 2468 Dt 24/01/2011. The reports of meter being stop, slow (defective), fast, tampered etc are to be furnished to respective sub-division for further action relating to vigilance / assessment of revenue etc.

AD (Rev.)
It has been observed that effective monitoring mechanism is lacking resultantly the very purpose of awarding contract for testing of meter and subsequent assessment of the revenue is not yielding desired results.

AD (Rev.)
In order to make the existing mechanism of testing of meters more fruitful following guidelines are issued for strict compliance by all concerned.

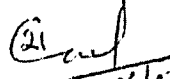
- AD (Rev.)*
20/2/13
1. The list of selected consumers whose consumption is doubtful or falling down duly authenticated by ARO & Unit officer should be given on monthly basis to M/s YMPL, through formal letter duly despatched.
 2. The every testing reports provided by the aforesaid agency should be entered in a separate register. Amount assessed by the agency be checked and notice be issued to the consumers by the ARO of sub-division within 15 days from receipt of the report from agency. The register shall be maintained in the enclosed format (Annexure 'A').
 3. A summary report in the enclosed format Annexure 'B' should be generated by the Unit officer and furnished to the respective Executive Engineer/ Superintending Engineer, at the end of every month. The consolidate position will be sent by circle Superintending Engineer to Chief Accounts Office(IA) the latest by 10th of the every month.
 4. The assessment sheets should be loaded in computer system also by the sub division.
 5. While conducting revenue audit and SOSDS verification, Internal Audit party will also ensure that the register is regularly maintained and assessment raised by M/s YMPL is debited timely. The audit party will obtain certificate from ARO of sub-division that all assessment as raised by M/s YMPL upto the date of starting audit has been debited by the sub-division. If the assessment is not debited by Sub division the audit party will get debited the amount into consumer account during audit period and furnish certificate in this regard to CAO(IA) through concerned AO(IA) after completion of audit.

6. All inspecting officers i.e. Chief Engineer (Zone), Superintending Engineer, Zonal, Senior Account Officer; Executive Engineer, Circle Account Officer, while conducting inspections shall ensure that the register in this regard is properly maintained in sub division & assessment is being made and debited regularly.
7. Vigilance checking of the cases of tamper of meter, doubtful seals, malpractices, meter slow by more than 30% reported by M/s Yadav Measurement be conducted in the same month.

The above instructions be complied strictly. Any lapse in observance of above instructions will be viewed seriously and disciplinary action may be initiated against defaulting officer /official for inaction causing revenue loss to Discoms.


This bears the approval of Managing Director.

Encl.:- As above


(Dr. S.K. Goyal)
26/02/13
Chief Account Officer
Jodhpur Discom, Jodhpur

Copy to the following for information and necessary action.

1. The Chief Engineer (HQ/O&M-JZ/BZ) Jodhpur Discom Jodhpur / Bikaner.
- 2. The Chief Account Officer (A&R/W&M) Jodhpur Discom, Jodhpur/ Jaipur.
3. The Additional Superintending Police (Vig.) Jodhpur Discom, Jodhpur,
4. The Superintending Engineer (O&M/.....) Jodhpur Discom, Jodhpur /.....
5. The Senior Account Officer (JZ/BZ) Jodhpur Discom, Jodhpur/Bikaner.
6. The Account Officer (O&M/.....) Jodhpur Discom, Jodhpur /.....
7. The Executive Engineer (O&M/.....) Jodhpur Discom, Jodhpur.


26/02/13
Chief Account Officer
Jodhpur Discom, Jodhpur

Register regarding the testings conductor by M/s. Yadav measurements observations & assessment thereof

Name of Sub-division:

Name of consumers	A/c. No	Category	Checking/ Testing reporting date	Meter No	Observation in Brief					Special Observation of any	Units assessed	Amount Assessed (Net Debitable)					Notice date	Amount Debited		Month in which billed	Deposit reference	Signature of dealing clerk	ARO	Signature of AEN	Remarks	
					OK	Slow up to 30%	Slow above 30%	Fast	Stop, Burnt etc.			ND	ED	WCC	UC	Total		CC&AR No & date	Amount							
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
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