

**EXPRESSION OF INTEREST FOR ENGAGEMENT OF OFFICE PREMISES ON  
RENT  
(FOR WEBSITE PLACEMENT)**



"प्रभास्मि शशि सूर्ययोः"

**OFFICE OF THE SUPERINTENDING ENGINEER(CIVIL)  
JAIPUR VIDHYUT VITRAN NIGAM LIMITED  
GATE No. 02, OPH, BANI PARK, JAIPUR.**

Reg. Office:- Vidhyut Bhawan, Janpath, Jyoti Nagar, Jaipur-302005

E-mail- [secivil@gmail.com](mailto:secivil@gmail.com)

No. JVVNL/SE (Civil)/F. /D. 549

Dated 18.05.2018

**EXPRESSION OF INTEREST FOR OFFICE PREMISES**

JVVNL desires to engage office premises 13000.00 Sq.ft. on rent in the periphery of 0-5 kms. From VIDYUT BHAWAN Janpath, Jyoti Nagar, Jaipur-302005 for its offices. The premises should have adequate parking space for Two Wheelers as well as Four Wheelers. The parties having area 7000 Sq.ft. or more can submit their offers.

The Expression of Interest are invited, Interested parties may obtain the prescribed format from the Office of Executive Engineer (Civil), J.V.V.N.L., Jaipur Gate No. 02, O.P.H., Bani Park, Jaipur, up to 29.05.2018 at 3.00 P.M. or may be downloaded the same from JVVNL website.

The duly filled offer completed in all respects in sealed covers marked "Expression of Interest" on top and name, address & contact no. of the offer at bottom left corner should be addressed to:

OFFICE OF THE EXECUTIVE ENGINEER(CIVIL)  
JAIPUR VIDHYUT VITRAN NIGAM LIMITED, JAIPUR  
GATE No. 02, OPH, BANI PARK, JAIPUR.

The last date of submission of completed application form in sealed cover is 29.05.2018 up to 3.00 PM.

The offer shall be dropped in the box kept for the purpose at the Office of Executive Engineer (Civil) J.V.V.N.L., Jaipur Gate No. 02, O.P.H., Bani Park, Jaipur on or before 06.06.2018 up to 3.00 PM.

The offer shall be opened on 06.06.2018 at 3.30 PM. If premise found suitable for Office purpose on the basis of its location, Conditions, area available and distance from Vidhyut Bhawan, then detailed offer with financial bids shall be obtained from the offer (s).

The JVVNL reserves right to cancel any or all offer and stop the process at any point of time without assigning any reason or notice whatsoever.

Superintending Engineer (Civil)

Format of offer letter for premises on rent

**Expression of Interest**

To,  
Executive Engineer (Civil),  
O.P.H., Power House,  
Bani Park, Jaipur.

**Ref: Your advertisement dated .....in/ on ..... (Name of Newspaper)/JVNL website for <http://eproc.rajasthan.gov.in>**

Dear Sir,

With reference to the 'Ad' for premises of ..... Office, I/we, offer to give you on lease the premises described below.

1.	Name of Owners	
2.	Constitution (Individual, HUF, Partnership Firm, Trust, Private Ltd. Co., Public Ltd. Company, Govt./Local/ Authority/Institution, Association of persons)	
3.	Full address of the premises offered with Pin code and land mark nearby.	
4.	Carpet area (Floor Wise) of the premises (in sq.ft.) (Carpet area a defined in Annex-I)	
5.	Leasehold/freehold (if leasehold, furnish the name of the lessor/lessee, nature of lease, duration of lease, lease rent, balance period and term).	
6.	Copy of site plan and out plan showing internal dimensions and carpet area to be enclosed.	
7.	Age of the Building	
8.	Basic amenities provided/to be provided	
9.	Details of parking space available (i) Four Wheelers (ii) Two Wheelers	Nos Nos
10.	Water Supply facilities available/to be provided	
11.	Toilet units available/to be provided	Nos
12.	Electric Connection has been obtained/ to be obtained	
13.	Sanctioned/applied load Energy meter capacity and in whose name it is installed.	KVA
14.	Whether plans have been approved by Municipality and if so, whether it will be possible to carry out some charges?	
15.	Whether the premises is constructed as per approved plan and completion certificate has been obtained and requisite NOC if any has been obtained from the appropriate authority.	
16.	Whether commercial use of the premises is permissible	
17.	Copy of the sanction plan indicating the area offered is to be enclosed.	
18.	Any other information not covered above.	

**Declaration:-**

I/We hereby confirm that, all the above information furnished by me/us are in best of my/our knowledge. Copies of site plan, sanctioned drawings, documents certifying our title on the premises etc. are enclosed.

I/We am/are aware that the JVVNL is not bound to accept my/our offers and may cancel it without assigning any reasons/ notice whatsoever.

Location Plan, Layout Plan and three Photographs showing entrance from road, interior & nearby road & building of my offered premises are enclosed.

Place:

Date:

Signature

.....  
(Offerer/s)

Name of Owners:

Address:

Mobile/Telephone Nos.:

**CARPET AREA FOR AOMMERCIAL BUILDING- RENTABLE AREA**

The Carpet Area of any floor shall be the covered floor area worked out excluding the following portion of the building.

- 1) Varandahs
- 2) Corridors and passages, except where used as internal passages and corridors exclusive to the unit.
- 3) Entrance halls and proches, vertical sun brakes box louvers, Balconies.
- 4) Staircase and munties.
- 5) Shafts and machine rooms for lifts
- 6) Air-conditioning ducts and air-conditioning plant rooms shafts to sanitary piping and garbage ducts more than two sq meters in area.