

**JAIPUR VIDYUT VITARAN NIGAM LIMITED  
OFFICE OF THE SUPERINTENDING ENGINEER (I&S)  
OLD POWER HOUSE PREMISES, NEAR RAM MANDIR, BANIPARK, JAIPUR-302006  
TELEFAX.: 0141-2200582**

**SPECIFICATION NO. JPD/MM/SE(I&S)/TN-07 FOR HIRING OF  
TRAILER 20 TON AGAINST TN-07**

<b>Last Date of receipt of bids</b>	<b>21.02.2014 upto 2:30 PM</b>
<b>Date of opening of bids</b>	<b>21.02.2014 at 3:00 PM</b>
<b>Cost of Specification</b>	<b>Rs. 2500.00 ( Rs. Two Thousand Five Hundred only)</b>
<b>Validity</b>	<b>120 days from the next date of opening of bid.</b>
<b>Earnest Money</b>	<b>Rs. 1,00,000 (Rs.One Lac Only ) / Exemption Certificate / Vendor Registration of Class "E " Category minimum.</b>

Note:- The bidder, in their own interest, are requested to read very carefully Section-I (Instruction to bidders), Section-II (General Conditions of Contract) & Section-III (Technical Specification) before filling the bid. The Bid documents be downloaded from JVVNL website [www.jaipurdiscom.in](http://www.jaipurdiscom.in) . No hard copy of the bidding documents will be provided to the bidders through this office. In case of any discrepancy found in bidding documents downloaded from the website and appended with the bid (as a bid document) and original copy of such document available in the office of Superintending Engineer (I&S), Jaipur Discom, Jaipur then the copy available with Superintending Engineer (I&S), Jaipur Discom, Jaipur will be considered as final document for all purpose. The cost of Bid document as published in NIT shall be furnished along with downloaded bid document in the manner prescribed in bid document.

**INDEX**

Section-I	Instructions to bidders
Section-II	General Conditions of Contract
Section-III	Technical Specification
Schedule-I	Schedule of Requirement
Schedule-II	Price Schedule
Schedule -III	General Particulars about the Tender in brief.

**JAIPUR VIDYUT VITRAN NIGAM LIMITED****SECTION-III****TECHNICAL SPECIFICATION FOR HIRING OF  
TRAILER 20 TON AGAINST TN-07****1.0 SCOPE**

This specification covers the hiring of Trailer of 20 Tons Capacity through Contractors for the various offices/ Stores of Jaipur Discom.

**2.0 SPECIFICATION OF VEHICLES:-**

- i) The vehicle should have valid certificate of "Pollution under control".
- ii) The vehicle should have "valid Insurance coverage" and up to date Road Tax paid Documents.
- iii) The Milometer of the vehicle must be accurate & in working condition.
- iv) The vehicle offered should have valid & relevant goods carrier registration for commercial use.
- v) Photostat copy of registration certificate, road tax, pollution under control of each vehicle provided are to be submitted at the time of agreement.
- vi) The vehicle(s) must ply on all those roads which are considered suitable by the SE (I&S), JVVNL, Jaipur, In charge of the vehicle and his decision in this regard shall be final & binding.
- vii) All the documents of the vehicle must be renewed time to time before its expiry of validity during the contract period.
- viii) The vehicle should not be older than five years.

**3.0 DRIVER:-**

- i) Contractor has to provide driver with each vehicle at his cost.
- ii) Drivers must have valid driving license for the entire currency of the contract.
- iii) Full particulars of the drivers are to be given by contractor at the time of entering into agreement.
- iv) Drivers should be well dressed & well behaved, any misbehavior by the drivers shall be construed unsatisfactory service.
- v) Driver must not smoke or drink liquor while on duty and must not be under Intoxication while on duty.
- vi) The successful contractor shall provide sufficient money with the driver so that he can meet the expenditure on any incidental

repairs/maintenance etc. during working hours, when the vehicle is on duty. The Nigam under no circumstances will incur any expenditure on these items.

vii) A log book for each vehicle will be maintained by the driver for recording daily, opening & closing kilometer reading of each journey performed and get signature of the user of the vehicle.

#### 4.0 **WORKING HOURS:-**

The working hours for hired vehicles would be 24 hours.

#### 5.0 **CONTRACT PERIOD/TIME SCHEDULE:-**

The contract shall be for a period of 12 months (Twelve Months) and can be extended further for a period of one year subject to satisfactory working /performance.

#### 6.0 **SECURITY DEPOSIT:-**

- i) In order to secure/ assume the fulfillment of the order, the contractor shall deposit the security equivalent to 2% (two percent) of the ordered value of the work awarded by way of cash/crossed bank draft/banker's cheque or in the form of Bank guarantee from a scheduled bank on the prescribed Performa on non-judicial stamp paper worth Rs. 100/- only duly authenticated by a first class Magistrate/Notary Public or directly confirmed by the issuing Banker within 15 days from the issue of the order. The security deposit shall be refunded after three months of the successful completion of the contract to the entire satisfaction of the Nigam.
- ii) In the event of any breach of any terms & condition or delay or default, the contract will be terminated and security deposit will be forfeited by the Nigam.

#### 7.0 **ACCIDENT/ SAFETY MEASURES:-**

Any compensation payable for damages caused due to accident by Contractor's vehicle/driver to any party/property shall be borne by contractor. The department will not be responsible for the same.

#### 8.0 **TERMS OF PAYMENT:-**

- (a) 90% (ninety percent) payment of the hiring charges shall be made to the contractor by the concerned Accounts Officer.
- (b) Balance 10% (ten percent) payment will be released after one month from satisfactory completion of contract or after furnishing a performance bank guarantee to the extent of 10% of the contract value, subject to the completion of the contractual formalities incorporated in the order and after effecting recoveries of all dues from the contractor under this contract. The performance Bank

Guarantee shall be valid for a period of three months from the date of completion of contract.

- (c) The Accounts Officer while making payment of bills shall ensure all statutory deductions as applicable from time to time.
- (d) For obtaining payment, contractor shall submit separate bill (s) for each vehicle to the controlling officer in the first week of every month.
- (e) The month for the purpose of vehicle hire charges will be reckoned from first of every month to the last day of that month. The bill will become due on submission only in respect of such vehicle (s) which was in operation during the preceding month through the controlling officer of vehicle.
- (f) Income Tax will be deducted at source as per Income Tax Act.

#### 9.0 **CPF/EPF Scheme:-**

The contractor will have to furnish the information in Performa "C" every month or with every bill in respect of the employees engaged in connection with the execution of work from the date of its commencement and up to the date of completion of this work. If the contractor fails to furnish this information, The Accounts Officer (MM), JVVNL, Jaipur, shall deduct the amount from the each bill of the contractor at the rates applicable at the time of payment as per CPF rules/Act and keep under the head 46.92 (Misc. deposit) of the contractor/employee till furnishing the information in the above mentioned Performa along with nomination form within stipulated period failing which the amount so deducted shall be deposited with regional P.F. commissioner within stipulated period as per CPF rules/act.

10.0 All expenditure on repairs, maintenance, taxes, permits, insurance & driver will be borne by contractor.

#### 11.0 **PENALTY:-**

- i) In case vehicle is not provided on a day, prorata deduction from monthly charges will be deducted (i.e. fixed monthly charges) per day.
- ii) Absence of the vehicle is not permissible, so substitute road worthy vehicle will have to be provided by contractor.
- iii) In case substitute vehicle as required vide Para 11(ii) is not provided by contractor a penalty of his one day rent per day per vehicle will be imposed by the Nigam in addition to prorata deductions from the fixed monthly charges.
- iv) However, on any account if the vehicle is not provided continuously for seven days, it will be construed as unsatisfactory performance for which security deposit of the vehicle shall be forfeited and contract shall be terminated.
- v) Penalties imposed vide Para 11(iii) shall be recovered from the monthly bills or security deposit.

**12.0 RISK & COST:-**

- i) In case of poor performance or failure to carry out this contract as per terms and conditions of the agreement or not providing the vehicle, concerned controlling officer of the vehicle will have the right to hire vehicle from the open market at the risk & cost of the contractor, in addition to imposition of penalties as per penalty clause vide para 11(i) to 11(v) above.
- ii) Any excess expenditure incurred by the department for vehicle from the market as per para 11.1 shall be recovered from the monthly bills or security deposit of the contractor.

**13.0 PARKING:-**

The hired vehicle may be parked in the premises of Jaipur Discom if space is available. However in this case, the safety & security of the vehicle shall not be the responsibility of the Jaipur Discom and it will be at the risk of the contractor.

**14.0 DECISION OF THE UNDERSIGNED**

Regarding the meaning and effect of the terms & conditions shall be final and binding on contractor.

- i) The under-signed reserves the right to award this work wholly or partly to any other suppliers also.
- ii) The under-signed reserves the right to terminate the contract at any time by giving 15 day notice in writing without assigning any reason thereof.
- iii) In case of any violation of terms & conditions of contract or unsatisfactory service/ Performance, the under-signed reserves the right to terminate the contract by giving 15 days notice to the contractor.

**15.0 ARBITRATION:-**

- i) In the event of any question, dispute or difference arising under this agreement or in connection therewith, except as to matter the decision of which is specifically provided under this agreement, the same shall be referred to sole arbitration of the Chief Engineer (MM), JVVNL, Jaipur.
- ii) The agreement to appoint an arbitrator will be in accordance with the arbitration and conciliation act 1996. There will be no objection to any such appointment that the arbitrator is Govt. Servant or that he has to deal with the matter to which the expressed views on all or any of the matter under dispute. The award of the arbitrator shall be final and binding on the parties. In the event of such arbitrator to whom the matter is originally referred, being transferred or vacating his office or being unable to act for any reasons whatsoever may be, the Chief Engineer (MM), JVVNL, Jaipur or the said officer shall appoint another person to act an arbitrator

in accordance with the terms & conditions of the contract agreement and the person so appointed shall be entitled to proceed from the stage of which it was left out by his predecessors.

- iii) The arbitration may from time to time with the consent of parties enlarge the time for making and publishing the award, subject to aforesaid arbitration and conciliation Act, 1996 and the rules made there under, any modification thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this clause.
- iv) The venue of the arbitration proceeding shall be the office of Superintending Engineer (I&S), JVVNL, Jaipur or Chief Engineer (MM), JVVNL, Jaipur or such other places as the arbitrator may decide.

#### 16.0 **FORCE MAJEURE CONDITIONS:-**

If at any time during the currency of contract contractor performance in whole or in part be prevented or delayed by the reasons of any war, hostility acts of public enemy, civil commotion, Sabotage, Fire, Floods, Explosion, Epidemics, Quarantine, Restriction, Act of god herein after referred to as "Events" then provide notice and adequate proof of date of occurrence there of the provisions of sub-clause 11(iii) to 11(v) of clause 11 shall not be invoked by concerned authorities of the JVVNL, Provided further that the work under the contract shall be resumed immediately. After such events have ceased to exist and the decision of the Chief Engineer (MM), JVVNL, Jaipur of his authorized officers whether the work has been resumed or not shall be final and conclusive.

#### 17.0 **CONTRACT AGREEMENT:**

The supplier shall execute contract agreement on the non-judicial stamp paper worth Rs. 500/-of Govt. of Rajasthan in the prescribed Performa within 15 days after receipt of the order.

#### 18.0 **INCOME TAX (TDS):**

The income Tax shall be deducted from each bill at applicable rate while arranging the payment to the contractor.

#### 19.0 **NO DUES:**

No Dues Certificate will be submitted with the final bill duly counter signed by the order issuing authority.

**20.0 ESI:-**

The firm/ contractor will arrange ESI coverage of his workers deployed on the works and as evidence/ proof, he will furnish copy of challan / receipt of the amount paid to the ESI towards such coverage with the every running/ final bill(s).

21.0 All the disputes arising out of the contract between the contractor and JVVNL shall be subjected to the jurisdiction of the court situated at Jaipur only.

**22.0 SUB-LETTING**

The contractor shall not assign the work to any other person to execute the work in part or full.

**23.0 SERVICE TAX:**

The service Tax will be applicable as per rules in force, which will be paid extra, if applicable on the production of proof.

**24.0 CHECKING/ SUPERVISION:- ACOS JPDC**

**25.0 NODAL OFFICER:- ACOS JPDC**



**Schedule-I****SCHEDULE OF REQUIREMENT**

Particulars	No. of vehicles required
Hiring of Trailer 20 Ton with Driver without POL (minimum average 3 kM/ltr. and 1 ltr. Oil for every 1000 kMs.)	2 Nos.

**Note:** The requirement of Trailer as indicated above is tentative and can be increased or decreased at the time of placing of the order.

**Schedule – II**

**JAIPUR VIDYUT VITRAN NIGAM LIMITED**  
**(A Govt. of Rajasthan Undertaking)**

**SCHEDULE OF PRICES**

(Must be filled by the bidder and returned with the bid)

The Superintending Engineer (I&S)

Jaipur Vidyut Vitran Nigam Limited, Jaipur

With reference to your invitation to bid against specification No....., we agree to provide the Trailer 20 Ton at **Firm prices** given as follows:

S. No.	Particulars	No. of Vehicles offered	Rate per vehicle per day (in Rs.) for 24 hrs. a day
1.	2.	3.	4.
1	Hiring of Trailer 20 Ton with Driver without POL (minimum average 3 kM/ltr. and 1 ltr. Oil for every 1000 kMs.)		

**Notes:-**

- i The bidder is required to quote the prices in the above format only. Bids having prices quoted in other format/manner are liable to be ignored.
- ii The rates/Prices are firm and inclusive of all Taxes Duties, repairing charges of vehicles, CPF contribution, EPF, ESI and other liabilities, except Service Tax which is payable extra if applicable.
- iii No cutting/ overwriting in the prices is permissible.

**Signature of bidder with rubber stamp**

**Schedule - III****GENERAL PARTICULARS ABOUT THE TENDER IN BRIEF**

**JAIPUR VIDYUT VITRAN NIGAM LIMITED  
( I&S CIRCLE)  
NEAR RAM MANDIR , BANI-PARK, JAIPUR-302006**

**TELE FAX: - 0141-2200582**

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1. Furnishing of proof of deposition of cost of bid document, Earnest money/ exemption certificate as per Clause 1.03 & 1.16 of Section-I (Instructions to bidders) along with downloaded bid documents is essential otherwise the " BID OFFER " will not be opened. However the bidder(s) who get themselves registered with JVVNL as per clause No. 1.5.3 of Section-II ( General Conditions of contract) before submitting of bid documents against the bid enquiry for supply of quoted items under appropriate category are not required to furnish Earnest money deposit. They shall furnish the proof of such valid registration with their bid. Cost of Tender

document shall be furnished in the form of Crossed bank draft/ banker's cheque payable in the name of " **ACCOUNTS OFFICER (MM), JVVNL, JAIPUR**. EMD if required shall be furnished in accordance with the clause No. 1.03.1 of Section-I(Instructions to bidders).

2. The Central and State Govt. Undertakings are exempted from furnishing of Earnest money subject to furnishing of such certificate / documentary evidence in support of their being Govt.(Central/State) undertaking.

3. The bidder(s) shall **quote prices strictly in the manner prescribed in Clause 1.09 of Section-I** (Instructions to bidders). & Clause No. 1.33 Section-II ( General Conditions of contract) **in Schedule-II, otherwise their bid is liable for rejection. The prices quoted should be FIRM.**

4. **The bid offer shall comply all provisions of Clause No. 1.02 Section-I (instruction to Bidders) and the Bid offer shall be furnished in Single Part in the following manner:**

- i) **First envelope containing proof of deposition of cost of Bid documents & EMD.** Name of item, bid no., time of bid submission, due date for opening of bid and the word 'Envelope-I & Cost of bid documents and Earnest Money / Valid Registration Certificate under relevant class / A certificate of being a Rajasthan / Central Govt. undertaking' should be clearly written on the front side of the envelope.
- ii) **Second envelope for bid.** Name of item, bid no., time of bid submission, due date for opening of bid and the word 'Envelope – II & Bid' should be clearly written on the front side of the envelope.
- iii) **Third envelope containing above two envelopes.** Name of item, bid no., time of bid submission and due date for opening of bid should be clearly written on the front side of the envelope. (All the above envelopes shall be duly sealed individually). The Tender offer shall be addressed to:  
**SUPERINTENDING ENGINEER (I&S)  
OLD POWER HOUSE PREMISES, NEAR RAM MANDIR,  
BANIPARK, JAIPUR-302006**
- iv) **The bidder shall ensure that bid is furnished / submitted strictly in the manner detailed in the Specification.**

(PLEASE NOTE THAT BID RECEIVED AFTER SPECIFIED TIME ON DUE DATE OF OPENING WILL NOT BE ACCEPTED AND SUCH OFFERS SHALL BE IGNORED)

5. Bids without Sections & Schedules as mentioned in index shall be rejected.
6. Bids shall be furnished in single copy.
7. JVVNL has the right to reject any offer .
8. Deviation of any kind shall not be quoted in price bid, if found quoted, the same shall be ignored.