

JAIPUR VIDYUT VITRAN NIGAM LIMITED

SPECIFICATION OF TENDER NO.01/2014 FOR PRINTING & BINDING OF FORMS, REGISTERS, BOOKS DUE ON 30/01/2014 FOR TWO YEAR CONTRACT

1. The rates for Printing of forms, Registers, Ledgers, Books may be quoted in Annexure- 'A' and the rates for binding of Registers forms and books may be quoted in Annexure "B" however the bidder must quote its rates in bough the Annexure invariable.
2. Sealed tender shall be accepted up to 30/01/2014 by 2.30PM and will be opened on the same day at 3.30PM in the presence of the tenderers who may wish to be present there.
3. The rates for the above work will be valid up to Two years from the date of issue of work order or till finalization of new contract.
4. The tenderer will have to deposit Rs.10000/- (Rs. Ten thousand only) as Earnest money in cash and receipt No. date of the amount deposited should be mentioned in the tender and on the tender envelop.
5. The successful tenderers will have to furnish Bank Guarantee of Rs.50,000 (Rs. fifty thousand only) from any scheduled Bank in enclosed Performa or deposit the same in cash to safe guard the cost of paper. Additional paper requirement beyond Rs.50,000/- will be subject to furnishing of additional Bank Guarantee or Cash Security accordingly .
6. The tenders should furnish the following information :-
  - (a) Number of printing Machines installed in the Press with their size and make.
  - (b) Whether Punching Machines, Ruling Machines Numbering Machines, Perforating Machines & Cutting Machines installed or not.
  - (c) No. & Date of orders secured and executed from Govt. /semi Govt. Bodies etc.
7. The rates to be quoted in Annexure 'A' shall be inclusive of composing printing, paper cutting, Cartage to & from Nigam's Stores at ACOS (JPDC) JVVNL, Jaipur for taking printing paper and delivery of printed material. The rates will also include taxes etc.
8. Sample of Forms/Registers/ Ledgers/Receipt Books etc can be seen from AO (Rev.-EA) JVVNL, Jaipur of this office.
9. The quantity of forms/Registers to be supplied duly printed to the ACOS (JPDC) JVVNL Jaipur will have to be delivered in good condition and on the same paper which has been supplied by the Nigam for printing. 90% payment will be made against acknowledged MCN from the ACOS (JPDC) Jaipur and balance 10% on submission of paper account.
10. The tenderer will have to furnish latest copy of income tax clearance Certificate.
11. The General Conditions of the contract as Prevailing in the Nigam shall be applicable and have to be complied by the tenderer.
12. Delay in completion of the job shall be liable for compensation @ ½ % per week subject to maximum of 10% of the job value.
13. The tender will be valid for a period of four month from the date of opening.
14. All disputes arising out of this contract between the firms and JVVNL shall be subject to the jurisdiction of the courts at Jaipur only.
15. The Chief Accounts Officer (AT&R), JVVNL, Jaipur reserves the right to reject any tender in part or in whole the tender / tenders without assigning any reasons. The Nigam also reserves the right to assign work to a single vendor distribute the work among other vendors.

M/s.....

  
Chief Accounts Officer (AT&R)  
Jaipur Vidyut Vitran Nigam Limited,  
Jaipur

## SPECIFICATION OF TENDER NO. 01/2014 DUE ON 30/01/14 FOR PRINTING OF FORMS ETC.

S.No.	Description	Rate	
1	<b>Printing</b>		
	Printing of forms/books/registers/ in single colour complete in all respect including composing cutting and gathering etc. of standard size of forms i.e. 43x69, 51x76, 45.5x56, 50x75		RATE
	1. Full 1	Per 1000	
	2. Half 2	Per 1000	
	3. Quarter 4	Per 1000	
	4. Sixth 6	Per 1000	
	5. Octave 8	Per 1000	
	6. Twelfth 12	Per 1000	
7. Sixteenth 16	Per 1000		
2	<b>Meter Reading record (A-10)</b> Both side printing. Printing size 58.5x91 cm/12 to be printed on Ledger paper. Block printing in any color Including two holes at the top.	Per 1000 cards	
3	Meter cards (Consumers Premises) (A-51) Both side printing. Printing size 56x76 cm/16 Block printing	Per 1000 Prints	
4	Receipt books :- (A-6, A-9)		
	a) 43x69 cm/16 One book of 200 forms complete printing numbering 400 alternate perforation inter leafing binding with material i.e. craft paper of 60 GSM on upper and lower side reel thread or steel staple stitching one leaf containing certificate at the beginning.	Per Book	
	b) 51x76 cm/21 or 51x76 cm/24 As above but without perforation	Per Book	

## NOTE

- The above rates are inclusive of all charges and taxes relating to DTP composing (Hindi and English), Scanning, Processing, Planning, and Plate making Folding Paper cutting & gathering, Printing and also inclusive of cartage for

taking/delivery of paper and printed material form/to the ACOS, (JPDC) old Power House Jaipur store/Godown.

2. In case there is no specified rate for any size/item the rate derived from annual contract shall be applicable.
3. We have deposited Rs.10000/- only vide Receipt No..... dt..... as Earnest money, which shall be non interest bearing and refundable in case we could not secure contract or satisfactory completion of the contract and will be converted toward security in case of finalization of security in our favour.
4. We agree to furnish a Bank Guarantee/NSCs upto Rs.50000/-only from any scheduled Bank in the enclosed Proforma or to deposit the same in cash against the Security of cost of paper. In case we require paper beyond Rs.50000/-we will furnish additional Bank Guarantee or cash security, accordingly.
5. Wastage, upto1%, will be allowed.
6. The contract will be regulated by the conditions as incorporated in the tender specification No.01/2014 due on 30.01.2014 as well as the conditions as may be incorporated in individual work order. Where the conditions of specification differ from the conditions of order, the latter shall prevail.
7. This rate contract shall remain valid upto two years from the date of issue of work order or till finalisation of new contract.

M/s: \_\_\_\_\_

SIGNATURE OF THE TENDERER  
WITH SEAL

## Binding

SPECIFICATION OF TENDER NO. 01/2014 DUE ON 30/01/14 FOR BINDING OF REGISTERs & BOOKs ETC.

		Per Book	Rate
1	<p><b>Rate for binding of each book/register of paper size 43x69, 51x76, 45.5x56, 50.75 &amp; 58.5x91</b></p> <p><b>a) Canvas Binding on back (pust) on Upper and lower sides with abri.Zuj. Bandi Banding on straw or hard board craft paper 60 GSM as lining (Nalidar) on straw board sheet with additional craft paper sheet in beginning and end sewing with strong twisted thread binding in cloth patti and pankha side on both straw board.</b></p>		
	1) Full		
	2) Haif		
	3) Quarter		
	4) Octave (without canvas at corner and craft papers on inner side).		
	<p><b>b) Ordinary Binding, Binding cloth patti on back (pust) superior abri on upper &amp; lower sides.Zuj bandi binding on Straw Board Craft paper 60 GSM on both sides of straw Board or hard board as lining with (Nalidar) additional craft paper sheet in &amp; beginning end with strong twisted thread.</b></p>		
	1) Full		
	2) Haif		
	3) Quarter		
	4) Octave (without canvas at corner and craft papers on inner side).		
	<p><b>c) Sares Binding with card board/straw Board on back side and craft paper on Upper side.</b></p>		
	1) Full		
	2) Haif		
	3) Quarter		
	4) Octave (without canvas at corner and craft papers on inner side).		
	5) Sixteenth		

	d) Limp Binding with straw or hard board of 24 oz on lower side mullet or thick craft paper of 60 GSM on upper side using strong twisted thread including inter leafing. Numbering and perforation charge payable extra at approved rates. Binding cloth patti at top covering thread positions.		
	1) Half		
	2) Quarter		
	3) Sixth		
	4) Octave (without canvas at corner and Craft papers on inner side).		
3	Ruling Charges per 1000 sheets of each size of paper (43x69, 51x66, 45.5x56, 50x75 cms) or equivalent Size.		
	1) Full		
	2) Half		
	3) Quarter		
	4) Sixth		
	5) Octave (without canvas at corner and Craft papers on inner side).		
4	Numbering Charges	Per 1000	
	Perforation Charges	Per 1000	
	Inter Leafing Charges	Per 1000	
	Punching Charges (Double Holes)	Per 1000	

NOTE

- The above rates for binding for books/register/forms are inclusive of all charges and taxes for material inclusive of cartage for taking the delivery of printed material from the press/JVVNL Stores to their workshop and delivery of books/register/forms at the ACOS, (JPDC) old Power House Jaipur store/Godown.

2. The sample of binded material to be approved will have to be produced before the AO (Rev.-EA) for approval prior to final processing further.
3. The contract will be regulated by the conditions as incorporated in the tender specification No.01/2014 due on 30/01/2014 as well as the conditions as may be incorporated in individual work order. Where the conditions of specification differ from the conditions of work order, the latter shall prevail.
4. This rate contract shall remain valid up to two years from the date of issue of work order or till finalization of new rate contract.
5. In case, there is no specified rate for size/item the rate derived from annual contract shall be applicable.

M/s. \_\_\_\_\_  
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SIGNATURE OF THE TENDERER  
WITH SEAL