



# Jaipur Vidyut Vitran Nigam Ltd.

(Govt. of Rajasthan Undertaking)

No. JVVNL/CAO/REV/F.17/D. 1306

Jaipur, May 25, 02

The Superintending Engineer ( ),  
Jaipur Vidyut Vitran Nigam Ltd.,

Sub : Security deposits received from the consumers.

It has been brought to my notice that records for security deposits received from consumers at the time of release of service connection as well as any additional security deposits received subsequently are not being properly maintained in the sub divisions. Even the security deposits available as shown in consumer ledger are in totality but with no date wise details and that too is not updated. Only record available is the consumer file which have a copy of the said demand notice amount deposited before releasing the service connection in question. The details of additional security deposits are also not available in the file. The consumer files are also not properly arranged thereby making the task of tracing more difficult.

Owing to such field conditions whenever a consumer visits the sub division office for confirming of security deposits available, when a notice for additional security is served upon him, he is asked to produce the original cash receipt. This is really embarrassing .

It is, therefore, advised that security deposit record in the Sub-div. be completed within a period of two months and same may be updated with computer agency also.

(Dr. Ashok Singhvi)  
Chairman & Managing Director

Copy to the following for information and necessary action:

1. The Chief Engineer(O&M), JVVNL, Jaipur.
2. The Sr.Accounts Officer / Accounts Officer( ), JVVNL, Jaipur.
3. The Executive Engineer(O & M), JVVNL, \_\_\_\_\_.
4. The Assistant Engineer ( ), JVVNL, \_\_\_\_\_.

(A.K. Jain)  
Chief Accounts Officer