

JP.D/6/62.

Jaipur Vidyut Vitran Nigam Ltd.

No.JVVNL/CAO/F.171/D. 637

JAIPUR, MARCH.13 ,02.

M/s. _____

_____.

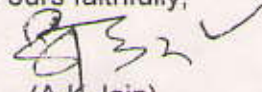
Sub: Billing in case of change of category.

Dear Sir,

It has been reported by the field officers that in case of change of category, the bill is prepared for full billing period on the changed tariff/category. The above issue was discussed with your representatives and accordingly following guidelines are issued for future billing:-

Whenever a change of category is reported by the unit officer, the energy bill should be prepared for both the present and proposed tariff in proportionate to the number of days of billing period i.e. the connections remained in the particular category. The unit officer will intimate the change of tariff code in form 2A as usual. The date of change of tariff code shall be intimated below the tariff code in brackets, to enable the computer agency to prepare correct bill. The computer agencies shall show the calculation of both the tariff separately in the ledger, however in the bill it could be shown as mixed.


Yours faithfully,


(A.K.Jain)

Chief Accounts Officer

Copy to the following for information and necessary action:-

1. The Chief Engineer(O&M),JVVNL,Jaipur.
2. The Superintending Engineer(),JVVNL,_____.
3. The Executive Engineer(),JVVNL,_____. Alongwith 5 extra copies with the request to please ensure that date of change of tariff code is mentioned in the form 2A invariably .
4. M/s.Softech Computers, 8A, Near Gumanpura Thana, Kota.



Chief Accounts Officer