

JAIPUR VIDYUT VITRAN NIGAM LTD.

No.JVVNL/CAO/F.82/D.2186

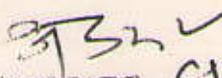
Jaipur, Dt. 7. 8. 2001

C I R C U L A R

In continuation to instructions to serve a consolidated bill to Railway Department issued vide letter No.JP.VVNL/CAO/F.82/D.2563 dt.4.1.01 in respect of their LT connection, the procedure to be adopted is hereby laid down as under :-

1. Provisional bill in the beginning or latest by 5th of the each month will be served by a nodal officer (preferably Accounts Officer) to be appointed by Circle SE to Railway Authorities for making payment at circle level against provisional bill.
2. The basis of provisional bill would be actual consumption during last billing month of these connections and multiplied by prevailing tariff rate/other charges.
3. Copies of energy bill relating to various Railway connections would be sent by each unit officer to Railway Authorities as usual and a copy be sent to nodal officer at Circle Headquarters.
4. The nodal officer will adjust the amount received against various connections in the order of due date (i.e. bills with due date earlier would be adjusted first) and maintain records of such adjustment and advise the unit officers about payment accordingly against the amount of provisional bill.
5. The shortfall in billed amount, if any, as per provisional bill and that of actual bills during the month will be recovered in the same month either by issuing of supplementary provisional bill or would be added in the provisional bill of next month.
6. DPS, if any, on unpaid amount only due to issue of provisional bill on lower side then sanction of Chief Engineer for condonation of DPS would be taken in reference to Comml. Circular No.237 dt.5.4.97.
7. Nodal Officer immediately on adjustment of the bills against provisional bill, would inform to unit officer for necessary adjustment in consumer ledger.
8. Nodal Officer shall also reconcile the amount of provisional bill with regular bills, payments and outstanding dues on quarter basis.

Above instructions may be complied with from the billing month Sept.2001 after consultation with concerned Railway Authorities by nodal officer.


(A.K.JAIN) 6/8/01

CHIEF ACCOUNTS OFFICER

Copy to the following for information and necessary action:-

1. The Chief Engineer(O&M), Jaipur Discom, Jaipur.
2. The Dy. Chief Engineer(Comml.), Jaipur Discom, Jaipur.
3. The Superintending Engineer(), Jaipur Discom, _____.
4. The Sr.Accounts Officer/ Accounts Officer (), Jaipur Discom, _____.
5. The Executive Engineer(), Jaipur Discom, _____.
6. The Divisional Railway Manager(Electrical), Railways, Jaipur/Kota to nominate an officer of their department in each of our circle, so that said consolidated bills could be issued to him.


CHIEF ACCOUNTS OFFICER