

JAIPUR VIDYUT VITRAN NIGAM LIMITED

No. JPD/CAO/Rev. /E40/D. 2888

Jaipur, dated: 1.12.05

CIRCULAR


Sub:- Maintenance of register of burnt transformers –
procedure for replacement thereof.

It has been observed that register of burnt distribution register is not being maintained at the level of J.Ens/A.Ens. This is becoming a cause of serious irregularities and also leading to consumer grievance. In order to streamline, following instructions are hereby issued for strict compliance:-

- i) J.En and also A.En shall maintain register of burnt transformers in the following proforma:-

S. No.	Date on which transformer failed	Capacity of transformer failed	Locality	Date of receipt of transformer, for replacement	Date of replacement of transformer
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- ii) J.En shall intimate the position of failure of transformer to A.En daily in the morning, by A.En to X.En and by X.En in turn to S.E. and will not wait for receipt of transformer failure report. But J.En shall ensure to prepare the failure report within three days positively.
- iii) Circle SEs shall make allotment of distribution transformers to subdivisions keeping in view the priority of failure of transformer. No locality/ consumer wise allotment shall be made.
- iv) No allotment shall be made by the Circle Superintending Engineer in anticipation of receipt of distribution transformer.
- v) A.Ens will ensure to display the information about burnt transformer, their replacement and pending for replacement.


(R.P.Goyal)
Managing Director