

## JAIPUR VIDYUT VITRAN NIGAM LIMITED

No. JPD/CAO/Rev./F.165/D.527

Jaipur, dated: 26.05

ORDER

It has been brought to the notice of this office that bills issued by the computer agencies are not in accordance with the provisions of correct tariff, sometimes. In order to ensure applicability of correct tariff, following instructions are hereby conveyed for strict compliance of all concerned.

- (i) Soon after completion of each billing cycle, the computer agency would provide a list of consumers billed as per item II below, to the respective Computer Coordination Cell.
- (ii) The list will contain billing particulars (copy of ledger) of atleast two consumers of each tariff code billed for the respective billing cycle and will have twelve digit account number of each consumer. One consumer of a particular tariff code will be from minimum billing group whereas the second will reflect normal billing (not billed for minimum).
- (iii) The computer coordination cell will thoroughly check the billing of these consumers as appearing in the said list of particular billing cycle and preserve the same as permanent record.
- (iv) ARO of the sub-divisions will also check two bills of each tariff code i.e. one of minimum billed consumer & other of normal billing in each billing cycle to ensure application of correct tariff and will keep permanent record thereof in a register to be maintained, in the following proforma and will also ensure delivery of corrected bills to consumers.

Sl. No.	Billing Month	Billing Cycle	Tariff Code	Binder No. & A/c No. of the bill checked	Whether correct or not	Letter No. & date vide which deficiencies informed	Initial of ARO

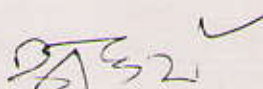
- (v) After checking, discrepancies noticed by the computer coordination cell / AROs, they will immediately be brought to the notice of concerned computer agencies with copy to concerned computer co-ordination cell and to this office as well.
- (vi) The Sr. Accounts Officer/Accounts Officer during their inspection of sub-divisions and through the meeting of AROs at their level will ensure that the AROs under their jurisdiction have

21/5/24

started checking of billing as per instructions contained at item (iv) above. He will confirm sub-division wise position regarding month & cycle from which the checking is being exercised, within seven days to this office in writing and further monitor its compliance by checking the aforesaid register regularly every month, in the monthly meetings of AROs.

- (vii) The coordination cells will also confirm immediately, about the month & cycle from which the due checking is being exercised by them.

This order will come into force with immediate effect. Non compliance will summarily initiate disciplinary action against the defaulters.



(A.K.Jain)

Chief Accounts Officer

Copy to the following for information & necessary action:-

- i. The Chief Engineer (O&M-I/II), Jaipur Discom, Jaipur.
- ii. The Superintending Engineer ( ), Jaipur Discom, \_\_\_\_\_.
- iii. The Executive Engineer ( ), Jaipur Discom, \_\_\_\_\_ alongwith 4 No. spare copies for distribution among the sub-divisions under control.
- iv. The Sr. Accounts Officer/Accounts Officer( ) ,Jaipur Discom \_\_\_\_\_.
- v. M/s. Aditi Computer / M/s. Softtech Computer, Jaipur/Kota.



Chief Accounts Officer