

**JAIPUR VIDYUT VITRAN NIGAM LIMITED**

Regd.Office: Vidyut Bhawan, Jyoti Nagar, Jaipur-302005

Website: www.jaipurdiscom.com

No.JPD/Admn/Rectt./F. /D. 677 Dated: 25/09/2017

NOTIFICATION

Applications are invited to fill up 50% vacant posts of Stenographer Gr.-II (English/Hindi) in the pay scale of 9300-34800+G.P.3600/- from the existing LDC-UDC-Steno typist of Jaipur Discom, who have rendered 3 years continuous satisfactory service.

The speed test for taking shorthand notes will be 100 words per minute for English and 80 words per minute for Hindi and a test of five minutes duration will be held. The speed test for typing will be 40/30 words per minute in English/Hindi and a test for ten minutes duration will be held.

Those candidates who are willing to apply for this post may send their applications duly filled-in in the prescribed proforma (Annexure-'A') through proper channel so as to reach this office on or before 10.10.2017.

Incomplete application and application received after expiry of the last date shall not be entertained.

Encl. :- Annexure 'A'

By order,

(M.S.Rathore)
Secretary (Admn.)

Copy to the following for information and necessary action:-

1. CE/ZCE/Addl.CE/Dy.CE (), Jaipur Discom,
2. CAO ()/CPO/Addl.SP(Vig.), Jaipur Discom, Jaipur.
3. Company Secretary, Jaipur Discom, Jaipur.
4. SE (IT), Jaipur Discom, Jaipur to upload the Notification on Nigam website at once.
5. Superintending Engineer (), Jaipur Discom,
6. TA to Energy Minister, GOR, Jaipur.
7. Executive/Asstt. Engineer(), Jaipur Discom,
8. DDP/AS/PO (), Jaipur Discom, Jaipur.
9. Sr.AO/AO/AAO (), Jaipur Discom,
10. PS to Chairman, Discoms, Jaipur.
11. PS/PA to MD/Director (Fin/Tech)/ Secretary (Admn.),JPD, Jaipur.
12. MF/Notice Board/R-15.

Sudhira
(Sudhira Ranawat)
Assistant Secretary (Rectt.)

APPLICATION FOR THE POST OF STENOGRAPHER GR.-II
(ENGLISH/HINDI) FOR EXISTING LDC-UDC-Steno typist

- 1 Full name of applicant :
in block letters
- 2 Qualification with :
year of passing
- 3 Initial date of :
appointment in the
RSEB/JVVNL and the
post held
- 4 Present post held with :
date of joining
- 5 Approximate speed in :
English/Hindi
shorthand and typing
- 6 Name of office, where :
posted
- 7 Language in which :
he/she want to be
tested
(English or Hindi)
- 8 Whether belongs to :
SC/ST/OBC

PASS PORT
SIZE
PHOTOGRAPH

Dated : _____

Signature of the applicant

No.JPD/

Dated _____

Forwarded to the Secretary (Admn.), JVVNL, Jaipur. It is certified that information as given above is correct according to the service record of the applicant.

Signature and Seal of
the Head of office.