



JAIPUR VIDYUT VITRAN NIGAM LIMITED

Vidyut Bhawan, Jan Path, Jyoti Nagar, Jaipur.

No. JPD/ Admn/ Estt/ F. 1 (60)/D. 92

dated 16-01-2014

ORDER

In supersession to order No. JPD/ Admn/ Estt/ F. 1 (60)/D. 1520 dated 18.10.2013, the following Officers are hereby empanelled for inspection/testing of material before dispatch at Supplier's work in term of contract/supply orders under MM Wing of Jaipur Discom:-

Sr No	Name of Officer S/Shri	Present place of posting
1.	A.K.Gupta	XEN(IT),Jaipur
2.	Ajay Kumar Sharma	XEN-TA to Dy.CE(IT,M&P & RE),Jaipur
3.	Anil Gupta	XEN(IT),Jaipur
4.	Ashok Mathur	XEN-TA to Dy.CE(CPL),Jaipur
5.	B.L.Jat	XEN(M&P-I)CPH,Jaipur
6.	B.M.Gupta	TA to SE(O&M),Jhalawar
7.	Bajrang Lal Sharma	XEN(M&P-JPDC),Jaipur
8.	D.C.Agarwal	XEN(RE),Jaipur
9.	H.S.Pannu	XEN(M&P-II)VKIA,Jaipur
10.	Lokesh Kr.Jain	XEN(CVS),Jaipur
11.	Mittan Lal Meena	XEN-TA to SE(JPDC),Jaipur
12.	Naresh Saxena	XEN(Rev) underZCE(Jp.Z),Jaipur
13.	P.K.Agarwal	XEN-TA to SE(O&M), Kota
14.	P.K.Srivastava	XEN(Vig.),Jhalawar
15.	P.K.Gupta	XEN (Comml.-I),Jaipur
16.	R.K.Choudhary	XEN(NABL), Jaipur
17.	Rajesh Kr.Paliwal	XEN-TA to SE(O&M), Bundi
18.	Ramesh Chand Gupta	XEN(Plan-Monit.),Jaipur
19.	S.P.Gupta	XEN(DSM),Jaipur
20.	S.S.Nehra	XEN(RDPPC),Jaipur
21.	Satish Kr.Dargan	XEN(RE),Jaipur
22.	V.K.Gangwal	XEN(I&S),Jaipur
23.	S.K.Mathur	XEN(CD-II),Jaipur
24.	Ashok Rawat	XEN(I&S),Jaipur
25.	Vinay Sharma	XEN(CD-IV),Jaipur
26.	Vimal Machiwal	XEN-TA to SE(JCC),Jaipur
27.	R.A.Sharma	XEN(I&S),Jaipur
28.	S.K.Rajput	XEN(CD-VII),Jaipur
29.	B.L.Gupta	XEN(CD-I),Jaipur
30.	Ajeet Saxena	XEN(CD-III),Jaipur
31.	Naveen Jain	XEN(CD-V),Jaipur
32.	Sanjeev Sachdeva	XEN(CD-VI),Jaipur

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Instructions:

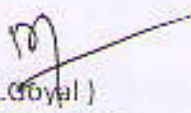
1. The CE(MM)/SE(I&S) will nominate the officers from the above panel to carry out inspection/testing of materials offered by the suppliers at their works as per roster system. If any, Inspecting Officer is pre-occupied with duties of his functional post, the next Inspecting Officer in the roster shall be nominated.
2. In case of inspection of C&R Panels, Brakers, Meters, at least one Inspecting Officer shall be nominated from M&P wing.
3. The Inspecting Officer before taking up the inspection assignment for which they have been nominated will acquire full knowledge/ understanding of the tests to be carried out and the testing procedure to be followed. SE(MM/Proc.) will provide copies of the relevant purchase orders/GTP/approved drawings and the subsequent amendments to the officer(s) nominated for inspection.
4. The Inspecting Officers, immediately on visiting the works of the suppliers will obtain an offer letter containing description, quantity and serial number (if applicable) of the material offered for inspection. The material and its quantity will be verified by the Inspecting Officer(s) before commencement of the inspection and a certificate of verification of material, quantity maintaining serial numbers of samples selected for routine/acceptance testing will be recorded on the offer letter by the Inspecting Officers and such certificate alongwith packing list containing details of serial numbers, quantity etc. duly signed by the Inspecting Officers and firm's representatives shall be FAXED from the works itself to the SE(I&S/Purchase). In case Inspecting Officer is not able to FAX above details, he will intimate telephonically to SE(I&S/Purchase) before taking up inspection work.
5. The Inspecting Officer will carry out inspection/testing strictly as per PO/relevant standards, explicitly maintaining grounds, in case of rejection. They would retain frivolous/controversial trials/testing and observations beyond the scope of the PO/relevant standards.
6. The materials/goods accepted after inspection testing would be sent for the identification in the manner prescribed. The SE(I&S) will provide necessary tools/means to Inspecting Officer for sealing/identification. The Inspecting Officer shall inspect the material thoroughly and put numbered seals on inspected material or put identification work, if sealing is not possible.
7. The Inspecting Officer shall FAX inspection cover note alongwith Form No.9(if issued) to SE(I&S/Purchase) within three days of completion and shall also arrange dispatch of complete inspection report through speed post/courier in aforesaid period.
8. Pre-dispatch inspection and acceptance of material shall not absolve the suppliers from their liability under the contracts in the event material during the test checking at store/site is found defective/not conforming to the relevant PO/standards.

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9. The CE(MM)/SE(I&S),Jaipur Discom, Jaipur if the circumstances so necessitate may nominate any XEN/AEN of Jaipur Discom not empanelled for this purpose with the prior approval of MD through Administrative Department.
10. If an Inspecting Officer is carrying out inspection at a place and second call is also received from the same firm or some other firm situated at that place, in that case, same Inspecting Officer will be nominated. Further, if some Inspection Officer is conducting inspection at a place outside Rajasthan and some inspection call is received from a place enroute than same Inspecting Officer can be asked to carry out the inspecting enroute to save time and money.
11. While conducting inspection, preferably Saturday & Sunday should be utilized either for travelling or conducting inspection.
12. Photos and videos of the inspection carried out shall be taken mandatory so as to cover activities of inspection including commencement and completion activities with date and time.
13. The Controlling Officers will ensure that Inspecting Officer may proceed for inspection within three days from the date of nomination.
14. Any delay beyond three days in taking inspection by the Officer shall be reported by the SE(MM/Proc.) to the CE(MM) so as to take up the matter with their Controlling Officer/HoD and if required with MD.

By order,


(B.L. Goyal)
Secretary (Admn)

Copy to the following for information and necessary action:-

- 1 C.E./Zonal CE/Dy.C.E.(), Jaipur/Kota/Bharatpur
- 2 CAO ()/CPO/ Addl.S.P. (Vig) Jaipur Discom, Jaipur.
- 3 Superintending Engineer (), Jaipur Discom,
- 4 Sr.AO/AO/Asstt.Accounts Officer (/EA), JPD, Jaipur/
- 5 Executive Engineer(), JPD,
- 6 DS(GAD)/AS/PO (),JPD,Jaipur
- 7 PS to Chairman, Discoms, Jaipur
- 8 PA to MD/Director(Fin/Tech)/Secretary(Admn),JPD,Jaipur.
- 9 Shri _____ XEN
- 10 Master file/PF/R-15


(H.B. Bhatia) 16/1/2014.
Dy. Director Personnel (Estt.)