

JAIPUR VIDYUT VITRAN NIGAM LIMITED

No. JPD/FA&COA/Rules/F.43/D. 4360 Jaipur, dated 5.2.2004

ORDER**Sub: Committees of MM Wing.**

In supersession to order No. JPD/FA&COA/Rules/F.43/D. 2164 dated 23.7.2002 and order dated 4.6.03, following committees of MM Wing are hereby reconstituted:-

1. **Settlement Committee** For cases relating to purchase & works contract including Civil Works.
- i) **Corporate Level Settlement Committee.** With Financial Implication more than Rs 2.5 lac.

a)	Managing Director	Chairman
b)	FA&COA	Member
c)	Dy.CE(MM)/In charge of MM Wing	Member
d)	SE(MM)/(Proc.)/SE(Civil) for Civil Works	Member-Secretary

- ii) **C.E. Level Settlement Committee** With Financial Implication upto Rs 2.5 lac.

a)	Incharge of MM Wing (not below the rank of Dy.CE)	Chairman
b)	C.A.O.	Member
c)	SE(MM)/(Proc.)	Member
d)	Sr.AO(MM)	Member-Secretary

2. **Purchase Committee**

- i) **Corporate Level Purchase Committee.** With Financial Implication more than Rs 1.50 crores.

a)	Managing Director	Chairman
b)	C.E.(O&M)	Member
c)	FA&COA	Member
d)	Dy.CE(MM)/Incharge of MM Wing	Member-Secretary

- ii) **C.E. Level Purchase Committee** With Financial Implication upto Rs 1.50 crores.

a)	C.E.(MM)	Chairman
b)	C.E.(O&M)	Member
c)	CAO	Member
d)	SE(MM/Procurement)	Member-Secretary

3. **Committee for approval of guiding prices for disposal of scrap material.**

- a) In charge of MM Wing (not below the rank of Dy.C.E.)
- b) FA&COA
- c) SE(MM)/(Proc.)
- d) Sr.AO(MM)

4. **Procurement Planning and Management Committee.**

a)	C.E.(O&M)	Chairman
b)	FA&COA	Member
c)	Incharge of MM Wing	Convenor
d)	In charge of Plan Wing (not below the rank of S.E.)	Member

5. **Technical Specification Approval Committee.**

a)	CE(O&M)	Chairman
b)	SE(Meters)	Member
c)	SE(O&M) to be nominated by M.D.	Member
d)	SE(MM)/(Proc.)	Convener.

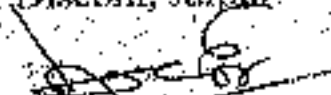
6. **Committee for disposal of Scrap Material lying in the store.**

- i) C.E. Level Auction Committee Above Rs 25.00 lac.
- a) C.E.(O&M)
b) FA&COA
c) In charge of MM Wing (not below the rank of Dy.CE)
d) ACOS of concerned Circle Convener
- ii) S.E. Level Auction Committee. Upto Rs 25.00 lac.
- a) SE(Proc./MM)
b) SE(O&M) (concerned)
c) C.A.O.
d) A.O. to be nominated by FA&COA from Audit Wing
e) ACOS of concerned Circle Convener.


(R.G. Gupta)
Managing Director

Copy forwarded to the following for information & necessary action:-

1. The Chief Engineer (O&M)/(MM), Jaipur Discom, Jaipur.
2. The Addl. Superintendent of Police (Vig.), Jaipur Discom, Jaipur.
3. The Dy. Chief Engineer (), Jaipur Discom, Jaipur.
4. The Chief Personnel Officer, Jaipur Discom, Jaipur.
5. The Chief Accounts Officer, Jaipur Discom, Jaipur.
6. The Superintending Engineer (), Jaipur Discom, _____
7. The Company Secretary, Jaipur Discom, Jaipur.
8. The Sr. Accounts Officer (), Jaipur Discom, _____
9. The Public Relation Officer, Jaipur Discom, Jaipur.
10. The Dy. Director Personnel, Jaipur Discom, _____
11. The Executive Engineer (), Jaipur Discom, _____
12. The Accounts Officer/Asstt. Accounts Officer (), Jaipur Discom, _____
13. The Asstt. Secretary/Estt. Officer (), Jaipur Discom, Jaipur.
14. P.A. to MD/FA & COA/Secretary, Jaipur Discom, Jaipur.


Asstt. Accounts Officer (Rules)