

JAIPUR VIDYUT VITRAN NIGAM LTD JPR5-153  
(OFFICE OF THE CHIEF ENGINEER (COMML.))


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CIRCULAR

**Sub : Obtaining signature of the consumer on Meter Change Order (MCO) and issuing bills therof.**

It has been observed that in cases of Meter Changes the required formalities such as obtaining signature of the consumers and subsequently indicating the reading of the old and new Meter in the next bill are not correctly shown. As a result of which the Nigam has lost a number of court cases in various courts of Law.

In order to avoid such situation, it is enjoined upon all the concerned field officers/officials that procedure be laid down in this regard be strictly followed particularly obtaining of signature of the consumer or their representative and also timely showing such reading of old and new Meter in the bill(s), failing which the concerned officers/officials will be held responsible.

  
(D.P.Gupta) 16/1/04  
Chief Engineer (Comml.)