

JPR5-535

JAIPUR VIDYUT VITRAN NIGAM LIMITED
(OFFICE OF THE CHIEF ENGINEER - COMMERCIAL)

No.JPD/CE(C)/SE(I&S)/F.TA(3)/D.422

Jaipur, dt: 17.02.09

ORDER

Sub : Material vigilance of O&M Sub-divisions.

During visits to Zonal and Circle headquarters of Discom in the recent past a lot of serviceable and defective/damaged materials have been noticed in the sub-divisional stores and on the sites including public roads, inviting pilferage. This indicates lack of seriousness on the part of field officers to effectively utilize the inventory as also reluctance to deposit the damaged/unserviceable material in Circle Stores. This causes financial loss to Nigams.

In order to sensitize field officers, it is utmost necessary that material vigilance of O&M sub-divisions be conducted by the Zonal CEs, Circle SEs and SE(I&S) every month, during their field visits. Material vigilance will cover identification and quantification of unserviceable/defective material lying in the S/D stores on site and on public roads. The ZCEs and Circle SEs are requested to ensure utilization of surplus serviceable material found lying in the S/D by way of diversion to other S/D in their jurisdiction. The monthly targets of material vigilance are fixed as under :-

S.No.	Officer	Monthly checking
1.	ZCE	2 Sub-divisions
2.	Circle SE	2 Sub-divisions
3.	SE(I&S)	5 Sub-divisions

The Zonal CEs and Circle SEs would ensure that the inventory in the S/D is effectively utilized and the unserviceable/defective material is timely deposited in the Circle Stores for replacement/repair or disposal.

The monthly material vigilance and action taken report would be put up by SE(I&S) in the monthly Meter Review Meeting.

By order

N.M.Sareen 17.2.2009
(N.M.Sareen)
Chief Engineer(Comml.)

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5/2
N.M.Sareen
Superintending Engineer (IT & CRP)
No. 5966 D. 2512-09
XEN(IT/CRP/...) Accy. Estt/PA

N.M.Sareen
S.E. (IT & CRP)

Copy submitted/ forwarded to the following for information and necessary action:-

1. The Director (Finance), JVVNL, Jaipur (with 45 spare copies).
2. The Director (Technical), JVVNL, Jaipur.
3. The Zonal/Dy. Chief Engineer (Zone/RP), JVVNL, Jaipur/Kota.
4. The Dy. Chief Engineer (MM), JVVNL, Jaipur.
5. The Addl. Supdt. of Police (Vigl.), JVVNL, Jaipur. (with 30 spare copies)
6. The Chief Personnel Officer, JVVNL, Jaipur.
7. The Chief Accounts Officer, JVVNL, Jaipur.
8. The Dy. Chief Engineer / Supdtg. Engineer (Power), RIICO, Jaipur.
9. The Supdtg. Engineer (), JVVNL, _____.
10. The Secretary, JVVNL, Jaipur.
11. The Sr. AO/AO/AAO (), JVVNL, Jaipur.
12. The Executive Engineer (), JVVNL, _____.
13. The Executive Engineer (), JVVNL, _____ alongwith 10 spare copies for sending the same upto AENs/JENs/AROs/Accountants level under his jurisdiction.
14. The Executive Engineer (Elect.), J.D.A./R.H.B., Jaipur.
15. Executive Engineer (Griev.), JVVNL, Jaipur.
16. The Company Secretary, JVVNL/RRVNL, Jaipur.
17. The TA/PA to CMD, RVPN / JVVNL, Jaipur
18. PA to MD, Jodhpur/Ajmer Discom, Jodhpur/Ajmer.
19. P.S. to Hon'ble Energy Minister, Rajasthan, Jaipur.
20. P.S. to Secretary (Energy), Govt. of Rajasthan, Jaipur.
21. The Public Relations Officer, JVVNL, Jaipur.
22. The Media Advisor, JVVNL, Jaipur.
23. Sr. Accounts Officer (FP-5), A.G. Audit, Shed No.14/1 Jaipur.
24. Sr. Accounts Officer (CAW-III), A.G. Audit, Shed No.4/1, Jaipur.
25. The Asstt. Engineer (), JVVNL, _____.
26. The Zonal Commissioner, Ombudsman, Mini Secretariat, Near Collectorate, Jaipur.
27. The Supdtg. Engineer (IT & CRP), Jaipur Discom, Jaipur for putting up the order on the website of Discom.

28. _____


Chief Engineer (Comml)

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