



## JAIPUR VIDYUT VITRAN NIGAM LIMITED

(A Government of Rajasthan Undertaking)

Chief Accounts Officer (IA)

Regd. Office: Vidyut Bhawan, Janpath, Jyoti Nagar, Jaipur-302005

Phone-0141-2740264, 0141-2740381, Ext. 1433, Fax-0141-2740264

Website: [www.jaipurdiscom.com](http://www.jaipurdiscom.com), email-caoia@jvnl.in

No. JPD/CAO/ (IA)/AAO (ESTT.CONT)/F. /D.

1429

Jaipur.

Dt.....

11/7/17

### CIRCULAR

Applications for seeking permission to prosecute further studies for the various examinations to be held in the current session i.e. 2017-18 are invited from Accounts Personnel of Jaipur Discom. The applications in prescribed Performa given over leaf should reach in this office duly recommended by the concerned controlling officers on or before 31.07.2017. Applications received after 31<sup>st</sup> July, 2017 will not be considered.

**By Order**

(B.S. Sharma)

**Asstt. Accounts Officer (Estt. Cont.)**

Copy submitted /forwarded to the following with the request to kindly arrange to get it noted to all Accounts Personnel working in the offices /Divisions/ Sub-divisions under your jurisdiction:-

1. The Secretary (Admn.), JPD, Jaipur.
2. The Chief Personnel Officer, JPD, Jaipur.
3. The Addl. Superintendent of Police (Vig.), JPD, Jaipur.
4. The Chief Accounts Officer (FM-W&M/Rev. & Billing), JPD, Jaipur.
5. The Superintending Engineer ( ), JPD, \_\_\_\_\_.
6. The Sr. Accounts Officer/Accounts Officer/Asstt. Accounts Officer ( ), JPD, \_\_\_\_\_.
7. The Executive/ Assistant Engineer ( ), JPD, \_\_\_\_\_.
8. The P.A. to MD/ Director (Fin./ Tech.), JPD, Jaipur.

**Asstt. Accounts Officer (Estt. Cont.)**



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Chief Account Officer (IA)

Regd. Officer: Vidyut Bhawan, Janpath, Jyoti Nagar, Jaipur -302005

Phone: 0141-2747238, 0141-2740381 Extn: 1433 Fax: 0141-2747238

Website: www.jaipurdiscom.com Email ID: [caoia@jvvn.in](mailto:caoia@jvvn.in)/ [aaoesttcont@gmail.com](mailto:aaoesttcont@gmail.com)

### APPLICATION FOR PERMISSION TO PROSECUTE FURTHER STUDY(2017-18)

1. Name and Designation of applicant :  
Mobile No. (in block capital letters) :
2. Office in which employed :
3. Date of Birth and age on 31.7.17 :
4. Date of appointment in Board/Nigam's service :
5. Whether substantive/officiating  
if substantive than on which post. :
6. Educational qualifications at the time of entry  
into Board/Nigam's service stating the year of  
passing the examination and division obtained :
7. Educational qualification subsequently  
acquired during the service. :  
(i) With permission (No. & date)  
(ii) Without permission.
8. **Examination (2017-18) for which new permission  
is required with full name of the University/  
institution.** :  
**(NOTE: In case of CA/CS/CMA/MBA or equivalent  
examinations mention Semester/Group with month  
& year of examinations.)**
9. Whether any attempt made to pass the  
examination mentioned in col.8. :
10. **WHETHER**  
(i) a request for permission for the aforesaid  
examination or for any other examination  
was made last year. :  
(ii) Whether permission was granted for the  
examination for the session 2016-17 .  
No. & date of the letters. :
11. Name of the examination last passed and the year of  
its passing. :
12. How the study will be prosecuted i.e. by attending  
evening/morning higher/classes/private institute/  
direct examination etc. :

Head of Office

Signature of applicant with Designation  
& office where presently working