



No.: JPD/SE(C)/XEN(C-I/F./D. 1811

Date: 21/11/2016

ORDER

Sub: Meter Reading Counter Checking Squad.

It has been reported that meter readers deployed by the meter reading agency as well as departmental meter readers, while taking the meter readings, are not discharging their duties seriously on account of which quite often actual meter reading is not captured and subsequently the energy sold at the end of the month remain much less than the actual energy sold because of lapses in the meter reading work.

In order to ensure that the meter readers are discharging meter reading task seriously and appropriately, it is desirable that the counter checking system of the meter readings shall be introduced. Accordingly, it is hereby ordered that the counter checking of the work of meter readers shall henceforth be taken up as per following schedule:

1.	Inspection Squad	One meter reader daily
2.	Each AEN	One meter in 10 days
3.	Each JEN	One meter reader weekly

The checking officer shall submit the information in Revised Format LR-2-C (enclosed) and submit the same to the concerned Superintending Engineer who will compile the total information of the checking of meter reading on daily basis and initiate disciplinary action against the meter readers/meter reading agency, as the case may be, wherever any of them found guilty of taking the wrong reading / wrong reporting of the status of meter.

It may also be ensured that the checking of the meter readings is to be done strictly with reference to the meter reading taken by them prior to the day of checking. In this process, if possible, the concerned meter reader may also accompany with the checking officer. The checking officer shall pick up minimum 20-30 meters for sample checking in the presence of respective meter reader so that if there is any discrepancy is found then the same may be pointed out by the checking officer then and there itself to the meter reader.

Strict compliance of the above instructions shall be adhered.

Encl: As above.

(A.K.Bohra)
Managing Director

Consolidated Meter Reader Counter Checking Report

Name of Circle:

Date:-

S.No.	Report	Unit	Progress of today	Progress upto the date
1	No. of consumers checkid.			
	a) New connection	Nos.		
	b) Meter change cases	Nos.		
	c) Other	Nos.		
	d) Total	Nos.		
2	Wrong reading found	Nos.		
3	Tong Tester verification	Nos.		
4	No. of VCR & DC on Tong Tester basis	Nos.		
5	Low consumption cases	Nos.		
6	Theft in low reading and consumption cases	Nos.		
7	VCR & DC in low reading and consumption cases	Nos.		
8	No. of meters where the status reported as defective/stop/lock/other reasons giving rise to causes of average billing	Nos.		
9	Status of wrong reporting of meter out of &	Nos.		
10	Enroute PDC/dc unauthorised re-connection.	Nos.		

Note:- Following schedule of counter checking of meter reader will be followed

i) Inspeccion Squad

One meter reader daily

ii) Each AEN

One meter reader weekly

iii) Each JEN

One meter reader weekly