

TERMS OF REFERENCE FOR ENGAGEMENT OF CONSULTANT FOR LEGAL RELATED MATTERS IN JAIPUR VIDYUT VITRAN NIGAM LIMITED

1. Background:

JAIPUR VIDYUT VITRAN NIGAM LIMITED (JVVNL)/Jaipur Discom) a company under the Companies Act, 1956 and registered with Registrar of Companies established on 19 June, 2000 by Govt. of Rajasthan under the provisions of the Rajasthan Power Sector Reforms Act, 1999 as the successor company of RSEB. JVVNL is engaged in distribution and supply of electricity in 12 districts of Rajasthan, namely Jaipur, Dausa, Alwar, Bharatpur, Dholpur, Kota, Bundi, Baran, Jhalawar, Sawaimadhopur, Tonk and Karauli (except Kota and Bharatpur City).

The JVVNL intends to engage one Consultant for legal related matters. The main role of the Consultant will be to regular monitoring and updating of the litigation of JVVNL.

2. Qualification & Experience:

Persons who have posses the qualification of LLM, having experience & well versed in Energy issues are eligible to apply. The Computer Education is desirable.

3. Age Limit:

The applicant should not be more than 65 years of age on the last date of receipt of applications.

4. Scope of work:

The following work could be assigned to the Consultant:

- I. To work for monitoring and updating the litigation of JVVNL on LITES (Litigation, Information, Tracking and Evaluation System) of the legal wing and to suggest improvement for streamlining the procedure for early disposal.
- II. Reference and compilation of the orders of Hon'ble Supreme Court and High Courts for taking use for early disposal of pending litigations.
- III. Provide legal opinion to the various wing/offices.
- IV. Any other legal related matters as assigned.

5. Manner of submission of application:

Candidates are required to submit their applications in the format at Annexure-1 in four copies. The application may be addressed to the Secretary (Admn.), Jaipur Vidyut Vitran Nigam Limited, Vidyut Bhawan, Jaipur 302005, so as to reach him by 3:00 P.M. of 04/04/2018.

6. Evaluation of applicant:

The applicants will be evaluated by an Evaluation Committee (EC) (to be formed by the JVVNL) based on bio-data/CV, work experience. If considered necessary, personal interview of the candidates may also be taken. No TA/DA shall be admissible for appearing for personal interview. The EC would recommend the case to the Corporate Level Committee.

7. Engagement of Consultant:

The Corporate Level Committee, JVVNL shall select most suitable person as per recommendation of the EC.

8. Period of contract:

The engagement of Consultant would be initially for a period of one year which could be further extended by mutual agreement. The total period of engagement, including the extended period, shall not exceed three years.

9. Remuneration:

A lump sum remuneration of Rs.50,000/- per month will be paid to the Consultant inclusive of taxes and levies. No other allowances shall be payable. The Tax liability towards GST will be borne by the Discom. Income tax shall be deducted as per rules.

10. Conflict of interest:

The consultant shall not represent others in any matter which is adverse to the interest of the JVVNL.

11. General terms and conditions:

The Consultant shall have to attend the office of the JVVNL on all working days during working hours. Therefore, the Consultant shall have to locate/relocate himself at Jaipur. Casual leave as admissible to JVVNL's employees shall be allowed to meet any exigencies. Prorata deduction in remuneration for absence exceeding admissible leave shall be made. TA/DA & Telephone facility would be allowed, as per rules.

Secretary(Admn.)

ANNEXURE-1

I. GENERAL INFORMATION/BIO-DATA:

1. Name of the Candidate:
2. Date of Birth:
3. Age on the last date of receipt of application:
4. Father's Name :
5. Permanent Address :
6. Contact Address :
7. Tel.No. : Mobile No. : Email ID
8. Organisation from which retired :
(Provide copy of PPO & retirement order)
9. Post from which retired :
10. Pay Scale and salary at the :
time of retirement.

II. DETAILED RESUME:

1. Education and Experience:
(a) Academic Qualification:

Degree	University	Institute	Field/Specialisation	Year of Passing

- (b) Experience (Last 10 years):

Name of organization	Designation	Area of Responsibility	Period

2. Additional information including special achievements if any

Signature of the Candidate

