JAIPUR VIDYUT VITRAN NIGAM LIMITED

JAIPUR DISCOM

MINISTERIAL STAFF REGULATIONS-1962
(Rules Section)

(AMENDED UPTO 31st DEC. 2010)

2010

Price : Rs. 50/-
PREFACE

Since the last edition published in 1992, in RSEB-Ministerial Staff Regulations, 1962, number & changes/amendment have taken place. In order to update the various decisions of the erstwhile RSEB/ Jaipur Discom issued till 26th Nov, 2008 this edition has been published for the benefit of officers and the employees.

Every possible care has been taken in updating the regulations, however, if any error or omissions are detected in this edition, which have inadvertently remained, the same may please be brought to the notice of the Accounts Officer (Rules), Jaipur Vidyut Vitrut Nigam Jaipur. Suggestions, if any, for improvement are also welcomed

Jaipur
31st Dec., 2010

(K.L. Gupta)
Chief Accounts Officer (ATR)
Jaipur Vidyut Vitrut Nigam, Jaipur
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RAJASTHAN STATE ELECTRICITY BOARD

In exercise of the powers conferred by Sections 79 (c) of the Electricity (Supply) Act, 1948, the Rajasthan State Electricity Board is, as per decision taken in the 44th meeting held on the 26th October, 1962, pleased to frame the following regulations regarding recruitment, promotion, seniority and other conditions of service of persons appointed to the ministerial staff in the Board (+) and for the appointment, promotion etc. of the employees of the erstwhile E&M Department whose services have been placed at the disposal of the Board belonging to ministerial cadre under the Board, namely:–

RAJASTHAN STATE ELECTRICITY BOARD
MINISTERIAL STAFF REGULATIONS, 1962

1. SHORT TITLE AND COMMENCEMENT:-

These Regulations may be called the Rajasthan State Electricity Board (now Jaipur Vidyut Vitran Nigam Limited) Ministerial Staff Regulations, 1962 and shall come into force from such date as the Board may specify (*).

2. EXTENT OF APPLICATION:-

These Regulations shall apply to the employees of the Board (+) the employees of the erstwhile E&M Department of the state Government whose services are placed at the disposal of the Board belonging of class III–non–technical-ministerial, i.e. those employed on clerical and similar other duties, as detailed in Regulation 5.


(*) The Regulations have been enforced from 1st November, 1962 vide Board's decision of 26th October, 1962.
3. **DEFINITIONS:-**

   In these Regulations unless there is any thing repugnant in the subject or context:-

   (a) **‘APPOINTING AUTHORITY’** in relation to an employee, means an authority empowered to make appointment to the post, which the employee for the time being holds. The list of appointing authorities, with the pay scales etc. in respect of various ministerial posts, is given in Schedule I of these Regulations.

   (b) **‘BOARD’** means the Rajasthan State Electricity Board.

   (c) The **‘COMMITTEE’** means the selection committee appointed by the competent authority for the selection of the staff for a particular post or class of posts.

   (d) **‘DIRECT RECRUITMENT’** means recruitment otherwise than by promotion or transfer.

   (e) **‘HEAD OF DEPARTMENT’** means the administrative authority, declared to be as such. The Secretary of the Nigam, the Chief Engineer, (€) Financial Advisor & Controller of Accounts (&) and (%)+ Director (Internal Audit) of the Nigam are declared as Heads of Department.

   (f) **‘HEAD OF OFFICE’** means the officer who is in charge of an office. The Heads of Department may declare any officer of Class I or II subordinate to them as head of an office with reference to particular office.

   (g) **‘STAFF’** means the ministerial staff employed in Nigam’s Secretariat or in sub-ordinate offices.

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(€) The words ‘Controller of Accounts’ was substituted by the words ‘F.A & COA’ vide order No. RSEB/A&F/14 (Del.)/6/D.5 Dt. 1-3-1973.

(&) The words ‘Chief Accounts’ Officer deleted vide order No. RSEB/A&F/MSR/62/D.98 dated 2/5-12-1969.

(%) The words ‘Chief Internal Auditor’ substituted by the words Director (Internal audit) vide order No.703 dated 12.10.1990.
4. **STRENGTH OF THE STAFF:-**

The strength of the staff in each office shall be such as may be determined by the Nigam from time to time.

Provided that the appointing authority may leave unfilled or Nigam may hold in abeyance any vacant post without thereby entitling any person to compensation.

5. **CATEGORIES OF THE STAFF:-**

(%) (1) The ministerial staff shall consist of the following categories:

<table>
<thead>
<tr>
<th>(%)</th>
<th>Substituted vide order No. RSEB/RULES/MSR/D.92 dated 27th November, 1974 for:-</th>
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<tbody>
<tr>
<td>1</td>
<td>Stenographers</td>
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<td>2</td>
<td>Superintendents</td>
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<td>3</td>
<td>Accountants</td>
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<td>4</td>
<td>Revenue Accountant</td>
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<td>(The category &quot;Revenue Assistant&quot; substituted by Revenue Accountant vide order No. RSEB/A&amp;F/D.76 dated 4-11-1972 effective from 1-4-1969).</td>
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<tr>
<td>5</td>
<td>Assistants</td>
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<td>6</td>
<td>Internal Auditors</td>
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<td>7</td>
<td>Stockverifiers</td>
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<td>Head Clerks</td>
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<td>Accounts Clerks</td>
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<td>Upper Division Clerks</td>
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<td>Store-Keepers</td>
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<td>12</td>
<td>Asstt. Store-Keepers</td>
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<td>13</td>
<td>Cashiers</td>
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<td></td>
<td>Section Officers.</td>
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<tr>
<td>(£) (i)</td>
<td>Personal Assistants.</td>
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<td>(£) (ii)</td>
<td>Stenographers All grades</td>
</tr>
<tr>
<td>(iii)</td>
<td>Superintendents All grades</td>
</tr>
<tr>
<td>(iv)</td>
<td>Accountants/Revenue Accountants/Internal Auditors.</td>
</tr>
<tr>
<td>(v)</td>
<td>*Jr. Accountant</td>
</tr>
<tr>
<td>(vi)</td>
<td>Upper Division Clerks (including Store Keepers, Cashiers)</td>
</tr>
<tr>
<td>(vii)</td>
<td>Lower Division Clerks (including Assistant Store-Keeper, Cashiers, Telephone Operators. $ Teleprinter Operators).</td>
</tr>
<tr>
<td>(viii)</td>
<td>Stock Verifiers</td>
</tr>
</tbody>
</table>

14. **Lower Division Clerks/ Telephone Operators**
   - Inserted vide order No.RSEB/A&F/MSR/62/
   - D.98 Dated 2/5th December 1969

15. **Labour Inspectors**
   - D.98 Dated 2/5th December 1969

16. **Statistical Assistant**

17. **Computer**
   - (Inserted vide Notification No. RSEB/Rules F.2/Estr 19(64)/D.10 dated 10-4-1973.)

   **Note:** Any ministerial post in any office of the Board in a pay scale applicable to any of the categories specified above shall be deemed to be a post in that category for the purposes of these Regulations.

   - (£) Inserted as item No. 5 (1) (i) & (ii) and item No. 5(1)(i) to item No. 5 (1) (x) renumbered vide Order No RSEB/F&R/D.34 dt.17.5.1980.
(x) Assistant Store Superintendents % Assistant stock verifiers.

(xi) Statistician

(xii) Statistical Assistants

(xiii) Computers

(xiv) Legal Assistants

(xv) Computer Programmer

(xvi) Secretarial Assistant

Note: Any ministerial post in any office of the Nigam in a pay scale applicable to any of the categories specified above shall be deemed to be a post in that category for the purposes of these Regulations.

5 (2) CADRES:

(i) All the posts of Section Officers in the Nigam shall form separate cadre and shall be controlled by Chairman through the Secretary.

(ii) All the post of Personal Assistants shall form separate cadre and shall be controlled by the Chairman through the Secretary.

(iii) All the post of Stenographers Grade-I and Superintendent Grade I in the Nigam will form separate cadre for each of the two categories and shall be controlled by the Chairman through the Secretary.

% Inserted vide order No. RSEB/F&R/F.6(9)D.22 dated 15.4.1986.

# Inserted as item No. 5 (1) (xi) vide order No. RSEB/F&R/F.6(9)/D. 74 Dated 28.11.1984 and the existing items, xi, xii & xiii renumbered as item Nos. xii, xiii & xiv respectively.

+ Inserted vide order No. RSEB/F&R/F.6 (9)/D75 dated 4.8.1980.

¶ Inserted vide order No. RSEB/F&R/F.6(10) o o /D.57 dated 23.8.1993.

* Inserted vide order No. JPD / CAO / Rules / F.245 / MSR / D.3728/dated 3.11.2001 (JPD-6/37)

@ Item No. 5(2)(i) & (ii) inserted and item No. 5 (2) (i) to 5 (2) (viii) is renumbered as item No. 5 (2) (iii) to 2 (2) (x) vide order No. RSEB/F&R/D.34 dated 17.5.1980.
% (iv) The posts of Stenographers Gr. II Superintendents Gr.II Upper Division Clerks (Including Store Keepers/Cashiers in the Nigam will form separate cadres for each category and shall be controlled by the Secretary.

x. (v) The post of Accountants/Revenue Accountants, Internal Auditors in the Nigam will form one cadre and will be controlled by the Accounts and Finance Member through

% Item No.5 (2) (iv) was substituted vide order No. RSEB/Rules/F.(MSR)/D.92 dated 27.11.1974 for the paragraph:

The post of Stenographers Grade II, Superintendents Grade II, Revenue Accountant and Assistants in the offices mentioned below will form separate cadres for each category and will be controlled by the authorities noted below against each group of offices.

Name of Offices                      Controlling Authority
(i) Board Secretariat
    Including Finance & Accounts
    Budget & Technical Branches.                     Secretary.
(ii) Chief Engineer's office and
     offices sub-ordinate to him.
(iii) *Deleted
     *Controller of Accounts and
     the offices subordinate to him.
(iv) Chief Internal Auditors, Offices.
     Chief Internal Auditor

(*) The category Stenographer II and Stenographer III substituted by the category Stenographer I and Stenographer II respectively w.e.f. 1.9.1968 and the category Revenue Assistant substituted by the category Revenue Accountant w.e.f. 1.4.1969 vide order No. RSEB/A&F/D.76 DATED 4.11.1972.


($) Inserted vide order No. RSEB/A&F/F.14 Del./6D.64

X Item No. 5(2) (v) was substituted vide order No. RSEB/rules/MSR/D.92 dated 27.11.1974 for the followings:

All the posts of Accountants in the Board will form a separate cadre and will be controlled by the Accounts & Finance Member through (Chief Accounts
the F.A. & Controller of Accounts.

(vi) The post of Jr. Accountant in the Nigam will form one cadre to be controlled by Financial Adviser & Controller of Accounts.

(vii) The posts of Lower Division Clerks (including Assistant Store keepers, Teleprinter Operator & Telephone Operators and Cashiers) in the Nigam will form one cadre to be controlled by the Secretary through Dy. Director (Personnel).

Officer) Controller of Accounts, similarly the posts of Internal Auditors and Stock Verifiers will form separate cadres and will be controlled by Accounts & Finance Member through Chief Internal Auditor.

Substituted vide order No. RSEB/Ruler/MSR/D.92 dated 27.11.1974 for the following :

"The posts of Head Clerks and Store Keepers in the Chief Engineers office and subordinate offices will form separate cadres of each category and will be controlled by the Chief Engineer."

The words "Accounts Clerks" were substituted by the words "Jr. Accountant" vide order No. RSEB/F&R/F.69(9)/69 Dated 5.12.1988.

Inserted vide order No. RSEB/F&R/F,MSR/D.4 dated 15.1.1982.

Substituted vide order No. RSEB/Rules/MSR/D.92 dated 27.11.1974, for the following:

"The posts of Accounts Clerks, Lower division Clerks (including Assistant Store Keeper, Telephone Operator) Upper Division Clerks and Cashiers in the offices detailed below will form separate cadres for each category and will be controlled by the authority noted below against each:-

<table>
<thead>
<tr>
<th>Name of the office</th>
<th>Controlling Authority</th>
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<tbody>
<tr>
<td>1. Board’s Sectt. including Finance &amp; Accounts, Budget &amp; Technical Branches</td>
<td>Secretary</td>
</tr>
</tbody>
</table>
* (viii) The posts of Stock Verifiers and Asstt. Store Superintendents/Asstt. Stock Verifiers respectively will form separate cadres for each category to be controlled by the Accounts Member through the % Director (Internal Audit).

(ix) The post of Statistician, Statistical Assistants & computers will form a separate cadre of each category and will be

<table>
<thead>
<tr>
<th></th>
<th>Chief Engineer's office and office of @ Superintending Engineer (P.P.)</th>
<th>Chief Engineer</th>
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<tbody>
<tr>
<td>3</td>
<td>Controller of Accounts Office and the office subordinate to him @ Chief Accounts officer’s Office.</td>
<td>Controller of Accounts (Chief Accounts Officer)</td>
</tr>
<tr>
<td>4</td>
<td>Chief Internal Auditor’s Office</td>
<td>Chief Internal Auditor.</td>
</tr>
<tr>
<td>5</td>
<td>In Superintending Engineer’s Office and offices subordinate to them in a circle.</td>
<td>Superintending Engineer concerned.</td>
</tr>
</tbody>
</table>


(*) Substituted vide order No. RSEB/F.6(9) D.22 dated 15.4.1986 for the following:

"The posts of Stock Verifiers and Assistant Store Superintendents in the Board will form separate cadres for each category to be controlled by the Accounts Member through the Chief Internal Auditor." (Inserted as item No. 5 (2) (vi) vide order No. RSEB/Rules /MSR /D.92 dated 27.11.1974.)

(%) The words "Chief Internal Auditors" was substituted by the words "Director (Internal Audit)" vide order No.103 dated 12.10.1990.

@@ Substituted vide order No. RSEB/F&R/F.6(9)/D.74 dated 28.11.1984 for the following:-

"The posts of Statistical Assistants and Computers will form a separate cadre of each category and will be controlled by the Secretary for the
controlled by the Chairman through the Secretary in case of
the post of Statistician and by the Secretary in case of
Statistical Assistants and computers.

£ (x) The post of Asstt. Personnel Officer in the Nigam will form
a separate cadre and will be controlled by the Director
(Personnel) secretary through the Deputy Director (P).

• (xi) The post of Legal Assistant in the Nigam will form a
separate cadre and will be controlled by the Chairman
through the Secretary.

$ (xii) The post of Computer Programmer in the Nigam will form a
separate cadre and will be controlled by the Secretary
through Jt. Secretary (GAB).

* (xiii) The post of Secretarial Assistant will form a separate cadre
& will be controlled by the Company Secretary.

+6. FILLING OF POSTS BY DIRECT RECRUITMENT
OR BY PROMOTION.

post within the Boards Sectt. and by the Chief Engineer in respect of
posts in his office and offices subordinate to him. (substituted vide order
No. RSE B/ Rules / F.2/ Estt. 9 (64) D.10 dated 10.4.1973, for the
following:

"The post of Statistical Assistant Labour Inspector will form a separate cadre
of each category and will be controlled by the Chief Engineer. (Inserted vide
order No.98 dated 2.12.1968)"


• Inserted vide order No. RSE B/F&R/F.6(9)/D.75 dated 4.8.1980.

$ Inserted vide order No. RSE B/F&R/F.6(10)/oo/D.57 dated 23.8.1983.

* Inserted vide order No. JPD/CAO/Rules/F.245/MSR/D.3728/dated
3.11.2001 (JPD-6/37).

Substituted vide order No. RSE B/A&F/76 dated 4.11.1972 for the paragraph.

1. The appointment to the posts of Lower Division Clerks, Assistant Store-
keepers and Stenos Gr. II falling vacant in a year shall be made by direct
recruitment in accordance with the procedure detailed in Regulation 16.
Appointment to the posts of Upper Division Clerks, Store - keepers,
Accountants, Internal Auditors shall partly be filled by promotion and partly
by direct recruitment in the ratio of 3:1 in a continuous sequence i.e. first
three appointments will be made by promotion and the next one by direct
1. (i) (a) @ 85% of the posts of Lower Division Clerks including Record Keepers, Assst. Store-keepers and Bradma Operators, 100% of the Post of Telephone Operators & Teleprinter Operator & Stenotypist shall be filled by direct recruitment in accordance with the procedure contained in regulation 16.

recruitment and so on. The ratio may be revised by the Chairman when necessary:-

Provided that, if at any time the authority, next higher to the appointing authority is satisfied that the member of eligible persons for promotion in the category from which promotion is to be made, exceeds ten times the number of vacancies in the category to which the promotion is to be made, that authority may dispense with direct recruitment in the year.

2. The appointment to posts, other than those mentioned in sub-clause (1) and to those posts of Upper Div. Clerks, Store-keepers Accountants and Internal Auditors which are filled in by direct recruitment shall be made by promotion from lower grade as indicated in Regulation 17.

Provided that in case the persons in the Lower grades are not considered suitable for promotion to higher grades, the appointment may be made by direct recruitment with the approval of the next higher authority.

3. "Appointment to the post of Statistical Asstt. and Labour Inspector shall be made on selection from amongst persons possessing the qualifications mentioned in Regulations 10(4) & 10(5), as the case may be, by a selection committee consisting of the Chief Engineer, Secretary, the Statistical Officer and Personnel Officer in such manner as it may deem, fit."

@ "95%" Substituted by 85% vide D.18 dated 1.3.1978.

$ Inserted vide No. RSEB/F&R/F.(MSR)/D.4 dt.15.1.1982
$$(b)\quad 15\% \text{ post of Lower Division Clerks including Record keepers, Assistant Store keepers and Bradma Operators will be filled by promotion in the order of seniority from amongst class IV employees of the Nigam who have served in the Nigam for at least three years as class IV employee and have passed at least Secondary examination of the}$$

$\text{Substituted vide order No. RSEB/F&R/F.6(9)/D.76 dated 4.8.1980 for the following:–}

15\% \text{ posts of Lower Division Clerks including Record keepers, Asstt. Store-keepers and Bradma Operators shall be filled by promotion from amongst class IV employees of the Board who has served in the Board for at least 3 years as a class IV employee and have passed at least Secondary examination of the Board of Secondary Education, Rajasthan or any other examination recognized equivalent to it by the Board. The post shall be filled by the Appointing Authorities from amongst class IV employees working in the offices under their administrative control, in the following ratio, and proportion.}

(i) \quad 7\frac{1}{2}\% \text{ posts shall be filled in strictly in the order of Seniority.}

(ii) \quad 7\frac{1}{2}\% \text{ posts shall be filled in exclusively from amongst the class IV employees who have acquired the requisite Qualification after entering into the Board Service. (This was substituted vide D.18 dated 1.3.1978 for:}

5\% \text{ posts of Lower Division Clerks including Record-keepers, Asstt. Store-Keepers and Bradma Operators will be filled by promotion in the order of seniority from amongst Class IV employees of the Board *“and the class IV employees of the erstwhile E&M Department whose services have been placed at the disposal of the Board”}

(* \text{Inserted vide notification No. A&F/MSR/D.209 Dated 10/12.4.1973 who have served in the Board for at least three years as class IV employees and have passed at least Secondary examination of the Board of Secondary Education, Rajasthan or any other examination recognised equivalent to it by the Board. The posts will be filled by the Board. The posts will be filled by the appointing authorities from amongst class IV employees working in the office under their administrative control.)}$$
Board of Secondary Education, Rajasthan or any other examination recognized equivalent to it by the Board. The posts will be filled by the appointing authorities from amongst Class IV employees working in the office under their administrative control.

1. (ii) (a) 25% posts shall be filled-in on the basis of merit cum seniority from amongst the LDCs having Secondary or higher qualification.

(b) 50% posts shall be filled-in on the basis of seniority and suitability from amongst the LDCs.

(c) 25% posts shall be filled-in on the basis of merit from amongst Post Graduate and Graduate LDCs having 3 years service as LDC by giving out of turn promotion. In the event of non-availability of candidates for merit quota under sub-clause (a) & (c) above, the posts shall be filled-in on the basis of seniority and suitability as per sub-clause (b) above.

Substituted vide No. RSEB/F&R/F/D.10 dated 15.3.2000 for the following:-
100% posts of Upper Division Clerks shall be filled in the order of seniority and suitability from amongst the Board's Lower Division Clerks possessing the following service experience:

(a) Non Graduates 7 years service as Lower Division Clerk.
(b) Graduates 5 years service as Lower Division Clerk after graduation.
Note: For the purpose, of this regulation 'the term' Lower Division Clerk includes LDCs of the erstwhile E&M Deptt. whose services have been placed at the disposal of the Nigam, Bradma Operators, Stenotypists, Record-keepers, Assistant Store-keepers, Telephone Operators and Teleprinter Operators.

+ 1(iii) All the post of Jr. Accountants shall be filled 100% by Direct Recruitment from open market. However, if the exigency of work so demands, the vacancies against direct recruitment quota may be filled up by engaging persons on consolidated amount on contract basis for specified period. Appointment of person(s) on contract basis will be made following the same eligibility criteria as applicable for filling up the post by direct recruitment on regular basis.

Substituted vide No. JPD/CAO/AO/Rules/F.31/D.769 dated: 15.04.2010 (JPD/Rules-639) for the following:-

1(iii) "All the posts of Jr. Accountants shall be filled 100% by direct recruitment provided that 50% of the vacancies shall be filled by direct recruitment from amongst the employees of the Company who have passed the Jr. Accountants Examination prescribed by the Company as per syllabus embodied in Appendix-I to these regulations. All Upper Division Clerks and Selection Grade Lower Division Clerks will be eligible to appear at the Jr. Accountants Examination against 50% Direct Recruitment quota to be filled from amongst the employees of the Company. However, if the exigency of work so demands, the vacancies against direct recruitment quota (open market) may be filled up by engaging persons on consolidated amount on contract basis for specified period. Appointment of person(s) on contract basis will be made following the same eligibility criteria as applicable for filling up the posts by direct recruitment on regular basis."
+(iv) (a) 1/3 posts of O.S.Gr. II including Head Record keepers shall be filled-in on the basis of merit from amongst the Post Graduate UDCs having 5 years service as UDC.

(b) 2/3 posts of O.S.Gr. II including Head Record Keeper be filled-in on the basis of seniority and suitability from amongst UDCs having 5 years service as UDC; and

(C) In the event of non-availability of candidates for promotion under quota (a), the posts shall be filled-in as per provisions under quota (b) above.

*(v)* A- 50% posts of Stenographers Gr. II shall be filled in by direct recruitment in accordance with the procedure laid down in Regulation No. 16 Board’s Steno-typists will be eligible to appear in the direct recruitment examination without age limit.

(+) Substituted vide No. RSEB/F&R/F.D.10 dated 15.3.2000 for the following:-
All the post of Superintendent Gr. II including Head Record Keepers shall be filled in the order of seniority and suitability from amongst UDCs who have served in connection with the affairs of the Board of the Govt. of Rajasthan for at-least 7 years.

* Substituted vide notification No. RSEB/F&R/F.6(9)/D.94 dated 11.10.1976. for the paragraph:
All the posts of Stenographer Gr. II will be filled by direct recruitment in accordance with the procedure laid down in regulation 16. Board’s Steno-typist and also the Steno-typist of the erstwhile E&M Department whose services have been placed at the disposal of the Board will be eligible to appear in the aforesaid recruitment examination without age limit.
B 50% posts of Stenographer Gr. II shall be filled in by Departmental Examination from amongst the LDC-UDC-Steno-typist who have rendered 3 years 's continuous service as LDC-UDC Steno-typist satisfactorily”

C “Notwithstanding anything contained in clause (A) & (B) of Regulation -6 (1) (v) all the Heads of the Departments and the Chairman may fill a vacancy of Steno Gr. II by making adhoc appointment thereto for a period of three months & beyond three months respectively, subject, however, to the condition that such candidates will have to pass the examination to be conducted by the Board.

£ (vi) All the posts of Asstt. Store Superintendents/Asstt. Stock Verifiers shall be filled up by promotion in order of seniority and suitability from amongst UDCs/upgraded UDCs/Selection Grade LDCs of the Board and/or erstwhile E&M Deptt., Govt. of Rajasthan, having atleast 5 years experience as Store Keeper/Asstt. Store Keeper/Ward Keeper.

$ (vii) 50% posts of Office Superintendent Gr.I shall be filled-in by promotion on the basis of merit and 50% posts in order of seniority & suitability from amongst Office Superintendent Gr.II.

** (viii) All the posts of %Stenographers Gr.I shall be filled by promotion in the order of seniority from amongst Stenographers

* Inserted vide order No RSEB/F&R/F.6(9)/D.58 Dated 9.7.1979.

£ Substituted vide NO RSEB/F&R/F.14(65)/D.62 dated 20.11.1997 for the followings:–
All the posts of Asstt. Store Superintendent @ Asstt, Stock Verifier shall be filled by promotion in order of seniority and suitability from amongst UDCs who have served in connection with the affairs of the Board **“and erstwhile E&M Department, Govt. of Rajasthan “for at-least 7 years as UDCs including at least 5 years service as Store–keepers.

$ Substituted vide No. RSEB/F&R/F.6(9)/D.69 Dated 03.12.1997 for the followings. All the posts of Superintendent Gr. I Shall be filled by promotion in the order of seniority & suitability from amongst Superintendent Gr. II.

** Inserted vide Notification No. RSEB/Rules/MSR/62/D.209 dated 10/12.4.1973

% The words “P.A. to Member “appearing in item No. (viii) under regulation -6 was deleted, vide O. No. RSEB/F&R/D.34 dated 17.5.1980.
Gr. II who have served in the Nigam for at least 9 years as Steno-grapher Gr. II ** "including the employees of the erstwhile; E & M Department."

* (ix) 75% posts of Section Officer shall be filled-in by promotion on the basis of merit and 25% posts on the basis of seniority cum merit from amongst the Office Superintendent Gr. I and Office Superintendent Gr. II who have served in the Nigam for at least 5 years as Office Superintendent Gr.I/Officer Superintendent Gr.II and 5 years service be counted by clubbing the service rendered as Office Superintendent Gr.I & Office Superintendent Gr.II.

+ (x) "All the posts of Personal Assistants shall be filled up by promotion on the basis of Seniority-Cum-Merit from amongst the Stenographer Gr.I who have served in the Nigam for at least 10 years out of which he must have held the post of Steno Gr.II for at least 5 years.

£ (xi) All the posts of Stock Verifiers shall be filled by promotion in the order of seniority and suitability from amongst the Assistant Store Superintendent/Assistant Stock Verifier.

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* Substituted vide No. RSEB/F&R/F.6(9)/D.69 dated 3.12.97 for the following:

All the posts of Section Officers shall be filled up by promotion on the basis of seniority-cum-merit from amongst the Officer Superintendent Gr.I, who have served in the Board for at least 10 years as O.S. Gr.II and O.S. Gr.I out of which he must have held the post of Office Superintendent Gr.I for at least 3 years.

$ Substituted vide order No. RSEB/F&R/F/D 10 dated 15.3.2000 for the following:

7 years as Office Superintendent Gr. I/Office Superintendent Gr.II.

+ Inserted vide order No.34 dated 17.5.1980.

£ Substituted vide order No. 22 dated 15.4.1986 for the following:

All the posts of Stock Verifier & Head Store-Keeper (Central Stores) shall be filled by promotion in the order of Seniority and suitability from amongst Asst. Store Superintendents.
(xii) The post of Accountant shall be filled up as under:-

(A) 50% by Direct Recruitment from Open Market.

(B) 40% by Promotion amongst Jr. Accountants on Seniority Cum-Merit basis

(C) 10% by Fast Track Promotion

(a) On the basis of "Merit-cum-Seniority" from Jr. Acctt. of Nigam in regular pay scale & possessing C.A. qualification.

(b) If vacancies could not be filled as per (a) above, then such vacancies may be filled on "Merit-Cum-Seniority" basis from amongst Jr. Acctt. of Nigam having 3 years experience in regular pay scale (i.e. excluding Probationer Training Period) and possessing qualification of MBA (Fin) with 60% or more/ICWA/CA (Inter)/ICWA (Inter)/CS/DCWA

If despite that, any vacancy of this quota remains unfilled due to non-availability of suitable candidates in a particular year, such unfilled vacancy shall be merged with Promotion quota for appointment on "Seniority-cum-Merit" basis in that year.

* Substituted vide No.JPD/CAO/AO/Rules/F.31/D.769 dated 15.04.2010 (JPD/Rules-639) for the following:-

(A) 20% of the posts by direct recruitment. However, if the exigency of work so demands, the vacancies against direct recruitment quota (open market) may be filled up by engaging persons on consolidated amount on contract basis for specified period. Appointment of person(s) on contract basis will be made following the same eligibility criteria as applicable for filling up the posts by direct recruitment on regular basis.

(B) 20% of the posts by limited direct Recruitment confined to department candidates possessing qualification of ICWA (Inter)/DCWA/MBA (finance)/CA (Inter/PE-2).

(C) "20% of the post by promotion on the basis of seniority cum merit from amongst UDSs, who are graduate in any discipline, as recognized by the UGC and have rendered at least 10 years service as UDC, out of which the incumbent should have experience of at least 5 years in Accounts/Audit/Revenue/Store-Accounts, etc. for the purpose of promotion under this quota, application will be invited from eligible UDCs".

(D) 40% of the posts by promotion on the basis of seniority-cum-merit from amongst Junior Accountants who have rendered at least 3 years service as Jr. Accountant.

Note: 1. Notwithstanding anything contained in these regulation in case of non-availability of eligible candidates, in a particular year. In category (B), such vacancy/vacancies may be filled in by promotion in the manner as laid down supra or alternatively, the vacancy/vacancies may be carried forward for a maximum period of 3 years.

2. In the event of non-availability of eligible UDCs in category (C), vacancies/vacancy may be filled from amongst Junior Accountant falling under category (D).
2. If at any time the authority next higher to the appointing authority is satisfied that the number of eligible persons for promotion in the category for which the promotion is to be made exceeds ten times the number of vacancies in the category to which the promotion to be made, that authority may dispense with the direct recruitment examination in that year.

*3(A) The post of Statistician shall be filled by promotion from amongst the Statistical Assts. and by direct recruitment by inviting application from the open market by holding competitive examination and/or an interview with the qualification mentioned in Regulation-10 (6) by a Selection Committee duly constituted by the Chairman in the ratio of 1:1 in the following manner:

1. By promotion
2. By direct recruitment
3. By promotion
4. By direct recruitment and so on.

Provided that if the Selection Committee as laid down under Regulation-17 (1) is satisfied that in a particular year suitable persons are not available for appointment by promotion, the

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Regulation 6(3) was inserted vide order No. RSEB/F&R/F.6(9)/D.74 Dated 28.11.1984 and the existing Sub-regulation 3, 4, 5 & 6 under regulation 6 was renumbered as Sub-regulation 4,5,6, and 7 respectively. Further, Sub-regulation 3(A) was substituted vide order No. RSEB/F&R/F.6(9)/D.2 dated 15.1.1985 for the following:

The post of Statistician shall be filled by promotion from amongst the Statistical Assts. by direct recruitment by inviting application from the open market by holding competitive examination and/or an interview with the qualification mentioned in Regulation-10(6) by a Selection Committee duly constituted by the Chairman in the ratio of 1:2 in the following manner:

1. By promotion
2. By direct recruitment
3. By direct recruitment
4. By promotion and so on.

Provided that if the Selection Committee as laid down under Regulation-17 (1) is satisfied that in a particular year suitable persons are not available for appointment by promotion the vacancies existing in that year may be filled by direct recruitment.
vacancies existing in the year may be filled by direct recruitment.

(B) The post of Statistician shall be filled by promotion on the basis of merit and Seniority-cum-merit in the ratio of 50:50 from amongst the Statistical Assistants who have served in the Nigam for atleast 3 years as Statistical Assistants after selection by the Committee/Departmental Promotion Committee:

4. All vacancies in the cadre of Statistical Assistants shall be filled by promotion from amongst the computers possessing experience of not less than six years on the post of computer in the Board, in the following manner:

(a) 75% of vacancies shall be filled up on the basis of seniority-cum-merit.

(b) 25% vacancies shall be filled up on the basis of merit.

Provided that if the Committee is satisfied that suitable persons are not available for selection on the basis of merit in a particular year, the selection may be made on the basis of seniority-cum-merit to the extent the vacancies cannot be filled by selection on the basis of merit.

Substituted vide order No. RSEB/F&R/D.657dated 14-12-1995 for the following:

All the post of Statistical Assistant shall be filled up by promotion from amongst the Computers possessing experience of not less than six years on the post of Computer in the Board by a Selection Committee duly constituted by the Appointing Authority in the following manner:

(a) First 50% posts shall be filled up on the basis of seniority-cum-merit, and thereafter,

(b) 50% posts shall be filled up on the basis of merit from amongst the Computers possessing Master’s Degree in Mathematics or Statistics of Economics or Commerce.

Provided that if the Committee is satisfied that suitable persons are not available for selection by promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner.
5. Appointment to the post of Computer shall be made through direct recruitment by inviting application from the open market with the qualification mentioned in Regulation 10 (7) by a Selection Committee duly constituted by the Chairman.

6. Appointment to the post of Asstt. Personnel Officer shall be made by direct recruitment by inviting applications from open market with the qualification mentioned in Regulation 10 (5) by a Selection Committee duly constituted by the Chairman.

7. Appointment to the post of Legal Assistant shall be made by direct recruitment by inviting applications from open market with the qualification prescribed on sub-regulation(8) of Regulation 10 by the Chairman on the recommendations of the selection committee.

* 7.A. Appointment to the post of Secretarial Assistant shall be made by inviting application from the existing employees having qualification prescribed in sub-regulation (11) of Regulation 10, by the Company Secretary, on the recommendation of the Selection Committee constituted in this behalf.

** 8. Appointment to the post of Computer Programmer shall be made by direct recruitment by inviting applications from the open market with the qualification mentioned Regulation 10 (10) by a Selection Committee duly constituted by the Chairman.

** 9. The zone of consideration of persons eligible for promotion in the service shall be as under:

<table>
<thead>
<tr>
<th>No. of vacancies</th>
<th>No. of eligible persons to be considered</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) For 1 vacancy</td>
<td>5 eligible persons</td>
</tr>
<tr>
<td>(b) For 2 vacancies</td>
<td>8 eligible persons</td>
</tr>
<tr>
<td>(c) For 3 vacancies</td>
<td>10 eligible persons</td>
</tr>
<tr>
<td>(d) For 4 or more vacancies</td>
<td>Three times the no. of vacancies</td>
</tr>
</tbody>
</table>

* Inserted vide order No JPD/CAO Rules/F 245/MSR/D.3728 dated 3.11.01 (JPD-6/37).

(ii) Where the number of eligible persons for promotion higher post is less than the number specified above all the persons so eligible, shall be considered.

(iii) Where adequate number of candidates belongs to SC/ST, as the case may be, are not available within the zone of consideration specified above, the zone of consideration may be extended to five times the number of vacancies and the candidates belonging to the SC/ST as the case may be (and not any other) coming within the extended zone of consideration, shall also be considered against the vacancies reserved for them.

(iv) For the highest post in Nigam's service:

(a) if promotion is from the same category of post, eligible persons up to five in number shall be considered for promotion.

(b) if promotion is from different categories of the posts in the same pay scale, eligible persons up to two in number from such category of post in the same pay scale, shall be considered for promotion.

(c) if promotion is from different categories of posts carrying different pay scales, eligible persons in the highest pay scale, shall be considered for promotion first and if no suitable person is available for promotion on the basis of merit in the higher pay scale, then only the eligible persons of other categories of posts in lower scale shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior most eligible persons in all.

** 10. Provided that if the Chairman & Managing Director is satisfied that sufficient number of suitable candidates are not available for appointment by either method of recruitment in a particular year, vacancies of that quota remained so unfilled, can be filled in relaxation to the prescribed proportion, by the other quota.

7. RESERVATION OF SEATS FOR SCHEDULED CASTES AND TRIBES:

* For direct recruitment, the following percentage of vacant posts shall be kept reserved for Scheduled Castes and Scheduled


S7 (A) (i) For appointment to posts in the Ministerial services, on which direct recruitment is made, 3% of the posts (1% for the blind, 1% for the deaf or Mute and 1% for the orthopaedically handicapped persons) shall be reserved. In order to implement these reservation orders, the jobs which can be performed by various categories of physically handicapped persons without loss of productivity, shall be identified by the Secretary with the approval of the Chairman.

(ii) For appointment to posts of UDCs and LDCs to be filled up by direct recruitment, 12½% of the posts shall be reserved for Ex-servicemen.

In making appointment by direct recruitment 12% of the vacancies shall be filled from amongst the members of SC&ST; in the event of non-availability of sufficient number of candidates belonging to SC and ST, in a particular year, vacancies need not be kept reserved and should be filled, in accordance with the normal procedure but the deficiency of the previous year may be made good in the subsequent year if suitable candidates belonging SCs & STs are available. In case such candidates are not available in the second year, vacancies reserved will be filled by other candidates and the reservation on account of the deficiency shall not be carried forward for more than one year.

# Substituted for 17% and 11% vide order No. 106 dt. 22-10-1975.

$ Inserted vide order No. RSEB/F&R/F.8(10)/D.31 dt. 13.5.1980 & substituted vide order No. RSEB/F&R/F.4/D.40 dt. 27-6-1988 for the following:

2% of the post in such category of post where blind / deaf / orthopaedically handicapped and speech defective person may suitably be employed shall be reserved for the employment of handicapped.
(B) RESERVATION OF VACANCIES FOR WOMEN CANDIDATES:

Reservation of vacancies for women candidates shall be 20% category-wise in direct recruitment. In the event of non-availability of eligible and suitable women candidates in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of woman candidates shall be adjusted proportionately in the respective category to which the women candidates belong.

@ The reservation for woman candidates to the extent of 20% of vacancies shall also be applicable in direct recruitment to the post of Junior Engineers, class IV employees and other category of employees (excluding the categories covered under Technical Workmen Service Regulations, 1975) not covered in the Service Regulations of the Nigam mentioned in the above schedule.


@ Substituted vide order No. RSEB/F&R/F.4 (iv)/D.34 dated 24.5.1999.
8. **DETERMINATION OF VACANCIES:**

Subject to the provisions of these Regulations, the Secretary shall determine each year on such date as the chairman may require the number of vacancies anticipated during the following 12 months and the number of persons likely to be required by each method of recruitment.

*A* (A) **AGE:**

A candidate for direct recruitment to any post must have attained the age of 18 years and must not have attained the age of 33 years on the first day of January next following the last date fixed for receipt of applications.

Provided:

(i) that the upper age limit for women candidate belonging to General category will be raised by five years.

(ii) that the maximum age limit of male candidate belonging to the SC/ST and OBC category will be relaxed by five years.

(iii) the upper age limit of the women candidate belonging to SC, St. and OBC category will be relaxed by 10 years.

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Substituted vide No.JPD/CAO/Rules/F.33/D.361 dated 18.5.04 (JPD/Rules-103) for the following:-

**AGE:**

A candidate for direct recruitment to any post must have attained the age of 18 years and must not have attained the age of 31 years on the first day of January next following the last date fixed receipt of applications.

Provided:

(i) that the maximum age limit for woman candidate or a candidate belonging to SC or ST shall be deemed to have been raised further by five years. There shall be no age limit for recruitment to service of the Board in case of windows and divorced women.

(ii) that there shall be no restriction as to age in one service or cadre for a candidate already serving in connection with the affairs of the Board who is appointed to another service or cadre by direct recruitment or special selection in a substantive or temporary capacity having been so appointed prior to his attaining the age of 31 years.

(iii) that the upper age limit for the Ex-service personnel and the reservists, namely, the Defense Service Personnel transferred to the reserve, shall
(iv) there shall be no age limit for recruitment to service of the Nigam in case of widows and divorced women.

(v) the upper age limit in the case of women candidate dependent on permanently disabled Nigam’s employee shall be 35 years.

(vi) that there shall be no restriction as to age in one service or cadre for a candidate already serving in connection with the affairs of the Nigam who is appointed to another service or cadre by direct recruitment or special selection in a substantive or temporary capacity having been appointed prior to his attaining the age of 33 years.

(vii) that the upper age limit for the ex-service personnel and the reservists, namely the Defense Service Personnel transferred to the reserve, shall be 50 years.

(viii) that there shall be no age limit in the case of persons repatriated from East African countries of Kenya, Tanganyika, Uganda and Zanzibar.

(ix) that the upper age limit mentioned above shall not apply in the case of an ex-prisoner, who had served under the Nigam on a substantive basis on any post before his conviction and was eligible for appointment under the regulations.

be 50 years

(iv) that there shall be no age limit in the case of persons repatriated from East African Countries of Kenya, Tanganyika, Uganda and Zanzibar.

(v) That the upper age limit mentioned above shall not apply in the case of an ex-prisoner, who had served under the Board on a substantive basis on any post before his conviction and was eligible for appointment under the Regulations.

(vi) That in the case of other ex-prisoners, the upper age limit mentioned above, shall be relaxed by a period equal to the terms of imprisonment served by him provided he was not over age before his conviction and was eligible for appointment under the Regulations.

(vii) That where the upper age limit for the post/post has been prescribed as 31 years or less than 31 years, the same shall be relaxed up to two years in case of the candidates belonging to the other Backward Classes.

(viii) That the upper age limit may be relaxed by the Chairman in exceptional
(x) that in the case of other ex-prisoners, the upper age limit 
mentioned above, shall be relaxed by a period equal to the terms 
of imprisonment served by him provided he was not over age 
before his conviction and was eligible for appointment under 
the regulations.

(xi) that the upper age limit may be relaxed by the Managing 
Director in exceptional cases of experienced and qualified 
persons.

* (xii) the Physically Handicapped candidates of general category, 
OBC category and SC/ST category shall be allowed age 
relaxation up to 10 years, 13 years and 15 years respectively, in 
the maximum age limit.

* (xiii) Candidates applying for vacancies reserved for experienced 
persons may be allowed relaxation in the maximum age limit 
equivalent to the relevant experience in Power Distribution 
Sector, subject to maximum of four (4) years relaxation.

$ 9. (b) A candidate at the time of his initial appointment to the post of 
Statistician in the Nigam must have attained the age of 24 years 
and must not have attained the age of 33 years on 1st January of 
the year in which the recruitment is made.

* Inserted vide No. JPD/C/AO/Rule/F.29/D.560A dated 8.11.06 
(JPD/Rules-306).

§ Substituted vide No. JPD/C/AO/Rule/F.33/D.361 Dated 18.5.04 for 
the following:-

A candidate at the time of his initial appointment to the post of 
Statistician in the Nigam must have attained the age of 24 years and 
must not have attained the age of 31 years on 1st January of the year in 
which the recruitment is made.
10. ACADEMIC QUALIFICATIONS:

1. A candidate for direct recruitment to the post of Stenographers cadres:

(a) Must have passed the Intermediate Examination of the Rajasthan University of Higher Secondary Examination or a corresponding Examination of the same or of any other University or any other Examination recognized as equivalent to it by the Board.

(b) Must have passed the speed test of 100 words per minute of shorthand and 40 words per minute in type-writing in English, or 80 words per minute of Shorthand and 30 words per minute in type-writing in Hindi, held by the Selection Committee appointed for the purpose.


(c) Must possess or acquire within a period of three years of recruitment a good working knowledge of Hindi written in Devnagari Script and one of the Rajasthan dialects.

** Relaxation allowed vide No. JPD/CAO/Rules/F.29/D.2122 Dated 20.12.04 as under:

** English - Must have passed the speed test of 60 w.p.m. in official language in place of 100 w.p.m. in shorthand and 30 w.p.m. in place of 40 w.p.m. in typing.

** Hindi - Must have passed the speed test of 55 w.p.m. in official language in place of 80 w.p.m. in shorthand and 25 w.p.m. in place of 30 w.p.m. in typing.
10.1(A) A candidate for appointment by promotion to the post of Stenographer Gr.II should:
(a) Must have rendered 3 years continuous service as L.D.C./U.D.C.-Steno/Typist satisfactorily and
(b) Must have passed the speed test of 100 w.p.m. of shorthand and 40 w.p.m. in type-writing in English or 80 w.p.m. of shorthand and 30 w.p.m. in typewriting in Hindi held by the Selection Committee appointed for the purpose.

2. A candidate for direct recruitment to the Lower Division Clerks post must have passed Secondary Examination of the Rajasthan University or Education Board or a corresponding examination of the same or any another University or any other examination recognized as equivalent by the Board for the purpose of these Regulations and must possess a working knowledge of Hindi written in Devanagri Script.

That he must know Hindi or English Type-writing having a speed of 30 w.p.m. in Hindi or 40 w.p.m. in English, respectively.

Note: “The type test speed limit for LDCs or equivalent appointed on compassionate grounds shall be 20 words per minute in Hindi and 25 words per minute in English at par with the type limits fixed by the Language Department, GoR.”

3. A candidates for direct recruitment to a post higher than Lower Division Clerk must hold a degree in Arts, Science, Agriculture or in Commerce of a University established by law in India, but the candidates for direct recruitment to the post of Accountant must hold a first class degree in Commerce of a University established by Law in India.

Provided that this condition may be waived in exceptional cases by the Chairman & Managing Director.

4. Deleted.


\* Substituted vide No. RSEB/F&F/F.6(9)/D.78 dated 18.09.98.
\* Deleted vide No.28 dated 22.2.1991.
10 (5) A candidate for appointment to the post of Asstt. Personnel Officer must possess:-

(i) A degree in Arts, Science or Commerce from a recognized University established by law in India or a Degree of a foreign University recognized as equivalent thereto by the Govt. along with:-

(a) A Master’s Degree in Social work/post Graduate Degree in Personnel Management/ Human Resource Management/Development/Industrial Relations from a recognized University established by law in India or

(b) A Post Graduate Diploma in Labour Laws, Labour Welfare and Personnel Management from a recognized University established by law in India and

(ii) A good working knowledge of Hindi written in ‘Dev Nagri’ script and knowledge of one of the Rajasthan Dialects.

10 (6) A candidate for direct recruitment to the post of Statistician must possess : At least second class Master’s Degree in Economics

OR

At least second class Master’s Degree in Statistics

OR

At least second class Master’s Degree in mathematics with paper in Statistics,

OR

At least second class Master’s Degree in Commerce with Statistics, from University established by Law in India or a foreign recognized as equivalent thereto by the Government.

EXPERIENCE:
Experience of handling official statistics at least for one year in a Govt. Department or reputed Commercial concern or University.

% Substituted vide No. JPD/CAO/Rules/F.29/D.560A dated 8.11.06 for the words “Business Management”:
Provided that candidates:

(a) With first class Master's Degree or Doctorate in any of the subject specified as educational qualification;

OR

(b) Having undergone successfully two years training in Statistics at a recognized Statistical Institute or University;

OR

(c) Having passed one year Diploma Course from recognized University or Institution having Statistics and Economics as Optional papers;

OR

(d) Belonging to S.C/S.T. need possess this experience.

10. (7) Candidate for direct recruitment to the post of Jr. Accountant must hold first class degree in Commerce of a University established by Law in India.

10. (8) A candidate for direct appointment to the post of Computer must be Graduate in Economics or Statistics or Maths or Commerce or possess a Certificate Part-I (ABC) of the Indian Statistical Institute, Calcutta or a Diploma in rural services in any of the above subject awarded by the National Council on Rural Higher Education.

10. (9) A candidate for appointment to the post of Legal Assistant must be a Law Graduate from a University established by Law in India or its equivalent with 3 years course of Professional Degree.

& 10. (10) A candidate for direct recruitment to the post of Computer Programmer should be:

A graduate from a University established by law in India or a foreign qualification recognized as equivalent thereto by the Government, with Mathematics or Statistics or Computer Science or Economics or Commerce as one of the subjects. Formal training of 6 months in Programming language like BASIC and COBOL/FORTRAN from an institution with 2 years experience in Computer Programming in the above languages.

Provided that in case sufficient number of candidates possessing prescribed experience are not available the condition in regard to experience may be relaxed to the extent of one year in computer programming in the language like BASIC/COBOL/FORTRAN.

Replaced Vide No. RSEB/F&R/F.6(9)/D.78 dated 18.9.98 for the following:

A candidate for direct recruitment to the post of Jr. Accountant must hold a Degree in Arts, Science or Commerce of an University established by Law in India or a foreign University declared by the Govt. of India and recognized by the Board as equivalent with a Degree of an University established by Law in India.

Provided that the persons who are in service and have passed the Accounts Clerks examination, before application of these provisions and who have not been posted as Accounts Clerks shall be eligible for appointment to the post of Junior Accountant.

Inserted vide No. RSEB/F&R/F.6(10)/D.57 dated 23.8.93.
A candidate for appointment to the post of Secretarial Assistant must have acquired qualification of Final Examination passed of the institute of Company Secretaries of India, New Delhi.

11. NATIONALITY

A candidate for appointment to the service must be:
(a) a citizen of India, or
(b) a subject of Nepal, or
(c) a subject of Bhutan, or
(d) a Tibetan refugee who came over to India before the 1st January, 1962 with intention of permanently settling in India, or
(e) A person of Indian Origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India.

Provided that certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is not necessary, may be admitted to an examination or interview conducted by the Nigam or other Recruiting Authority and he may be also provisionally appointed subject to the necessary certificate being given to him by the Government.

12. CHARACTER

The character of a Candidate for direct recruitment to any cadre must be such as to fit him for service of the Nigam. He must produce a certificate of good character from the Principal / Academic Officer of the University, School or College in which he was last educated and two such certificates written not more than six months prior to the date of application from two responsible persons not connected with his School, College or University and not related to him.

NOTE: (1) A conviction by a court of law need not in itself involve the refusal of a certificate of good character. The circumstances or the conviction should be taken into account and if they involve no moral turpitude or association with crimes of violence or with a movement which has as its object the overthrow by violent means of Govt., the mere conviction need not be regarded as a disqualification.

*(2)* Ex-prisoner who by their disciplined life while in prison and by their subsequent good conduct, have proved to be completely reformed should not be discriminated against on grounds of the previous conviction for the purposes of employment in the service. Those who are convicted of offences not involving moral turpitude shall be deemed to have been completely reformed on the production of a report to that effect from the Superintendent After Care Home or if there are no such Home in a particular District, from the Superintendent of Police of that District.

Those convicted of offences involving moral turpitude shall be required to produce a certificate from the Superintendent After Care Home endorsed by the Inspector General of Prisons to the effect that they are suitable for employment as they have proved to be completely reformed by their disciplined life while in prison and by their subsequent good conduct in an After Care Home.

12 (A) DISQUALIFICATION FOR APPOINTMENT

1. No male candidate who has more than one wife living shall be eligible for appointment to the service unless Nigam after being satisfied that there are special grounds for doing so exempt any candidate from the operation of this sub-regulation.

2. No female candidate who is married to a person having already a wife living shall be eligible for appointment to the service unless Nigam after being satisfied that there are special grounds for doing so exempt any female candidate from the operation of this sub-regulation.

*Inserted vide order No.58 dated 26.11.1988.*
3. No candidate shall be eligible for appointment to the service who has more than two children on or after 1.6.2002. Provided that the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1st June, 2002 does not increase.

Provided further that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.

Provided also that the provisions of this sub-regulation shall not be applicable to the appointment of a widow to be on preferential basis under provisions of the Rajasthan Compassionate Appointment of Dependent of Deceased Government Servants Rules, 1996, as adopted by the Jaipur Discom.

**EXPLANATION :-**
For the purpose of this sub-regulation, a child shall include an adopted child or step child.

**
Substituted vide No. JPD/CAP/Rules/F.29/D.1903 dated 12.12.06 (JPD/Rules-317) for the following:

No. candidate male or female who has more than three children shall be eligible for appointment to the service unless one of the spouses has undergone sterilization or in the case of a female candidate, she is above 45 years of age.

Provided that any married candidate, male or female, who had no child for the last 10 years shall be exempted from the operation of this sub-regulation.

**Explanation :**
(i) For the purpose of this sub-regulation, a child shall include an adopted child or step child, and

(ii) For claiming exemption under the proviso to this sub-regulation, the candidate shall have to produce a certificate either from the Registered Medical practitioner or swear an affidavit to the effect that the age of his or her youngest child is not less than 10 years.
12. (B) "No married candidate shall be eligible for appointment to the service if he/she had at the time of his/her marriage accepted any dowry, "which has the same meaning as defined in section-2 of the DOWRY PROHIBITION ACT, 1961 (Central Act-28 of 1961) reproduced below:-

"DOWRY" means any property or valuable security given or agreed to be given either directly or indirectly:

(a) by one party to a marriage to the other party to the marriage, or

(b) by the parent of either party to a marriage or by any other person, to either party to the marriage or to any other person;

at or before or after the marriage as consideration for the marriage of the said parties, but does not include dower or mahr in the case of persons to whom the Muslim Personal Law (Shariat) applies.

Explanation-1 For the removal of doubts, it is hereby declared that any present made at the time of a marriage to either party to the marriage in the form of cash, ornaments, clothes or other articles shall not be deemed to be dowry within the meaning of this section, unless they are made as consideration for the marriage of the said parties.

Explanation-2 The expression "valuable security" has the same meaning as in the section 30 of the Indian Penal Code (45 of 1960).

13. PHYSICAL FITNESS

A candidate for direct recruitment to any cadre must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of his duties as

@ Substituted Vide order No. 58 dated 26.11.1988 for the following:

A candidate for direct recruitment to any cadre must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of his duties and if selected must produce a certificate to that effect from a medical authority prescribed by Nigam for the purpose, vide Service regulations for the employees of the Nigam.
a member of service and if selected must produce a certificate to that effect from a Medical Authority prescribed by the Board for the purpose. The Appointing Authority may dispense with production of such certificate in the case of a candidate promoted in the regular line of promotion or who is already serving in connection with the affairs of the Nigam is appointed to another service or cadre by direct recruitment or special selection if he has already been medically examined at the time of his previous appointment and the essential standards of medical examination of the two posts held by him are to be comparable for efficient performance of duties of the new post and his age has not reduced his efficiency for the purpose.


15. **CONVASSING:**

No recommendation for recruitment either written or oral other than that required under these Regulations shall be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidate by other means may disqualify him for recruitment.

16. **PROCEDURE FOR DIRECT RECRUITMENT:**

Direct recruitment to such posts as may be necessary from time to time shall be made by holding competitive examination according to the syllabus contained in Appendix-I to these Regulations.

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* Deleted vide order No.76 dated 4.11.1972 (For reference please refer/see Appendix 'A').

+ Regulation 16, substituted vide No. JPD/CAO/AO/Rules/F.31/D.769 dt.15.04.2010 for the following:

Direct recruitment to such posts as may be necessary from time to time shall be made by holding competitive examination according to the syllabus contained in Appendix-I to these Regulations.
Provided that 50% of the posts of computers shall be filled by holding a limited qualifying examination. This will be confined only to the L.D.Cs. working in connection with the affairs of the Nigam who possess the prescribed qualifications and the rest 50% posts shall be filled by an open competitive examination.

Provided that preference shall be given to suitable candidates having relevant experience in Power Distribution Sector Chairman is authorized to reserve certain vacancies for the experienced persons, depending upon requirement of number of experienced persons in the Nigam. On the recommendation of the Selection Committee, the Chairman & Managing Director may allow higher remuneration/higher start in the prescribed pay scale to such experienced persons.

Provided further that those having experience of working as Accountant/Junior Accountant with Power Distribution Sector shall be given “Bonus marks” as follows:

a. One year or more, but less than 2 years experience  10 marks.
b. Two years or more but less than 3 years experience  15 marks.
c. Three or more years experience  20 marks.

A merit list shall be prepared by giving 80% weightage to the marks secured by the candidates on the basis of academic record as detailed above and 20% weightage shall be given to the experience in the Power Distribution Sector.

The selection shall be made strictly in order of the merit list, so prepared. Provided that 50% of the posts of computers shall be filled by holding a limited qualifying examination. This will be confined only to the L.D.Cs. working in connection with the affairs of the Nigam who possess the prescribed qualifications and the rest 50% posts shall be filled by an open competitive examination. Provided further that the persons working on the posts of computers on adhoc basis shall also be eligible to appear in the said limited competitive examination along with the L.D.Cs of the Board for recruitment to the post of computer.

Provided that direct recruitment to the post of Accountant and Junior Accountant shall be made from amongst the candidates possessing a first class degree in Commerce of a University established by Law in India. Candidate fulfilling the eligibility shall be recruited in order of merit indicated by percentage of aggregate marks secured in B.com. examination.
Provided further that the persons working on the posts of computers on adhoc basis shall also be eligible to appear in the said limited competitive examination alongwith the L.D.C.s of the Nigam for recruitment to the post of computer.

17. PROCEDURE FOR PROMOTION TO THEPOSTS HIGHER THAN LOWER DIVISION CLERKS, ASSTT. STORE-KEEPER AND STENO GR. II.

1. The appointing authority in respect of each cadre except Accountant, Internal Auditor & Store-keeper after determining the number of vacancies likely to be filled in by promotion during the next #“Financial year”, will in Nov. each year or whenever considered necessary call from the offices concerned whose staff is eligible for promotion to the likely vacant post, lists of persons who fulfil the conditions of promotion as laid down in Regulation *6, together with other particulars viz, educational qualifications, experience and particulars of service rendered, age, pay etc. together with the recommendations from the immediate superior officer regarding fitness for promotion. The appointing authority will

The percentage of marks of candidates possessing additional qualifications may be increased notionally as follows:-

1. MBA (Finance)/CA 6
2. ICWA/M.COM 1st Div. 3
3. CA (Inter)/DCIA/M.COM 2nd Div. 2

Note: If a combined recruitment is made for the posts of Accountants and Junior Accountants, candidates having higher percentage of marks will be appointed as Accountants and those with lower percentage in the panel will be appointed as Junior Accountants.

# Substituted vide No. JPD/FA&COA/Rules/F.29/d.4962 dated 9.03.04 (JPD/ Rules-86) for the words “Calendar year”

* The words and figures “Regulation 14” have been Substituted by “Regulation 6” vide No. RSEB/A&F/D.76 Dated 4.11.72.
then have a consolidated list prepared seniority wise with all the required particulars and place it before a selection committee nominated by the appointing authority. §“The selection committee in case of all the categories of staff will be nominated by the appointing authority.” The selection committee shall examine the confidential reports of the persons concerned and may also interview them if considered necessary.

NOTE: April last from the day on which the D.P.C holds its 1st meeting shall be the crucial date for counting minimum experience as laid down in these regulations for promotion.

The committee will then prepare a panel of persons considered suitable for the promotion in order of preference and send it to appointing authority.

The appointing authority will make appointment from that panel which will be current for one year.

§ Substituted vide O. No. RSEB/A&F/F.6(9)/D.39 dated 24.5.1980 for:-

“The selection committee in the case of Superintendents Gr. I will consist of Chairman, Accounts & Finance Member & Technical Member and in other cases will be nominated by appointing authority.”
2. (a) Except as provide hereafter no one will be promoted as an Accountant/Internal Auditor or Revenue Accountant unless he has passed the Accountants examination prescribed by the Nigam. A list of persons having passed the examination will be supplied to the appointing authorities for making promotion. The promotion from the list will be made on the basis of seniority as on the date of promotion.

Provided that in the case of those who have been appointed before the issue of these Regulations the existing seniority will not be disturbed if they pass the Accountants examination before November 1965, if they fail to pass the examination by November 1965, if they are liable to be reverted to their substantive posts if any or reverted to a lower post for which they will have to pass the examination within a year of appointment to the lower post.

(b) An unpasssed official may if passed officials are not available, be promoted as an Accountant, Internal Auditor of Revenue Accountant for a period not exceeding six months which may be further extended for a period not exceeding 2 years at the discretion of the appointing authority. The selection of unpassed official for promotion will be made by a selection committee presided over by the Accounts Member & consisting of Secretary, Chief Accounts Officer (Controller of Accounts), Director (Internal Audit) and an officer of Class-I nominated by the Chief Engineer. The following categories of employees will be eligible for promotion as Accountants/Internal Auditors:

(i) Assistant :- Actual experience of the maintenance compilation or Audit of Accounts in the various offices of the Nigam for a period of two years.
(ii) Upper Division Clerk working in any office of the Nigam if they have passed Accounts Clerks examination and have also passed Departmental examination for Upper Division Clerks.

(iii) Upper Division Clerks who have been employed on actual accounts or audit work for a period of not less than five years in any capacity.

+18.

APPOINTMENTS TO THE LOWER GRADES

Appointments to the posts of Stenographers Gr. II and Lower Division Clerks & Asstt. Store-keepers shall be made by the appointing authority on occurrence of vacancies in the respective cadre in the manner prescribed in Regulation 16 or by the transfer of persons from other departments eligible for such transfer under the proviso to Regulation 6 (2).

(2) A vacancy of a

(a) Lower Division Clerk & Assistant Store-keeper may be filled temporarily by the appointing authority for a period of six months or till selected candidates, as laid down in these Regulations are available, whichever is earlier.

19. (1) No appointment of a person from outside the Nigam shall be made if it involves promotion to be a higher grade, unless the chairman is satisfied that no person suitable for promotion is available within the Nigam. The person so appointed shall be treated as a new entrant.

**

A temporary vacancy may be filled by the appointing authority.

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* The words “Stenographer Grade III or of a” deleted vide order No. RSEB/A&F/Rules/Steno/D.2084 dated 25.11.1964.

** Substituted vide order No. RSEB/A&F/MSR/F.107/D.31 Dated 5th May, 1972 for:

A temporary vacancy not likely to last for more than four months may be filled by the appointing authority by appointing thereto in an officiating capacity any official of the next below grade having regard to his seniority and suitability.
by appointing thereto in officiating capacity any official of the next below grade having regard to his seniority, it, suitability and eligibility in accordance with the provision of Regulation 6. If eligible persons is not available, the post may be treated to have been downgraded till eligible person is available.

@19(2)  
In the event of non-availability of suitable persons fulfilling the requirement of eligibility for promotion, the "Whole Time Directors" may notwithstanding the conditions of eligibility for promotion required under the Regulation, fill the vacancies in the exigency of work, by relaxing the condition of minimum experience required for promotion/appointment to the higher post subject to such conditions and restrictions regarding pay and other allowances as may be directed.

@19(A)  
VERIFICATION OF ANTECEDENTS & CHARACTER  
The appointing authority, may issue order of appointment in case of direct recruitment to the service of the Nigam with the condition that the appointment would be subject to satisfactory verification of the antecedent and character of the incumbent by the Distr. Superintendent of Police or other authority competent to issue such certificate in the Police Department as the case may be, to be produced within six months in the prescribed manner. In case there is an adverse report in respect of verification of antecedent and character, the services of the incumbent are liable to termination without notice.

20. SENIORITY  
Seniority in each cadre shall be determined by the date of substantive appointment to a post in that cadre.

Provided:-

(i) That the seniority in the case of persons appointed to a particular category of posts before the commencement of these Regulations shall be determined, modified or altered by the

@ Inserted vide order No.101 dated 9.9.1991.

# Substituted vide No. JPD / Sr.AO(HQ) / AAO / Rules / F.29 / D.2081 dt.15.12.08 for the following:

"Whole Time Members".
appointing authority on an adhoc basis, subject to the directions of the Nigam, if any.

(ii) That the seniority in the case of persons appointed by direct recruitment on the basis of one and the same selection and the same examination shall follow the order in the list prepared under regulation 17.

(iii) That the seniority in the case of persons appointed by promotion to a particular cadre on the same date shall be the same as in the grade from which promoted.

(iv) The person appointed by promotion will be senior to the person appointed direct on the same date.

(v) In case of persons who are offered appointment on the same date if no order of preference has been given, the seniority shall be determined according to the date of birth, subject to the condition, that it will not disturb inter seniority of the employees in the same circle.

$20$ (A) Notwithstanding the provisions contained in Regulation-20, the seniority of L.D.Cs shall be determined as under:

(1) The seniority of persons appointed prior to the endorsement of these Regulations, shall be determined by the date of order of appointment or promotion & in the event of the date of order of appointment or promotion of two or more persons being the same, their inter-se seniority shall be determined according to their date of birth.

(2) The seniority of persons appointed by various appointing authorities after the date these Regulations came into force, by direct recruitment either on the basis of test or otherwise including on preferential basis, and by promotion shall be determined by the date of order of appointment and in case of persons taken over from privately owned Electricity Supply Undertakings and appointed by absorption, from the date of taking over of such undertaking provided that:

Inserted vide order No.65 dated 16.11.1984.
(a) the persons appointed by promotion shall be senior to the persons appointed in the same calendar year by direct recruitment on the basis of test or otherwise and also those taken over from privately owned Electricity Supply Undertakings and appointed by absorption:

(b) the persons taken over from the privately owned Electricity Supply Undertakings and appointed by absorption as regular LDCs shall be senior to the persons appointed in the same calendar year by direct recruitment on the basis of test or otherwise.

(c) amongst the persons appointed by direct recruitment in the same calendar year, the persons appointed on the basis of direct recruitment examination/test and those appointed initially as apprentices shall be senior to persons appointed on adhoc basis initially and later regularized or on preferential basis; and that the persons appointed against quota reserved for handicapped persons and those who were initially appointed as apprentices shall be junior to those appointed in the same calendar year by direct recruitment on the basis of examination held prior to their date of appointment or regularization of the former;

(d) the inter-se-seniority of persons of different groups excepting those appointed by absorption from privately owned Electricity Supply Undertakings, appointed by one single order or different orders of the same date shall be determined according to their merit in the relevant recruitment examination or the merit assigned in the test at the time of recruitment/appointment and where no such merit has been assigned, then according to their date of birth;

(e) the inter-se-seniority of the persons appointed by promotion after these regulations came into force but before 27.11.1974 by one single order or more than one order of the same date shall be determined according to their date of birth and those appointed by promotion after 27.11.1974 shall follow the order in which their names were placed in lower cadre;

(f) the inter-se-seniority of persons belonging to privately owned Electricity supply Undertakings and appointed by absorption would follow the same order in which their names were placed in the seniority list of such undertaking and if more than one Undertakings have been taken over on the same date, then the date of their appointment as Lower Division Clerk in their respective Undertaking and in cases where such date of appointment also happens to be the same then the date of their birth.
§21 (1) PROBATION

All the persons entering the service by direct recruitment against a clear vacancy shall be placed as ‘Probationer-Trainee’ for a period of two years and one year in the case of promotion.

Provided that any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

During the period of probation specified above, each probationer trainee may be required to pass such Departmental Examination and to undergo such training as the Nigam may, from time to time, specify.

Provided the Chairman & Managing Director may waive the period of probation in case of an employee who has been satisfactorily working on adhoc/temporary capacity for a period of two years or more on the post to which he is promoted on the basis of recommendation of a duly constituted Selection Committee.

(2) In case of person who dies or is due to retire on attaining the age of superannuation, the period of probation shall be reduced so as to end one day earlier on the date immediately preceding the date of his death or retirement from the Nigam service. The condition of passing the departmental examination, if any, in the Regulation regarding confirmation shall be deemed to have been waived in case of death or retirement.

§ Substituted vide order No.JPD/CAO/E.33/DS.3685 dated 28.02.06 (JPD/Rules-243) for the following:

All persons appointed to the service by direct recruitment against a substantive vacancy shall be placed on probation for a period of two years and those appointed to the service by promotion/special selection against substantive vacancy shall be placed on probation for a period of one year. Provided that such of them as have previous to their appointment by promotion officiated temporarily may be permitted by the appointing authority to count such officiating or temporary service towards the period of probation upto maximum of six months.

(a) Inserted vide order No. RSEB/F&R/D.63 dated 9.5.1991.
22. UNSATISFACTORY PROGRESS DURING PROBATION

(1) If it appears to the Appointing Authority, at any time, during or at the end of the period of probation, that a member of the service has not made sufficient use of his opportunities or that he has failed to give satisfaction, the Appointing Authority, may revert him to the post held substantively by him immediately preceding his appointment, provided he holds a lien thereon or in other cases, may discharge or terminate him from service.

Provided that the Appointing Authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any member of service by specified period not exceeding two years in case of person appointed to a post in the service by direct recruitment and one year in the case of persons appointed by promotion/special selection to such post. Provided further that the Appointing Authority, may if it so thinks fit in case of persons belonging to the S.Cs. or S.Ts: as the case may be, extend the period of probation by a period not exceeding one year at a time and a total extension not exceeding three years.

(2) Notwithstanding anything contained in the above proviso, "where on or after the commencement of Rajasthan State Electricity Board Ministerial Staff (Amendment) Regulation 1993, a person appointed to any cadre remain in suspension, during the whole or any part of the period of probation, such period of suspension shall be excluded in computing the period of probation prescribed by regulation 21 or extended under sub-regulation (N) of this regulation". A probationer reverted or discharged from service during or at the end of the period of probation under Sub-regulation (1) shall not be entitled to any compensation.

* Substituted vide No. RSEB/F&R/F.5(9)/D 45 dated 10.06.1993 for the following: -

During the period of probation, if a probationer is placed under suspension or disciplinary proceedings are contemplated or started against him, the period of his probation may be extended till such period the Appointing Authority thinks fit in the circumstances.
23. CONFIRMATION

A person appointed on probation shall after the satisfactory completion of probation, be confirmed in his appointment if the appointing authority is satisfied that he fulfills all other conditions such as passing of departmental examination, if any, and his integrity is unquestionable and that he is otherwise fit for confirmation & there is a clear vacancy of a permanent post in the absence of a clear vacancy of a permanent post, he will officiate against temporary vacancy.

24. SCALE OF PAY

The scale of monthly pay admissible to a person appointed to the post specified in column 1 of schedule I shall be the scale specified in column 2 thereof.

25. PAY DURING PROBATION

Where Service regulations promulgated under Section 79 (c) of the Electricity (Supply) Act, 1948 or orders and instructions of the Nigam provide for appointment on probation or as a Probationer-Trainee, no increment shall be allowed during the period of Probation/Training.

26. REGULATION OF LEAVE, ALLOWANCES ETC.

Except as provided in these regulations the pay, allowance, benefit of C.P.F., leave and other conditions of service of the staff shall be regulated by the following rules:

1. The Rajasthan Travelling Allowance Rules, as amended from time to time.
2. The Rajasthan State Electricity Board Employees (Classification, Control and Appeal) Regulations as amended from time to time.
3. The Rajasthan State Electricity Board Employees conduct regulations as amended from time to time.

Substituted vide No. JPD/CAO/Rules/F.33/D.3685 Dated 28.02.2006 (C-243) for the following :-

The initial pay of a person appointed by direct recruitment to any cadre shall be the minimum of the scale attached to the post. He shall draw increments in that scale as they accrue provided that if the period of probation is extended on account of failure to give satisfaction the period of such extension shall not count for increment unless the appointing authority directs otherwise.
4. The Rajasthan Service Rules as amended from time to time unless the Nigam orders otherwise in the case of any amendment.

Note: - The Rajasthan Government rules mentioned above will cease to apply from the date, the Board enforces their own regulations providing for the matter covered by these rules. From that date the staff will be governed by the regulations framed by the Nigam in such matters.

27. The Nigam shall have the power of interpreting these regulations and their interpretation shall be final.

28. These regulations shall, from the date of their enforcement, supersede all pervious orders in respect of matters covered by these regulations.

29. Notwithstanding any provision in these regulations the Nigam may in a particular case or class of cases, relax any of the provisions of these regulations.
### SCHEDULE - I

(Regulation 3 (a) & 24)

List of Ministerial posts, their scale of pay and appointing authorities:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Posts</th>
<th>Scale of Pay</th>
<th>Appointing Authority</th>
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</thead>
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<tr>
<td>Class III</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Section Officer</td>
<td>Pay scales will be such as may from time to time</td>
<td>Secretary</td>
</tr>
<tr>
<td>2.</td>
<td>Personal Asstt.</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td>2.(A)</td>
<td>Computer Programming</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td>3.</td>
<td>Stenographer Gr. I</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td>4.</td>
<td>Office Supdt. GR. I</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td>5.</td>
<td>Office Supdt.GR. II</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td>5.(A)</td>
<td>(i) Statistician</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td></td>
<td>(ii) Statistical Asstt.</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td></td>
<td>(iii) Computer</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td>5.(B)</td>
<td>Asstt. Personnel Officer</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td>6.</td>
<td>Stenographer Gr. II</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td>7.</td>
<td>Legal Assistant</td>
<td></td>
<td>Secretary</td>
</tr>
<tr>
<td>8.</td>
<td>Revenue Accountant</td>
<td></td>
<td>FA &amp; COA</td>
</tr>
<tr>
<td>9.</td>
<td>Stock Verifier</td>
<td></td>
<td>FA &amp; COA</td>
</tr>
<tr>
<td>10.</td>
<td>Acctt. &amp; Divisional Auditor</td>
<td></td>
<td>FA &amp; COA</td>
</tr>
<tr>
<td>11.</td>
<td>Internal Auditor</td>
<td></td>
<td>FA &amp; COA</td>
</tr>
<tr>
<td>11.(A)</td>
<td>Asstt. Store Supdt./ Asstt. Stock Verifier</td>
<td></td>
<td>FA &amp; COA</td>
</tr>
<tr>
<td>11.(B)</td>
<td>Junior Accountant</td>
<td></td>
<td>FA &amp; COA</td>
</tr>
<tr>
<td>11.(C)</td>
<td>Secretarial Assistant</td>
<td></td>
<td>Company Secretary</td>
</tr>
<tr>
<td>12.</td>
<td>Store Keeper</td>
<td></td>
<td>Head of Deptt.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Circle SE for their</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>respective offices.</td>
</tr>
<tr>
<td>14.</td>
<td>UDC/Cashier</td>
<td></td>
<td>Head of Deptt.</td>
</tr>
<tr>
<td>15.</td>
<td>LDC/Cashier (Telephone Operator) (Teleprinter Operator)</td>
<td></td>
<td>Head of Deptt.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Circle SE for their</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>respective offices.</td>
</tr>
</tbody>
</table>

APPENDIX-I
(See Regulation-16)
RULES FOR HOLDING COMPETITIVE EXAMINATION FOR DIRECT RECRUITMENT TO POSTS

(1) Competitive Examination for direct recruitment to the posts of Stenographer Gr. II Lower Division Clerks and Assistant Store Keepers, Upper Division Clerks (%), Junior Accountant, Accountants, Internal Auditors and Store Keepers shall include the following subjects with total number of marks shown against each.

(a) For Stenographer Gr. II @ L.D.C.-Steno-typist
   Stenographer test (i) Short-hand test
   (ii) Typing test.

   The speed for taking shorthand notes will be 100 words per minute * for English and 80 words per minute for Hindi * and a test of five minutes duration will be held. The speed for typing will be 40/30 words per minute in English/Hindi and a test for ten minutes duration will be held.

@ The candidates who secure 33% marks and above but less than 50% marks in the shorthand with minimum speed in typing prescribed for the post of Stenographer Gr. II in the examination conducted for the post of Stenographer Gr. II and LDC-Stenotypist, may be considered for appointment as LDC-Stenotypist exempting them from appearing in any other competitive examination of LDCs as provided in the Regulations.

(b) For Upper Division Clerks:

<table>
<thead>
<tr>
<th></th>
<th>Max.</th>
<th>Minimum pass marks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Marks</td>
<td>for SC/ST</td>
</tr>
<tr>
<td>Hindi &amp; English I paper</td>
<td>100</td>
<td>30</td>
</tr>
<tr>
<td>Simple Arithmetic II paper</td>
<td>100</td>
<td>35</td>
</tr>
</tbody>
</table>

(*): The existing appendix 1 substituted vide D.92 dated 3rd Oct.1977 (for previous please refer Appendix-C)
(%): Inserted vide No.69 dated 5.12.1988
(@): Inserted vide order No.44 dated 8.7.1985.
(C) For LDC and Asstt. Store Keepers:
Hindi & English I paper 100 30 35
Simple Arithmetic II paper 100 30 35

(£) Deleted.
The written I paper will be set to test the candidate’s proficiency in the language. Besides a letter on one of the several specified subjects, it may include the use of idioms and composition and corrections of sentences.
The II paper on simple arithmetic shall be set to test the speed and accuracy of the candidate in making simple calculations. The standard will be the same as for the Secondary Examination.

(*) Looking to the difficulty in the recruitment of LDCs with knowledge of type-writing and since it was not essential that all LDCs must possess knowledge of type-writing while taking requirement of LDCs the qualification of type-writing should not be insisted upon. However, requirement of type-knowing LDCs should be assessed separately and such LDCs who know type-writing should be posted as LDCs-cum typist with a special pay of Rs. 12/- per month subject to fulfillment of the condition laid down vide order No. RSEB/A&F/F.98/D.3057 Dated 25.10.1966 read with order No. RSEB/F&R/F.6(9)/D.11 Dated 24.2.1978. The category of LDC and LDC-cum-typist will be a combined one for all purposes.

(£) The following entries under item-1(c) deleted vide D.30 dated 23.3.1978
Typing test in English or Hindi for those who secure minimum pass marks 1st & IInd paper speed 26 w.p.m. in English or 20 w.p.m. in Hindi.

Item 1 (d) of Appendix-I (reproduced below) for direct recruitment to the post of Accountants/Internal Auditors/Store Keepers, deleted vide No. RSEB/F&R/F.6(9)/D.78 dated 18.09.98:

For Accountants/Internal Auditors/Store Keepers (direct recruitment) Competitive Examination for direct recruitment to the post of Accountant will be held in two successive stages:

(i) Preliminary Examination
(ii) Main Examination

1. Preliminary Examination

The preliminary examination will consist of two papers i.e. one paper of English, Hindi, G.K. & Every day Science and one paper of Arithmetic and Book-keeping which will be of objective type and would carry a maximum of 200 marks in the subjects mentioned in Sec. A. This examination is meant to serve as a screening test only. However, the marks obtained in the preliminary examination by the candidates, who are declared qualified for admission to the main examination will be counted for determining their final order of merit. The number of candidates to be admitted to the main examination will be about 10 times of the total approximate number of vacancies.

Provided further that if adequate number of candidates belonging to the Scheduled Castes/Scheduled Tribes are not available amongst the candidates to be declared qualified for admission to the main examination, the Secretary, JVVNL may at his discretion keep the cut off marks upto 5 (five) percent less than prescribed for the General candidates.

<table>
<thead>
<tr>
<th>Section 'A'</th>
<th>Preliminary Examination</th>
<th>Max Marks</th>
<th>Min Pass Marks</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper-I</td>
<td>100</td>
<td>35</td>
<td>2 hrs.</td>
<td></td>
</tr>
<tr>
<td>English, Hindi, G.K. &amp; Every Day Science</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paper-II</td>
<td>100</td>
<td>35</td>
<td>2 hrs.</td>
<td></td>
</tr>
<tr>
<td>Arithmetic &amp; Book Keeping</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: - Both the question papers will be objective type and shall be of Higher Secondary Standard.
Section ‘B’

2. Main Examination:

The written examination will consist of the following optional papers. A candidate shall be free to choose any three papers. The time allowed for each paper will be three hours.

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name of the Subject</th>
<th>Max. Marks</th>
<th>Min. Pass Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Book keeping &amp; Advanced Accountancy</td>
<td>100</td>
<td>35</td>
</tr>
<tr>
<td>02</td>
<td>Indian Economics and Business Methods</td>
<td>100</td>
<td>35</td>
</tr>
<tr>
<td>03</td>
<td>Auditing</td>
<td>100</td>
<td>35</td>
</tr>
<tr>
<td>04</td>
<td>Elements of Cost Accounting</td>
<td>100</td>
<td>35</td>
</tr>
<tr>
<td>05</td>
<td>Rajasthan Service Rules (Chapter II, III, IV, X, XI, &amp; XII to XXVI) &amp; Travelling Allowance Rules.</td>
<td>100</td>
<td>35</td>
</tr>
<tr>
<td>06</td>
<td>General Financial &amp; Accounts Rules (Chapters 1 to 6, 14 &amp; 17) (Article 353 to 414) &amp; Budget Manual.</td>
<td>100</td>
<td>35</td>
</tr>
</tbody>
</table>

**NOTE:**

1. The Standard & Syllabus of the papers will be that of a Degree Examination of the University of Rajasthan.

2. All papers unless specifically required, shall be answered either in Hindi or in English, but no candidate shall be permitted to answer any one paper partly in Hindi and partly in English unless specifically allowed to do so.

3. The question papers will be set both in Hindi and English.

Qualifying Marks:

Candidates who have obtained a minimum of 35% marks (or up to 5% less, if allowed, by the competent authority only in the cases of SC/ST candidates in preliminary examination) in each of the papers of preliminary and main examination and a minimum of 40% marks in the aggregate shall be considered to have obtained qualifying marks at the examination.

There would be no viva-voce test.
Deleted vide order No. 28 dated 22.02.1991 for the following:

(e) Statistical Assistants: (Three papers)

<table>
<thead>
<tr>
<th>Paper</th>
<th>Name of the Subject</th>
<th>Max. Marks</th>
<th>Min. Pass Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Hindi &amp; English</td>
<td>50</td>
<td>20</td>
</tr>
<tr>
<td>02</td>
<td>General Knowledge &amp; Every day Science</td>
<td>50</td>
<td>20</td>
</tr>
<tr>
<td>03</td>
<td>Elementary knowledge of Mathematics &amp; Statistics</td>
<td>100</td>
<td>40</td>
</tr>
</tbody>
</table>

**SCOPE OF PAPERS:**

1. Hindi & English:
   - Same standard as prescribed for UDCs Competitive examination.

2. General knowledge & Every day science:
   - It includes knowledge of current events and of such matters of every day observation and experience of their scientific aspects as may be expected of an educated person who has not made a special study of any special subject.

3. Elementary Mathematics, Economics & Statistics:
   - Rates, Ratio, and percentages, indices and of logarithms, scrutiny of data and cross checks, classification and tabulation of data. Sample surveys sampling Vs. complete enumeration. Sampling and no sampling errors. Economics development of India with special reference to Rajasthan.
   - In view of the nature of work for the post of Statistical Assistant the candidates are expected to have a good proficiency in the subject.
<table>
<thead>
<tr>
<th>Paper No.</th>
<th>Name of the Subject</th>
<th>Max. Marks</th>
<th>Min. Pass Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Hindi &amp; English</td>
<td>100</td>
<td>40</td>
</tr>
<tr>
<td>02</td>
<td>Elementary knowledge of Mathematics, Economics &amp; Statistics</td>
<td>100</td>
<td>40</td>
</tr>
</tbody>
</table>

Scope of Papers:
1. **Hindi & English**
   
   Same standard as prescribed for U.D.Cs. Competitive examination.

2. **Elementary knowledge of Mathematics, Economics & Statistics**:
   
   It will be set to test the knowledge of the candidates in the subjects. Question to be set will include: Decimal fractions, percentage, ratio and proportion, average, simple and compound interest, square roots, simple equations, economic development of India with special reference to Rajasthan.

@ Note: (deleted)

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% Inserted vide order No. 48 dated 15.6.1978.

@ Deleted vide order No. 58 dated 26.11.1988 for the following:

The merit list of the candidates who pass the examination will be prepared on the basis of the aggregate marks secured by them, if two or more persons secure the same number of marks in aggregate, the person who secures more marks in the last paper i.e. technical paper will rank higher, in the merit list and in case the marks in that paper are also equal, their merit will be determined on the basis of the aggregate marks secured by them in the degree examination in case of computers and post Graduate degree examination in case of Statistical Assistants.
### PROCEDURE & SYLLABUS FOR RECRUITMENT TO THE POST OF ASSTT. PERSONNEL OFFICER

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Subject</th>
<th>Max. Marks</th>
<th>Mini. Pass Marks for</th>
<th>Duration</th>
<th>Gen.</th>
<th>SC/ST/OBC</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>PAPER-I</td>
<td>Max. 150 Marks</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Section-I</td>
<td>50)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hindi</td>
<td>150</td>
<td>75</td>
<td>3 Hours</td>
<td>60</td>
<td>(50%)</td>
<td>(40%)</td>
</tr>
<tr>
<td></td>
<td>Section-II</td>
<td>50)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>English</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Section-III</td>
<td>50)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Gen. Knowledge</td>
<td></td>
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</tr>
</tbody>
</table>

The Standard and Syllabus of examination papers shall be of Graduation level Examination of a University established by Law.

2. PAPER-II **Max. 150 Marks**

(Objective Type i.e. Multiple Choice Question)

(Minimum passing marks for Gen. Category candidate = 75
And for SC/ST/OBC and Female category candidate = 60 Marks)

<table>
<thead>
<tr>
<th>Section-A</th>
<th>Max. 50 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td>Industrial Dispute Act, 1947</td>
</tr>
<tr>
<td>ii.</td>
<td>Factories Act, 1948</td>
</tr>
<tr>
<td>iii.</td>
<td>Trade Unions Act, 1926</td>
</tr>
<tr>
<td>iv.</td>
<td>Industrial Employment (Standing Orders) Act, 1946</td>
</tr>
<tr>
<td>v.</td>
<td>Workmen’s Compensation Act, 1923</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section-B</th>
<th>Max. 50 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td>Payment of Gratuity Act, 1972</td>
</tr>
<tr>
<td>ii.</td>
<td>Payment of Bonus Act, 1948</td>
</tr>
<tr>
<td>iii.</td>
<td>Payment of Wages Act, 1936</td>
</tr>
<tr>
<td>iv.</td>
<td>Minimum Wages Act, 1948</td>
</tr>
<tr>
<td>vi.</td>
<td>E.S.I Act, 1948</td>
</tr>
</tbody>
</table>

Section-C  Max. 50 Marks


3. A candidate of Unreserved Category is required to secure at least 75 marks (50%) in each paper, individually. SC/ST/OBC and Female Category Candidates shall be allowed 10% relaxation i.e. they will have to secure at least 60 marks in each individual paper for acquiring eligibility to appear in the Interview. No candidate securing less than minimum prescribed marks shall be called for interview.

4. A merit list shall be prepared on the basis of marks obtained by the candidates in the Written Competitive Exam. Candidates limited to three times of vacancies under each category from the Merit list prepared on the basis of marks in the Written Competitive Exam, Shall be called for adjudging suitability, Interview and verification of their testimonials by the Selection Committee; to be constituted by the Chairman & Managing Director. The selection shall be made by giving 80% weightage to the total marks obtained in the Written Competitive Exam and remaining 20% weightage be given to their performance in the Interview.

5. Reserve List :- Name of candidates considered suitable by the Selection Committee, but not offered appointment, shall be kept in the panel which shall remain in operation for next 12 months from the date of preparation of the lists. Further appointments shall be made from the panels in order of Merit.

Substituted vide No. JPD/CAO/Rules/F.29/D.560 A Dated 8.11.2006, for the following :-

(g) Assistant Personnel Officers:

SYLLABUS FOR RECRUITMENT TO THE POST OF ASSIST. PERSONNEL OFFICER
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Subject</th>
<th>Max. Marks</th>
<th>Minimum Pass Marks</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Gen- SC/ST/OBC</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>PAPER-I</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Section-I</td>
<td>50)</td>
<td>150</td>
<td>3 hours</td>
</tr>
<tr>
<td></td>
<td>Hindi</td>
<td></td>
<td>75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Section-II</td>
<td>50)</td>
<td>67</td>
<td></td>
</tr>
<tr>
<td></td>
<td>English</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Section-III</td>
<td>50)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Gen knowledge</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>PAPER-II-(Objective)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Section-A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Industrial Dispute Act, 1947</td>
<td></td>
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<tr>
<td></td>
<td>Factories Act, 1948</td>
<td></td>
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<tr>
<td></td>
<td>Trade Union Act, 1926. 50)</td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td>Industrial Employment</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>(standing orders) Act, 1946.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Motor Transport Workers Act, 1961</td>
<td></td>
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<tr>
<td></td>
<td>1.</td>
<td></td>
<td>150</td>
<td>3 hours</td>
</tr>
<tr>
<td></td>
<td>2.</td>
<td></td>
<td>75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3.</td>
<td></td>
<td>67</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>5.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Section-B</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Payment of Wages Act, 1936.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>150</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td>75</td>
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<td></td>
<td>67</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Payment of Gratuity Act, 1972.</td>
<td>50)</td>
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</tr>
<tr>
<td></td>
<td>150</td>
<td></td>
<td></td>
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<td></td>
<td>75</td>
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<tr>
<td></td>
<td>67</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>3 hours</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
Minimum wages Act, 1948
Employees Provident Fund Act.

Section-C
E.S.I Act, 1948
Payment of Bonus Act, 1965.
Concepts of Personnel Management and role of a Personnel Officer in an Industrial Organization.

The question will be on Industrial Development Trade Union Movement, Factories Act vis-a-vis R.S.E.B. Regulations in context to above Acts/Labour Laws, Labour Welfare/amenities to work, social security, Safety measures, Wages policy, working conditions collective bargaining/agreements functions of JMC and its role.

(3) There will be a viva-voice test (interview) which will be of 50 marks.
1 (h-I) JUNIOR ACCOUNTANT (100% by Direct Recruitment)
The existing item No. 1 (h-I) appearing in Appendix-I of the Ministerial Staff Regulations 1962 be substituted by the following:-

Junior Accountant (100% by Direct Recruitment)

Minimum Qualification:-
Commerce Graduation Degree with 1st Division.

Procedure:-
Written Competitive Examination, comprising of two papers shall be got conducted through an outside agency e.g. HCM RIPA, Jaipur or Kota Open University or any other Department/Agency of or under the control of Central/State Government. The standard and syllabus of the exam will be of Graduation Degree level.

The written exam shall be given 90% weightage i.e. the percentage of total marks obtained in written exam shall be multiplied by 90% and the quotient shall be the EXAM Marks.

Remaining 10 marks (Max.) shall be awarded as BONUS Marks as follows:-


(h-I) JUNIOR Accountants (Against 50% quota for departmental employees).
The existing item No.1 (h-I) appearing in Appendix-I of the Ministerial Staff Regulations 1962 be substituted by the following revised syllabus-

Junior Accountants (Against 50% quota for departmental employees)

<table>
<thead>
<tr>
<th>Paper-I</th>
<th>Max. Marks 150</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Commercial re-organization Scheme- Part-I (B) (chapter 1 to 9)</td>
</tr>
<tr>
<td>3.</td>
<td>Budget Manual (chapter II,V, IX, XXI, and XXII)</td>
</tr>
<tr>
<td>4.</td>
<td>R.S.E.B. Store Manual</td>
</tr>
<tr>
<td>5.</td>
<td>Purchase Manual</td>
</tr>
</tbody>
</table>
(a) for higher qualification:
(i) C.A. 6
(ii) ICWA 5
(iii) MBA (Fin.) with 60% or more/ MCA with 60% or more 4
(iv) CA(Inter)/ICWA(Inter) 3
(v) MBA (Fin.) with less than 60% / MCA with less than 60%/M.Com. 2
1st Div./DCWA/BCA

(b) for each completed year of experience on any Ministerial cadre post in the Nigam in the regular pay scale (i.e. excluding Probation Training Period), 1(one) Bonus Marks, but not more than 5 marks.

Note:-
1. There shall be two Papers as follows:-
(a) Paper-I:- Accounting, Auditing & Taxation (Maximum marks-300; 3 hours duration)
(b) Paper-II:- General English & General Awareness (Maximum marks-100 3 hours duration)

(Paper of General English would be equivalent to the standard of Secondary level examination).

Unreserved category candidates will have to acquire minimum 50% marks in each Paper, separately. For reserved category candidates, it will be 40%.

<table>
<thead>
<tr>
<th>Paper-II</th>
<th>Max. Marks 150</th>
</tr>
</thead>
<tbody>
<tr>
<td>PART-'A'</td>
<td></td>
</tr>
<tr>
<td>1. RSEB Employees Service Regulations, 1964</td>
<td>60</td>
</tr>
<tr>
<td>PART-'B'</td>
<td></td>
</tr>
<tr>
<td>1. RSEB Travelling Allowance Rules.</td>
<td>15</td>
</tr>
<tr>
<td>2. RSEB Contributory Provident Fund Rules.</td>
<td>15</td>
</tr>
<tr>
<td>3. RSEB Employees (CC&amp;A) Regulations, 1962 and Conduct Regulations, 1976</td>
<td>30</td>
</tr>
<tr>
<td>4. RSEB Employees Pension Regulations, 1888 and GPF Regulations 1988.</td>
<td>30</td>
</tr>
</tbody>
</table>
2. All candidates, except those already possessing a qualification in the “Computer” field recognized by the Central/State Government equivalent to BCA or O-Level course or PGDCA or CIC/CIT from IGNOU, shall be required to acquire minimum 6 months’ Computer course e.g. O-Level course or PGDCA or CIC/CIT from IGNOU or any other course recognized by the Government, during the 2 years of “Probation Training Period”. If any candidate failed to do so, his probation period will be extended upto the maximum of One (1) year period and in case he/she fails to acquire the same even in such extended period, his services will be liable to be terminated.

3. MBA (Finance) & M.Com. qualifications must be of minimum 2 years duration and acquired as a regular student and it doesn’t include any qualification through distance learning programme. However, it includes 2 years PG Diploma in Business Management declared equivalent to MBA (Finance).

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**PAPER-III**

<table>
<thead>
<tr>
<th>Max. Marks 150</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary Book Keeping</td>
</tr>
</tbody>
</table>

2. Trial Balance.
5. Bank Reconciliation Statement.
7. Elementary Cost Accounting.

---

**PAPER-IV**

<table>
<thead>
<tr>
<th>Max. Marks 150</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue Manual (Except chapter-II, III, V, VIII &amp; IX)</td>
</tr>
</tbody>
</table>

2. Tariff for Supply of Electricity.
3. General Conditions for supply of Electricity.

**QUALIFYING MARKS:**

Candidates who have obtained a minimum of 33% marks in each papers and 40% in aggregate at the examination shall be considered to have obtained qualifying marks in the examination.
* 1 (h-II) Accountant (50% by Direct Recruitment)

Minimum Qualification:-
Commerce graduate Degree with minimum 70% marks.

Procedure:-

Written Competitive Examination, comprising of two Papers shall be got conducted through an outside agency e.g. HCMRIPA, Jaipur or Kota Open University or any other Department/Agency of or under the control of Central/State Government. The standard and syllabus of the exam will be of Graduation Degree level.

The written exam shall be given 90% weightage i.e. the percentage of total marks obtained in written exam shall be multiplied by 90% and the quotient shall be the EXAM Marks. Remaining 10 marks (Max.) shall be awarded as BONUS Marks as follows:-

(a) for higher qualification-
   (i) C.A. 6
   (ii) ICWA 5
   (iii) MBA (Fin.) with 60% or more/MCA with 60% or more 4
   (iv) CA (Inter)/ICWA(Inter) 3
   (v) MBA (Fin.) with less than 60%/MCA with less than 60%/M.Com. 1st Div./DCWA/BCA 2

(b) for each completed year of experience as Jr. Accountant in the Nigam in the regular pay scale (i.e. excluding Probation Training Period), 1 (one) Bonus Marks but not more than 5 marks.

Note:-

1. There shall be two Papers as follows:-
   (a) Paper-I:- Accounting, Auditing & Taxation (Maximum Marks-300; 3 hours duration)
   (b) Paper-II:- General English & General Awareness (Maximum marks-100; 3 hours duration)

* Inserted vide No. JPD/CAO/AO/Rules/F.31/D.769 dated 15.04.2010
Unreserved category candidates will have to acquire minimum 50% marks in each Paper, separately. For reserved category candidates, it will be 40%.

2. All candidates, except those already possessing a qualification in the "Computer" field recognized by the Central/State Government equivalent to BCA or O-Level course or PGDCA or CIC/CIT from IGNOU, shall be required to acquire minimum 6 months Computer course e.g. O-Level course of PGDCA or CIC/CIT from IGNOU or any other course recognized by the Government, during the 2 years of "Probation Training Period". If any candidate failed to do so, his probation period will be extended upto the maximum of One (1) year period and in case he/she fails to acquire the same even in such extended period, his services will be liable to be terminated.

3. MBA (Finance) & M.Com. qualifications must be of minimum 2 years duration and acquired as a regular student and it doesn't include any qualification through distance learning program. However, it includes 2 years PG Diploma in Business Management declared equivalent to MBA (Finance).
@ (i) Statistician:

Competitive Examination for direct recruitment to the post of Statistician will be held as per syllabus of Rajasthan Public Service Commission.

NOTE: The Chairman will be competent to amend the syllabus in the event of necessity.

# (J) Computer Programmer:

Syllabus and scope of papers for the Computer Programmer's competitive examination:

(1) A candidate must appear in all the papers. The time allowed for each paper shall be 2 hours.

<table>
<thead>
<tr>
<th>Name of papers</th>
<th>Max. Marks</th>
<th>Min. Pass Marks General</th>
<th>Min. Pass Marks SC/ST</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Aptitude Test and fundamentals of Computers</td>
<td>45</td>
<td>18</td>
<td>16</td>
</tr>
<tr>
<td>II. Programming</td>
<td>45</td>
<td>18</td>
<td>16</td>
</tr>
</tbody>
</table>

SCOPE OF PAPERS


Part-I Aptitude Test

Problems solving, Data Interpretation, Data Sufficiency, Logical Reasoning & Analytical Reasoning.

Part-II Fundamentals of Computers

Evolution of Computer Hardware Technology, Definition and Functions of various components. Primary and Secondary Storage concepts. Input/Output devices and their functions, classification of computers and related characteristics.

Evolution of Software Technology, Operating System, Low and High Level Languages, Characteristics and differences in system and application software.

@ Inserted vide order No. 74 dated 28.11.1984.
Evolution of Personal Computers, features/characteristics of Personal Computers, characteristics of general packages on Personal Computers PC Operating Systems like DOS, UNIX/XENIX etc. and Operations.

PAPER-II

Programming

Program compliers and interpreters, concepts of Electronics Data Processing Program logic and techniques, Program alongwith structured programming concept. Data structures, Tree, queue, List, Array, Graphs, Data Sorting and Merging, File Organisation, Access Mechanism of Files, Number systems.

Programming concept in high level languages COBOL / BASIC / FORTAN.

2. Personality and Viva-Voce Examination

Candidates who obtain such minimum qualifying marks in the written test as may be fixed by the competent authority, in their discretion shall be summoned by them for interview, which carries 10 marks

(2) The standard of the paper will be that of a degree examination of a University established by law in India.

(3) All paper unless specifically required shall be answered either in English or in Hindi but no candidate shall be permitted to answer any one paper partly in Hindi or partly in English unless specifically allowed to do so.

(2) Inviting Application:

The application to sit at the examination shall be invited by the Secretary by advertising the posts in prominent daily news papers and by notifying the requirement to the Employment Exchanges in the State and by putting up a notice on the Notice Board of the Secretary’s office.

(3) The application form may be obtained from the office of the Secretary on payment of such fee as may be required by him. The application shall be written by the candidates in their own hand writing.
(4) Scrutiny of applications:
The Secretary shall cause to be scrutinized the applications received and require all eligible candidates to appear in the competitive examination by issue of Admission Cards. The decision of the Secretary regarding the eligibility or otherwise of a candidate shall be final.

% (5) Selection:
The selection for appointment in each case shall be made strictly in order of merit on the basis of the aggregate marks secured by the candidates, provided that no candidate shall be eligible for selection unless he secures the minimum pass marks prescribed in

Substituted vide order No. 58 dated 26.11.1988 for the following:
The selection for appointment in each shall be made strictly in order of merit on the aggregate marks secured by the candidates, provided that no candidate shall be eligible for selection unless he secures the minimum pass marks prescribed in each of the papers, if two or more of the candidates obtain equal marks in the aggregate, they shall be considered for selection in order of merit on the basis of marks obtained in the paper Hindi and English in case of LDCs and UDCs and Essay or precis and draft in case of Accountants.
each of the papers. If two or more of the candidates obtain equal marks in the aggregate they shall be considered for selection in order of merit taking into consideration the higher/better qualification they possess. In case the marks obtained in higher/better qualification by two of such candidates is also the same, the decision of the Chairman will be final.

* The selection list shall contain names not exceeding twice the number of vacancies. The list shall remain in force for 12 months. After 12 months the list shall cease to be operative unless the Nigam extends the period thereof.

In case of LDCs 50% of the vacancies in a region shall be filled in by posting persons from the merit list of that particular region and

In case of LDCs 50% of the vacancies in a region shall be filled in by posting persons from the merit list of that particular region and the remaining 50% will be filled in from out of the combined merit list for the entire state. For the purpose of posting LDCs generally the Superintending Engineers circle will be treated as a region. The jurisdiction of region for the purpose will, however, be determined by the Chairman.

NOTE: Mere inclusion of a name in the merit list will not amount to entitlement to appointment to any post.

Substituted vide order notification No. RSEB/F&R/F.6(9)/D.30 dated 23.03.1978 for the following:

The selection for appointment in each cadre shall made strictly in order of merit on the basis of the aggregate marks secured by the candidates, provided that no candidate shall be eligible for selection unless he secures the minimum pass marks prescribed in each of the papers. If two or more of the candidates obtain equal marks in the aggregate, they shall be considered for selection in order of merit on the basis of marks obtained in the paper Hindi & English in case of Lower Division Clerks & Upper Division Clerks and Essay or Precis and draft in case of Accountants. The merit list in case of Lower Division Clerks shall be prepared, circle wise. The jurisdiction for this purpose will be determined by the Chairman.

the remaining 50% posts will be filled in from out of the combined merit list for the entire state. For the purpose of posting LDCs, generally the Superintending Engineers circle will be treated as a region. The jurisdiction of region for this purpose will however, be determined by the Chairman.

NOTE: 1. The Chairman shall be the authority competent to revise the scheme of examination, syllabus and prescribe minimum qualification, training and its period and fix interview and its marks in any cadre, if necessary.

NOTE: 2. Mere inclusion of the name in the merit list will not confer any right for appointment in the Board.

*APPENDIX-II-Deleted*

* Deleted vide Order No. D.76 dated 4.11.1972 for the following:

**APPENDIX II REGULATION 14 (5)**

Proviso

Syllabus for the examination of Supdt.s.

Paper I

Part A

Office procedure

(Sectt. Manual except chapter V) 75

Part B

Precis writing and drafting 75

Total 150

Paper II

1. Rajasthan Service Rules.
3. Rajasthan State Electricity Board Contributory Provident Funds Rules.
4. Rajasthan State Electricity Board Employees (Classification, Control and Appeal) Rules.
5. Rajasthan State Electricity Board Employees Conduct Rules. 100

   Paper III
2. Stores Purchase Rules.
4. Public Works Financial and Accounts Rules. 100

   Paper IV
1. Electricity Act, 1910 Selection (3) to (11) & (22) to (24) and clauses, I, II, III, IX & X of the Schedule relating thereto.
2. Electricity (Supply) Act, 1948. 100

   Total  450
ORDER

The U.D.C./L.D.C. working as Steno-cum-Clerk, working either against the sanctioned post as Steno-cum-Clerk or Stenographers shall be entitled to special pay of Rs. 25/-p.m. provided it is certified by the appointing authority:

(i) that the persons possess speed of 70/60 words per minute in English/Hindi respectively in Stenography and *40/30 words per minute in English/Hindi respectively in typewriting.

(ii) that the post of Steno-cum-Clerk/Stenographer against which the person has been appointed is continuing up to the date the special pay is drawn.

These orders shall be deemed to come into force w.e.f. 1.9.1961, the date from which Revised Scale of pay came into force.

In respect of the such of persons who are either drawing this special pay or now become entitled to with retrospective effect, the certificate of requisite speed on the date of appointment to that post, shall be given by the then appointing authority after checking and verifying from the relevant records and enclosed with the arrear bill/regular bill in which special pay is drawn.

It is, further, laid down that hereafter requisite test of speed both of Stenography and typewriting must be taken by the appointing authority before a person can be appointed on this post and is authorised special pay. An indication to this effect should be invariably given in the appointment order itself so as to satisfy audit for the admissibility of the special pay to the incumbent.

By order,

(A. C. Sharma)
Assistant Secretary (A&F)

* The figure 25/20 substituted by 40/30 vide D.65 dated 20.7.1977.
ORDER

In continuation of this office order No. RSEB/A&F/Rev.Pay/D.1890 dated 4th July, 1966, the Chairman in consultation with Accounts Member and Technical Member has further been pleased to take the following decisions:

DECISION No. 1 (Typist) :- A person already actually working as a typist (not merely posted against that post) shall be allowed a Special pay of Rs. *12/- per month w.e.f. 16th July, 1966.

Condition of the grant and continuance of this allowance:

(i) This special pay will be admissible only to the persons who have a typing speed 40 w.p.m. to be certified by Head of Office after conducting a typing test if not already taken at the time of appointment and to be enclosed with the bill in which the arrear of special pay is drawn; and

(ii) This special pay will be in addition to:

(a) the Head office Allowance of Rs. 5/- admissible to the LDCs posted in the Offices of Heads of Departments viz : Board’s Secretariat, Chief Internal Auditor and Chief Engineer’s office. Those working in the office of Controller of Accounts will not get it since Controller of Accounts is no longer Head of Department from the date he has been placed under the administrative control of Chief Engineer.

(b) the higher start of Rs. 98/- as per Government notification No. F.1(52)FD/A(Rules) 61/pt.IV dated 28th Sept., 1962 (Detailed instructions with regard to the admissibility of higher start of Rs. 98/- will follow separately).

(iii) This special pay will be admissible so long as a person is actually engaged as a typist against the sanctioned post and a certificate to that effect will be endorsed in the salary bill in respect of the persons for whom the special pay is drawn.

* Rs. 5/- Substituted by Rs. 12/- vide D.11 dated 24-2-1978 with immediate effect.
Administrative instructions:-

(i) The assessment of the work of office/Section for the new creation of post of a typist will be made by Asstt. Secretary (O&M) to be completed in two or three months as per standards laid down. In case, this involves reduction of the existing posts of typist(s) in office/Section the extra Typewriters shall be surrendered.

(ii) While moving the case for creation of new post of typist(s), the proposals for additional funds for the purchase of new typewriters shall be sent to be incorporated in the revised estimates as new item of expenditure to be accompanied in prescribed proforma after effecting corresponding reduction in other items due to economical measures.

(iii) In the offices where the number of type knowing persons is more than the sanctioned posts of typist(s) and there is vacancy in another office, transfers shall be made from one office, to another in the interest of efficiency and in carrying out these transfers the Principle(s) as laid down in order No. RSEB/Cell-3/D.218 dated 16th Aug., 1966, should be followed.

DECISION No. II:- The ban imposed in the revised pay scales 1961 in the case of the L.D.C. appointed after 1.9.1961 for allowing to cross E.B. at the stage of Rs. 102/- only on passing the typing test is removed.

DECISION No. III:- During the period a qualified Stenotypist with requisite speed is not available, the post shall be treated to have been down graded to that of a typist.

DECISION No. IV :- (Accounts Clerks) : If an Accounts Clerk who has passed the examination is available, no unqualified person who has not passed the prescribed examination shall be allowed to continue to work against sanctioned post of Accounts Clerk to which special pay is attached.

DECISION No V :- (Stenographers Gr. III) : An unqualified LDC/UDC-cum-steno-typist if appointed or promoted as Stenographer Gr. III will only get a special pay of Rs. 25/- sanctioned vide order No. RSEB/A&F/Rev.pay/D.1890 dated 4th July, 1966 till he passed the qualifying examination of Stenographer Gr. III.

DECISION No. VI :- (Stenographer Gr. II) :- In accordance with Government notification No. F.1(51)FD(A)IV-49 dated 28th Oct., 1963, a
Stenographer Gr. III, who has not passed the Gr. II Stenographer test if appointed as Stenographer Gr. II shall receive the pay of Stenographer Gr. III until he passes the test.

By order, Sd/-
(T. V. Ramnan)
Secretary

No.RSEB/A&F/F.74(66)/Pt.II/D.35 Dated 20th March, 1969

ORDER

In Supersession of the decision taken by the Board in its 78th meeting held on 21st June, 1966 as communicated vide order No. RSEB/ cell. 3/F.3 (172)/D. 2240 dated 11th July, 1966 and para 2 of the order No. RSEB/A&F Rules ARP/D.55 dated 5-1-1967 together with the entries in its Annexure-II so far it relates to Store Superintendent/Store-keeper and Assistant Store Superintendent / Assistant Store-keeper, the Board in the 117th meeting held on 10th Feb.1969 has decided that the post of Store Superintendents should be filled in from amongst the junior Engineers in the scale prescribed by the Board for Diploma or Degree Holder Junior Engineers, as the case may be and those of Asstt. Store Superintendents from amongst the ministerial staff in the scale and conditions prescribed for Superintendent Gr. II. Preference will, however, be given to the U.D.C. Store-keepers.

Consequent to the above decision of the Board the posts of Store-Superintendents sanctioned for Circle offices of the Controller of Stores shall be deemed to have been upgraded to the post of Junior Engineers and shall form part of that cadre. Similarly the posts of Assistant Store Superintendents will form part of the cadre of the Superintendent Gr. II.

(V.C. Bharill)
Assistant Secretary (A&F)

No.RSEB/A&F/F.107/D.2 Dated 2nd January, 1971

ORDER

It has been decided by the Chairman and it is hereby ordered that:-
1. The unqualified Stenographers Gr. III (redesignated as Stenographers Gr. II w.e.f. 1.9.1968) appointed prior to 01.11.62 by the then appointing authorities may be exempted from the operation of the proviso to Regulation 10 (i) of the RSEB Ministerial Staff Regulations, 1962 and to treat them as qualified Stenographers Gr. III w.e.f. 1.11.1962 subject to the following conditions.

(a) The exemption will not confer on the any right of seniority over those who qualified in the examination of Stenographers Gr. III conducted by the Board prior to 1.11.1962 even though the later may have been appointed as Stenographers subsequent to the appointment of the Stenographers hereby exempted i.e. the exempted Stenographers will rank junior to those who qualified in the Stenographer Gr. III test held prior to 1.11.62 irrespective of the date of their appointment.

(b) The inter-se-seniority of the exempted Stenographers amongst themselves shall be determined with reference to their date of joining the Board’s service as Stenographer Gr. III.

(c) The Stenographers treated as qualified Stenographers w.e.f. 1.11.1962 as referred to above will appear in and pass the Stenographer Gr. II (now redesignated as Stenographer Gr. I w.e.f. 1.9.1968) test as and when the Board conduct such test and unless they pass the aforesaid test, they shall not be eligible for promotion to the said post.

2. The proviso to regulation 10 (i) of the RSEB Ministerial Staff Regulation, 1962 may be deleted w.e.f. the date of issue of this order.

By order

(M. N. MATHUR)
Assistant Secretary (A&F)

RSEB/A&F MSR/D.17
Dated 6.4.1972

ORDER

Sub:- RSEB Ministerial Staff Regulations, 1962 clarification for substantive appointment to the senior posts, Regulation 19(2) lays down that a temporary vacancy not likely to last for more than 4 months may be filled by the appointing authority by appointing thereto in an officiating
capacity any official of the next below grade having regard to his seniority & suitability. There is no provision under the regulations for making officiating appointment where the vacancy last for more than 4 months. A question was, therefore, raised as to what criteria should be adopted for promotion in officiating capacity to the higher ministerial posts. The matter was examined and it is clarified that regulation 19 (2) applies in the case of dual arrangements and where the vacancy is for a duration of 4 months only. For vacancy lasting for more than 4 months, the provisions of regulation +6 shall apply. Regulation 23 clearly lays down that in absence of a clear vacancy of a permanent post the employee will officiate against a temporary vacancy. It is enjoined upon all concerned that while making promotion on officiating/temporary basis conditions for appointment to senior posts as contained in Regulation +6 of the RSEB Ministerial Staff Regulations, 1962 should be applied. The employees who do not fulfil the eligibility and qualifications etc. as provided in regulation 14 (6) may be reverted forthwith.

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CLARIFICATION

RSEB/A&FMSR/F-1017/D.25 Dated 5.5.1972

According to Regulation @ 6 of the RSEB Ministerial Staff Regulations 1962 graduate L.D.C. with three years service is eligible for appointment to the post of Upper Division Clerk. A question has been raised as to whether three years service should be reckoned after graduation or from the date of appointment irrespective of the date of graduation.

The matter has been examined and the Chairman is pleased to decide that for purpose of Regulation @6 the RSEB Ministerial Staff Regulations, 1962, three years of service may be reckoned from the date of graduation in the case of employee who obtains degree after entering into the service of the Board.

(+) The words "Regulations 14' were substituted by "Regulation 6" vide order No. RSEB/A&FD.76 dated 4.11.1972.

(@) The words and figure Regulations 14 (I) were substituted by "Regulation 6" vide order No. RSEB/A&F/76 dated 4.11.1972.
CLARIFICATION


Attention is invited to the provisions contained in Regulation 6 (i) (b) of the RSEB Ministerial Staff Regulations which inter-alia lays down that 5% posts of Lower Division Clerks will be filled by promotion in the order of seniority from amongst class IV employees of the Board who have served in the Board for at least 3 years as class IV employees and have passed at least Secondary examination of the Board of Secondary Education Rajasthan. The posts will be filled by the appointing authorities from amongst class IV employees working in the offices under their administrative control. It has been reported that the aforesaid provisions are not implemented by the appointing authorities on the ground that there are instructions from the Board office to fill the vacant posts from the selected candidates only. In this connection it is clarified that instructions in question are for filling 95% of the vacant post of Lower Division Clerks and 5% vacant post of Lower Division Clerks are to be filled from amongst class IV employees if they fulfill the conditions contained in the regulation referred to above. It enjoined upon all the appointing authorities to fill 5% vacant post of L.D.C. by promotion from eligible class IV employee, if available in their offices. If there is no such employee, the post can be filled from the list of selected candidates sent by the Assistant Secretary (S-4) RSEB, Jaipur.

No.RSEB/DDP/00/D.943                      Dated 23rd May, 1974

OFFICE-ORDER

The Chairman subject to ratification by the Board has been pleased to grant exemption from passing the direct recruitment except typing test in respect of all those LDCs who were appointed on adhoc basis during the period from 1-12-1971 to 30-9-1972. Their terms of appointment may be extended till further orders.
2. Regarding the typing test, the Board shall conduct special typing test for such LDCs twice a year and the qualifying typing speed for the test would be the same as prescribed for direct recruitment examination of LDCs. The candidates who pass the typing test either in the first or the second typing test will be allowed to retain their seniority with reference to the date of their adhoc continuous appointment as LDCs. The candidates who pass the typing test in the subsequent tests, would lose their seniority. Their seniority will be fixed as if they were appointed LDCs on the date of the examination in which they are declared successful.

3. (i) All these LDCs will be allowed increments that have fallen due to them until the date of issue of this order. Those LDCs who pass the typing test either in the 1st or 2nd test will be allowed the subsequent increments as and when these fall due on the basis of their length of service as LDCs.

(ii) Subsequent increment to those who pass in the subsequent test will be allowed w.e.f the date of the test which they pass. For determining the number of increments to be allowed on this date and the date of next increment, whole of the services rendered w.e.f the date of adhoc continuous appointment as LDCs will be taken into account. No arrears on account of increment for the period between the date of this order and the date of test in which the incumbent qualifies will be allowed.

(iii) The other rules and regulations for grant of increment would however be followed.

By order,

Sd/-

(P.N. Bhargava)
Deputy Director (Personnel)
ORDER

In pursuance of decision of the Board taken in its 206th meeting held on the 5th Sept. 1974 it is hereby ordered that where no office Superintendent Gr.II is provided in the sub-division the U.D.C provided in the Sub-division according to the O&M Pattem for work other than Revenue will also supervise the work of the Ministerial Staff and will be paid special pay of Rs. 20/-p.m. for such supervision. However, on the introduction of a Selection Grade in the U.D.C cadre, if a Selection Grade U.D.C is posted in the Sub-division to look after the establishment work instead of ordinary U.D.C such Selection Grade U.D.C will not be entitled to the special pay for supervising the work.

By order
Sd/-
(K.C. Gupta)
Assistant Secretary (Rules)

ORDER

Sub: Grant of special pay of Rs. 20/- p.m. to UDC working in Revenue earning Sub-division.

Some of the Unit Officers have raised some doubts about the applicability of order No. RSEB/Rules/D.86 dated 30.10.1974 regarding grant of special pay Rs.20/- p.m. to the UDC working in the Sub-division under them.

The matter has been examined in detail and the following clarifications are made for guidance of the officials/officers of the Board:

February 5th, 1975
<table>
<thead>
<tr>
<th>Points for Clarification</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Whether the special pay of Rs. 20/- would be payable to the UDCs of the Sub-Div other than Revenue earning sub-division.</td>
<td>1. The order is applicable only to the Revenue earning Sub-divisions and there in such sub-division where the post of office Suptdt. does not exist.</td>
</tr>
<tr>
<td>2. Whether the special pay of Rs. 20/- is to be allowed to the senior most UDC of the Revenue earning Sub-Div.</td>
<td>2. The special pay is to be allowed to the UDCs who are looking after the establishment and other office work other than revenue work. The special pay is for the work of supervision and as such would be admissible to those UDCs required to supervise this work. While posting the UDCs who are required to supervise the work, it may be ensured by the competent authorities that as far as possible senior most UDCs in that Sub-division are posted against the posts.</td>
</tr>
<tr>
<td>3. In case the post of O.S. Gr. II is sanctioned in the Revenue earning Sub-Div. when the O.S. proceeding on leave the UDC looks after the work of the O.S. Gr. II, whether he will be entitled to the special pay of Rs. 20/-</td>
<td>3. A UDC looking after the work of O.S. Gr. II on his proceeding on leave would get officiating allowance as per RSEB Employees Service Regulations.</td>
</tr>
</tbody>
</table>
4. Whether the special pay is to be allowed to the UDC of Revenue earning Sub division where the post of Revenue Accountant is also provided.

4. Posting of a Revenue Accountant does not make any difference in granting the special pay to the UDCs as Revenue Accountant is not supposed to look after the establishment and allied office matters.

5. Who will be the competent authority to grant this special pay of Rs. 20/- to the UDCs of the Revenue earning Sub-division.

5. The bill preferring authority would draw this Special pay along with the pay of the UDCs who are doing this function.

6. From which date the aforesaid order will be applicable.

6. The order on the subject has been issued vide No. RSEB Rules/D. 86 dated 30.10.1974 and will be applicable from the date of issue i.e. 30.10.1974 or the date from which the arrangement is made by the competent authority whichever is later.

By order,
Sd/-
(Rajendra jain)
Secretary

Department of Personnel
(A Group II)

No.F.3(2)/(DOP)/(AII)/74

7th Feb., 1975

Various recruitment rules contain a provision to the effect that the character of a candidate for direct recruitment must be such as to make him
fit for public service. A note was inserted to the said rule in the various service rules, vide Appointments Department notification No.F.1 (4) Apptt.(A-II) II/60 dated the 28th June, 1961, providing that ex-prisoners who by their disciplined life while in prison and by their subsequent good conduct have proved to be completely reformed should not be discriminated against on grounds of the previous conviction for purposes of employment in the service. The intention of the rule, however, is not to give to such persons any right of re-employment or a matter of course or preference in the matter of employment.

The case has come to the notice of the Department in which an ex-prisoner who was officiating on the post of U.D.C before his conviction was re-employed straight away after his release from the prison on the post of U.D.C even though he was overage and did not fulfil the qualifications prescribed for direct recruitment to the post of U.D.C.

The intention of the note is that an ex-prisoner who has been certified to have reformed as required, as the Rules may not be treated or disqualified and maybe allowed to complete along with others for direct recruitment if he is duly qualified and is within the age limit and that he will not be discriminated in the matter of employment merely because of his conviction. This will also be subject to furnishing the requisite certificate as required in the rule. The procedure for filling up the post for direct recruitment has also to be gone through.

It is enjoined on all the appointment authorities to adhere strictly to the provisions of the statutory service rules while considering requests for appointment from ex-prisoners.

By order
Sd/-
(S.N.SRIVASTAVA)
Deputy Secretary to Govt.

(Endorsed by the Board vide No. RSEB/Rules/MSR/D.84 dt.1-9-1975)
ORDER

Sub: Change of nomenclature of cadre of Revenue Assistant to that of Revenue Accountant and merger of such cadre and inclusion of the incumbents in the seniority list of Accts./Internal Auditors.

The Board in its 223rd meeting held on 27th Aug.1975 decided as follows on the above subject:

1. All office Superintendents who were appointed against the post of Revenue Assistant before 27-6-1962 and continued to hold this post of Revenue Assistant even after 27-6-1962 and had worked for more than 5 years may be given a chance to opt for including their names in the cadre of Accountant/Internal Auditors.

2. All such Revenue Assistant as well as office Superintendents who were appointed against the vacant post of Revenue Assistant prior to 27-6-1962 and opt for inclusion in the cadre of Accountant/Internal Auditors vide (1) above may be exempted from passing any departmental examination as done in the case of Accountant/Internal Auditors, who were appointed before 27-6-1962.

3. The seniority of such Office Superintendents who opt for including their names in the seniority list of Accountant/Internal Auditors vide (1) above may be fixed in the cadre of Accountant/Internal Auditors with reference to the date from which they were promoted as office Superintendent/Revenue Assistant prior to 27-6-1962 and their names may be allowed to be included in the seniority list of Accountant/Internal Auditors, which was published vide No. 1635 dated 2-4-1970.

4. The option given by Shri Ved Pal Sharma for inclusion of his name in the cadre of Accountants/Internal Auditors has been accepted as a special case and his seniority in the cadre of Accountant/Internal Auditors is fixed from 20-5-1961, the date from which he was allowed performa promotion to the post of Office Superintendent.

By order

Sd/-

(J.B. Karnawat)
Dy. Secretary(Estt.)
ORDER

Sub : Amendment in Rules-Amendment in RSEB Ministerial Staff Regulations, 1962.

The authorities empowered to make appointment of the staff in ministerial cadre as per Schedule-I appended in the RSEB Ministerial Staff Regulations, 1962, were also vested with the powers, vide this office order No. RSEB/A&F/Rev. Pay/D. 1890 dated 4-7-1966, to grant special pay of Rs. 25/-p.m. to UDCs/LDCs working as Steno-cum-Clerk either against the post of Steno-cum-Clerk or Stenographer provided it is certified :-

(1) That the person possess the speed of 70/60 w.p.m. in English/Hindi shorthand respectively and *40/30 w.p.m. in English/Hindi typewriting respectively.

(2) That the post of Steno-cum-Clerk/Stenographer against which the person has been appointed is continuing up to the date the special pay is drawn.

There being a large number of the appointing authorities, the uniformity in testing the speed could not be observed and instances have come to the notice where the appointing authorities had made appointments deviating from the procedure.

The matter has been examined and the Board in its 227th meeting held on 25-10-1975 has decided that to avoid abuse of the aforesaid order and to give equal opportunity to all, the test of speed both of Stenography and typewriting for providing UDC/LDC Stenotypists, out of the existing hands, against the sanctioned posts of Stenographers or UDC/LDC Steno-typists, as the case may be, shall be conducted as follows :-

(a) At Board's level comprising the offices of the G.A/B / CE / ACE / FA&COA/CIA/SE (Proj.)/S.E. (Procurement).

* The existing figure 25 / 20 substituted by 40 / 30 vide D. No. 65 dt. 20-7-1977.
At Circle level by the concerning Suptdg. Engineers in accordance with the instructions issued by the Registrar of Examinations from time to time.

By order,
Sd/-
(Rajendra Jain)
Secretary

No.RSEB/F&R/F:69/D.65

NOTIFICATION

The Board in its 249th meeting held on 27th June, 1977 decided that the existing speed of 25/20 w.p.m. prescribed for English/Hindi Typewriting in order No. RSEB/A&F/Rev. Pay/D. 1890 dated 4th July, 1966 and No. RSEB/Rules/D.2 dated 9th January, 1976 be substituted by 40/30 words p.m. in English/Hindi Typewriting respectively.

No.RSEB/F&R/RBPS/D.21
Dated 10-3-1978.

OFFICE-ORDER

Sub: Revision of Board's Pay Scales.

Whereas the Board in exercise of powers conferred by Clause (c) and (k) of Section 79 of the Electricity (Supply) Act, 1948, is empowered to prescribe the salaries, allowances and other conditions of service of the employees/servants of the Board and that a committee as appointed in May 1977 for revision of scales of pay with effect from 1.4.1974 has been not able to submit an agreed report and as such it is not considered expedient to further delay the revision of pay scales.

Now, therefore, the Board in its 260th meeting held today the 10th March 1978 having considered the matter, orders that the existing pay scale be revised with effect from 1.4.1974 as follows:-
<table>
<thead>
<tr>
<th>Pay scale number</th>
<th>Pay scales as were in force w.e.f. 1.4.1969.</th>
<th>Revised Pay Scales 1978</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Rs. 55-2-75-3-90-4-118</td>
<td>Rs.240-5-20-EB-10-420 or</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rs.240-5-280-7-378</td>
</tr>
<tr>
<td>2.</td>
<td>Rs.80-5-110-6-152-7-194</td>
<td>Rs.260-8-324-EB-16-564 or</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rs.260-8-424-10-464</td>
</tr>
<tr>
<td>3.</td>
<td>Rs.126-8-150-10-250</td>
<td>Rs.370-10-450-EB-20-650 or</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rs.370-10-450-12-570</td>
</tr>
<tr>
<td>4.</td>
<td>Rs. 150-12-270-15-345</td>
<td>Rs.420-10-500-EB-20-700 or</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rs.420-10-500-12-620</td>
</tr>
<tr>
<td>5.</td>
<td>Rs.190-12-286-15-346-18-400</td>
<td>Rs.460-15-580-EB-30-880 or</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rs.460-15-580-20-780</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rs.550-20-710-25-960</td>
</tr>
</tbody>
</table>

Since the employees have been very keen that the Revised Pay Scales should be announced urgently, these revised pay scales (pay structure) are hereby announced. These shall be governed by Rules and Regulations to be framed by the RSEB with the prior approval of the State Government in terms of the directive issued by the Government of Rajasthan under Sub-section(i) of Section 78 (A) of the Electricity (Supply) Act 1948. Such Regulations/Rules to be framed by the Board shall inter-alia provide for fitment, adjustment of adhoc benefits already given from time to time, admissibility of Dearness Allowance, House Rent Allowance, method of
checking of fixation statements, prescription of minimum wages for work charged employee on completion of specified period of service etc.

Existing Special Pay attached to various posts shall continue. The Degree Holders Junior Engineer will get a minimum of Rs. 650/- p.m.

By order
Sd/-
(N.K. Verma)
Secretary

No.RSEB/F&R/F.6(9)/D.11 Dated 24th Feb.1978

ORDER

Sub: Increase in the Typing allowance.

The Board in its 257th meeting held on 31.1.1978 decided that the LDC typists who have a minimum typing speed of 40 w.p.m. in English or 30 w.p.m. in Hindi and who are actually required to work as typist against the sanctioned post(s) shall be allowed a special pay of Rs. 12/- p.m. instead of Rs. 5/- p.m. with immediate effect.

The Board's order No. RSEB/A&F/F.98/D.3057 dated 25th Oct.1966 shall stand modified to this extent.

By order,
Sd/-
(J.B. Karnawat)
Secretary
OFFICE ORDER

Sub: Revision of Board's pay scales.

In pursuance of the decision of the Board taken in its 260th meeting held on 10th March, 1978 orders revising the existing Board's pay scales with effect from 1.4.1974 were issued vide order No. RSEB/F&R/RBPS/D.21 dated 10th March, 1978. Accordingly scale No.4 was revised as Rs. 420-10-500-12-620/420-10-500-EB-20-700.

The Board in its 262nd, (Emergency) meeting held on 15th April 1978 reviewed and decided that the pay scale No. 4 as revised from 1.4.1974 be amended to be as below:-

Pay scale No.4: Rs. 425-15-545-20-745
or Rs. 425-15-545-EB-30-845

The Board's order No. RSEB / F&R / RBPS / D.21 Dated 10th March, 1978 shall stand Modified to this extent.

By order
Sd/-
(N.K. Verma)
Secretary

CIRCULAR

No.F.7(1)Appts (A-V)/71

Sub: Proficiency in Typewriting for Appointments to posts of Lower Division Clerks-Exemption to Members of Scheduled Castes & Scheduled Tribes.

Appointment to posts of Lower Division Clerks in the Ministerial Cadre of the various Departments and offices outside the secretariat is made in accordance with rule 7 (b) read with part II of Schedule I of the Rajasthan Subordinate Offices Ministerial Staff Rules. Note 2 under section B of part II of Schedule I enjoins that "Candidates who pass with typewriting in
English or Hindi or both may be given priority in the matter of appointments in Departments which require typists. It has been brought to the notice of Government that vacancies reserved for members of Scheduled Castes and Scheduled Tribes remain partly unfilled because of this preference given to type knowing candidates. It is felt that Scheduled Castes/Scheduled Tribe candidates do not get opportunity of learning typewriting as training facilities are not available in majority of districts and consequently they are left out of selection.

After careful consideration Government have arrived at the conclusion that some relaxation in this matter is desirable so that scheduled castes/scheduled tribes candidate may not loss the preference for appointment on a reserved post available to him under the Rules only because he does not know typewriting. Government have desired that in making recruitment to the post of L.D.C. reserved from members of Scheduled Castes/Tribes, though preference should continue to be given to such of them who possess the requisite knowledge of typewriting, a reserved vacancy need not be kept vacant not carried forward to next year merely on the ground of non-availability of type knowing candidate and should be filled by selecting a Scheduled Caste/Tribes candidate, who does not know typewriting, provided he is suitable in all respects. A condition shall, however, be imposed with such appointment that the candidates shall attain the requisite knowledge of typewriting within a period of six months, otherwise his services would be terminated.

Sd/-

(M.S. SADASIVAN)
Special Secretary to the Govt.

ORDER

No. RSEB/A&F/F.110/71/D.54 Dated 13-9-1971

Sub: Measures for securing increased representation of Scheduled Castes/Scheduled Tribes in Rajasthan.
In order to increase the representation of scheduled castes and scheduled tribes in the service and posts under the control of the Rajasthan State Electricity Board and for implementation of the Special measures adopted by the Govt. of Rajasthan for the recruitment of scheduled castes/scheduled tribes as per Government directive, the Chairman Rajasthan State Electricity Board, Jaipur has been pleased to lay down the following instructions:

(a) for direct recruitment in each service/post the following percentage of vacant posts shall be kept reserved for scheduled castes and scheduled tribes.

(i) Scheduled Castes *16%
(ii) Scheduled Tribes *12%

(b) The maximum age limit prescribed for direct recruitment for each post/service is raised by 5 years.

(c) For such as application fee wherever prescribed under the regulations and/or orders of the Board shall be charged at 1/4th of the total fee prescribed.

(d) The candidates called for interview for appointment to advertised posts, the appointing authority may allow such candidates single 3rd class rail fare, chargeable by passenger train by the shortest route from the Railway Station nearest to their normal place of residence or from which they actually perform the journey, whichever is nearer to the place of interview and back to the same station provided the distance traveled by rail exceed 50 miles. No extra charges, if any, incurred for reserving seat/sleeping berth in the train will be reimbursed. The expenditure on traveling allowance to candidate will be debited to the head "9 Management expenses: misc. office expense."

The number of vacancies as reserved for Scheduled Castes and Scheduled Tribes according to the percentage mentioned above should always be mentioned in the advertisement notice or recruitment of personnel. In addition all concessions as mentioned above shall also be mentioned in the advertisement notice.

* Substituted for 17% and 11% vide order No. 106 dated 22.10.1975.
If sufficient number of candidates amongst Scheduled Castes and Scheduled Tribes are not available in any particular year the vacancies may be filled up, but may be carried forward and filled up by appointing Scheduled Castes/Scheduled Tribes candidates in the subsequent year. In case of sufficient number of candidates of scheduled castes and scheduled tribes are not available even in the second year, vacancies may be filled in by other candidates but the deficiency shall be made good in the subsequent year. If the candidates are not available in third year also, the reserved vacancies shall be filled in by appointing other candidates and the reservations on account of the deficiency shall not be carried forward for more than two years.

The Board’s regulations in regard to the provisions relating to the Scheduled castes and Scheduled tribes shall be deemed to have been amended to the extent mentioned above with effect from the date of these orders.

CIRCULAR IN RESPECT OF FILLING UPTO POST BY ROSTER SYSTEM

(General Administration Branch)

Copy of letter No. F.7(9) Appts./69 dated 30th Aug. 1973 from the Special Secretary to Govt. of Rajasthan, Department of Personnel (G.R.A.V.) to all the Heads of Departments.

Sub: Roster for filling of posts by direct recruitment.

In the sixth meeting of the High Level Committee constituted by the Government for safeguarding the interest of the Scheduled Castes and Scheduled Tribes, it was decided that the following points should be kept in view by the Heads of Departments and other inspecting officers at their periodical inspections of their subordinate offices in regard to maintenance of the roster system and ensuring recruitment of Scheduled caste and Scheduled Tribe candidates in service against reserved vacancies of direct recruitment quota in accordance with the orders of the Government issued from time to time.
(i) As and when Heads of Departments inspect the offices of the Appointing Authorities under their control, they should ensure that the roster system is being followed and register prescribed therefore are maintained properly by them. A note to this effect should invariably be recorded in their inspection report, a copy of which should be endorsed by them to the Department of Personnel (Group A.V).

(ii) Other Inspecting Officers of the Departments, whenever they visit the offices of the Appointing Authorities should also ensure that the roster register are being maintained and a note to this effect should be incorporated in their report.

(iii) All Heads of Departments should obtain a certificate twice a year (in July & January) from the Appointing Authorities under their control to the effect that roster system is being followed properly and the prescribed registers are also being maintained by them. It should be made clear that non maintenance of the aforesaid registers would invite serious adverse notice of the Govt. and in respect of these Departments, where it is found that the requisite registers are not being maintained, disciplinary action shall be taken.

A six month return about maintenance of the prescribed roster registers should be sent to Department of Personnel (A.V.) so as to reach on 31st August & 31st January every year, with a copy thereof to the Head of the Department. The up to date position about progress of the Roster Register up to 31st August, 1973 may please be intimated by the 15th Sept, 1973.

By order
S/d-
(K.C. Gupta)
Assistant Secretary (Rules)
Copy of letter No. F.7 (9) DOP/A-V/69 dated 18th Sept.1973 from the Dy. Secretary to Government, Department of Personnel, (G.R.A.V.) to all Semi Government bodies.

Sub: Roster for filling of post by direct recruitment.

In the sixth meeting of the High Level Committee constituted by the Government for safeguarding the interest of the Scheduled Castes and Scheduled Tribes, it was decided that all the autonomous bodies and semi Government bodies should maintain the 100 point roster system, so that the scope of recruitment for the Scheduled Castes and Scheduled Tribes may be enlarged. The Government has, therefore, decided that in order to ensure recruitment of Scheduled Caste and Scheduled Tribe candidates in services against reserved vacancies of direct recruitment quota in accordance with the orders of the Government issued from time to time the undertakings, autonomous bodies and semi Government bodies should maintain the 100 point roster system in accordance with the instructions contained in this Department order No.F.7(11) Appts. (A.V.)/70 dated 15-10-1971.

By order
Sd/-
(K.C Gupta)
Assistant Secretary (Rules)

RSEB/Rules/F.4(iii)/D.46

ORDER

In pursuance of the direction issued under Section 78 A of Indian Electricity (Supply) Act,1948 by the Government of Rajasthan (Power Department) vide No .F.(29) Pow/71 dated 21-3-1974 with regard to reservation in case of Scheduled Castes/Scheduled Tribes for promotion to each category of post under the Board on the basis of merit cum seniority, the Chairmen is pleased to order that there shall be a reservation to the extent of 10 and 5 percent in the cases of Scheduled Castes/Scheduled Tribes, respectively, for promotion to each category of posts in various services of the Board on the basis of merit-cum-seniority, subject to the following conditions: -
1. (a) There shall be no reservation for promotion of the Scheduled Castes persons in a year, if the total number of posts to be filled in by promotion in that year is less than 10.

(b) There shall be no reservation for promotion of the Scheduled Tribes persons in a year, if the total number of posts to be filled in by promotion in that year is less than 20.

2. The official eligible to be considered for promotion against the post so reserved fulfills the following conditions:-

(a) Must possess the minimum qualification and experience prescribed for promotion to the post in question,

(b) Must be certified by the appointing authority to be a person of unquestionable integrity and otherwise fit for promotion.

(c) Must have a "good" service record on the basis of overall assessment of his service record.

This is subject to ratification by the Board.

By order,
Sd/-
(K. C. Gupta)
Assistant Secretary)

No. RSEB/Rules/F.4(iii)/D.81 Dated 5/22/10/1974
Sub: Roster for filling of posts by Direct Recruitment-Reservation of posts for Scheduled Castes and Scheduled Tribes.

In pursuance of the Government Directives to keep reserved 17% & 11% of vacant posts for the Scheduled Castes and Scheduled Tribes respectively for direct recruitment in each service/post, detailed orders to maintain the Roster for filling up post for direct recruitment were issued vide No. RSEB/A&F/F.110/71/D.48 dated 13th July, 1972. But it has been observed that compliance to the effect is not being made by the appointing authorities and the very purpose regarding securing increased representation of the Scheduled Caste/Scheduled Tribe in the Board's service is defeated.
It is, therefore, enjoined upon all the Appointing Authorities that the procedure contained in this office order No. RSEB/A&F/F.110/71/D.48 dated 13th July, 1972 may be adhered to forthwith strictly while making appointment to various service/posts. The Roster Register as per Appendix II attached with the above mentioned Board’s order must invariably be maintained from the year 1972 and compliance made by the Heads of Departments and Dy. Secretary(Estt.)RSEB in respect of their own offices and offices attached to them be intimated to the undersigned positively within one month’s time from the date of receipt of this circular. Similarly compliance from the subordinate Appointing Authorities be obtained by the respective Heads of the Departments and consolidated information circle wise be sent to this office. Non compliance of the instruction would mean flouting of the Government orders and will be viewed seriously, Copy of the order dated 13th July, 1972 along with the Appendix is enclosed.

By order
Sd/-
(Rajendra Jain)
Secretary

No.RSEB/Rules/D.87

Dated 6/7-11-1974

NOTIFICATION

The Board in its 208th meeting held on 3rd October, 1974 ratified the action taken by the Chairman in issuing the order No. RSEB / Rules / F.4 (iii) / D.46 dated 14-6-1974 regarding Reservation of Scheduled Castes and Scheduled Tribes.

By order
Sd/-
(K. C. Gupta)
Assistant Secretary (Rules)
No.F.9(98)/DOP/A-V/74. Dated 29.1.1975

From:
V.B.L. Mathur
Special Secretary to the Govt.(Per.)
Jaipur

To,
All Heads of Deptts/Appointing Authorities.
(Including Collectors)

Sub: **Roster for filling of posts by direct recruitment.**

Sir,

I am directed to invite your attention to this Department Circular letter No. F.7 (9) Appts./69 dated the 30th. August, 1973 and subsequent reminder dated the 18th September, 1973 on the subject mentioned above and to say that it has been observed that instructions issued vide this department order No. F.7 (1) Appts (A-V)/70 dated the 15th Oct, 1971 in regard to maintenance of Roster Registers for filling up posts by direct recruitment are not being followed carefully by the Appointing Authorities. This has resulted in non-fulfilment of reservations made for direct recruitment of Scheduled Castes/Scheduled Tribes in the services. It is again brought to the notice of all appointing authorities that it is their primary responsibility to ensure that the reservation made for S.C./ST. candidates in various posts under their control are strictly followed. It is also the responsibility of the Administrative Department concerned to ensure that Appointing Authorities functioning under them strictly follow the instructions issued by the Government in this regard. It is their duty to ensure that Rosters are started by all the Appointing Authorities under their control and are regularly maintained. They should enjoin upon their officers who visit various offices that the recruitment of Scheduled Castes/Scheduled Tribes candidates is being made against reserved vacancies against the direct recruitment quota as laid down in the Roster Registers.

It is, therefore, reiterated upon all Heads of Department/Appointing Authorities that the Instructions for reservation of Scheduled Castes/Scheduled Tribes in direct recruitment and proper maintenance of Roster Registers should be carefully followed. Non-compliance of Government instructions in this regard would invite serious adverse notice of the Government order, if reservation prescribed statutorily has not been observed.
A quarterly return indicating the total number of appointment made during each quarter along with abstract of the roster should be sent to this Department so as to reach on 15th January, April, July and October of each year. A copy of this may also be sent to the Administrative Department.

Yours faithfully,

Sd/-

(V.B.L. Mathur)
Special Secretary to the Govt.

(Endorsed vide No. RSEB / Rules /F.4 (iii)/D. 31 dt. 8-4-1975).

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No. RSEB / Rules /F.4 (iii)/D. 50 Dated 13.6.1975

ORDER

In supersession of the Board’s ORDER No. RSEB/Rules/F.4(iii)/D.46 dated 14th June 1974 the Chairman, Rajasthan State Electricity Board has been Pleased to order that:-

1. The prescribed reservation for the Scheduled Castes and Scheduled Tribes, for appointment by promotion to each class/category/posts under the Board shall be 16% and 12% respectively and shall hereinafter apply to such posts in the respective cadre of service in which the element of direct recruitment, if any, does not exceed 50% and which are filled up by promotion on the basis of:-
   (i) Seniority-cum-merit.
   (ii) Through Competitive Examinations limited to departmental candidates only.

2. The procedure for the application of such reservation shall be as under:-
   (i) The reservation in accordance with the prescribed percentage for the promotion of Scheduled Castes and Scheduled Tribes candidates shall be calculated the total vacancies determined each year by the concerned Appointing Authority for such category of posts in the respective service to which promotions are made on the basis mentioned in para 1 above. In case 40 vacancies are required to be filled in by promotion in any category of posts in a Service or Department, then out of the 40 posts, only 11 (6 posts for Scheduled
Castes and 5 for Scheduled Tribes) shall be required to be reserved for the promotion of Scheduled Castes and Scheduled Tribes candidates. Accordingly, a roster to determine the number of vacancies to be reserved for the promotion of Scheduled Castes and Scheduled Tribes candidates separately for each category of posts in Cadre or Service, except for such class/category/group of posts in any service Rules, shall be maintained by each appointing authority in which points 1, 7, 14, 21, 28 and 35 and points 4, 12, 22, 30 and 39 should be reserved for Scheduled Castes and Scheduled Tribes respectively.

(ii) Wherever according to the points in the roster there are any vacancies reserved for Scheduled Castes and Scheduled Tribes, separate lists shall be drawn up of the eligible Scheduled Castes and Scheduled Tribes candidates, as the case may be, falling within the zone of normal consideration for promotion and arranged in order of their inter-se-seniority in the main list.

(iii) The Scheduled Castes and Scheduled Tribes candidates should be adjudged by the Departmental Promotion Committee or by the Appointing Authority where there exists no such Committee, separately in regard to their promotion on the basis of merit-cum-seniority.

(iv) When the lists of the selected persons in the general category and those belonging to Scheduled Castes and Scheduled Tribes have been prepared by the Departmental Promotion Committee, these should be merged into a combined list in which the name of all the selected persons, general as well as those belonging to Scheduled Castes and Scheduled Tribes are arranged in the order of their inter-se-seniority in the original seniority list of the Category or grade from which the promotion is being made. The combined list of selected persons should there after be followed for making promotions on vacancies as and when they arise during the year in accordance with the roster in sub-paragraph (i) above. The list of selected persons thus prepared would normally be operative for a period of one year or till next meeting of Departmental Promotion Committee, whichever is earlier.

(v) In respect of the posts or class/category of posts in any service for which the procedure for promotion on the recommendations of a Departmental Promotion Committee has not been prescribed in the relevant Service Rules, the above procedure shall be observed by the concerned Appointing Authority.
(vi) If the number of eligible candidates belonging to Scheduled Castes and Scheduled Tribes found fit for promotion falls short of number of vacancies reserved for either of them during the year, the extent of such short-fall should be reported to the Chairman, Rajasthan State Electricity Board Jaipur alongwith the proposals if any, for the de-reservation of vacancies in respect of which the shortfall has occurred. If on a scrutiny of the data furnished in this regard, any de-reservation is agreed to by the Chairman the vacancies so dereserved may be filled up by another candidate included in the combined list of selected candidates/persons.

(vii) In the event of non-availability of candidates belonging to the Scheduled Castes and Scheduled Tribes being found eligible or fit for promotion by the Departmental Promotion Committee or the Appointing Authority as the case may be, the vacancies so reserved for them shall be filled in by appointing the next Person in the combined list of selected persons the equivalent number of additional vacancies shall be reserved for them to be filled in the subsequent year if a sufficient number of suitable candidates belonging to the Scheduled Castes or Scheduled Tribes is also not available in the next year, then such of the vacancies which remain so unfilled shall be carried forward for the subsequent year, but such carry forward should not exceed three years in total and thereafter such reservation would lapse.

(3) This reservation shall not apply to appointments made on "Adhoc" or "Urgent temporary basis".

(4) The above instructions shall take effect from the date of issue of Board's order No. RSEB/Rules/F.4(iii)/D.46 dt. 14.6.1974. This is subject to ratification by the Board.

By order

No. RSEB/Rules/F.4(iii)/D.51 Dated 20.6.1975

ORDER

In supersession of the Board's order No. RSEB/Rules/F.4(iii)/D.46 dated 14th June, 1974 Chairman, Rajasthan State Electricity Board has been pleased to order that:
(1) The prescribed reservation for the Scheduled Castes and Scheduled Tribes, for appointment by promotion to each class/category/posts under the Board shall be 16% and 12% respectively and shall hereinafter apply to such posts in the respective cadre of service in which the element of direct recruitment, if any, does not exceed 50% and which are filled up by promotion on the basis of:

(i) Seniority-cum-merit.

(ii) Merit and seniority-cum-merit.

(iii) Through competitive examinations limited to Departmental candidates only.

(2) The procedure for the application of such reservation shall be as under:

(i) The reservation in accordance with the prescribed percentage for the promotion of Scheduled Castes and Scheduled Tribes candidates shall be calculated on the total vacancies determined each year by the concerned Appointing Authority for such category of posts in the respective service to which promotions are made on the basis mentioned in para 1 above. In case 40 vacancies are required to be filled in by promotion in any category of posts in a Service or Department, then out of the 40 posts, only 11 posts (6 for Scheduled Castes and 5 for Scheduled Tribes) shall be required to be reserved for the promotion of Scheduled Castes and Scheduled Tribes candidates. Accordingly, a roster to determine the number of vacancies to be reserved for the promotion of Scheduled Castes and Scheduled Tribes candidates separately for each category of posts in cadre or Service, except for such class/category/group of posts in any Service Rules, shall be maintained by each Appointing Authority, in which points 1, 7, 14, 21, 28, & 35 and Points 4, 12, 22, 30, & 39 should be reserved for Scheduled Castes and Scheduled Tribes respectively.

(ii) Wherever according to the points in the roster there are any vacancies reserved for Scheduled Castes and Scheduled Tribes, separate lists shall be drawn up of the eligible scheduled castes and scheduled tribes candidates, as the case may be, falling within the zone of normal consideration for promotion and arranged in order of their inter-se-seniority in the main list.
(iii) The Scheduled Castes and Scheduled Tribes candidates should be adjudged by the Departmental Promotion Committee or by the Appointing Authority where there exists no such committee, separately in regard to their promotion on the basis of merit-cum-seniority.

(iv) When the lists of the selected persons in the general category and those belonging to Scheduled Castes and Scheduled Tribes have been prepared by the Departmental Promotion Committee, these should be merged into a combined list in which the name of all the selected persons, general as well as those belonging to Scheduled Castes and Scheduled Tribes are arranged in the order of their inter-se-seniority in the original seniority list of the category or grade form which the promotion is being made. The combined list of selected persons should there after be followed for making promotions on vacancies as and when they arise during the year in accordance with the roster in sub-paragraph (I) above. The list of selected persons thus prepared would normally be operative for a period of one year or till next meeting of Departmental Promotion Committee, whichever is earlier.

(v) In respect of the posts or class/category of posts in any service for which the procedure for promotion on the recommendations of a Departmental Promotion Committee has not been prescribed in the relevant Service Rules, the above procedure shall be observed by the concerned Appointing Authority.

(vi) If the number of eligible candidates belonging to Scheduled Castes and Scheduled Tribes found fit for promotion falls short of number of vacancies reserved for either of them during the year, the extent of such short-fall should be reported to the Chairman, Rajasthan State Electricity Board, Jaipur alongwith the proposals, if any, for the de-reservation of vacancies in respect of which the shortfall has occurred. If, on a scrutiny of the data furnished in this regard, any de-reservation is agreed to by the Chairman the vacancies so de-reserved may be filled up by another candidate included in the combined list of selected candidates/persons.

(vii) In the event of non-availability of candidates belonging to the Scheduled Castes and Scheduled Tribes being found eligible or fit for promotion by the Departmental Promotion Committee or the Appointing Authority, as the case may be, the vacancies so reserved for them shall be filled in by appointing the next person in the combined list of selected persons the equivalent number of additional vacancies shall be reserved for them to be filled in the subsequent
year. If a sufficient number of suitable candidates belonging to the Scheduled Castes or Scheduled Tribes is also not available in the next year, then such of the vacancies which remain so unfilled shall be carried forward for the subsequent year, but such carry forward should not exceed three years in total and thereafter such reservation would lapse.

Provided that there shall be no such carry forward of vacancies in posts or class/category/group of posts in an any cadre of service to which promotion are to be made also by selection strictly on the basis of merit, under the relevant Service Rules.

(3) This reservation shall not apply to appointments made on 'Adhoc' or 'Urgent temporary basis.'

The above Instructions shall take effect from 14-6-1974 and will be in Supersession to the earlier order issued vide No. RSEB / Rules / F.4 (iii)/D.50 dated June 13, 1975.

This is subject to ratification by the Board.

By order
sd/-
(Rajender Jain)
Secretary

(Ratified vide No. RSEB/F&R/F4(iii)/D.23 dated 26-4-1976).

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<th>No. RSEB/ S.3/D.1427</th>
<th>5th July, 1975</th>
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**ORDER**

The Chairman in consultation with the Accounts & Finance Member has been pleased to allow special pay of Rs. 75/- pm. to the P.A.s. attached with the three official Members of the Board with immediate effect keeping in view the arduous nature of duties being performed by them.

This is subject to ratification by the Board.

By order
sd/-
(Rajender Jain)
Secretary
Copy of letter no. 13-2-1974-Est. (SCT) dated 5-8-1975 from the Under Secretary to the Government of India, Deptt. of Personnel and Administrative Reforms Cabinet Secretariat, New Delhi to the Chief Secretary of all Governments and Union Territories.

Sub. : Verification of claims of candidates belonging to Scheduled Castes and Scheduled Tribes-form of caste certificate Amendments to.

I am directed to say that candidates belonging to Scheduled Castes and Scheduled Tribes seeking employment to posts/services under the Central Government are required to produce a certificate in the prescribed form one of the prescribed authorities in support of their claim. A list of the prescribed authorities in this regard is enclosed for information. The form of caste certificate has now been slightly revised. The revised form of caste certificate is enclosed. I am to request that the revised form of caste certificate may please be brought to the notice of the authorities under the State Government who are empowered to issue such certificate.

Form of certificate to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

FORM OF CASTE CERTIFICATE

This is to certify that Shri/Shrimati/Kumari.................................................................................

son/daughter of .........................................................................................................................

of village/town............................................................................................................................
in Distt. Division.........................................................................................................................
of the State belonging to the.........................................................................................................
caste/tribe which is recognised as a Scheduled Caste/Scheduled Tribe under:-


2. Shri/Shrimati/Kumari..............................................................................................................

and his/her family ordinarily reside(s) in village/town................................................................
of ........................................................................................................................................

Distt./Division of the State of .....................................................................................................

Signature.................................................................................................................................

Designation
(with seal of office)

Place..................................State
Date......................................
* Please delete the words which are not applicable.

Note: The term “Ordinarily resides” used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

**List of authorities empowered to issue certificates of verification:**


2. (Not below the rank of 1st Class stipendiary Magistrate)


4. Revenue Officers not below the rank of Tehsildar.

5. Sub-divisional Officer of the area where the candidate and/or his family normally resides.

6. Administrator/Secretary to Administrator/Development Officer (Lakshadweep Islands).

**Scheduled Castes and Scheduled Tribes order**

(Amendment) Act, 1956

**PART-IV-RAJASTHAN**

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<td>Koli or Kori</td>
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**ORDER**

Sub: Reservation for Scheduled Castes/Tribes in direct recruitment-change in percentage.
The Rajasthan State Electricity Board in its 225th meeting held on 20th Sept., 1975 decided to revise the percentage of reservation for Scheduled Castes and Scheduled Tribes candidates for appointments to the posts in the Board filled by direct recruitment to 16% for Scheduled Castes and 12% for Scheduled Tribes. Accordingly, the figures 17% and 11% mentioned in Board’s order No. RSEB/A&F/MSR/20/62/Pt.VIII/D.79 dated 22nd Oct., 1970 and RSEB/A&F/F.110/71/D.54 dated 13th Sep., 1971 shall be substituted by the figures 16% and 12% respectively. It was further decided that instead of 100 points roster 40 points roster shall now be maintained for all services in which points 1, 7, 14, 21, 28 & 35 and points 4, 12, 22, 30 and 39 shall be reserved for Scheduled Castes and Scheduled Tribes, respectively.

By order,
Sd/-
(Rajendra Jain)
Secretary

No.RSEB/Rules/F.4(iii)/D.28

ORDER

Sub: Reservation of Scheduled Castes and Scheduled Tribes.

The Rajasthan State Electricity Board in its 233rd meeting held on 26.3.1976 decided that for the existing para (3) of this office order No. RSEB/Rules/F.4(iii)/D.51 dated 20.6.1975 regarding the procedure for reservation of vacancies for promotion of Scheduled Castes and Scheduled Tribes employees to each class/category/group under the Board, the following shall be substituted, namely:-

“This reservation shall also apply to appointments made on adhoc or urgent temporary basis, pending the holding of Departmental Promotion Committee meetings or direct recruitment, but such promotion shall be treated as adhoc”

By order
sd/-
(Rajender Jain)
Secretary

165
ORDER

Sub : Hundred Point Roster.

The Board in its 374th meeting held on 10th June, 1988 considered the Government order No. F.2(1)DOP/A-II/86 dated 9th July, 1985 regarding 100 Point Roster relating to reservation of vacancies for members of Scheduled Castes, Scheduled Tribes, Physically handicapped and ex-servicemen and decided to adopt the same as appendix-A to D for appointment to the posts to be filled up by direct recruitment/promotion in RSEB, in place of 40 Point Roster.

By order,

Sd/-

(D. C. Jain)
Secretary

Appendix 'A'

GOVERNMENT OF RAJASTHAN
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(Department of Personnel-A-II)

ORDER

Sub : Hundred Point Roster.

In supersession of order No. F.9 (19) DOP/A-V/74 dated 10.2.1975 prescribing roster points for Scheduled Castes/Scheduled Tribes in 40 points roster it has been decided to revise 40 points roster into that of 100 points roster relating to reservation of vacancies for members of the Scheduled Castes and the Scheduled Tribes for appointment by direct recruitment and promotion both to posts in all services in Government Department in which roster points No. 1, 7, 13, 19, 26, 32, 38, 43, 50, 56, 62, 68, 74, 81, 88 & 95 and points No. 4, 11, 21, 28, 35, 45, 52, 59, 69, 76, 83 & 93 shall be reserved for Scheduled Castes and Scheduled Tribes respectively as per model Roster at Annexure-A.
2. 12\% posts in Ministerial Service and certain categories of posts in Subordinate Services on which direct recruitment is made as specified in column 3 against the departments mentioned in column 1 of Schedule-I appended to the Rajasthan Civil Services (Absorption of Ex-service Personnel) Rules, 1959, are reserved for Ex-servicemen in rule 2 of the said rules. Therefore, Roster points No. 3, 12, 20, 29, 37, 46, 54, 63, 71, 79, 87 and 96 shall be reserved for Ex-servicemen in direct recruitment quota as per Model Roster at Annexure-B.

3. 15\% posts of Class IV servants in all the departments of the State Government are reserved for Ex-servicemen as per rule 2 of the Rajasthan Civil Services (Absorption of Ex-service Personnel) Rules, 1959-Roster points No. 5, 12, 18, 25, 33, 39, 46, 53, 60, 66, 73, 80, 86, 92 and 98 shall be reserved for Ex-servicemen for appointment by direct recruitment on Class IV posts in all the departments as per Model Roster at Annexure-C.

4. For appointment to the posts in Subordinate, Ministerial and Class IV services 3\% of the posts (1\% for the Blind, 1\% for the Deaf and/or Mute and 1\% for the orthopaedically handicapped persons are reserved for physically handicapped persons in rule 4 of the Rajasthan Employment of the Physically Handicapped Rules, 1976. Roster point No. 34 for blind, 67 for deaf and/or Mute and 100 for orthopaedically handicapped persons shall be reserved for direct recruitment quota posts in subordinate, Ministerial and Class IV Services as per Model Roster at Annexure-C.

5. All the Administrative Departments, Heads or Departments, Appointing Authorities and controlling Authorities shall maintain and follow the prescribed roster points for above categories strictly in future.

6. The revised roster shall come into effect from 1st April, 1985.

By order

sd/-

(O. P. Joshi)

Special Secretary to the Government
Annexure ‘A’

Model of Roster as prescribed Reservation for SC/ST in State Service & Roster point thereof.

<p>| 1. SC | 31. SC |
| 2.    | 32. SC |
| 3.    | 33.    |
| 4. ST | 34.    |
| 5.    | 35. ST |
| 6.    | 36.    |
| 7. SC | 37.    |
| 8.    | 38. SC |
| 9.    | 39.    |
| 10.   | 40.    |
| 11. ST| 41.    |
| 12.   | 42.    |
| 13. SC| 43. SC |
| 14.   | 44.    |
| 15.   | 45. ST |
| 16.   | 46.    |
| 17.   | 47.    |
| 18.   | 48.    |
| 19. SC| 49.    |
| 20.   | 50. SC |
| 21. ST| 51.    |
| 22.   | 52. ST |
| 23.   | 53.    |
| 24.   | 54.    |
| 25.   | 55.    |
| 26. SC| 56. SC |
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| 28. ST| 58.    |
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**Annexure ‘B’**

Reservation for SC/ST, Ex-servicemen & Physically handicapped Personnel in Subordinate & Ministerial Services and Roster Point thereof.

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Annexure ‘C’

Reservation for SC/ST, Ex-servicemen & Physically handicapped Personnel in Class IV Services and Roster Point thereof.

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5. ST
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7. SC
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9. EX-SERVICEMEN
10. SC
11. ST
12. EX-SERVICEMEN
13. SC
14. EX-SERVICEMEN
15. Blind
16. ST
17. EX-SERVICEMEN
18. SC
19. EX-SERVICEMEN
20. ST
21. SC
22. EX-SERVICEMEN
23. SC
24. EX-SERVICEMEN
25. SC
26. EX-SERVICEMEN
27. SC
28. Blind
29. ST
30. SC
31. EX-SERVICEMEN
32. SC
33. EX-SERVICEMEN
34. Blind
35. ST
36. EX-SERVICEMEN
37. SC
38. SC
39. Orthopaedically
39. EX-SERVICEMEN
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41.
42.
43. SC
44.
45. ST
46. EX-SERVICEMEN
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49.
50. SC
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53. EX-SERVICEMEN
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56. SC
57.
58.
59. ST
60. EX-SERVICEMEN
61.
62. SC
63.
64.
65.
66. EX-SERVICEMEN
67. Deaf and/or Mute
68. SC
69. ST

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73. EX-SERVICEMEN
74. SC
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76. ST
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80. EX-SERVICEMEN
81. SC
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83. ST
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86. EX-SERVICEMEN
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88. SC
89.
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92. EX-SERVICEMEN
93. ST
94.
95. SC
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97.
98. EX-SERVICEMEN
99.
100. Orthopaedically handicapped.
Appendix ‘B’

Model of Roster as prescribed for Reservation for SC/ST in respect of all class of posts in the RSEB.

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**Appendix ‘C’**

Reservation for SC/ST, Ex-servicemen & Physically handicapped Personnel in Subordinate & Ministerial Services and Roster Point thereof.

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**Appendix 'D'**

Reservation for SC/ST, Ex-servicemen & Physically handicapped Personnel in Class IV Services and Roster Point thereof.

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ORDER

Re: Hundred Point Roster.

The Board in its 374th meeting held on 10th June, 1988, adopted the Government Order No. F.2(1)DOP/A.II/85 dated 9th July, 1985, regarding Hundred Point Roster relating to reservation of vacancies for Members of Scheduled Castes, Scheduled Tribes, Physically Handicapped and Ex servicemen for appointment to the posts to be filled up by direct recruitment/promotion in the Board.

In pursuance to the above decision, following instructions in regard to reservation of vacancies in class IV service are hereby issued:

(i) 15% of the posts of Class-IV service on which direct recruitment is made, shall be reserved for ex-servicemen.

(ii) 3% of the posts of class IV service on which direct recruitment is made, may be reserved for physically handicapped persons (1% for blind, 1% for deaf and/or mute and 1% for orthopaedically handicapped persons) on jobs which can be performed by different categories of physically handicapped persons without loss of productivity. Such jobs shall be identified by the Secretary with the approval of the Chairman.

A model Roster for reservation of SC/ST, Ex-servicemen & physically handicapped personnel in Class-IV service and Roster Point thereof, is also enclosed herewith, at Appendix 'A'.

By order,
(D. C. Jain)
Secretary

Appendix ‘A’
Reservation for SC/ST, Ex-servicemen & Physically handicapped Personnel in Class IV Services and Roster Point thereof.

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आदेश

विषय – पदोन्नति द्वारा भरे जाने वाले पदों में अनुसूचित जाति तथा अनुसूचित जनजातियों के लिए आरक्षण।

नण्डल की सेवाओं में प्रत्येक वर्ग, श्रेणी, पदों में पदोन्नति से नियुक्ति के लिए अनुसूचित जातियों तथा अनुसूचित जनजातियों के आरक्षण का प्रावधान है। इस अनुभाग के आदेश संख्या सरायविमा/नियम/प. 4 (iii) प्रे. 51 दिनांक 20.6.1975 के अनुसार पदोन्नति द्वारा भरे जाने वाले पदों में अनुसूचित जाति तथा अनुसूचित जनजातियों के लिए आरक्षण उन पदों तथा पदों के उन प्रवर्गों पर लागू हैं जिनमें सीधी भर्ती का अंश, यदि कोई हो, 50 प्रतिशत से अधिक नहीं है।

राज्य सरकार द्वारा किये गये संशोधनों को दृष्टि में रखते हुए, पदोन्नति द्वारा भरे जाने वाले पदों पर अनुसूचित जातियों तथा अनुसूचित जनजातियों के लिए वर्तमान आरक्षण की परिधि का विस्तार करने के प्रस्ताव पर अध्यक्ष नहोदय ने सदस्य (चौ एवं लेखा) से परामर्श करके यह निर्णय लिया है कि पदोन्नति द्वारा भरे जाने वाले पदों में अनुसूचित जातियों तथा अनुसूचित जनजातियों के लिए आरक्षण अब उन पदों तथा पदों के उन प्रवर्गों पर लागू होगा जिनमें सीधी भर्ती का अंश, यदि कोई हो, 75 प्रतिशत से अधिक नहीं है।

क्रमांक /राजविम /चि.एं, नि. /प. 4(iii) प्रे. 48 दिनांक 22 मार्च, 1991
Regulation-14

*1. No person shall be appointed substantively by promotion to a post of Upper Division Clerk unless he has served as a Lower Division Clerk, in connection with the affairs of the Board or of the Govt. of Rajasthan for at least (5)*seven years, except that graduate with (two)*three years of service after graduation shall be eligible for appointment as Upper Division Clerks.

Clarification

Vide order No. RSEB/A&F/MSR/107/D.25          Dt. 5th May, 1972

2. No person shall be appointed substantively as Internal Auditor or Revenue Assistant or Accounts Clerk or Accountant, Accounts Clerk as the case may be and fulfils such other conditions as may be laid down by the Board from time to time. The Revenue Assistants and Internal Auditors will have to pass Accountants examination.

3. No person shall be appointed as Head Clerks or Section Incharge unless he has served in connection with the affairs of the Board/Govt. of Rajasthan for at least (seven years, including at least three years as Upper Division Clerks, except that graduates with (five)*seven years of service including at least two years as Upper Division Clerk shall be eligible for appointment as Head Clerk or Section Incharge.
4. No person shall be appointed substantively as Superintendent Grade II unless he has served in connection with the affairs of the Board or of the Govt. of Rajasthan for at least ten years including at least five years as Upper Division Clerk.

*1 The figure and words “5 and two” appearing in regulation 14 (1) were amended vide order No. RSEB/Cell 3/Rules 15/D. 8832 dated the 20th June, 1964 by “Seven and Three” respectively. Similarly the words “Seven and Five” appearing in regulation 14 (3) were substituted by ‘Ten and Seven’ vide order ibid.

Amended vide Notification No.76 dated 5-11-1972

+5. No person shall be appointed substantively as Superintendent Grade I unless he has served in connection with the affairs of the Board or Govt. of Rajasthan at least for twelve years including two years as Superintendent Gr. II/Accountant/Revenue Asstt./Internal Auditor or has served the Board as an Accountant for a period of at least six years.

(+ Substituted vide order No. RSRB/A&F/T.107/D. 66 dated 28th Oct. 1971.)

Provided that the existing incumbents of the posts of Superintendent Gr. I or II who do not satisfy the conditions in sub-regulation (4) and (5) will have to pass an examination as per syllabus given in Appendix II, before they are confirmed.

6. No person shall be appointed as Stenographer Gr. II unless he has passed the II grade Stenographers’ test held by the committee appointed by Rajasthan State Electy. Board and has served in connection with the affairs of the Board for at least three years.

Explanation

Service as Upper Division Clerk shall include service as Head Clerk or Section Incharge or Accounts Clerks.

*1 Inserted vide order No. RSEB/A&F/M.S.R/62/D.98 dated the 2/5th Dec. 1969.

+ Inserted in place of existing sub-regulation 5 vide order No. RSEB/A&F/D.76 dated 4-11-1972 effective from 1-4-1969.

A candidate for appointment to the post of Labour Inspector must possess the same qualification which have been prescribed by the Govt. of Rajasthan for a similar post.
Appendix ‘B’

Regulation 16, along with Board decision substituted vide D.92 dated 3-10-1977 for the following:

16.1. Procedure for direct recruitment to the posts of Lower Division Clerks and Assistant Store-keepers and Steno Grade II in officers subordinate to Chief Engineer’s office.

(The Category “Steno Gr. III” substituted, by “Stenographer Grade II” vide order No. RSEB/A&F/D.76 dated 4-11-1972 effective from 1-9-1968.)

The appointing authorities in November each year or at any other time in urgent cases after determining the number of vacancies likely to occur during a year vide Regulation 8, shall notify the same to the local employment exchange and shall also advertise in important newspapers. Applications received in response, shall be scrutinised by the appointing authority and the applicants found qualified for the post to be filled in shall be called for a written test and interview by a selection committee consisting of 2 or 3 officer nominated by the Superintending Engineer concerned. The candidates knowing type will be given preference for the posts of Lower Division Clerks and Assistant Store-keepers. The list of candidates selected, in order of preference, shall be prepared by the committee and sent to the appointing authority. The list will be current for one calendar year i.e. from January to December.

(ii) Procedure for direct recruitment to the posts of LDCs & Steno grade II in the Board’s office (including Accounts and Finance, Budget & Technical Branches) and the (Chief Accounts Officer’s Office), Controller of Accounts Office, Chief Internal Auditor and in the office of the Chief Engineer including (Superintending Engineer/P.P.), Superintending Engineer / (Projects) and Superintending Engineer (Procurement).

2. The direct recruitment to the post of Steno Grade II Lower Division Clerks, Assistant Store-keepers, Upper Division Clerks, Accountants and Internal Auditors if necessary shall be made by holding a competitive examination each year in the month of December or so. The examination shall be conducted by a committee consisting of:
   1. Secretary
   2. Controller of Accounts and
3. Deputy Director (Personnel) (in accordance with the procedure detailed in appendix I).

**Board's decisions**

1. To avoid the necessity of Unit officers going through an elaborate procedure for the recruitment of staff of various categories and to avoid duplication of work, it has been decided that appointments against vacancies occurring under the Unit officers may be made from a panel to be drawn by the Board office for various categories of staff on the basis of recruitment examination to be held by the board. Separate action for recruitment of these categories of staff, need not be taken by Unit officers.

(Circular No. RSEB/Cell-4/Exam. (12) 37/4 dated the 1/2nd December, 1963.)

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**APPENDIX I**

**Regulation 16(II)**

**RULES FOR HOLDING COMPETITIVE EXAMINATION FOR DIRECT RECRUITMENT TO MINISTERIAL POSTS**

(1) The competitive examination for direct recruitment to the posts of Steno Grade II, L.D.Cs. Asstt. Store Keepers, Upper Division Clerks, Accountants and Internal Auditors shall include the following subjects and number of marks shown against each.

(a) for stenographers grade II

**Written papers**

(1) General Knowledge in Hindi/English for Hindi/English Steno 100

(2) Stenographers test 100

**Oral**

Personality & Viva voce Test

(1) for general knowledge 25
(2) for personality

(b) For U.D.C.s.

Written papers

(1) Hindi & English 100
(2) Simple arithmetic 50
(3) Precis & drafting 50

Oral

Personality and viva voce test

(1) for general knowledge 25
(2) for personality 25

250

(c) for L.D.C.s. and Assistant Store-Keepers

(1) Hindi & English 100
(2) Simple Arithmetic 50
(3) Typing 50

Personality and viva voce test

(1) for general knowledge 25
(2) for personality 25

250

The written paper No. (1) will be set to test the candidate's proficiency in the language. Besides later on one of the several specified subjects, it may include the use of idioms and composition and correction of sentences.

The paper on Arithmetic shall be to test the speed and accuracy of the candidates in making simple calculations.
The speed for taking shorthand note will be 100 words for English and 80 words for Hindi per minute and a test of 10 minutes' duration will be held. The speed for typing will be 40/30 words per minute in English/Hindi and a test for 10 minutes' duration will be held.

(c) For Accountants/Internal Auditors/Store keepers,

(A) Written

Subject | Maximum Marks | Minimum Marks required for passing
---|---|---
Essay or Precis and draft | 150 | 75
Elementary Book-Keeping | 150 | 75
Arithmetic and Mensuration (Elementary but practical) | 200 | 150
Total | 500 | 300

Oral
(1) For general knowledge | 25 | 15
(2) For Personality | 25 | 15
Grand total | 550 | 330

The syllabus of the examination will be as follows:

(i) **Essay of Precis and Draft** - The standard of efficiency will be similar to that of the Precis and Draft paper of the Departmental Examination held for the Upper Division Clerks.

(ii) **Elementary Book-keeping** - The paper in this subject will be of elementary character, covering the following items.

1. Trading, Profit & Loss Account and Balance sheet.
2. Depreciation, Sinking Funds, Reserves, Reserve Funds Secret Reserve.
5. Capital and Revenue Account, Income and Expenditure Account.
6. Cost Account
7. Double Account System
(4) **Arithmetic and Mensuration**: The standard for this subject will be the same as that prescribed for the subject in Matriculation or the school leaving Certificate Examination.

The Book "Mensuration for Indian School and College Part I" by Pieropoint is prescribed as representing the standard expected of the candidates in the subject.

(2) **Inviting of application**:–

The application to sit at the examination shall be invited by the Secretary by advertising the posts in Prominent daily newspapers by notifying the requirement to the Employment Exchanges in the State and by putting up a notice on the Notice Board of the Secretary’s office.

3. The application shall be written by candidates in their own hand writing in the form available from the Board’s office at the price given below:

   Rs. 5/- for all categories of posts.

   (*Substituted vide notification No. RSEB/Rules/D. 76 dated 30-10-1974 for the paragraph:—
   Rs. 2/- Application for Accountant Examination Rs. 1/- Application for other posts)

1. **Name of the Candidate** (to be written in full in capital letters)
2. Father's name (in full)
2A Citizenship
3. Caste or tribe, if a member of the Scheduled Caste or Scheduled Tribe, documentary evidence in its support should be added.
4. Date of birth.
5. Examination passed with dates. Attested copy of mark Sheet of the highest examination passed.
6. Name of the post applied for and reference to be advertisement in response to which application is made.
7. Present address to which all communications should be forwarded.
8. Previous experience or any special qualification.
9. Signature of the candidate.
The applications shall be supported by the following certificates:

(i) Certificate of good character signed by the Principal of the College in which he has been educated or by some other superior under whom he may have been employed or by a Gazetted Officer to whom he may be well known. This certificate must have special reference to the six months immediately preceding the date of the application, and this should be specifically mentioned in the certificate.

(ii) An attested copy of the Matriculation School Leaving Certificate stating the date of birth.

(iii) An attested copy of the University Degree or other educational certificate as the case may be.

5. **Admission to the examination:**

The selection for admission to the examination shall be made in order of educational qualifications and on the basis of percentage of total marks obtained at the highest examination passed in the cases of persons having same qualifications. Each candidate shall be required to support his application with mark sheet of the examination passed.

6. **Personality and viva voce examination:**

Only such candidates shall be called for personality and viva voce examination as have obtained, sufficiently high marks provided that no person who has failed to secure at least 50% marks in the case of Accountants, Internal Auditors and 45% marks in the case of others shall be called for interview.

7. **Selection:**

1. The names of the candidates who may have obtained at least 50% marks in the aggregate shall be placed in order of merit as disclosed by their aggregate marks in three lists, one for Chief Engineer's and one for Board's office and the third for (CAO) Controller of Accounts & Chief Internal Auditor's offices. Direct appointments to the vacant posts shall be made by the appointing authority concerned from these lists.

*Re-Totalling*

8. "In case any candidate wants his Answer Books re-totalled, he can do so by depositing Rs.10/- (Rupees Ten) in the Board. This fee would be refundable if a mistake is detected, otherwise the amount will be forfeited"  

RAJASTHAN CIVIL SERVICES

(ABSORPTION OF EX-SERVICE PERSONNEL)

RULES, 1959

(Adopted vide order No. RSEB/F&F/Fu(iii)/D 42 Dated 27-6-1988)
RAJASTHAN STATE ELECTRICITY BOARD
(Finance and Rules Section)
Adopted by vide order No.RSEB/F&R/F.4 (iii)/D.42 Dated 27-6-1988

The Boards in its 374th meeting held on 10th June, 1988 decided to adopt the “R. C. S. (Absorption of Ex-service Personnel) Rules, 1959” of the Government of Rajasthan as amended from time to time, as per Appendix-A, mutatis mutandis.

By order
Sd/-
(D. C. Jain)
Secretary

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APPENDIX—VI

Rules for absorption of Ex-Servicemen in Service :
(Reference Para 19.5)

THE RAJASTHAN CIVIL SERVICES (ABSORPTION OF EX-SERVICE PERSONNEL) RULES-1959 (Amendments incorporated).

Part-I General

1. **Short title and commencement :-** These rules may be called the Rajasthan Civil Services (Absorption of ex-service personnel) Rules, 1959 and shall come into force at once.

2. Notwithstanding the provisions contained in any existing rules regulating the recruitment and promotion of persons in various services of the State or in the rules that may be framed hereafter, ex-servicemen shall be eligible for appointment to posts in the departments specified in scheduled-I provided that such appointments shall not exceed 12\(\frac{1}{2}\) % of the posts in Ministerial service and 15% posts in class IV service filled in those departments in a calendar year by direct recruitment.
Provided further that the recruitment of ex-service personnel shall be subject to the availability of vacancies after the full quota of scheduled castes and tribes is exhausted to the extent of their reservation in public services.

3. **Supersession of existing rules and orders**: All existing rules and orders in relation to matters covered by these rules stand superseded, but any action taken by or in pursuance of such existing rules and orders shall be deemed to have been taken under these rules.

4. **Definitions**:

   (i) "Government" and "State" mean respectively the Government and the State of Rajasthan.

   (ii) "Commission" means the Rajasthan Public Service Commission.

   (iii) "Ex-servicemen" means persons who were in the Armed Forces of India or of the Covenanted States of the pre-organisation State of Rajasthan or the State or territories merged in Rajasthan as a result of reorganisation and were discharged the reform in the normal course not earlier than 10 years from the last date of the submission of applications or is due to be discharged similarly within one year from the last date of submission of applications for appointment under these rules, and includes a reservist i.e. the defence service personnel transferred to the reserve.

   (iv) "Schedule" means a schedule to these rules.

   (v) "Post" or "Posts" means the post or posts prescribed in schedule-I.

5. **Interpretation**: Unless the context otherwise requires, the Rajasthan General Clauses Act, 1955 (Rajasthan Act No. VIII of 1955) shall apply for the interpretation of these rules as it applies for interpretation of a Rajasthan Act.
PART-11 RECRUITMENT

6. **Selection Board**: There shall be a selection Board consisting of the Chairman or a member of the commission nominated by the Chairman, as Chairman, the Additional Chief Secretary to the Government (or if there is no post of Additional Chief Secretary any other Secretary nominated by the Chief Secretary), the Inspector General of Police, the Special Secretary to Government in the appointments Department, and the Revenue Secretary as members with the Ex-Office Deputy Secretary of the State Sailors, Soldiers and Airman’s Board as non member Secretary.

6A. **"Selection Committee"**: There shall be a "Selection Committee" consisting of the special Secretary to Govt. in the appointments Department, appointment authority concerned and the Deputy Secretary, Rajasthan State Soldiers, Sailors, and Airman’s Board as Member Secretary."

7. **Determination of Vacancies**: The Administrative Departments of the Head of Departments, as the case may be shall in respect of the posts specified in Schedule-I determine annually in the month of April, the number of vacancies anticipated during the following calendar year, according to the quota prescribed in Rule 2 and communicate the same to the selection Board by the end of December.

8. **Age**: A candidate must not have attained the age of 50 years on the first day of January next following the year in which the applications are invited, provided that in the case of holders of military Cross/Chakra or any other higher distinction, the age limit shall be relaxable by two years.

"Provided that the upper age limit for the reservists, namely the defence service personnel transferred to the reserve shall be 50 years."

9. **Character**: The character of a candidate must be such as to qualify him for employment. He must produce two certificates of good character written not more than six months prior to the last date of submission of applications from two responsible persons not related to him.
10. **Physical fitness**: A candidate for direct recruitment to the service, must be in good mental and bodily health and free from any mental or physical defect likely to interfere with the efficient performance of his duties as a member of the service and if selected must produce a certificate to that effect from a Medical authority notified by the Government for the purpose.

11. **Convassing**: No recommendation for recruitment either written or oral other than required under the rules, shall be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature by other means may disqualify him for recruitment.

**PART-III PROCEDURE FOR RECRUITMENT**

12. **Inviting of application**: Application for recruitment to the various posts shall be invited annually in the month of January or February by the Secretary. Selection Board by advertising the vacancies to be so filled in the Rajasthan Gazette and in such other manner as he may deem fit.

13. **Form of applications**: The applications shall be made in the form prescribed in schedule-II and obtainable from the Secretary of the Selection Board on payment of fifty paise.

14. **Selection of Candidates**: The selection Board shall scrutinize all the applications received by them and prepare a list of candidates whom they consider suitable for appointment against the vacancies advertised, arranged in order of preference. The number of names in the list shall be fifty percent in excess of the number of vacancies. In selecting candidates, the selection Board may consider their academic and technical qualifications, nature of the posts held by them in the past and their past experience. If necessary the selection Board may also call any candidate or candidates for interview.

**Concurrence of the Commission**: The Selection Board shall forward the list prepared by them under rule-14 of the Govt. in the appointments Department. The Government shall forward to the Commission the list in respect of the posts falling within their
purview along with the application forms and other record, if any. The commission shall convey to Government their concurrence or other advice in respect of the recommendations of the Selection Board.

15. **Selection by Government:** Government shall select the candidates who stand highest in order of merit in the list prepared by the Selection Board, provided that they are satisfied by such enquiry as may be considered necessary that such candidates are suitable in all other respects for appointment to the posts to be filled. Government shall thereafter communicate the names of the persons selected to the Administrative Departments or the Heads of Departments concerned as the case may be.

16. Notwithstanding anything contained in the Col. 3 of the schedule, a probationer shall be confirmed in his appointment at the end of his period of probation even if the prescribed Departmental Examination/Training/Proficiency test in Hindi, if any, are not held during the period of probation laid down in the rules provided:—

(i) he is otherwise fit for confirmation and the

(ii) period of probation expires on or before the date of publication of this amendment in the Rajasthan Rajpatra.

**PART-IV APPOINTMENTS, SENIORITY, AND PAY, ETC.**

17. **Appointment:** The candidates selected under Rule 15 shall be appointed by the Administrative Department or the Heads of Departments, as the case may be, against the posts advertised. Their appointment shall be on contract basis for a period of five years, at a time, or till incumbent reaches the age of 55 whichever is earlier.

17A. **Temporary Appointment:** On the recommendation of the selection committee referred to in Rule 6, the appointing authority may make temporary appointments for a period not exceeding 6 months in anticipation of the selection by the Selection Board referred to in Rule 6.

18. **Seniority:** The persons appointed shall not be assigned any seniority vis-a-vis the regular employee
19. **Initial Pay** :- The Initial salary to be allowed to such persons appointed shall be fixed adhoc by Government on the recommendations of the selection Board.

19A. **Probation** :- The persons appointed under these rules other than those selected under Rule 17 A for temporary appointment by the selection committee, shall be placed on one year's probation.

20. **Promotion to higher Posts** :- The persons appointed shall not be entitled, as of right, to any promotion to higher ranks. There shall be no competition between them and the regular members of the service in the matter of future prospect and promotion. They may, however, be considered for appointment to higher posts, should Government decide to earmark some of the higher posts for ex-military men.

21. **Provident fund** :- The person appointed will be allowed provident fund under the General Provident Fund(Rajasthan Services) Rules, 1954 but shall not be entitled to pension.

22. **Regulations of Pay, leave, allowances pension etc**: Except as provided in these Rules, the pay, allowances, pension, leave and other conditions of service of the members of the service shall be regulated by :-

1. The Rajasthan Travelling Allowance Rules, 1949, as amended upto date.
2. The Rajasthan Civil Services (Uniforms of pay scales Rules) 1960, as amended upto date.
3. The Rajasthan Civil Services (Rationalisation of pay scales) Rules, 1956 as amended upto date.
4. The Rajasthan Service Rules, 1951, as amended upto date.
6. The Rajasthan Civil Services (Classification, Control and Appeal) Rules, 1958, as amended upto date, and
7. Any other Rules prescribing general conditions of service made by the appropriate authority under the proviso to Article 309 of the Constitution of India and for time being in force.

   B.O. of the Government.
   Sd/-
   Special Secretary to Government.
SCHEDULE-I

(See Rules 2,4,7 & 13)

Posts on which and Departments in which Ex-servicemen may be employed on contract basis.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Department</th>
<th>Posts</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Police</td>
<td>(A) Police</td>
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<tr>
<td></td>
<td></td>
<td>(i) Inspectors</td>
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<tr>
<td></td>
<td></td>
<td>(ii) Sub-Inspectors</td>
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<tr>
<td></td>
<td></td>
<td>(iii) Head Constables, and</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(iv) Constables.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(B) R.A.C</td>
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<tr>
<td></td>
<td></td>
<td>(i) Commandants</td>
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<tr>
<td></td>
<td></td>
<td>(ii) Assistant Commandants</td>
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<tr>
<td></td>
<td></td>
<td>(iii) Adjutants</td>
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<tr>
<td></td>
<td></td>
<td>(iv) Quarter Masters</td>
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<td></td>
<td></td>
<td>(v) Company Commander</td>
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<td></td>
<td></td>
<td>(vi) Subedars</td>
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<tr>
<td></td>
<td></td>
<td>(vii) Subedars Adjutants</td>
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<td></td>
<td></td>
<td>(viii) Subedar Quarter Masters</td>
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<td></td>
<td></td>
<td>(ix) Subedar M.T.</td>
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<tr>
<td></td>
<td></td>
<td>(x) Head Constables</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(xi) Constables</td>
</tr>
<tr>
<td>2.</td>
<td>Excise &amp; Taxation</td>
<td>(i) Patrolling Supdts. of A.S.F.</td>
</tr>
<tr>
<td>3.</td>
<td>Transport</td>
<td>(i) Inspectors</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(ii) Sub-Inspectors</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(iii) Drivers</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(iv) State Transport Under takings</td>
</tr>
<tr>
<td>4.</td>
<td>Co-operative Deptt.</td>
<td>(i) Inspectors</td>
</tr>
<tr>
<td>5.</td>
<td>Development</td>
<td>(i) Block Development Officer</td>
</tr>
</tbody>
</table>
5. Development
   (i) Block Development Officer
   (ii) Drivers
   (iii) Village Level Workers

6. Forest
   (i) Head Guards
   (ii) Hawaldars
   (iii) Foresters
   (iv) Nakedars

7. Garage
   (i) Drivers
   (ii) Cleaners
   (iii) Mechanics

8. Jail
   (i) Jailors
   (ii) Deputy Jailors
   (iii) Assistant Jailors
   (iv) Chief Head Warders
   (v) Head Warders
   (vi) Warders

9. All Departments
   (i) L.D.Cs.
   (ii) U.D.C.

10. All Departments
    (i) Class IV Servants.

11. Education Deptt.
    (i) Physical Instructors

12. Industries Deptt.
    (i) Managers of appropriate State concern

13. Agriculture
    (i) Managers of State Farms

    (i) District Supply Officer
    OR
    Supervisors Godowns.
APPLICATION FORM

(To be filled in by the candidate in his own handwriting)

To,

The Secretary,

Selection Board for absorption of Ex-Service Personnel,

JAIPUR

1. Name (IN BLOCK LETTERS) with the last rank held in the Armed Forces.

2. Father's Name

3. Date of birth (By English Calendar with present age in years, months & days). (Proof of date of birth in the form of High School Certificate to be enclosed)

4. Home District

5. Permanent Address

6. Academic Qualification

Institutions Examination University Division Year attended. passed. or Board. & rank if any.

1. School

2. College

3. University

7. Date of Entry into the Armed Forces with rank and wing i.e. Army/Navy/Air force with dates of promotion from rank to rank.

8. Special Courses attended and results secured thereat.

9. Special Award earned, if any.

10. Reasons for discharge (Attested copy of discharge certificate to be enclosed)

11. Last pay drawn in the Armed Forces with rank, scale and allowance etc.

12. Pension drawn at present for approximate pension due in the case of these in service but due to retire soon.
13. Post applied for (this must be mentioned specifically)
14. Minimum pay acceptable.
15. Names of two respectable persons not related to the applicant from whom testimonials should be attached.
16. Present address.
17. Date.
THE JAIPUR VIDYUT VITRAN NIGAM
EMPLOYMENT OF THE PHYSICALLY HANDICAPPED REGULATIONS 1980
(Adopted vide Notification No.RSEB/F&R/F.8(10)/D.30
Dated 13th May, 1980)
THE RAJASTHAN STATE ELECTRICITY BOARD
(Finance and Rules Section)
No.RSEB/F&R/F.8(10)/D 30 Dated 13 May, 1980

NOTIFICATION

In exercise of the powers conferred by Section 79(c) & (k) of the Electricity (Supply) Act, 1948, the Rajasthan State Electricity Board as per decision taken in its 285th meeting held on 6-5-1980 makes the following regulations regarding recruitment and conditions of service of handicapped persons appointed to various posts in Ministerial Cadre(*) and Technical cadre in connection with affairs of the R.S.E.B namely:

"THE RAJASTHAN STATE ELECTRICITY BOARD
EMPLOYMENT OF THE PHYSICALLY HANDICAPPED
REGULATIONS, 1980.

1. Short title, commencement and application:

(i) These Regulations may be called "the Rajasthan State Electricity Board Employment of the physically Handicapped" Regulations, 1980.

(ii) These Regulations shall come into force with immediate effect and shall have effect notwithstanding anything contained in the RSEB Ministerial Staff Regulations 1962(*) or RSEB Technical Workmen Service Regulations, 1975 or orders promulgated under Sec. 79 (c) & (k) of the Electricity (Supply) Act, 1948.

(iii) Notwithstanding anything contained in the RSEB Ministerial Staff Regulations, 1962 or orders for the time being in force regulating the recruitment and conditions of service of persons appointed to the various posts included in the RSEB Ministerial Staff Regulations, 1962 in connection with the affairs of the RSEB, Physically handicapped person shall be eligible for recruitment and appointment to the post in accordance with the reservations of posts for the handicapped persons made in the said Regulations of the Board.

(#) (iv) Notwithstanding anything contained in the RSEB Technical Workmen Service Regulations 1975 or orders for the time being

(*) The words "and technical cadre" and the words and figures "or RSEB Technical workman Service Regulations, 1975" were inserted vide order No. 34 dt. 23-2-1991.

in force regulating the recruitment and conditions of service of persons appointed to the various posts included in RSEB Technical Workmen Service Regulations, 1975 in connection with the affairs of the RSEB. Orthopedically handicapped person shall be eligible for recruitment and appointment to posts identified by the whole-time Members.

2. Definitions - In these Regulations unless the context otherwise requires:

(i) "Appointing Authority" means the authority appointed as such under the relevant service Regulations promulgated by the Board under Sec. 79 (c) & (k) of the Electricity (Supply) Act, 1948.

(ii) 'Board' means the Rajasthan State Electricity Board.

(iii) 'Direct Recruitment' means recruitment otherwise than by promotion or transfer.

(iv) 'Physically Handicapped' means and includes the following categories of physically handicapped persons:

(A) Blind :- The Blind are those who are suffering from any of the following conditions:

(a) Total absence of sight

(b) Visual acuity not exceeding 6/60 or 20/200 (anellan) in the better eye with correcting lenses.

(c) Limitation of the field of vision substantiating at angle of 20 degrees or worse.

(B) Deaf :- The deaf are those in whom the sense of hearing is non functional for the ordinary purposes of life. Generally loss of hearing at 70 decibels or above at 500, 1000 or 2000 frequencies will make residual hearing nonfunctional and will include deaf-mute-persons.

(C) Orthopedically Handicapped :- The Orthopedically handicapped are those who have a physical defect or deformity which causes as interference with normal functioning of bones, muscles and joints.

(D) Speech Defective :- A person suffering from aphasia (complete loss of speech but sense of hearing normal) or whose speech is not clear and/or normal.
3. **Eligibility:**

   (1) Physically handicapped person shall be eligible for appointment to any post reserved under the RSEB Ministerial Staff Regulations, 1962 provided he fulfills qualifications laid down in the said regulations or as laid down by the Board and is functionally able to perform the duties of the post, irrespective of his disability.

   * (2) Orthopaedically handicapped persons shall be eligible for appointment to any identified post reserved under RSEB Technical Workmen Service Regulations provided he fulfills qualifications laid down by the Board and is functionally able to perform the duties of the post, irrespective of his disability.

4. **Reservation and Earmarking of posts and relaxation of physical and medical standards for physically handicapped:**

   (1) (i) Each appointing authority after having due assessment of the nature and functional requirement of each category of post under him and having regard to functional suitability of each category of the physically handicapped explained in sub-regulation (iv) of regulation 2, shall in consultation with the Director of Medical and Health Services, Rajasthan and with the approval of the Chairman earmark from time to time (#) 3% (1% for blind, 1% for deaf and/or mute and 1% for orthopaedically handicapped persons) of the post in such category of posts where blind/deaf/orthopaedically handicapped and speech defective persons may suitably be employed and the posts so earmarked shall be treated as reserved for the employment of the physically handicapped.

   (ii) In the event of non-availability of suitable candidates for appointment against the vacancies reserved for physically handicapped persons under clause (i) above, in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure and an equivalent number of additional vacancies shall be reserved in the subsequent year. Such of the vacancies which remain unfilled shall be carried forward to the subsequent three recruitment years in total and thereafter such reservation would lapse.

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* Inserted vide order No. 34 dated 23.2.1991

(#) Substituted for the expression 2% vide order no. 40 dated 27.6.1988.
(iii) Each appointing authority under RSEB Technical Workmen Service Regulations, 1975 after having due assessment of the nature and functional requirement of each category of posts under him and having regard to functional suitability of each category of the orthopaedically handicapped explained in sub-regulation (iv) (c) of Regulation 2, with the approval of the Chairman 3% of the posts in such category of posts where orthopaedically handicapped may suitably be employed and the post so identified by the whole time Members shall be treated as reserved for the employment of the Orthopedically handicapped.

(iv) In the event of non-availability of suitable candidates for appointment against the vacancies reserved for Orthopaedically handicapped persons under clause (iii) above, in a particular year, such of the vacancies which remain so unfilled shall be carried forwarded to the subsequent three recruitment years in total and thereafter such reservation would lapse.

(2) In respect of services and posts in which no posts have been reserved or earmarked under sub-regulation (i) the Chairman may relax the conditions of physical and medical examination having due regard to the nature and functional requirement of a service or category of post.

5. Ascertaining the degree of disability and functional capacity of the physically handicapped and relaxation from medical examination on appointment to Board service.

(i) The Handicapped persons shall annex with application the medical certificate from the medical authority in order to ascertain the degree of disability and his capability to perform the duties of the post, irrespective of the physical disability he might be suffering from.

(ii) Such of the physically handicapped persons who are appointed to any reserved or earmarked posts shall not be subject to the usual medical examination provided in the respective service Regulation on first entry into Board's service and the relevant Service Regulations shall be deemed to have been amended to this extent.

6. **Relaxation in age** :- The maximum age limit prescribed for appointment to various posts may be relaxed by 10 years in case of blind and deaf and by 5 years in case of orthopaedically handicapped and speech defective persons and relevant service Regulations shall stand amended to this effect. In special cases of hardship the Chairman may further relax this limit.

7. **Concessions** :- Following concessions shall be allowed to blind and deaf person for making him eligible for employment mentioned in regulation 4.

   (i) 5 percent of marks wherever minimum percentage of marks in any examination is prescribed.

   (ii) The academic qualifications given in the certificate issued by the recognised institute meant for the deaf shall be considered at par with those other institutions recognised by Government Board.

   (iii) The condition or desirability of training/tests experience wherever prescribed, shall not apply to the physically handicapped for temporary appointment. Where a particular training is essential for appointments to a post, the physically handicapped person may be required to receive such training within two years of his appointment.

8. **Travelling Expenses** :- The Physically handicapped person, called for interview, tests or examination in respect of selection for employment, shall be paid second class fare by Railway or actual ordinary bus fare, as the case may be for both the journeys.

9. **Persons employed if physically handicapped later** :- Persons already in employment of the Board who may suffer from physical handicap as defined in these regulations shall also be entitled to relaxation of physical and medical examination provided in Regulation 4 of these regulations for reservation and shall also be entitled to be absorbed or adjusted on any other alternative post to which a physically handicapped person may be entitled under these regulations with the approval of the Chairman.

10. **Fee for medical examination** :- The fee payable to any medical officer or expert in the employment of the Government for any medical examination or grant of certificate under these regulations shall be refundable.

11. **Removal of Doubts** :- If any doubt arises relating to the application, interpretation and scope of the regulation it shall be referred to the Chairman whose decision thereon shall be final.
ORDER

The Board vide its Notification No. RSEB/F&R/F.8(10)/D.30 dated the 13th May, 1980 made the Regulations regarding recruitment and condition of service of Handicapped persons appointed to various posts in Ministerial cadre in connection with the affairs of the Board.

According to the Regulation 3 of the Regulations ibid, no identification of posts on which physically handicapped persons can perform the duties, has been made. In view of this, the matter has been examined, in detail and the Chairman has been pleased to identify the following posts which could be filled by the physically handicapped persons after having due regard to functional suitability to each category of posts in consultation with the Director of Medical & Health Services, as required under these Regulations:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of Job</th>
<th>Type of handicapped persons who can be suitably employed.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lower Division Clerk</td>
<td>Deformities of Chest and spine</td>
</tr>
<tr>
<td>2</td>
<td>Asstt. Librarian</td>
<td>of lower extremities or upper</td>
</tr>
<tr>
<td>3</td>
<td>Compounder</td>
<td>extremities not involving dominant hand.</td>
</tr>
<tr>
<td>4</td>
<td>Upper Division Clerk</td>
<td>-do-</td>
</tr>
<tr>
<td>5</td>
<td>Computer</td>
<td>-do-</td>
</tr>
<tr>
<td>6</td>
<td>Laboratory Asstt.</td>
<td>-do-</td>
</tr>
<tr>
<td>7</td>
<td>Stenographer Gr. II</td>
<td>-do-</td>
</tr>
<tr>
<td>8</td>
<td>Statistical Asstt.</td>
<td>-do-</td>
</tr>
<tr>
<td>9</td>
<td>Accountant</td>
<td>-do-</td>
</tr>
<tr>
<td>10</td>
<td>Asstt. Personnel Officer</td>
<td>-do-</td>
</tr>
<tr>
<td>11</td>
<td>Legal Asstt.</td>
<td>-do-</td>
</tr>
<tr>
<td>12</td>
<td>Librarian</td>
<td>-do-</td>
</tr>
</tbody>
</table>
Class IV Posts

1. Peon
2. Sweeper
3. Gardner
4. Water Man
5. Record Lifter
6. Library Boy

By order
Sd/-
(Rajendra Jain)
Secretary

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No.RSEB/F&R/F.8(10)/D.64
Dated 27th Oct., 1989

ORDER

In continuation to order No. RSEB/F&R/F.8 (10) D. 54 dated the 25th October, 1988, the Chairman has been pleased to identify the post of Jr. Accountant, Which would be filled in as per Regulation 7-A (i) of the RSEB MSR-1962, by the Physically handicapped persons having deformities of chest and spine of lower extremities or upper extremities not involving dominant hand and with due regard to functional suitability of the post, in consultation with the Director, Medical and Health Services, Government of Rajasthan, as required under the RSEB Regulation for physically Handicapped Employees 1980.

By order
Sd/-
(Rajendra Jain)
Secretary

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ORDER


The Board in its 396th meeting held on 30-6-1990 decided that the provisions for reservation of 3% posts of handicapped persons be also made applicable for technical trades and suitable amendments be made accordingly in relevant rules/regulations.

The Board also identified the post of MTR III and Helper II in the (M&P) Wing and the posts of Ferromen and Tracers in other Wings which could be filled up by the physically handicapped persons due after having regard to functional suitability to each category of posts.

The Board authorised the Whole Time Members to identify further posts for recruiting the handicapped persons.

By order
Sd/-
(K. K. Chaudhary)
Secretary

No.JPD/CAO/AO/Rules/F. 17/D. 2005

ORDER

Sub:- Adoption of GoR's Notification dated 07.09.09 regarding amendment in Rajasthan Compassionate Appointment of Dependents of Deceased Government Servant Rules, 1996.


This is in continuation to the order No. JPD/ADMN./3/F.1(RECTT.)/D. 121 dated 30.01.2001 regarding adoption of aforesaid State Government Notification No.F.5(51)DOP/A-II/88 dated 31.12.96.

By order,
Sd/-
(K. L. Gupta)
Chief Accountants Officer (ATR)
राजस्थान सरकार
कार्मिक (क-2) विभाग

क्रमांक:— प. 5(51)डीओ/ए-11/88 पार्ट  जयपुर, दिनांक 7.09.09

अधिसूचना

भारत के संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त साक्षरों का प्रयोग करते हुए राजस्थान के राज्यपाल, राजस्थान मुख्य सरकारी कर्मचारियों के आयुक्तों को अनुक्रमात्मक नियुक्ति नियम, 1996 को और राशोधित करने के लिए, इसके द्वारा निम्नलिखित नियम बनाते हैं, अर्थात्:—

1. संक्षिप्त नाम और प्रारम्भ — (1) इन नियमों का नाम राजस्थान मुख्य सरकारी कर्मचारियों के आयुक्तों को अनुक्रमात्मक नियुक्ति (संशोधन) नियम, 2009 है।
(2) ये तुरंत प्रमाण से प्रवृत्त होंगे।

2. नियम 9 का संशोधन — राजस्थान मुख्य सरकारी कर्मचारियों के आयुक्तों को अनुक्रमात्मक नियुक्ति नियम, 1996 के विधिमान नियम 9 के स्थान पर निम्नलिखित प्रतिस्थापित किया जायेगा, अर्थात्:—

"9. प्रक्रियात्मक अपेक्षाएँ आदि:— प्रारम्भिक नियुक्ति के समय चयन के लिए प्रक्रियात्मक अपेक्षा, जैसे प्रशिक्षण या विभागीय परीक्षा या टैक्सन परीक्षा, पर जोर नहीं दिया जायेगा। तथापि, आयुक्त से 3 वर्ष के मीतर व्यवस्थापन के लिए हकदारी हेतु ऐसा प्रशिक्षण या विभागीय परीक्षा या टैक्सन परीक्षा उत्तरीक्षण करने की अपेक्षा की जायेगी और ऐसा न होने पर उसकी नियुक्ति समाप्त होने के द्वारा यथायोग्य होगी। जब तक उसे ऐसी अर्थात् आयुक्त नहीं कर लेता तब तक उसे बाहर रखने या वेतनयुद्ध अनुज्ञात नहीं की जायेगी। ऐसी आयुक्त से अर्जित करने पर उसे नियुक्ति की तारीख से काल्पनिक रूप से वेतनयुद्ध अनुज्ञात की जायेगी किन्तु किसी भी कायाकल्प का संदेह न आयेगा।

परस्तु इन नियमों के उपवेष्टों के अधीन नियुक्ति किसी विधान को टैक्सन परीक्षा उत्तरीक्षण करने से छुट दी जायेगी।

टिप्पणी: इस नियम के प्रयोजन के लिए, निदेशक, भाषा विभाग, अभ्यर्थियों की संख्या को विचार में लाये बिना, प्रत्येक वर्ष टैक्सन परीक्षा आयोजित करेगा।"

राज्यपाल के आदेश और नाम से,

(शी.के. दोसी)
शासन उप सचिव
ORDER

Sub:- Amendments in the RSEB Ministerial Staff Regulations 1962, and Officers' Service (Recruitment, Promotion and Seniority) Regulations, 1974 as adopted by the RVPN, regarding procedure and qualification for appointment on various posts.

Pursuant to the approval of the Co-Ordination Committee accorded in its 144th meeting held on 18.10.2010 as well as Chairman, Co-Ordination Committee, the following amendments (insertions/substitutions/deletions) in the RSEB Ministerial Staff Regulations, 1962 and RSEB Officers Service (Recruitment, Promotion and Seniority) Regulations, 1974, as adopted by the RVPN, are hereby made with immediate effect:—

A. In the RSEB Ministerial Staff Regulations, 1962 the following amendments are hereby made, namely:

(1) The existing Regulation 6 (1) (iii) shall be substituted by the following:-

"6(1)(iii) All posts of Jr. Accountants shall be filled 100% by Direct Recruitment through Written Competitive Examination as per syllabus embodied in item (1) (h) of the Appendix-I to these Regulations."

(2) The existing Regulation 6 (1) (xii) shall be substituted by the following:-

"6 (1)(xii) The post of Accountant shall be filled in the following manner:-

(A) 50% of vacancies by Direct Recruitment from open market through Written Competitive Examination as per syllabus embodied in item (1) (d) of the Appendix-I to these Regulations.

(B) 40% of vacancies by Promotion on the basis of Seniority-cum Merit from amongst Junior Accountants who have rendered at least 3 years service as Jr. Accountants.

(C) 10% of vacancies by 'Fast Track Promotion Scheme' on the basis of "Merit-cum-Seniority" from amongst those Jr. Accountants of Nigam who are in Regular Pay Scale/Running Pay Band and are possessing the
qualification of 'Chartered Accountant'.

However, if all vacancies of this quota could not be filled-in as per above, then such unfilled vacancies may be filled-in on the basis of "Merit-cum-Seniority" from amongst Jr. Accountants of Nigam having 3 years' experience in Regular Pay Scale/Running Pay Band (i.e. excluding Probation Training Period) and possessing qualification of MBA (Fin) with 60% or more/ DCWA with 60% or more /ICWA/ ICWA (Inter)/CA (Inter)/CS.

If despite that, any vacancy of this quota remains unfilled due to non-availability of suitable candidates in a particular year, then such unfilled vacancy shall be merged with Promotion quota of (B) above, for appointment on "Seniority-cum-Merit" basis in that year.

Note:

For 'Fast Track Promotion Scheme'. "Recognized degree of MBA (Finance) of a University established by law in India or recognized by All India Council for Technical Education (AICTE) must be of minimum 2 years' duration and acquired as a regular student or through distance learning programme/correspondence course. The Distance learning programme must be approved by the Distance Education Council (DEC). However, it includes 2 years PG Diploma in Business Management declared equivalent to MBA (Finance)."

(3) **The existing provision of Regulation 9 (A) excluding proviso there under shall be substituted by the following:**

"9(A). A candidate for direct recruitment to any post must have attained the age of 18 years and must have not attained the age of 35 years on the last date fixed for submission of On-line applications, if applications are invited through On-line Registration Procedure or last date fixed for receipt of applications by conventional method, as the case may be."

(4) **The existing Regulation 10 (3) shall be substituted by the following:-**

"10 (3). A candidate for direct recruitment to a post higher than Lower Division Clerk must hold a degree in Arts, Science, Agriculture or in Commerce of a University established by law in
India, but the candidates for direct recruitment to the post of Accountant must have secured minimum 70% marks in Graduation Degree in Commerce from a University established by law in India.

Provided that Male and Female candidates of SC/ST/OBC/SBC/BC/PH may be allowed relaxation of 5% marks for direct recruitment to the post of Accountant. No relaxation shall be allowed to Male and Female candidates of UR category.

Provided further that these conditions may be waived in exceptional cases by the Chairman & Managing Director.

(5) The existing Regulation 10(7) shall be substituted by the following:-

"10(7). Candidate for Direct Recruitment to the post of Junior Accountant must hold degree in Commerce of a University established by Law in India with 60% marks or more. Provided that Male and Female candidates of SC/ST/OBC/BC/SBC/PH may be allowed relaxation of 5% marks for direct recruitment to the post of Jr. Accountant." No relaxation shall be allowed to Male and Female candidates of UR category.

(6) The existing Regulation 16 shall be substituted by the following:-

"16 PROCEDURE FOR DIRECT RECRUITMENT.

(i) Direct recruitment to such posts as may be necessary from time to time shall be made by holding Written Competitive Examination according to the syllabus contained in Appendix-I to these Regulations.

(ii) 50% of the vacancies of Computers shall be filled by holding a limited qualifying examination. This will be confined only to the LDCs working in connection with the affairs of the Nigam who possess the prescribed qualifications and the rest 50% vacancies shall be filled by an open competitive examination.

16A. 1. Inviting Applications:

For filling-up the vacancies of direct recruitment quota, applications shall be invited through advertisement in two prominent daily Hindi Newspapers of Rajasthan, one Employment Newspaper - "Rajasthan Rojgar Sandesh" and one daily English Newspaper of national level. Advertisement shall also be displayed over Nigam's website, apart from giving wide publicity over Radio, TV, etc.
The Advertisement shall contain a clause that a candidate who accepts the assignment on the post being offered to him/her shall be paid monthly fixed remuneration at the rate fixed by the Nigam from time to time during the period of probation and the scale of pay of the post as shown elsewhere in the advertisement shall be allowed only from the successful completion of the period of probation mentioned in the said rules.

All willing eligible candidates shall be required to apply "ONLINE" only, on Nigam's website for the post(s) to be filled-in exclusively by RVPN and in case of common recruitment for all the power sector companies is made, in respect of such posts, on the website of all the power companies, by the last date notified in the advertisement. In addition to applying 'online' it shall be mandatory for the candidates to send one print of system generated printout of their application form, along with following documents (self-attested by the candidate himself), by 'Ordinary Post' at the address given in the advertisement, so as to reach on or before the last date notified in this regard:

(i) Copy of 'Challan' in support of depositing the prescribed 'fee'.
(ii) Copy of Certificate/Marks-sheet of Secondary School Exams in which Date of Birth of the candidate is indicated.
(iii) Copy of Degrees & Certificates of all educational & professional/higher qualification, along with Marks-sheets of all years semesters.

If Grades, percentile, etc. are given instead of Marks, the 'formula' for converting the same into 'percentage' of marks shall also be clearly indicated.

(iv) Copy of certificate of SC or ST or OBC/BC (including the persons belonging to SBC) category candidates of Non-creamy layer, as the case may be, issued by the concerned Competent Authority of Rajasthan State Only (if applicable).
(v) In case of Physically Handicapped candidates, a copy of Medical certificate (indicating type & percentage of disability) issued by the concerned Competent Authority.
(vi) Candidate's own recent Passport size colour Photograph pasted at the given place and signed across on it as well as at other space(s) provided in the application form.
(vii) Copy of Marriage Registration Certificate issued by the concerned Competent Authority or Affidavit (if married)

(viii) In case of a widow, copy of the death certificate of her husband.

(ix) If a candidate is having any child, then an affidavit clearly indicating name and date of birth of all children, including adopted and step children.

(x) Certificate issued by the concerned Competent Authority, if the SC/ST category candidate is a bonafide resident of any one of the notified TSP Areas of Rajasthan.

(xi) All other documents, as per details given in the advertisement.

For submitting Online Application (i.e. registering application) through website, candidates will have to possess a valid 'E-mail ID', which should be valid for the entire duration of the recruitment process. No change in the E-mail ID shall be permissible.

All candidates having registration in Manpower Planning Department, Rajasthan or Employment Exchanges shall also be required to apply through the same procedure.

Note 1. :-

If it is decided to make recruitment to the posts of Accountant and Junior Accountant or Personnel Officer and Asstt. Personnel Officer simultaneously and/or to conduct joint recruitment exercise in Power Sector Companies of Government of Rajasthan, then candidates shall be required to give their priorities/preferences in their application form itself, with regard to Post(s) and/or Company(s) as per their choice, as the case may be. "Priorities/preferences" given by the candidate in their application form with regard to the Post(s) and/or Company(s), as the case may be, shall be final and irrevocable. No second opportunity shall be given for any change in priority/preference, thereafter.

Note 2. :-

a. Every candidate is required to ensure at his/her own that he/she fulfills the eligibility criteria and other conditions mentioned in the advertisement as well as displayed on the website, and also that all particulars submitted, are complete and correct in all respect.

b. Permission at all stages of the recruitment process shall be purely provisional subject to satisfying the prescribed
eligibility criteria and also presuming that all information submitted by the candidates are complete & correct. Checking of eligibility criteria with reference to original documents as well as other terms & conditions shall be done at the time of verification of documents.

c. Candidature of a candidate shall always be liable to be rejected automatically at any stage of recruitment process if any information provided by the candidate is found incomplete/incorrect/false or he suppresses any information/material fact or is not found in conformity with the eligibility criteria mentioned in the advertisement/relevant regulations. If, at any time during recruitment or even after joining services by a candidate, any shortcoming is noticed, his/her services shall be liable to be terminated without any notice.

d. Eligibility of every candidate shall be determined on the last date prescribed for submission of 'on-line' application. If applications are invited through On-line Registration Procedure or last date fixed for receipt of applications by conventional method, as the case may be. Hence, all computations of age, requisite qualifications, etc. shall be made with reference to that date only. The date of declaration of result/issuance of Marks-sheet shall be treated as the date of acquiring the qualification.

e. Under the 'online' process, candidature of a candidate is liable to be rejected if the System Generated Print-out of the application form is not received or received un-signed or received without his/her photograph pasted at the given place or without challan of prescribed amount or without all requisite documents or received late.

2. Application fee:

The Application fee shall be as follows:-

a) For unreserved category candidates - Rs.400/-

b) For SC/ST/OBC/BC/SBC/PH category candidates - Rs.200/-

Note:

(i) SC, ST & OBC/BC (including the persons belonging to SBC) Category candidates of other than Rajasthan State and all the OBC/BC (including the persons belonging to SBC) Category
candidates of "Creamy Layer" shall be required to submit Application fee as prescribed for "Unreserved Category Candidates".

(ii) Application fee once paid will not be refunded in any circumstances, nor it can be held in reserve for any other recruitment or selection process.

(iii) Printout of the system generated application, if not accompanied with prescribed application fee will not be entertained.

(iv) The chairman & Managing Director is authorized to revise the Application Fee, if required.

3. Written Competitive Examination:

(a) A written competitive Examination shall be got conducted through an outside agency e.g. HCM RIPA, Jaipur or Kota Open University or any other Department/Agency of or under the control of Central/State Government.

Provided that if it is decided to make recruitment to the post of Accountant and Junior Accountant or Personnel Officer and Asst. Personnel Officer simultaneously, a Joint Written Competitive Examination, consisting of a common Paper, may be conducted.

Provided further that if it is decided to conduct joint recruitment exercise in Power Sector Companies of Government of Rajasthan, then there can be a common 'Joint Written Competitive Examination' process for all the Companies participating in the said recruitment process.

(b) Unreserved category candidates will have to acquire minimum 50% marks in each Part or Paper, wherever prescribed, separately. For the candidates belonging to SC/ST/OBC/BC/ SBC/PH category and for all Female candidates, it will be 40%.

(c) The Question Paper (except "General English" & "General Hindi" sections) shall be 'bilingual' i.e. both in English & Hindi, but in case of any confusion/ambiguity with regard to interpretation or printing error, the English version of questions shall prevail.

4. Preparation of Merit:

On the basis of total marks awarded for written competitive
examination and bonus marks, as the case may be, "Merit lists" of successful candidates shall be prepared separately for each category. No Marks shall be awarded for interview as there shall be no interviews. However, in case two or more candidates acquire same merit position, then their date of birth shall be deciding factor to determine their merit. i.e. the elder candidate should be placed higher in the merit list.

Provided that in case it is decided to make recruitment to the posts of Accountant and Junior Accountant or Personnel Officer & Asstt. Personnel Officer simultaneously and/or to conduct joint recruitment exercise in Power Sector Companies of Government of Rajasthan, then a common merit list shall be prepared.

5. Verification of Documents:-

(a) For verification of documents, candidates limited to "equal number of vacancies under each category" shall be called strictly in order of merit from the category-wise "Merit Lists".

(b) It shall be mandatory for the candidates to appear on the date specified for the purpose before the Committee or officer authorized by the C.M.D., for verification of his original documents. In case a candidate does not appear for verification of documents, he would not be eligible for appointment and his candidature shall be rejected. No second opportunity shall be provided for verification of documents in any case.

(c) In case a joint written competitive examination for recruitment, for Power Sector Companies is conducted or otherwise, candidates shall be called for verification of documents from the category-wise "Merit Lists". In accordance with the priorities/preferences given by the candidates with regard to Post(S) and/or company(s), as the case may be, till the total vacancies are completely filled-in, subject to availability of candidates in Merit List, in a phased manner as under:-

(i) First phase - Candidates limited to equal number of vacancies under each category.

(ii) Second phase - Candidates limited to equal number of such vacancies which remained unfilled due to not appearing of candidates who were called for verification of documents.
in first phase plus candidates equal to number of candidates who did not join within the time given in the appointment order, category-wise.

(iii) Third phase - Candidates limited to equal number of such vacancies which remained unfilled due to not appearing of candidates who were called for verification of documents in second phase as well as equal number of such vacancies which remained unfilled due to not joining of candidates offered appointment in second phase, category-wise.

Note: The process enumerated in third phase shall continue for verification of documents till the total vacancies are completely filled-in, if required.

6. Appointment:

(a) The final Merit List of eligible and suitable candidates, equal to number of candidates remained present for document verification under each category, shall be prepared and placed before the Chairman and Managing Director for approval and appointment shall be given strictly in order of Merit. Mere inclusion of the name in the merit list shall not confer any right for appointment in the Nigam.

Provided that in case it is decided to make recruitment to the posts of Accountant and Junior Accountant or Personnel Officer & Asstt. Personnel Officer simultaneously and/or to conduct joint recruitment exercise in Power Sector Companies of Government of Rajasthan, then appointments shall be made from the final merit list subject to fulfilment of the eligibility of the post in order of Merit, as per the priority/preference given by the candidate for Post and/or Company, as the case may be.

(b) In case a joint written competitive examination for recruitment, for Power Sector Companies is conducted or otherwise, the appointment shall be made against the vacancies remained un-filled due to non appearance of candidates for verification of documents, and/or, not joining of the candidates and/or on account of subsequent change of Post and/or Company, as the case may be by the already appointed candidates, as per priority/preference given by them in their application form; by following the procedure laid down hereunder:-
(i) Option shall be taken from all those candidates of respective category, appointed earlier pursuant to the same recruitment process and joined by that time, having equal or higher merit as well as priority/preference then the candidate(s) being appointed against such vacancies.

**Note:** No option shall be taken from such candidates who have been given earlier appointment as per their first priority/preference mentioned by them in their application form.

(ii) Those candidates who submit their option for any change in writing, shall be considered first for their subsequent appointment in the respective Company strictly in order of their inter-se-merit in order of their priority/preference given by them in their application form with regard to Post and/or Company, as the case may be.

(c) Appointment shall be made in the II, III and subsequent phases by following the procedure prescribed for verification of documents under Reg. 16A.5, as per the option & priority/ preference given by candidates with regard to Post and/or Company, as the case may be.

7. **Reserve List:**

The name of all such remaining eligible candidates appearing in the Merit List who could not be given appointment, for want of vacancies or otherwise of the respective category, at the end of 1st phase, shall be kept in Reserve List category-wise. By following the procedure prescribed for verification of documents & appointment under the Reg. 16A.5 & 6, further appointment shall be made in order of Merit from the Reserve List only against the vacancies remained un-filled due to non appearance of candidates for verification of documents, and / or, not joining of the candidates and / or on account of subsequent change of Post and/or Company, as the case may be, by the already appointed candidates, as per priority/preference given by them in their application form. The Reserve List will not be operated for future vacancies or against vacancies caused due to resignation etc. by the candidate.

The Reserve Lists shall remain in operation for the next 12 months from the date of preparation or till advertisement for next recruitment process for filling-up Direct Recruitment quota posts is published, whichever is earlier.
The following provisions shall be inserted as item (1) (d) in the Appendix-I of the RSEB Ministerial Staff Regulations 1962:

"(d) For the post of Accountant:-

1. There shall be One question paper consisting of two parts - Part A - "Accounting, Auditing & Taxation" and Part B - "General English & General Awareness". The standard and syllabus of the exam for Part A shall be of Graduation Degree level and that of Part B shall be of Secondary School level.

2. The Question Paper shall be of three (3) hours duration and shall consist of Objective Type Questions (Multiple Choice Questions) only, with four options of answers. There shall be no negative marking.

Part-A: - Accounting, Auditing & Taxation
(Maximum marks - 300; 100 Questions)

(i) Corporate Accounting
(ii) Income Tax
(iii) Cost Accounting
(iv) Theory and Practice of Auditing
(v) Management Accounting, Advanced Cost Accounting, Cost and Management Audit, Computer Application in Accounting, Taxation, Law and Practice, Advanced Financial Accounting

Part-B: - General English & General Awareness
(Maximum marks-100; 100 Questions)

(a) General English
(i) Comprehension of given passages.
(ii) Vocabulary
(iii) English Grammar

(b) General Awareness:
(i) Current Affairs
(ii) General Science
(iii) Geography and Natural Resources
(iv) Agriculture and Economic Development
(v) History and culture

Questions shall be asked to adjudge knowledge of candidates with special reference to Rajasthan also.
3. Evaluation:
Marks secured by the candidates in the Written Competitive Examination shall be given 90% weightage i.e. percentage of total marks obtained in the Written Competitive Examination multiplied by 0.9 and the quotient shall be the Exam Marks. Remaining 10 marks (maximum) shall be awarded as "Bonus marks" for higher qualification and experience as follows:-

(a) For higher Qualification:-

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Qualification</th>
<th>Marks</th>
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<tbody>
<tr>
<td>i</td>
<td>C.A.</td>
<td>6</td>
</tr>
<tr>
<td>ii</td>
<td>ICWA</td>
<td>5</td>
</tr>
<tr>
<td>iii</td>
<td>MBA(Fin.) with 60% or more/MCA with 60% or more</td>
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<td>3</td>
</tr>
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<td>v</td>
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<td>2</td>
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</table>

Note 1: -
Recognized degree of MBA (Finance) of a University established by law in India or recognized by All India Council for Technical Education (AICTE) & M.Com. Qualification of a University established by law in India, must be of minimum 2 years' duration and acquired as a regular student. It doesn't include any qualification through distance learning programme. However, it includes 2 years' PG Diploma in Business Management declared equivalent to MBA (Finance).

Note 2: -
The Bonus Marks for higher qualification shall be non-cumulative i.e. if a candidate is possessing more than one of the above qualifications, then Bonus Marks shall be awarded for the qualification carrying maximum Bonus Marks.

(b) For Experience:-
Candidates, who have served as Jr. Accountant in RVPN, shall be awarded one (1) Bonus mark for each completed year of
such experience in the Regular Pay Scale/Running Pay Band (i.e. excluding Probation-Training period), subject to maximum of 5 marks."

(8) The existing provisions appearing at item 1 (h) in the Appendix-I of the RSEB Ministerial Staff Regulations 1962 shall be substituted by the following :-

"(h) For the post of Junior Accountant:-

1. There shall be One question paper consisting of two parts - Part- A - "Accounting, Auditing & Taxation" and Part -B - "General English & General Awareness". The standard and syllabus of the exam for Part-A shall be of Graduation Degree level and that of Part-B shall be of Secondary School level.

2. The Question Paper shall be of three (3) hours duration and shall consist of Objective Type Questions (Multiple Choice Questions) only, with four options of answers. There shall be no negative marking.

Part-A:- Accounting, Auditing & Taxation
(Minimum marks - 300; 100 Questions)

(i) Corporate Accounting
(ii) Income Tax
(iii) Cost Accounting
(iv) Theory and Practice of Auditing
(v) Management Accounting, Advanced Cost Accounting, Cost and Management Audit, Computer Application in Accounting, Taxation Law and Practice, Advanced Financial Accounting

Part-B:- General English & General Awareness
(Maximum marks-100; 100 Questions)

(a) General English:
(i) Comprehension of given passages.
(ii) Vocabulary
(iii) English Grammar

(b) General Awareness:
(i) Current Affairs
(ii) General Science
(iii) Geography and Natural Resources
(iv) Agriculture and Economic Development
(v) History and culture

Questions shall be asked to adjudge knowledge of candidates with special reference to Rajasthan also.

3. Evaluation:

Marks secured by the candidates in the Written Competitive Examination, shall be given 90% weightage i.e. percentage of total marks obtained in the Written Competitive Examination multiplied by 0.9 and the quotient shall be the Exam Marks. Remaining 10 marks (maximum) shall be awarded as "Bonus marks" for higher qualification and experience as follows:-

(a) For Higher Qualification:-

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Note 1:--
Recognized degree of MBA (Finance) of a University established by law in India or recognized by All India Council for Technical Education (AICTE) & M.Com. Qualification of a University established by law in India, must be of minimum 2 years' duration and acquired as a regular student. It doesn't include any qualification through distance learning programme. However, it includes 2 years' PG Diploma in Business Management declared equivalent to MBA (Finance).

Note 2:--
The Bonus Marks for higher qualification shall be non-cumulative i.e. if a candidate is possessing more than one of the above qualifications, then Bonus Marks shall be awarded for the qualification carrying maximum Bonus Marks.
(b) For Experience:-

Candidates, who possess experience on any Ministerial cadre post in RVPN, shall be awarded one (1) Bonus mark for each completed year of such experience in the Regular Pay Scale/Running Pay Band (i.e. excluding Probation-Training period), subject to maximum of 5 marks."

(9) In item (1) (g) of the appendix-I appended to the RSEB Ministerial Staff Regulations - 1962, following insertion, substitution and deletion shall be made:-

(i) In Sl. No. 1 at the end, following shall be inserted:-

"Questions for Section-III - General Knowledge shall be asked to adjudge knowledge of candidates with special reference to Rajasthan also."

(ii) In Sl. No. 3 the words "BC/SBC/PH" shall be inserted between the words "OBC" and "and" as appearing in the second line.

(iii) The existing Sl. No. 4 shall be substituted by the following:-

"4. Candidates limited to equal number of vacancies under each category shall be called for verification of documents in order of merit prepared on the basis of marks obtained by the candidates in the written competitive examination/"

(iv) The existing Sl. No. 5 shall be deleted.

(10) The existing provisions appearing in item No. (2), (3), (4) & (5) including Note 1 & 2 of the appendix-I of the RSEB Ministerial Staff Regulations - 1962, shall be deleted.

(11) The following sub-regulation (3) shall be inserted in regulation 21:-

"(3) All candidates, except those already possessing the qualifications mentioned hereunder, in the "computer" field shall be required to acquire any one of the following qualifications in Computer proficiency during two years of probation Training period. If any candidate failed to do so, his/her probation Training period shall be extended up to the maximum period of one year and in case he/she fails to acquire the same, in such extended period, his/her services shall be terminated:-

(i) "O" or Higher Level Certificate Course conducted by DOEACC under control of the Department of Electronics, Government of India."
OR


OR

(iii) Diploma in Computer Science/Computer Application from a University established by Law in India or from an institution recognized by the Government.

OR

(iv) Diploma in Computer Science & Engineering from a polytechnic institution recognized by the Government.

OR

(v) Rajasthan State Certificate Course in Information Technology (RSCIT) conducted by Vardhaman Mahaveer Open University, Kota under control of Rajasthan Knowledge Corporation Limited.

OR

(vi) CIC/CIT from IGNOU.

B. In the RSEB Officers' Service (Recruitment, Promotion & Seniority) Regulations, 1974 the following amendments are hereby made, namely:

(1) In the existing Regulation 10 the words & figures "31" March of the calendar year in which the advertisement published" shall be substituted by the words "the last date fixed for submission of On-Line Application if applications are invited through On-line system/Procedure or last date fixed for receipt of applications by the conventional method."

(2) The 1" paragraph of the existing regulation 16 shall be substituted by the following: -

"16. Inviting Applications:

For filling-up the vacancies of direct recruitment quota, applications shall be invited through advertisement in two prominent daily Hindi Newspapers of Rajasthan, one Employment Newspaper - "Rajasthan Rojgar Sandesh" and one daily English Newspaper of national level. Advertisement shall
also be displayed over Nigam’s website, apart from giving wide publicity over Radio, TV, etc.

(3) The existing Regulation 17 shall be substituted by the following:

"17. All willing eligible candidates shall be required to apply "ONLINE" only, on RVPN’s website for the post(s) exclusively to be filled-in by RVPN and in case common recruitment for all the power sector companies is made, in respect of such posts, on the website of all the power companies, by the last date notified in the advertisement. In addition to applying 'online', it shall be mandatory for the candidates to send one print of system generated printout of their application form, alongwith following documents (self attested by the candidate himself), by 'Ordinary Post' at the address given in the advertisement, so as to reach on or before the last date notified in this regard:-

(i) Copy of 'Challan' in support of depositing the prescribed 'fee'.
(ii) Copy of Certificate/Marks-sheet of Secondary School Exams in which Date of Birth of the candidate is indicated.
(iii) Copy of Degrees & Certificates of all educational & professional/ higher qualification, alongwith Marks-sheets of all years/semesters.

If Grades, percentile, etc. are given instead of Marks, the 'formula' for converting the same into 'percentage' of marks shall also be clearly indicated.

(iv) Copy of certificate of SC or ST or OBC/BC (including the persons belonging to SBC) category candidates of Non-creamy layer, as the case may be, issued by the concerned Competent Authority of Rajasthan State Only (if applicable)

(v) In case of Physically Handicapped candidates, a copy of Medical certificate (indicating type & percentage of disability) issued by the concerned Competent Authority.

(vi) Candidate's own recent Passport size colour Photograph pasted at the given place and signed across on it as well as at other space(s) provided in the application form.

(vii) Copy of Marriage Registration Certificate issued by the concerned Competent Authority or Affidavit (if married).

(viii) In case of a widow, copy of the death certificate of her husband.
(ix) If a candidate is having any child, then an affidavit clearly indicating name and date of birth of all children, including adopted and step children.

(x) Certificate issued by the concerned Competent Authority, if the SC/ST category candidate is a bonafide resident of any one of the notified TSP Areas of Rajasthan.

(xi) All other documents, as per details given in the advertisement.

For submitting Online Application (i.e. registering application) through website, candidates will have to possess a valid 'E-mail ID', which should be valid for the entire duration of the recruitment process. No change in the E-mail ID shall be permissible.

All candidates having registration in Manpower Planning Department, Rajasthan or Employment Exchanges shall also be required to apply through the same procedure.

NOTE 1.:-

If it is decided to make recruitment to the posts of Personnel Officer and Asstt. Personnel Officer simultaneously and/or to conduct joint recruitment exercise for the post of Accounts officer or Personnel Officer in Power Sector Companies of Government of Rajasthan, then candidates shall be required to give their priorities/preferences in their application form itself, with regard to Post(s) and/or Company(s) as per their choice. "Priorities/preferences" given by the candidate in their application form with regard to the Post(s) and/or company(s), as the case may be, shall be final and irrevocable. No second opportunity shall be given for any change in priority/preference, thereafter.

NOTE 2.:-

a. Every candidate is required to ensure at his/her own that he/she fulfills the eligibility criteria and other conditions mentioned in the advertisement as well as displayed on the website, and also that all particulars submitted, are complete and correct in all respect.

b. Permission at all stages of the recruitment process shall be purely provisional subject to satisfying the prescribed eligibility criteria and also presuming that all information submitted by the candidates are complete & correct. Checking of eligibility criteria with reference to original documents as well as other terms & conditions shall be done at the time of verification of documents.
c. Candidature of a candidate shall always be liable to be rejected automatically at any stage of recruitment process if any information provided by the candidate is found incomplete/incorrect/false or he suppresses any information/material fact or is not found in conformity with the eligibility criteria mentioned in the advertisement/relevant regulations. If, at any time during recruitment or even after joining services by a candidate, any shortcoming is noticed, his/her services shall be liable to be terminated without any notice.

d. Eligibility of every candidate shall be determined on the last date prescribed for submission of 'on-line' application, if applications are invited through On-line Registration Procedure or last date fixed for receipt of applications by conventional method, as the case may be. Hence, all computations of age, requisite qualifications, etc. shall be made with reference to that date only. The date of declaration of result / issuance of Marks-sheet shall be treated as the date of acquiring the qualification.

e. Under the 'on-line' process, candidature of a candidate is liable to be rejected if the System Generated Print-out of the application form is not received or received un-signed or received without his/her photograph pasted at the given place or without challan of prescribed amount or without all requisite documents or received late."

(4) The existing regulation 18 shall be substituted by the following

"18. Application fee:

The Application fee shall be as follows:-

a) For unreserved category candidates: -400/-

b) For SC/ST/OBC/BC/SBC/PH category Candidates: -200/-

Note:

(i) SC, ST & OBC/BC (including the persons belonging to SBC) Category candidates of other than Rajasthan State and all the OBC/BC (including the persons belonging to SBC) Category candidates of "Creamy Layer" shall be required to submit Application fee as prescribed for "Unreserved Category Candidates".

(ii) Application fee once paid will not be refunded in any
circumstances, nor it can be held in reserve for any other recruitment or selection process.

(iii) Printout of the system generated application, if not accompanied with prescribed application fee will not be entertained.

(iv) The Chairman & Managing Director is authorized to revise the Application fee, if required."

(5) The existing regulation 19 shall be substituted by the following:

"19. Written Competitive Examination:

(a) A Written Competitive Examination shall be got conducted through an outside agency e.g. HCM RIPA, Jaipur or Kota Open University or any other Department/Agency of or under the control of Central/State Government.

Provided that if it is decided to make recruitment to the post of Personnel Officer and Asstt. Personnel Officer simultaneously, a 'Joint Written Competitive Examination', consisting of a common Paper, may be conducted.

Provided further that if it is decided to conduct joint recruitment exercise in Power Sector Companies of Government of Rajasthan, then there can be a common 'Joint Written Competitive Examination' process for all the Companies participating in the said recruitment process.

(b) Unreserved category candidates will have to acquire minimum 50% marks in each Part or paper, wherever prescribed, separately. For the candidates belonging to SC/ST/OBC/BC/SBC/PH category and for all Female candidates, it will be 40%.

(c) The Question Paper (except "General English" & General Hindi" sections) shall be 'bilingual i.e. both in English & Hindi, but in case of any confusion/ambiguity with regard to interpretation or printing error, the English version of questions shall prevail."

(6) The existing regulation 20 shall be substituted by the following:

"20 (1) Preparation of Merit:

On the basis of total marks awarded for written competitive examination and bonus marks as the case may be, "Merit lists" of
successful candidates shall be prepared separately for each category. No Marks shall be awarded for interview as there shall be no interview.

However, in case two or more candidates acquire equal merit, then their date of birth shall be deciding factor to determine their merit i.e. the elder candidate should be placed higher in the merit list.

Provided that in case it is decided to make recruitment to the posts of Personnel Officer & Asstt. Personnel Officer simultaneously and/or to conduct joint recruitment exercise for the post of Accounts Officer or Personnel Officer & Asstt. Personnel Officer in Power Sector Companies of Government of Rajasthan, then a common merit list shall be prepared.

(ii) Verification of Documents:

(a) For verification of documents, candidates limited to "equal number of vacancies under each category" shall be called strictly in order of merit from the category-wise "Merit Lists".

(b) It shall be mandatory for the candidates to appear on the date specified for the purpose before the Committee or officer authorized by the C.M.D., for verification of his original documents. In case a candidate does not appear for verification of documents, he would not be eligible for appointment and his candidature shall be rejected. No second opportunity shall be provided for verification of documents in any case.

(c) In case a joint written competitive examination for recruitment, for Power Sector Companies is conducted or otherwise, candidates shall be called for verification of documents from the category-wise "Merit Lists", in accordance with the priorities/preferences given by the candidates with regard to Post(s) and/or Company(s), as the case may be, till the total vacancies are completely filled-in, subject to availability of candidates in Merit List, in a phased manner as under:--

(i) First phase - Candidates limited to equal number of vacancies under each category

(ii) Second Phase - Candidates limited to equal number of such vacancies which remained unfilled due to not appearing of candidates who were called for verification of documents in first phase plus candidates equal to number of candidates
who did not join within the time given in the appointment order, category-wise.

(iii) Third phase - Candidates limited to equal number of such vacancies which remained unfilled due to not appearing of candidates who were called for verification of documents in second phase as well as equal number of such vacancies which remained unfilled due to not joining of candidates offered appointment in second phase, category-wise.

Note:- The process enumerated in third phase shall continue for verification of documents till the total vacancies are completely filled-in, if required.

(iii) Appointment:

(a) The final Merit List of eligible and suitable candidates, equal to number of candidates remained present for document verification under each category, shall be prepared and placed before the Chairman and Managing Director for approval and appointment shall be given strictly in order of Merit. Mere inclusion of the name in the merit list shall not confer any right for appointment in the Nigam.

Provided that if it is decided to make recruitment to the posts of Personnel Officer and Asstt. Personnel Officer simultaneously and/or to conduct joint recruitment exercise for the post of Accounts officer or Personnel Officer and Asstt. Personnel Officer in Power Sector Companies of Government of Rajasthan, then appointments shall be made subject to fulfilment of their eligibility of the post in order of Merit as per the priority/preference given by the candidate for Post and/or company, as the case may be.

(b) In case a joint written competitive examination for recruitment, for Power Sector Companies is conducted or otherwise, the appointment shall be made against the vacancies remained un-filled due to non appearance of candidates for verification of documents, and/or, not joining of the candidates and/or on account of subsequent change of Post and/or Company, as the case may be by the already appointed candidates, as per priority/preference given by them in their application form, by following the procedure laid down here under:-
(i) Option shall be taken from all those candidates of respective category, appointed earlier pursuant to the same recruitment process and joined by that time, having equal or higher merit as well as priority/preference then the candidate(s) being appointed against such vacancies.

Note:- No option shall be taken from such candidates who have been given earlier appointment as per their first priority/preference mentioned by them in their application form.

(ii) Those candidates who submit their option for any change in writing, shall be considered first for their subsequent appointment in the respective Company strictly in order of their inter-se-merit in order of their priority/preference given by them in their application form with regard to Post and/or Company, as the case may be.

(c) Appointment shall be made, in the II, III and subsequent phases by following the procedure prescribed for verification of documents, under Reg 20(II) as per the option & priority/preference given by candidates with regard to Post and/or Company, as the case may be.

(iv) Reserve List:

The name of all such remaining eligible candidates appearing in the Merit List who could not be given appointment, for want of vacancies or otherwise of the respective category, at the end of 1st phase, shall be kept in Reserve List category-wise. By following the procedure prescribed for verification of documents & appointment under the Reg. 20(II) & (III), further appointment shall be made in order of Merit from the Reserve List only against the vacancies remained un-filled due to non appearance of candidates for verification of documents, and/or, not joining of the candidates and/or on account of subsequent change of Post and/or Company, as the case may be, by the already appointed candidates, as per priority/preference given by them in their application form. The Reserve List will not be operated for future vacancies or against vacancies caused due to resignation etc. by the candidate.

The Reserve Lists shall remain in operation for the next 12 months from the date of preparation or till advertisement for
next recruitment process for filling-up Direct Recruitment quota posts is published, whichever is earlier."

(7) **At the end of existing Regulations 27 the following new paragraph shall be inserted:**

"Provided that all candidates, except those already possessing the qualifications mentioned hereunder, in the "Computer" field shall be required to acquire anyone of the following qualifications in Computer proficiency during two years of Probation Training period. If any candidate failed to do so, his/her Probation Training period shall be extended up to the maximum period of one year and in case he/she fails to acquire the same, in such extended period, his/her services shall be terminated:

(i) "O" or Higher Level Certificate Course conducted by DOEACC under control of the Department of Electronics, Government of India.

OR

(ii) Computer Operator & Programming Assistant (COPA)/Data Preparation and Computer Software (DPCS) certificate organized under National/State Council of Vocational Training Scheme

OR

(iii) Diploma in Computer Science/Computer Applications from a University established by Law in India or from an institution recognized by the Government.

OR

(iv) Diploma in Computer Science & Engineering from a polytechnic institution recognized by the Government.

OR

(v) Rajasthan State Certificate Course in Information Technology (RSCIT) conducted by Vardhaman Mahaveer Open University, Kota under control of Rajasthan Knowledge Corporation Limited.

OR

(vi) CIC/CIT from IGNOU:

(8) **In the "Schedule" appended with these Regulations, the existing provisions regarding 'method of recruitment with percentage' and 'qualification & experience' for the post of Accounts Officer as appearing against S.No.16, in Column No.3 and 4
respectively, shall be substituted by the following:-

<table>
<thead>
<tr>
<th>Method of Recruitment With percentage</th>
<th>Qualification &amp; Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) 40% by promotion on the basis of &quot;Seniority-cum-Merit&quot; and &quot;Merit&quot; basis in the ratio of 1:1 from amongst Assistant Accounts Officers.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>For Promotion: The minimum experience required will be five (5) years service as Assistant Accounts Officer in the Nigam or a total service of 15 years as Accountant and Ass't Accounts Officer in the Board/Nigam, provided that person so eligible does not supersede any or his senior who may not have become eligible because of requisite experience as prescribed in these Regulations. Promotion would however be made under these provisions, if senior persons have been rejected on any ground other than completion of requisite period of service prescribed for eligibility.</td>
</tr>
<tr>
<td>(b) 10% by Fast Track Promotion scheme</td>
<td></td>
</tr>
<tr>
<td></td>
<td>For Fast Track Promotion Scheme: (a) On the basis of &quot;Merit-cum-Seniority&quot; amongst those AAOs of Nigam who are having three (3) years' experience in regular pay scale and possessing the qualification of CA. (b) If in any particular year, all vacancies are not filled as per (a) above, then such unfilled vacancies may be filled on the basis of &quot;Merit-cum-Seniority&quot; from amongst AAOs of Nigam having five (5) years' experience in Regular Pay Scale/Running Pay Band and possessing qualification of MBA (Fin.) with 60% or more ICWA. If despite that, any vacancy of this quota remains unfilled due to non-availability of suitable candidates in a particular year, then such unfilled vacancy shall be merged with Promotion quota for appointment by promotion on &quot;Seniority-cum-Merit&quot; basis in that year.</td>
</tr>
<tr>
<td>(c) 50% by Direct Recruitment from Open Market</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Note: Recognized degree of MBA (Finance) of a University established by law in India or recognized by all India Council for Technical Education (AICTE) must be of minimum 2 years' duration and acquired as a regular student or through distance learning programme/correspondence course. The distance learning programme must be approved by the Distance Education Council (DEC). However, it includes 2 years' PG Diploma in Business Management Declared equivalent to MBA (Finance).</td>
</tr>
<tr>
<td></td>
<td>For Direct Recruitment from Open Market: Minimum Qualification: (i) In the first attempt, appointments shall be made from amongst Chartered Accountants through campus interviews organized by the Institute to Chartered Accountants of India.</td>
</tr>
</tbody>
</table>
(ii) If in case campus selection is not successful or if no campus interview is scheduled in the near future, then recruitment be made through open advertisement as per syllabus given in Appendix 'A' from amongst the candidates possessing any one of the following qualifications:

(a) CA/ICWA or
(b) MBA (Fin.) with 60% or more; or
(c) M.Com. with 60% or more alongwith B.Com. with minimum 70% marks.

Provided that Male & Female candidates of SC/ST/ST/OBC/BC/SBC/PH may be allowed relaxation of 5% marks in MBA (Finance) mentioned under (b) and in B.Com. mentioned under (c) above, for direct recruitment to the post of Accounts Officer. No relaxation shall be allowed to Male & Female candidates or UR category.

Note: Recognized degree of MBA (Finance) of a University established by law in India or recognized by all India Council for Technical Education (AICTE) & M.Com. Qualification of a University established by law in India, must be of minimum 2 years' duration and acquired as a regular student. It doesn't include any qualification through distance learning programme. However, it includes 2 years' PG Diploma in Business Management declared equivalent of MBA (Finance).

(9) In the "Schedule" appended with these Regulations, the existing provisions regarding method of recruitment with percentage and 'qualification & experience' for the post of Assistant Accounts Officer as appearing against S.No.19, in Column No.3 and 4 respectively, shall be substituted by the following :-

<table>
<thead>
<tr>
<th>Method of Recruitment with Percentage</th>
<th>Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) 90% by Promotion on the basis of &quot;Seniority-cum-Merit and &quot;Merit basis in the ratio of 1:1 amongst Accountants.</td>
<td>For Promotion: Accountants having at least seven (7) years service as Accountant on the basis of &quot;Seniority-cum-Merit&quot; and &quot;Merit basis&quot; in the ratio of 1:1.</td>
</tr>
</tbody>
</table>
| (b) 10% by Fast Track Promotion Scheme | For Fast Track Promotion Scheme:
(a) On the basis of "Merit-cum-Seniority" from amongst those Accountants of Nigan who are in Regular Pay Scale/Reunion Pay Band & Possessing CA qualification. |
(b) If in any particular year, all vacancies are not filled as per (a) above, then such unfilled vacancies may be filled on "Merit-cum-Seniority" basis from amongst Accountants of Nigan having three (3) years' experience in Regular Pay |
The following new Appendix 'A' shall be inserted to the RSEB Officers Service (Recruitment Promotion & Seniority) regulations 1974:

"Appendix - 'A'"

The standard and syllabus for recruitment to the post of Accounts Officer shall be as under:

1. There shall be One question paper consisting of two parts - Part-A - Accounting, Auditing & Taxation" and Part-B - "General English & General Awareness". The standard and syllabus of the exam for Part-A shall be of Graduation Degree level and that of Part-B shall be of Secondary School level.

2. The Question Paper shall be of three (3) hours duration and shall consist of Objective Type Question (Multiple Choice Questions) only, with four options of answers. There shall be no negative marking.

**Part-A:** Accounting (100 Marks), Auditing (60 Marks) & Taxation (40 Marks) (Maximum marks - 200; 100 Questions)

(i) Corporate Accounting

(ii) Income Tax
(iii) Cost Accounting
(iv) Theory and Practice of Auditing
(v) Management Accounting, Advanced Cost Accounting, Cost and Management Audit, Computer Application in Accounting, Taxation Law and Practice, Advanced Financial Accounting

Part-B: General English & General Awareness
(Maximum marks-100; 100 Questions)

(a) General English (50 Marks):
(i) Comprehension of given passages.
(ii) Vocabulary
(iii) English Grammar

(b) General Awareness (30 Marks):
(i) Current Affairs
(ii) General Science
(iii) Geography and Natural Resources
(iv) Agriculture and Economic Development
(v) History and culture

(c) Mental Aptitude/Reasoning (20 Marks):
Questions shall be asked to adjudge knowledge of candidates with special reference to Rajasthan also.

3. Bonus Marks for Experience: Maximum 5 Bonus marks for experience to the candidates already working in the Nigam shall be awarded as under

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Experience in Regular Pay Scale/Running Pay Band excluding Probation Training Period</th>
<th>Marks for Each Completed Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Junior Accountant/Accountant working in the Nigam</td>
<td>1</td>
</tr>
<tr>
<td>II</td>
<td>Assistant Accounts Officer working in the Nigam</td>
<td>2</td>
</tr>
</tbody>
</table>

(11) In Appendix-B appended to the RSEB Officers' Service (Recruitment, Promotion & Seniority) Regulations - 1974, following insertion, substitution and deletion shall be made:-

(i) In Sl. No. 1 at the end, following shall be inserted:
"Questions for section-III - General Knowledge shall be asked to adjudge knowledge of candidates with special reference to Rajasthan also."

(ii) In Sl. No. 3 the words "BC/SBC/PH" shall be inserted between the words "OBC" and "and" as appearing in the
(iii) The existing Sl. No. 4 shall be substituted by the following:
"4. Candidates limited to equal number of vacancies under each category shall be called for verification of documents in order of merit prepared on the basis of marks obtained by the candidates in the written competitive examination."
(iv) The existing Sl. No. 5 shall be deleted.

This is subject to ratification by the Co-Ordination Committee and Board of Directors.

By order,
Sd/-
(Vijay Mathur)
Company Secretary

(Endorsed vide No.JPD/CAO(ATR)/AO/Rules/F.31/D.2704 Jaipur dated 30.11.2010 (JPD/Rules-708)
**ORDER**

Sub:- Amendments in the RSEB Ministerial Staff Regulations 1962, and the RSEB Officers' Service (Recruitment, Promotion and Seniority) Regulations, 1974, as adopted by the VPN, regarding procedure and qualification for appointment on various posts.

The CMD, VPN and Chairman Co-ordination Committee in consultation with Director (Finance), VPN is pleased to make the following amendments in the RSEB Ministerial Staff Regulations, 1962 and the RSEB Officers' Service (Recruitment, Promotion and Seniority) Regulations, 1974, as adopted by the VPN, with immediate effect:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Regulations</th>
<th>Amendment in</th>
<th>Substitutions</th>
</tr>
</thead>
</table>
| 1. | RSEB Ministerial Staff Regulations, 1962 | Regulation 6(f) (xii) | The Note appearing under Regulation 6(f) (xii) (c) shall be substituted by the following:-
Note: For "Fast Track Promotion Scheme" Recognized degree of MBA (Finance) of a University established by law in India or approved by All India Council for Technical Education (AICTE) or by the Distance Education Council (DEC), must be of minimum two year's duration. It includes 2 years PG Diploma in Business Management declared equivalent to MBA (Finance)."
| 2. | RSEB Ministerial Staff Regulations, 1962 | Item (1) (d) of the Appendix-I | The NOTE 1 appearing under clause 3(a) shall be substituted by the following:-
"NOTE 1:- Recognized degree of MBA (Finance) of a University established by law in India or approved by All India Council for Technical Education (AICTE) or by the Distance Education Council (DEC) and MCom qualification of a University established by law in India, must be of minimum two year's duration. It includes two years PG Diploma in Business Management declared equivalent to MBA (Finance)."
| 3. | RSEB Ministerial Staff Regulations, 1962 | Item (1) (h) of the Appendix-I | The NOTE 1 appearing under clause 3(a) shall be substituted by the following:-
"NOTE 1:- Recognized degree of MBA (Finance) of a University established by law in India or approved by All India Council for Technical Education (AICTE) or by the Distance Education Council (DEC) and MCom qualification..."
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Regulations</th>
<th>Amendment</th>
<th>Substitutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.</td>
<td>RSEB Officers' Service (Recruitment, Promotion and Seniority) Regulations, 1974.</td>
<td>Against Sl. No. 10 in the “Schedule” for the post of Accounts Officer</td>
<td>The Note Appearing in Column 4 under the heading “For Fast Track Promotion Scheme” shall be substituted by the following:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>“Note :- Recognized degree of MBA (Finance) of a University established by law in India, or approved by All India Council for Technical Education (AICTE) or by the Distance Education Council (DEC), must be of minimum two year’s duration. It includes two years PG Diploma in Business Management declared equivalent to MBA (Finance).”</td>
</tr>
<tr>
<td>5.</td>
<td>RSEB Officers' Service (Recruitment, Promotion and Seniority) Regulations, 1974.</td>
<td>Against Sl. No. 16 in the “Schedule” for the post of Accounts Officer</td>
<td>The Note appearing in Column 4 under the heading “For Direct Recruitment from Open Market : Minimum Qualifications” shall be substituted by the following:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>“Note :- Recognized degree of MBA (Finance) of a University established by law in India or approved by All India Council for Technical Education (AICTE) or by the Distance Education Council (DEC) and M.Com qualification of a University established by law in India, must be of minimum two year’s duration. It includes two years PG Diploma in Business Management declared equivalent to MBA (Finance).”</td>
</tr>
<tr>
<td>6.</td>
<td>RSEB Officers’ Service (Recruitment, Promotion and Seniority) Regulations, 1974.</td>
<td>Against Sl. No. 19 in the “Schedule” for the post of Asst. Accounts Officer</td>
<td>The Note appearing in Column 4 under the heading “For Fast Track Promotion Scheme” shall be substituted by the following:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>“Note :- Recognized degree of MBA (Finance) of a University established by law in India or approved by all India Council for Technical Education (AICTE) or by the Distance Education Council (DEC), must be of minimum two year’s duration. It includes two years PG Diploma in Business Management declared equivalent to MBA (Finance).”</td>
</tr>
</tbody>
</table>

This order is in continuation to earlier Order No. RVPN-AAO/F&R/F.32/D.317 dated 15.11.2010 (F&R No.702) and is subject to ratification by the Co-ordination committee and Board of Directors.

By order,

Sd/-

Company Secretary

(Endorsed vide No.JPD/CAO(ATR)/AO/Rules/F.31/D.44 dated 10.1.2011, JPD/Rules-716)
ORDER

Sub:- Amendments in the RSEB Ministerial Staff Regulations 1962, and the RSEB Officers' Service (Recruitment, Promotion and Seniority) Regulations, 1974 as adopted by the RVPN, regarding procedure and qualification for appointment on various posts.

Pursuant to the decision taken by the Co-ordination Committee in its 145th meeting held on 15.12.2010 and approval accorded by the Board of Directors, RVPN, in its 189th meeting held on 15.12.2010 the following amendments in the RSEB Ministerial Staff Regulations, 1962 and the RSEB Officers Service (Recruitment, Promotion and Seniority) Regulations, 1974 as adopted by the RVPN, are hereby made with immediate effect:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Regulations</th>
<th>Amendment in Regulations</th>
<th>Amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>RSEB Ministerial Staff Regulations, 1962</td>
<td>Regulations 10(3).</td>
<td>The figure &quot;70%&quot; is substituted by the figure &quot;60%&quot;</td>
</tr>
<tr>
<td>2</td>
<td>RSEB Ministerial Staff Regulations, 1962</td>
<td>Under item d appearing below NOTE 2 of Regulation 16A 1.</td>
<td>A new proviso shall be added as follows:- &quot;Provided, If the last date prescribed for submission of on-line application or last date fixed for receipt of application by conventional method, as the case may be, is extended for the reasons whatsoever, all computation of age, requisite qualification etc. shall be made with reference to the last date initially prescribed and notified&quot;.</td>
</tr>
<tr>
<td>3</td>
<td>RSEB Officers' Service (Recruitment, Promotion and Seniority) Regulations, 1974</td>
<td>In the &quot;Schedule&quot; at S.No.16 for the post of Accounts Officer in Item No.(ii) (C) in column 4 under the heading &quot;For Direct Recruitment from Open Market: Minimum Qualification&quot;</td>
<td>The figure &quot;70%&quot; is substituted by the figure &quot;60%&quot;</td>
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<td>4</td>
<td>RSEB Officers' Service (Recruitment, Promotion and Seniority) Regulations, 1974</td>
<td>Under item d appearing below NOTE 2 of Regulation 17</td>
<td>A new proviso shall be added as follows:- &quot;Provided, if the last date prescribed for submission of on-line application or last date fixed for receipt of application by conventional method, as the case may be, is extended for the reasons...&quot;</td>
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<tr>
<td>Sl. No.</td>
<td>Regulations</td>
<td>Amendment</td>
<td>Substitutions</td>
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<td>whatsoever, all computation of age, requisite qualification etc. shall be made with reference to the last date initially prescribed and notified</td>
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</table>

This order is in continuation to earlier order No.RVPN-AAO/F&R/F.32/D.317 dated 15.11.2010 (RVPN F&R No. 702) and RVPN-AAO/F&R/F.32/D.345 dated 13.12.2010, (RVPN F&R No.709).

By order,

Sd/-

Company Secretary

(Endorsed vide No.JPD/CAO(ATR)/AO/Rules/F.31/D.47 dated 10.1.2011, JPD/Rules-717)