

# Grant of Permit to work as Wireman

**A**

**New Permit**

**B**

**Duplicate Permit**

**C**

**Renewal of Permit**

## As-Is Process

### A. Grant of New Permit

A.1: Applicant apply in the prescribed application form with following attachments

- ✓ Photographs (Total 4 Photos with white background)
- ✓ Medical Certificate (Photo and signature duly attested by Govt. Doctor)
- ✓ Technical Qualification Certificate (Final marksheet and permanent certificate in original with one Xerox copy each)
- ✓ Photo I.D. Proof (Passport/Driving licence/Voter ID self attested copy)
- ✓ Date of Birth proof (Board Marksheet/Certificate Self attested copy)
- ✓ Aadhar Card self attested copy
- ✓ Demand Draft for fees Rs. 500/- in favour of Senior Electrical Inspector, Jaipur
- ✓ Self Addressed envelope (Without postage stamp)

### Time Line

With In Five days

A.2: Verification Of Documents by Department. Checklist for verification:

- ✓ DOB Particulars
- ✓ Verification and cross-validation of technical qualification certificate
- ✓ Verification of Medical Certificate to ensure Medically fit for electrical works declared by Govt. Doctor certificate (Photo and sign duly attested)
- ✓ Appropriateness of fees

A.3: Intimation of Shortcomings to applicant (If any)

A.4: Shortcomings fulfilled by the applicant

A.5: Approval for grant of permit to work as wireman

A.6: Issuance of Permit in approved format

A.7: Updation of Data in Master Data bank

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## As-Is Process

### **B. Grant of Duplicate Permit**

B.1: Applicant apply in the prescribed application form with following attachments

- ✓ Copy of FIR (in case Permit is being lost)
- ✓ Copy of Permit (in case Permit is being damaged/ torn)
- ✓ Photograph Total 4 Photos with white background)
- ✓ Medical Certificate (Photo and signature duly attested by Govt. Doctor)
- ✓ Photo I.D. Proof (Passport/Driving licence/Voter ID self attested copy)
- ✓ Date of Birth proof (Board Marksheet/Certificate Self attested copy)
- ✓ Aadhar Card self attested copy
- ✓ Demand Draft for fees Rs. 500/- in favour of Senior Electrical Inspector, Jaipur
- ✓ Self Addressed envelope (Without postage stamp)

B.2: Verification Of Documents by Department. Checklist for verification:

- ✓ Match details with Permit No. issued

B.3: Intimation of Shortcomings to applicant

B.4: Shortcomings fulfilled by the applicant

B.5: Approval for grant of duplicate permit to work as wireman

B.6: Issuance of Permit in approved format

B.7: Updation of Data in Master Data bank

Time Line

Five days