

Transformer Permission Certificate Under Regulation 43 of CEA Regulations, 2010

As-Is Process

A. Grant of Inspection Report

A.1: Applicant apply in the letterhead form with appropriate attachments at near by AEI Office , office details available in department website

A.2: Verification Of Documents by Department.

Checklist for verification:

- ✓ Verification and cross-validation of all attachments
- ✓ Appropriateness of fees

A.3: Intimation of Shortcomings to applicant

A.4: Shortcomings fulfilled by the applicant

A.5: Intimate Date of Inspection to the Installation

A 6 : Inspection at the site as per inspection checklist

A 7: Intimation of Shortcoming during Inspection

A 8: Shortcoming fulfilled by the applicants

A 9: Submission of fees for re-inspection

A 10: Repeat process from A5 to A9

A 11: Upload photographs of the site inspection by the Electrical Inspectorate Department

A.12: Issuance of inspection report

A.13: Updation of Data in Master Data bank

Time Line

Within Seven Days

List of attachments and Inspection Checklist for Transformer permission certificate

Attachments

- Performa Part III as applicable
- Performa 43
- Affidavit of letterhead
- Demand notice issued by Discom
- Connected load list with fees calculation
- Original test report of transformer as per BIS
- Purchase voucher of transformer
- Work completion certificate in form-F of Registered Contractor
- Photocopy of contractor licenece
- Single line diagram of installation
- Layout of the site plan with earthing system
- Test certificate of HT equipment and cable
- Invoice of HT equipment and cable
- Photograph of installation
 - ✓ HT side
 - ✓ LT side
 - ✓ Name plate of transformer
 - ✓ Earthing system
 - ✓ Photograph of installation from 5 ft and 10 ft