

**RAJASTHAN RAJYA VIDYUT KARAMCHARI TRUST**

**Shed No. 11, VidyutBhawan, Jyoti Nagar Jaipur-302005**

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No. RRVK/Dy.COA (P&F)/Cont/D. 3283

Date: 29-11-19

The Chief Accounts Officer/Superintending Engineer ( )

The Sr.Accounts Officer / Executive Engineer ( )

The Accounts Officer/ Assistant Engineer ( )

The Assistant Accounts Officer ( )

RVPNL, RVUNL, JVVNL,AVVNL, Jd.VVNL

Jaipur/Ajmer/Jodhpur.

**Subject: Regarding Nomination for the death cum retirement gratuity.**

A detailed instruction/guidelines regarding nomination for the death cum retirement GPF gratuity was issued vide order no RSEB/F&R/F./D.31 dated 15.07.92.

It has come to notice that the employees are not much aware about this order and in the absence of such nomination the payment of DCRG to the claimant of the deceased employee is being delayed.

With a view to start accepting nomination of gratuity it is enjoined upon all head of Department and Head of Office to ensure that the nomination DCRG in terms of Regulation 28 of RSEB Employees Pension Regulation 1988 are obtained from the GPF members.

In this regard copy of the order referred above with the proforma is being enclosed herewith with the request to ensure the compliance of the order.

Encl: As Above.

*Shelli*  
Chief Accounts Officer(P&F)

RAJASTHAN STATE ELECTRICITY BOARD  
(FINANCE AND RULES SECTION)

No. RSEB/F&R/F. /D..31

Dated: 15.7.92

ORDER

Sub: Nomination for the death cum retirement gratuity.


The Board has introduced RSEB Employees Pension Scheme in the year 1988 and according to the provision of Regulation 28 of RSEB Employees Pension Regulation 1988, the employee who has opted for pensionary retiring benefit and completed 5 years qualified service for grant of pension, has to furnish nomination authorising his family member/ members to receive the death cum retirement gratuity in the event of death of the employee during his service period. It has been noticed that in absence of such nomination the payment of DCRG to the claimant of the deceased employee is being delayed unnecessarily.

Instances have also come into notice that wherever there is a dispute amongst the family members, the claimant(s) of the deceased employee have to face great inconvenience in receiving the payment of DCRG.

Therefore, it is enjoined upon all Head of the Deptts. and Head of the Offices to ensure that the nomination for the DCRG in terms of Regulation 28 of RSEB Employees Pension Regulation 1988 are obtained from the employees who have opted for pension as retiring benefit in the proforma enclosed. The employees should be asked to furnish their nomination in triplicate to be submitted to the Head of the Deptt. in the case of officers and Head of Office in the case of other employees. The Head of the Deptt. and Head of the Office shall record date of the receipt of nomination form. After accepting the nomination by

8/52  
10/1/92


the Head of the Deptt. one copy is to be sent to the Accounts Officer (EA) for record, second copy is meant for the personal file and third copy may be returned to the officers concerned. Similarly the Head of the Office after accepting the nomination, has to ensure that one copy of nomination shall be pasted in the service book of the concerned employee. The second copy is to be kept in the personal file and third copy may be returned to the employee concerned.

By order,  
  
 (P.R. SALECHA)  
 SECRETARY 13/7/92

Encl: Nomination forms - 4 Nos.

Copy to the following for information and necessary action :-

1. The Chief Engineer ( ) RSEB., \_\_\_\_\_.
2. The Director ( ) RSEB., \_\_\_\_\_.
3. The F.A. & Controller of Accounts, RSEB, Jaipur.
4. The Chief Accounts Officer, RSEB, Jaipur.
5. The Addl./Dy. Chief Engineer ( ) RSEB., \_\_\_\_\_.
6. The Superintending Engineer( ) RSEB, \_\_\_\_\_.
7. The Joint ( ) RSEB., Jaipur.
8. The Addl. Jt. Secretary (Enq.) RSEB., Jaipur.
9. The Controller of Accounts, ( ) RSEB, \_\_\_\_\_.
10. The Executive Engineer( ) RSEB, \_\_\_\_\_.
11. The Dy. Secretary( ) RSEB, \_\_\_\_\_.
12. The Asstt. Secretary( ) RSEB., \_\_\_\_\_.
13. The Sr. Accounts Officer Commercial( Billing) RSEB, Jaipur.
14. The Personnel/Accounts Officer( ) RSEB, \_\_\_\_\_.
15. The Estt. Officer( ) RSEB, \_\_\_\_\_.
16. The P.S. to Chairman/Member (F&A) RSEB., Jaipur.
17. The T.A. to Member (T&D)/RGen.) RSEB, Jaipur.
18. The P.A. to Secretary, RSEB., Jaipur.
19. The Resident Audit Officer, RSEB, Jaipur.
20. All Sections of the Board Secretariat( ) RSEB., Jaipur.

  
 (R.C. JAIN)  
 Addl. Joint Secretary (F&R)

Copy also forwarded to the following for information and necessary action :-

1. The Secretary (BBMB )Sector 35-D Chandigarh.
2. The Secretary (BCB) Kakanagar, New Delhi,
3. The Chief Engineer (Elect.) BCB(PW) Sector 17-A Chandigarh.

**Nomination for Retirement Gratuity/Death Gratuity**

When the Government servant has a family and wishes to nominate one member, or more than one member, thereof.

I ..... hereby nominate the person/persons mentioned below who is/are member (s) of my family, and confer on him/them the right to receive, to the extent specified below, any gratuity the payment of which may be authorised by the Government in the event of my death while in service and the right to receive on my death, to the extent specified below, any gratuity which having become admissible to me on retirement may remain unpaid at my death :-

Original nominee (s)

Names and addresses of nominee/nominees (1)	Relationship with the Government servant (2)	Age (3)	Amount of share of gratuity payable to each* (4)
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Alternate nominee (s)

Name, address, relationship and age of the person or persons, if any, to whom the right conferred on the nominee shall pass in the event of the nominee pre-deceasing the Government servant or the nominee dying after the death of the Government servant but before receiving payment of Gratuity (5)	Amount or share of gratuity payable to each** (6)
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This nomination supersedes the nomination made by me earlier on ..... which stands cancelled.

NOTE- (i) The Government servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed.

(ii) Strike out which is not applicable.

Dated this ..... day of ..... 19

at ..... Witnesses to signature:

1. ....

2. ....

Signature of Government  
servant

(To be filled by the Head of Office)

Nomination by .....

Designation .....

Office .....

Signature of Head of Office

Date.....

Designation.....

Form for acknowledging the receipt of the nomination form by the Head of Office

To

.....  
.....  
.....

Sir,

In acknowledging the receipt of your nomination, dated the...../cancellation, dated the ..... of the nomination made earlier in respect of gratuity in Form ..... I am to state that it has been duly placed on record.

Place.....  
Dated the .....

Signature of Head of Office  
Designation.....

NOTE - The Government servant is advised that it would be in the interest of his nominees if copies of the nominations and the related notices and acknowledgments are kept in safe custody so that they may come into the possession of the beneficiaries in the event of his death.

\* This column should be filled in so as to cover the whole amount of the gratuity.  
\*\* The amount/share of the gratuity shown in this column should cover the whole amount/share payable to the original nominee(s).

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