



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.

[CORPORATE IDENTITY NUMBER (CIN): U40109RJ2000SGC016485]
Regd. Office: VIDYUT BHAWAN, JANPATH, JYOTI NAGAR, JAIPUR – 302 005.
PHONE NO. 0141-2740381/82
Website: www.rvpn.co.in

No. RVPN/ Karmik/ F. 4(6)43/D. 236

Jaipur, Dated: 21-7-16

The Chief Engineer (),
The Chief Controller of Accounts,
The Zonal / Dy. Chief Engineer (),
RRVPNL,
Jaipur / Ajmer / Jodhpur.

Sub:- Nomination for award of Merit Certificate on 15th Aug 2016 at
Corporate Level.

With reference to above, I am directed to request you to kindly send the **two proposals only** in respect of Officers / Officials (Technical Non-Technical) working under your jurisdiction, in prescribed format as enclosed, along with details of outstanding work done & dossier (along with ACRs of last seven years), for award of Merit Certificate on Independence Day 2016 at Corporate Level, on or before 26.07.2016, either by fax or e-mail.

The proposals should be recommended / approved by Director (Tech.) / Director (Opr.) / Director (Fin.), RVPN, Jaipur.

Kindly treat it as priority.

Encl: As Above.

(Amitabh Gupta)
Jt. Director Personnel

Copy to the following for necessary action:

1. Joint Legal Remembrancer, RVPN, Jaipur.
2. Land Acquisition Officer, RVPN, Jaipur.
3. Company Secretary, RVPN, Jaipur.
4. TA to CMD, RVPN, Jaipur.
5. Dy. Director Personnel (HQ)/Dy. Secretary (Pension / GAD), RVPN, Jaipur.
6. PRO / ACP, RVPN, Jaipur.
7. Assistant Secretary (Estt.-I/II/III) / Accounts Officer (Admn-Store), RVPN, Jaipur.

Jt. Director Personnel

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Proforma for nomination of technical / non-technical officer / official for award of Merit Certificate at Corporate Level

1. (a) Name:
 - (b) Post with pay & current pay
 - (c) Post(s) held during the service
 - (d) Cadre: Gazetted / Non – Gazetted
 - (e) Residential Address
 - (f) Phone / Mobile
2. Date of Birth
3. Date of appointment in the Nigam
4. Detail(s) of work accomplished for which to be considered for nomination
5. Certificate(s) issued by HOD:
 - (a) Pendency of DE / PE:
 - (b) Punishment imposed in past (if any):
6. Forwarding Comments of Dir (Tech.) / Dir(Fin.)
7. Any Award / Certificate issued in past:
8. Any other relevant information

Signature of HOD