



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.

(Corporate Identity Number (CIN):U40109RJ2000SGC016485)

VIDYUT BHAWAN, JANPATH, JYOTI NAGAR, JAIPUR – 302 005.

Phone no.: 0141-2740381-85 Fax no.: 0141-2740455

No.RVPNL/Karmik/Mediclaim/F. 70(pt.IV)/D. 21

Jaipur, dated 10-5-16

CIRCULAR

Sub:- Seeking urgently personal & family detail of employees appointed on or after 01.01.2004 under Mediclaim Insurance Policy.

The State Insurance & Provident Fund Department, GOR, Jaipur has desired personal and family detail of employees appointed on or after 01.01.2004 in Prasaran Nigam, so that facility of Mediclaim Insurance can be provided to them frequently.


Therefore, it is enjoined upon all the Head of Offices to send the duly attested personal and family detail of the employees under their jurisdiction covered in Mediclaim Policy in the following proforma, within 15 days, positively, to this office in hard as well as soft copy (email at po.hq@rvpn.co.in).

| S. No. | Name of the Employee | CPF No. | Date of Birth | Date of Joining in NIGAM | Basic Salary | Name of dependents | | | | |
|--------|----------------------|---------|---------------|--------------------------|--------------|--------------------|--------|--------|---------------|---------------|
| | | | | | | Husband/ Wife | Father | Mother | Son/ Daughter | Son/ Daughter |


(Pukhraj Sen)
Secretary (Admn.)

Copy submitted/forwarded to the following for information and necessary action:

1. The Chief Controller of Accounts, RVPN, Jaipur.
2. The Chief Accounts Officer (IA/Inspection), RVPN, Jaipur.
3. The Chief Engineer (), RVPN, _____.
4. The Addl. Chief Engineer (), RVPN, _____.
5. The COIA, RVPN, Jaipur.
6. The Superintending Engineer (), RVPN, _____.
7. The Dy, COA (P&F), RVPN, Jaipur.
8. The Secretary (CPF Trust/JMC), RVPN, Jaipur.
9. The Asstt. Secretary (E-III), RVPN, Jaipur.
10. The Incharge, Data Centre, RVPN, Room No. 101, Vidyut Bhawan, Jaipur.
11. Notice Board.
12. Office Order/Master File.


(Amitabh Gupta)
Jt. Director Personnel
10/5/16