



Urgent

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.

(Corporate Identity Number (CIN):U40109RJ2000SGC016485)

VIDYUT BHAWAN, JANPATH, JYOTI NAGAR, JAIPUR – 302 005.

Phone no.: 0141-2740381-85 Fax no.: 0141-2740455

No.RVPNL/Karmik/Mediclaim/F. 70(pt.V)/D.72

Jaipur, dated

4/10/16

CIRCULAR


Sub:- Seeking urgently personal & family detail of employees appointed on or after 01.01.2004 under Mediclaim Insurance Policy.

Vide this office Circular no. 21 dated 10.05.16, it was informed to all the concerned that the State Insurance & Provident Fund Department, GOR, Jaipur asked for personal and family detail of employees appointed on or after 01.01.2004 in Prasaran Nigam, so that facility of Mediclaim Insurance can be provided to them.

The same is still awaited from various offices, hence, it is enjoined upon all the Head of Offices to send the duly attested personal and family detail of the employees under their jurisdiction covered in Mediclaim Policy in the following proforma, within 15 days, positively, to this office in hard as well as soft copy (email at po.hq@rvpn.co.in).

S. No.	Name of the Employee	CPF No.	Date of Birth	Date of Joining in NIGAM	Basic Salary	Name of dependents				
						Husband/ Wife	Father	Mother	Son/ Daughter	Son/ Daughter

This may be treated as Most Urgent.


(Pukhrāj Sen)
Secretary (Admn.)