
	<p style="text-align: center;">RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED</p> <p>[Corporate Identity Number (CIN) : U40109RJ2000SGC016485] Regd. Office: VidyutBhawan, Jyoti Nagar, Jaipur -302005</p>	
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RVPN - F&R No. **1399**

No.: RVPN/CAO (P&F)/AAO(F&R)/F. 105/D. 254

Dated: 17/03/2021

CIRCULAR

The matter regarding processing application of name change of company are being received frequently and as per direction, the same shall be considered if the condition of GCC / SCC / Contract / Bid Condition / Court Order (if any) permits / allows and following steps should be taken:

1. The change of name of company shall not affect the terms & conditions of contract executed between bidding company and RVPN as the same entity of the company with the same rights, privileges and liabilities as before.
2. The company after change of name should submit the necessary amendments incorporating the new name in all the Bank Guarantees earlier submitted by the company under the subject contract along with affidavit for strictly obeying the other laws applicable in the said contract and amendment thereon.
3. After change of the name of the company for contract, the statement of works / purchase order / arrangements / securities etc. in relation to the contract between bidding company and RVPN shall be treated as deemed transfer in the new name of the company [with new address (if any)]. The purchaser shall also ensure that all the formalities relating to the contract has been fulfilled by the company after change of name and after incorporation from ROC (a new certificate of incorporation issued by the ROC). To ensure the fulfilment of contractual formalities and keep RVPN indemnified an undertaking must be taken from the contractor that the new contractor will keep Rajasthan Rajya Vidyut Prasaran Nigam Limited indemnified from any liability that may arise as a result of change in the name of the contractor. Further, the contractor shall undertake to fulfil all the obligations / liabilities envisaged under the original contract.
4. If at any stage, it seems that any transfer of property during the change of name has happened then a certificate may be taken from the contractor which may undertake that proper stamp duty of the competent statutory authority has been paid and receipt of same may also be requested.
5. Save and except above, all other terms & conditions of Contract Agreement referred above remains unchanged

2

6. The following points may also be seen by the competent person while processing the application of name change in the department and the relevant documents may also be obtained during the process:

- a) The copy of written consent of the Central Government in case of change of name of a limited company as per Section 13(2) and 13(6) of the Companies Act, 2013.
- b) The copy of Board Resolution regarding the consent of the Board according the approval of change of name of the company along with authorization of the Directors along with Special Resolution passed in Annual General Meeting / Extra Ordinary General Meeting (AGM / EGM) to approve the change of name of company and also for approval of alteration in the Memorandum of Association (MOA) of the company (RESOLVED THAT pursuant to the provisions of Section 13 and other applicable provisions of the Companies Act, 2013 if any and the rules framed thereunder).
- c) An undertaking on Non-Judicial stamp paper must be taken from the company in case of change of name, liquidation, takeover, merger, de-merger etc. on the followings:
 - i) That all parameters of original bid are fulfilled.
 - ii) That the company is not defaulting in filing of IT Returns and Financial Statement and any documents and also not defaulting in re-payment of mature deposit for debentures or interest on deposit and debentures.
- d) The legal proceedings (if any) initiated in the company's former name shall be carried continued in the new name of company as change of name of company shall not alter any right and duties of company.
- e) Copy of order issued by the concerned department / authorities like RBI, IRDA, SEBI, ROC, concerned court may be obtained in case of change of name, merger, demerger, restructuring.

Hence, it is enjoined upon all concerned officers to ensure to follow the above steps to minimize the time of processing of application of change of name of company in the record of the department in the said contract(s).

By Order,

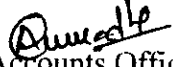


(Sourabh Bhatt)

Chief Accounts Officer (P&F)

Copy to the following for information and circulation in various offices under their jurisdiction and control:-

1. The Secretary (Admn.), RVPN, Jaipur.
2. The Chief Controller of Accounts, RVPN, Jaipur.
3. The Chief Engineer (PP&D/IT/Procurement/MPT&S/NPP&RA/LD/Contracts/Civil). RVPN, Jaipur.
4. The Zonal Chief Engineer (T&C), RVPN, Jaipur/Ajmer/Jodhpur.
5. The Additional Chief Engineer (Civil), RVPN, Jaipur/Ajmer/Jodhpur.
6. The, Chief Personnel Officer RVPN, Jaipur.
7. The Joint Director Corporate Affairs (cum Company Secretary), RVPN, Jaipur.
8. The Controller of Internal Audit, RVPN, Jaipur.
9. The Chief Accounts Officer (A/Cs & W&M/P&C/PP&D/P&F-Cont./EA-Cash), RVPN, Jaipur.
10. The RCAO, RVPN, Jaipur/Ajmer/Jodhpur Zone, RVPN, Jaipur/Ajmer/Jodhpur.
11. The Joint Legal Remembrancer, RVPN, Jaipur.
12. The Joint Director Personnel, RVPN, Jaipur.
13. The Superintending Engineer (), RVPN, Jaipur.
14. The Incharge, Data Centre, RVPN, Chambal GSS, Hawa Sarak, Jaipur.
15. The Dy. Controller of Accounts (P&F), RVPN, Jaipur.
16. The Sr. Accounts Officer (), RVPN, Jaipur.
17. The Accounts Officer (), RVPN, Jaipur.
18. The PRO, RVPN, Jaipur.
19. PS to CMD, RVPN, Jaipur.
20. PS to MD, RUVN/RVUN/JVVNL/JdVVNL/AVVNL.
21. PS to Director (Finance/Technical/Operations), RVPN, Jaipur.
22. Office Order/Master File.


Asstt. Accounts Officer-I (F&R)

Note: Orders are also available on the Nigam's website www.rvpn.co.in