

RAJASTHAN RAJYA VIDHYUT PRASARAN NIGAM LTDMEMORANDUM

NO.RVPN/CCOA/CONT./F. /D. 1176

JAIPUR: DATED: 28/01/10

Sub: New pensioners medical fund scheme 2000

In exercise of the powers conferred under Section 14 of Rajasthan Power Sector Reforms Act, 1999 and in pursuance of Clause No. 6 (viii) of Notification dated 19.07.2000 (Transfer Scheme) from State Government, unbundling Rajasthan State Electricity Board (RSEB) into five Successor Power Sector Companies (PSC's) namely, Rajasthan Rajya Vidyut Prasaran Nigam Ltd. (RVPN), Rajasthan Rajya Vidyut Utpadan Nigam Ltd. (RVUN), Jaipur Vidyut Vitran Nigam Ltd., Jaipur (JVVNL), Ajmer Vidyut Vitran Nigam Ltd., Ajmer (AVVNL) and Jodhpur Vidyut Vitran Nigam Ltd., Jodhpur (Jd.VVNL), the erstwhile RSEB Pensioners Medical Concession Scheme, 1991 has been changed as "Rajasthan Rajya Vidyut Pensioner's Medical Concession Fund Trust, 2000" for the benefit of erstwhile RSEB retired employees and employees of newly five Companies and erstwhile Maharana Bhopal Electricity Supply Company.

**Rajasthan Rajya Vidyut Pensioners Medical Concession Fund 2000.**

1. The scheme shall be called "Rajasthan Rajya Vidyut Pensioners Medical Concession Fund 2000" and shall come into force with effect from 1<sup>st</sup> January, 2010. This scheme is not applicable on the employees appointed on or after 1.1.2004.
2. **Definitions-** In this scheme the terms used shall have the meaning as defined in Rule 3 of the Rajasthan Civil Services (Medical Attendance) Rules, 2008, except as hereinafter explained:-
  1. "Scheme" means Rajasthan Rajya Vidyut Pensioners Medical Concession Fund 2000.
  2. "Pensioner" means a retired employee
    - (a) of erstwhile RSEB/Power Sector Companies of Rajasthan who has been granted pension under Rajasthan Civil Services (Pension) Rules, 1996, being an employee of erstwhile Electrical & Mechanical Deptt., or
    - (b) under RSEB Pensioners Regulations 1988, or
    - (c) under the RSEB employees Contributory Provident Fund Scheme.

The term pensioner shall also include family pensioner.
3. "Family" means pensioner's wife/husband, if wholly dependent upon the pensioner. Wife/husband will be regarded as wholly dependent upon the pensioner if she/he normally resides with the pensioner. In case the pensioner

has a son or un-married daughter suffering from any disorder or disability of mind or is physically crippled or disabled so as to render him or her unable to earn a living, he or she will be regarded as a member of family for the purpose of medical facility available under the scheme.

4. "Power Sector Companies (PSC)" means successor Power Sector Companies of erstwhile RSEB, namely, Rajasthan Rajya Vidyut Prasaran Nigam Ltd. (RVPN), Rajasthan Rajya Vidyut Utpadan Nigam Ltd. (RVUN), Jaipur Vidyut Vitran Nigam Ltd., Jaipur (JVVNL), Ajmer Vidyut Vitran Nigam Ltd., Ajmer (AVVNL) and Jodhpur Vidyut Vitran Nigam Ltd., Jodhpur (Jd.VVNL).
5. "Trust" means trust constituted for administration of this scheme.
6. "Head of Office/Deptt." means authorized officer declared as such by the respective Power Sector Companies.
7. "Fund" means Rajasthan Rajya Vidyut Pensioners Medical Concession Fund.
8. "Empanelled hospitals" means private hospitals approved/recognized by the RVPN on behalf of all PSC's for treatment of pensioners in addition to those approved by the Govt. of Rajasthan. List of such hospitals is included in the Appendix-A

### 3. Medical Attendance and Treatment

- (i) A pensioner and his family shall be provided medical reimbursement and treatment as admissible to the employees of Power Sector Companies under Rule 6, 7, 8 and 10 of Rajasthan Civil Services (Medical Attendance) Rules, 2008.
- (ii) Reimbursement of the cost of medicines purchased (including amount paid for test/investigations) shall be allowed upto Rs.10,000/- to each pensioner only by AAO/circle AO where the pensioner is registered for this purpose in a financial year.

### 4. Relaxation in cost ceiling under Para 3

The scale of reimbursement of the cost of medicines/test/investigations to the pensioners shall be regulated as under:-

- (i) Jurisdiction Level Committee (JLC) as constituted for the purpose may relax the limit of Rs.10,000/- per annum by another Rs. 40,000/- per annum (i.e. upto Rs. 50,000/-) in case of each pensioner. The Jurisdiction Level Committee shall be comprised of the following:-

#### (a) At Field Offices (for RVPN):-

1. Zonal Chief Engineer (T&C), RVPN President
2. A representative of the pensioner to be nominated by ZCE (for one year) who retired in pay scale / post of AAO/AEN & above Member
3. Accounts Officer concerned who is authorized to make payment to the pensioner Member Secretary

(b) At Field Offices (for JVVNL, AVVNL, Jd.VVNL):-

1. Chief Engineer (O&M), President
2. A representative of the pensioner to be nominated by CE (O&M) (for one year) who retired in pay scale /post of AAO/AEN & above Member
3. Accounts Officer concerned who is authorized to make payment to the pensioner Member Secretary

(c) At Field Offices (for RVUN):-

1. Chief Engineer (Power Projects), RVUN President
2. A representative of the pensioner to be nominated by CE (Power Projects) (for one year) who retired in pay scale/ post of AAO/AEN & above Member
3. Accounts Officer concerned who is authorized to make payment to the pensioner Member Secretary

(d) At Company Headquarter:-

1. Concerned JDP/DDP President
2. A representative of the pensioners to be nominated by the CMD. Member
3. Concerned Accounts officer. Member Secretary

(ii) Cases of pensioners of reimbursement of the cost of medicines/tests/investigations costing more than Rs. 50,000/- in a year may be recommended by the Jurisdiction Level Committee to the Sub-Committee comprising of the following:-

1. Secretary (Admn.) RVPN President
2. Chief Personnel Officer, JVVNL Member
3. C.A.O. (P&F), RVPN Member Secretary

Note: President of the committees may obtain second medical opinion after scrutiny of the cases where felt necessary

5. Maintenance/Issuance of PMCF Card necessary for claiming benefit under the scheme:-

1. Every pensioner will have an identity card (form PMCF-2) on payment of Rs.50/- which shall contain his particulars and joint photo of self and spouse. The photo on the identity card will be attested by the Head of Office in which he was last working/Dy. Controller of Accounts (P&F), RVPN, Jaipur or by the Accounts officer concerned where the pensioner is registered for this purpose.

- (ii) It will be obligatory for every pensioner either to get PMCF Identity Card (PMCF-2) renewed every year or to make one time payment of whole life as fee/ renewal fee on the following scales:

S.No.	Category of pensioner	Amount in Rs.	
		Annual renewal fee	one time fee for whole life
1	Pensioners who were in receipt of pay in grade pay upto Rs. 1900/- or equivalent pay scale at the time of retirement.	Rs. 250/-	Rs. 2500/-
2	Pensioners who were in receipt of pay in grade pay above Rs. 1900/- or equivalent pay scale at the time of retirement.	Rs. 500/-	Rs. 5000/-

- (iii) (a) In case the pensioner opts for depositing one time fee for whole life, then he will be entitled for medical reimbursement for whole life.

- (b) (i) In case pensioner opts to renew card every year, then the identity card (PMCF 2) shall have to be renewed every year on payment of renewal fee upto 31<sup>st</sup> May for reimbursement of medical expenses pertaining to the relevant financial year.

- (ii) In case the renewal fee is not deposited upto 31<sup>st</sup> May, then the reimbursement would be admissible only for the treatment taken after the date of deposit of renewal fee.

- (iv) In case of loss of original PMCF Card, the concerned Accounts Officer shall issue a duplicate PMCF card on payment of Rs.100/- (Rs. One hundred) after taking an undertaking.

6. **Procedure for renewal of PMCF Identity Card:** The Identity card shall be got renewed every year on payment of prescribed fee. The renewal fee shall be in addition to the price of the card. The concerned Accounts Officer shall renew the identity card by affixing the seal renewed for the year.....(CR No..... dt.....) amount..... and shall sign below the renewal order. The renewal fee shall be credited to the fund for the financial year. The A.O. concerned shall maintain proper account of one time renewal fee received.

7. **Administration of fund**

- (i) The fund and property relating to Rajasthan Rajya Vidyut Pensioners Medical Concession Fund shall vest in the Trust.
- (ii) The fund shall operate as a single integrated fund for all pensioners.
- (iii) The administration of the fund shall vest in the Board of Trustees. The constitution of the trust shall be as under:-

- |     |  |   |                   |
|-----|--|---|-------------------|
| (a) | CMD, RVPN  | - | Chairman of Trust |
| (b) | One of the CMD/MD of<br>other power companies by<br>annual rotation  | - | Member            |
| (c) | CCOA, RVPN   | - | Member            |
| (d) | Secy.(Admn), RVPN  | - | Member            |
| (e) | Five pensioners one from<br>each company pensioners to be<br>nominated by concerned<br>CMD's/MD's of Successor Companies | - | Member            |
| (f) | CAO (P&F), RVPN  | - | Member-Secretary  |
| (g) | Director (Finance), RVPN   | - | Permanent Invitee |
- (iv) Superintending Engineer and the concerned Accounts Officer shall function as Administrator and Secretary of the fund in their respective Circles. They shall jointly sign cheques for reimbursement.
- (v) The cost of administration i.e. contingencies, supplies and purchase of articles etc. and allowances to the employees doing part time services for the trust fund @ Rs. 200/- per month shall be borne by the trust.
- (vi) Accommodation, Furniture, light & water charges and expenditure on pay and allowances to the staff shall be met out by the RVPN and it shall be got reimbursed equally from all companies.
- (vii) Central account of the fund shall be maintained by the CAO (P&F). Monthly saving of the fund after retaining amount equal to average monthly expenditure on medical reimbursement to the pensioners shall be transferred by the Circle A.O. to the Central Account which shall be invested as directed by the Board of Trustees.
- (viii) Separate cash book should be maintained. All receipt & expenditure relating to the said fund shall be classified under "Rajasthan Rajya Vidyut Pensioners Medical Concession Fund"

**8 Procedure for claiming medical reimbursement:-**

- (i) For claiming medical reimbursement, the pensioner will submit the bills in the prescribed performa (PMCF-5) in the office where he is registered under this scheme for arranging the reimbursement/payment alongwith the following

documents duly verified by the hospital authorities where treatment has been taken: -

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- (A) original receipts issued by the hospital
  - (B) vouchers of medicines and
  - (C) essentiality certificate as prescribed (PMCF 4) in the case of company employees.

(ii) The pensioner getting treatment in Government Hospital/approved hospital/empanelled hospital within the state or outside the state, as the case may be, shall be required to submit his medical claim after obtaining treatment in accordance with the provision of the scheme to the AO under which he is registered alongwith the attested photo copy of admission/discharge card containing the details of admission, operation and discharge from the hospital.

allowed  
outside  
hospital  
of Govt.  
in case of  
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(iii) The reimbursement shall be made out of the fund by Account Payee crossed cheques (cash reimbursement up to medical bill below Rs. 1000/-).

(iv) Bill for reimbursement shall be preferred by the pensioners once in a month to the circle A.O. under whom he is registered.

(v) The circle A.O. shall keep individual account of medical reimbursement in the separate register.

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9. Fixed medical allowance to pensioner:

(i) For those drawing pension in other state/CPF retiree residing in other state:

(i) In case a pensioner is drawing his /her pension in other State or is residing in other State, a fixed medical allowance @ Rs.100/- p.m. shall be payable to him/her provided that -

- a. he/she becomes member of the scheme for whole life as per Para 5(ii) of the scheme and
- b. he/she is not availing the medical facility under this scheme.

(ii) (a) The amount of fixed medical allowance shall be disbursed by the pension payment authority to the pensioner every three months alongwith pension.

(b) The Accounts Officer (Pension) shall disburse the fixed medical allowance to the CPF retiree every three months through Account Payee crossed cheque.

(c) The pension payment authority/A.O. (Pension) shall ensure receipt of amount of earlier money before disbursing the next payment. They should also maintain a separate register of payment of fixed medical allowance to the pensioner/family pensioner referred to in sub-Para (i).

(ii) For those residing in remote areas:

(i) In case a pensioner is residing in a remote area where adequate medical treatment facility is not available, such a pensioner shall have an option either to continue to avail medical facility for reimbursement

or in lieu of it he may get fixed medical allowance of Rs. 100/- p.m. for outdoor treatment. The payment shall be made by the pension payment authority/A.O. (Pension) where he is registered under the Scheme.

**10 Procedure for claiming medical allowance:**

The pensioner referred to Para 9 shall submit an application in the PMCF 3A/3B, as the case may be, appended to this scheme alongwith the amount of membership fee to the Accounts Officer (Pension)/Accounts Officer concerned, as the case may be.

**11 Procedure for furnishing life certificate**

Every pensioner shall furnish his/her life certificate once in a financial year i.e. in the month of November duly verified by the pension disbursing officer/concerned bank/any gazetted officer.

For pensioners residing outside the State, life certificate will be submitted to the Accounts Officer (Pension). The release of the amount of fixed medical allowance for the month of January and onwards shall be made on receipt of the above certificate.

**12 Constitution of Rajasthan Rajya Vidyut Pensioners Medical Concession Fund**

- (i) The scheme of providing reimbursement of medicines and medical attendance and treatment in government/approved/referral/empanelled hospitals to the pensioners is based on contribution collected from serving employees of Power Sector Companies. A "Rajasthan Rajya Vidyut Pensioners Medical Concession Fund" is constituted for this purpose.
- (ii) Rajasthan Rajya Vidyut Pensioners Medical Concession Fund Account shall be opened in authorized banks at headquarter by each accounting unit to which the amount recovered from the employees of companies by way of deductions from their respective bills shall be deposited by the circle A.O. Cheque for payment out of the fund shall be signed jointly by S.E. and circle A.O. or officers specifically authorized by Chief Administrator of the fund i.e. the Chief Accounts Officer (P&F), RVPN, Jaipur.
- (iii) Provided that nothing contained in this Scheme shall apply to the employees appointed to the services of the Power Sector Companies on or after 1<sup>st</sup> January 2004.

13 Recovery of subscription from monthly pay bills:-

- (i) Subscription to the Rajasthan Rajya Vidyut Pensioners Medical Concession Fund shall be made by the serving employees of the Power Sector Companies appointed to the services before 1.1.2004 at the rates as may be prescribed by the companies from time to time.
- (ii) Recovery of subscription at the prescribed rates shall be made from the monthly pay bills by each Head of Office/Deptt. for crediting to the Rajasthan Rajya Vidyut Pensioners Medical Concession Fund. The details of the recoveries made from the employees of Power Sector Company shall be indicated in the form PMCF-1 which shall accompany every monthly pay bill.
- (iii) Rate of subscription shall stand revised as and when the State Govt. revises such rates for its employees or fund falls short of requirement.

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- (i) The pensioner can avail medical facility under allopathic, ayurvedic, unani and homeopathic system of treatment under the scheme and no option would be necessary.
  - (ii) In case pensioner takes medical attendance and treatment in a hospital other than Govt. Hospital/approved hospital/empanelled hospital, reimbursement of medical claim will not be admissible.

15 The function of the Circle/other Accounts Officer under the scheme:-

- (1) The concerned Accounts Officer delegated with the bill passing powers will ensure that the deductions at the prescribed rates of the subscriptions are made from the monthly pay bills of each such employee who is appointed to the services before 1.1.2004 and recovery schedule in support of the deductions so made is attached to each monthly pay bills.
- (2) The total monthly deduction made from the salary bills of the employees shall be deposited in the bank by the concerned Administrator/circle A.O. immediately after entering into cash book maintained separately for the aforesaid fund.
- (3) Funds required for reimbursement shall be drawn by cheque(s) as per necessity preferably not more than once in a week.
- (4) The circle A.O. shall send a monthly statement showing total debits/credits and balance in the fund to the Chief Accounts Officer (P&F) by the 7<sup>th</sup> of the following month in the prescribed performa.(PMCF-6) . A list of cheques issued for payment shall also be sent every month to the Chief Accounts Officer (P&F) in the prescribed performa (PMCF-7) for apprising the Board of Trustees about monthly expenditure/savings/ progressive total/accumulation of fund and its investments after retaining the amount equal to average monthly expenditure on medical reimbursement to the pensioner.

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- (5) The cheque books shall be entered into a separate register and stocked at the concerned Headquarter of the respective authorized officer.
- (6) The concerned A.O. & Dy. COA (P&F) will utilize the services of cashier or any one of Jr. Accountant working under him for doing accounts work of the fund and a part time allowance @ Rs. 200/- (Rs. Two hundred only) p.m. shall be paid to him out of the fund.

16 The Board of trustees shall send annual report on the working of the scheme to the Power Sector Companies.

17 (i) The Board of Trustees may grant to the pensioners any concession relating to medical treatment or attendance which is not provided in this scheme in individual cases of extreme hardship on merits.

(ii) The Chairman of the Trust (CMD, RVPN) is empowered to adopt the circular/orders issued by the Govt of Rajasthan from time to time.

18. Abuse/misuse of concession:-

(i) In case it is found that a pensioner has abused/ misused any concession allowed under the scheme, he shall be permanently debarred from availing the concession under this scheme.

(7) The respective Superintending Engineer/Chief Accounts Officer (P&F) who are administrators of the Trust Fund pertaining to the offices falling under their jurisdiction, if satisfied, that a pensioner has abused/ misused the concession(s) under the scheme, shall be competent to pass final order under clause (i) above and no appeal shall lie against such order to the Board of Trustees.

19 Quorum and Meeting: -

(i) Meeting of the Board of Trustees shall be held atleast half yearly with atleast five members of the Trust being present, of whom atleast one shall be amongst those nominated by Chairman of the Trust.

(ii) Every issue shall be decided by majority votes of the Trustees present and voting. In the event of equality of votes the Chairman shall have a casting vote. Provided that, the Chairman may if he thinks fit direct that any question shall be decided by circulation.

(iii) The minutes of meeting of the Board of Trustees showing interalia the name of Trustees present be recorded in a minutes book as a permanent record to be maintained by the Secretary of the Trust.

This is as per 175<sup>th</sup> meeting of Board of Directors of RVPN held on 15<sup>th</sup> Jan.2010.

By order,

(DEEPAK SRIVASTAVA)

CHIEF CONTROLLER OF ACCOUNTS  
RVPN, JAIPUR

28/01/2010