 RVPN	<p style="text-align: center;">RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD. (CIN:L40109RJ2000SGC016485) (A Govt. of Rajasthan Undertaking) Office of Chief Controller of Accounts, Regd Office:-Vidyut Bhawan, Jyoti Nagar, Jaipur 302005 Tele: 0141-2747037/Fax: 0141-2740066 Email - ao.estt.cont@rvpn.co.in Web site - www.rvpn.co.in</p>
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No.RVPN/CCOA/Estt-Cont/D. 749

Jaipur, Date:- 13-10-17

ORDER

In an attempt to resolve issues regarding log book of vehicle hired on contract and other related matters the following clarification is hereby issued for compliance:

1. For record of running of vehicle, Log sheet shall be issued (draft enclosed at Annexure-"A") by the Controlling Officer to the Owner of Vehicle, every month. It shall be the duty of the vehicle owner to get the Log Sheet completed from the users of the vehicle during the month and at the end of month, he shall deposit the Log Sheet with Controlling Officer.
2. Bill of vehicle hiring charges shall be raised by the Contractor/Owner of the vehicle on the basis of running of vehicle in the month.
3. Photocopy of Log Sheet duly verified by the Controlling Officer, shall be provided to the bill passing authority.
4. Completed Log Sheets shall be kept in record by the Controlling Officer.
5. Contractor/Owner of vehicle will certify/verify that PF has been deposited with the concerned PF Department and will submit a copy of challan of previous month along-with bill, as a proof. If PF is not applicable on the Firm, he shall furnish an undertaking in this regard.
6. The present practice of deduction of PF from the bill of hiring of vehicle hired shall be dispensed with, and it will be governed as laid down above at SL. No. 5.

This bears the approval of Hon'ble CMD, RVPN, Jaipur

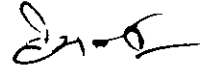
Encl:-Log Sheet

Madhu
Chief Accounts Officer (P&F-Cont)
RVPN, Jaipur

Copy submitted/forwarded to the following for information and necessary action:-

1. The Secretary (Admn.), RVPN, Jaipur
2. The Controller of Internal Audit, RVPN, Jaipur.
3. The Regional Chief Accounts Officer, RVPN, Jaipur/Ajmer/Jodhpur
4. The SE (MIS), RVPN, Jaipur with request to uploading the same on RVPN website.
5. The SE (QC & Insp.), RVPN, Jaipur.
6. The SE (T&C), RVPN, _____.
7. The Accounts Officer (T&C), RVPN, _____.

8. T.A. to CMD, RVPNL, Jaipur.
9. P.S. to Director (Finance), RVPNL, Jaipur.
10. P.A. to Chief C.O.A., RVPNL, Jaipur



Accounts Officer (Estt-Cont)

