



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED,
(Corporate Identity Number (CIN) U40109RJ2000SGC016485)
Regd. Office - Vidyut Bhawan, Jyoti Nagar, Jaipur 302005
Office of Chief Controller of Accounts,
Tele: +91-141-2742104 / Fax: 0141-2740066
Email- ao.estt.cont @ rvpn. Co.in Web site – www.rvpn.co.in

No.RVPN/CCOA/AO(Estt-Cont)/D. 438

Dated: 04/07/16

CIRCULAR

Applications in the prescribed proforma given overleaf are invited from the employees working in various Circle Accounts Offices and AAO-II(s) & Jr. Accountants working in other offices of the RVPN, who are under the administrative control of the Chief Controller of Accounts (CCOA), RVPN, Jaipur, and who are desirous for prosecuting further studies (only one course) in the current session i.e. 2016-17. The application should reach to their controlling officer latest by 15th July, 2016 who will forward the same to this office latest by 31st July, 2016 alongwith his recommendations.

Applications which are furnished other than prescribed form or incomplete or received after 31.07.16 will not be considered in any case.

By order


(Madhu Pandey)

Chief Accounts Officer (P&F-Cont)

Copy to the following for information and necessary action. They are requested to forward the application for further study (only one course) of the official(s) working in their offices keeping in view the prescribed limit of 20% in each category of posts (AAO-II/Jr. Accountant/UDC/LDC) wise:-

1. The CE/ACE/Dy.CE (), RVPN, _____.
2. The COIA/CAO/Dy.COA/Sr.AO/AO/AAO (), RVPN _____.
3. The J.L.R. RVPN, Jaipur.
4. The S.E./XEN/AEN/ACOS (), RVPN, _____.
5. The Dy. Secretary/AS (), RVPN, Jaipur.
6. PA to CCOA, RVPN, Jaipur.


Accounts Officer (Estt-Cont)



APPLICATION FOR PERMISSION TO PROSECUTE FURTHER STUDIES

1.	Name & Designation of the applicant in (CAPITAL LETTERS)	
2.	Office in which employed	
3.	Date of Birth and age on 01.03.2016	
4.	Date of appointment in Govt./erstwhile RSEB/RVPN	
5.	Whether substantive/officiating if substantive then on which post	
6.	Educational qualification at the time of entry into Govt./erstwhile RSEB/RVPN, stating the year of passing the examination & division obtained	
7.	Educational qualification subsequently acquired during the service	
	i) With permission (No. & Date)	
	ii) Without permission	
8.	Examination for which now permission is required with name of the Board/ University (only one course)	
9.	Whether any attempt made to pass the examination mentioned in Col. 8	
10.	Whether (i) a request for permission for the aforesaid examination or for any of the examination was made last year (ii) whether permission was granted for the aforesaid examination for the session 2015-16 No. & Date of the order.	
11.	Name of the examination last passed and the year of its passing.	
12.	How the study will be prosecuted i.e. by attending evening /morning/night classes/private Institute/Direct examination etc.	

SIGNATURE OF APPLICANT AND
DESIGNATION OFFICE WHERE
PRESENTLY WORKING

VERIFICATION REMARKS BY
THE FORWARDING OFFICER

HEAD OF OFFICE