



**RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED**  
(AN ISO 9001:2000 CERTIFIED COMPANY)  
OFFICE OF THE SUPERINTENDING ENGINEER ( PROCUREMENT -I )  
OLD POWER HOUSE PREMISES, NEAR RAM MANDIR, BANI PARK, JAIPUR.  
Telephone No. 0141-2208916 Fax No. 0141-2208916

NO. RVPN/SE/PROC-I/ 2017-18/F. /D. 1982 Dated : 17.03.2017

M/s .....

Sub : Quotation for supply of Photo copier papers.

Dear Sir,

On the subject cited above, you are requested to please send your offer / quotation for supply of following Photostat paper :-

Sl.No.	Name of Item	Qty
1.	Photostat paper size 210x297 mm, (A-4 Size ) 75 GSM, J.K.. Make, 500 sheet in a ream.	275 Ream

**Nigam's Terms & Conditions :**

- (i) **Price.** Rate of required material shall be quoted inclusive of all taxes, freight & insurance charges. These charges will be considered of F.O.R. destination prices.
- (ii) **Payment.** - **100%** payment shall be made to the supplier / contractor through RTGS / NEFT by A.O. (P & C-I), RVPN, Jaipur on presentation of bill in triplicate in favour of S.E. (PROC-I), RVPN, Jaipur subject to receipt of material in good condition. The supplier / contractor shall furnish particulars to the payment making authority of RVPN in enclosed prescribed format.
- (iii) **Validity.** The quoted rates/prices should be valid minimum period of 30 days from the date of opening of quotation.
- (iv) **Penalty.** due to delay in delivery : For delayed supply, penalty 1/4% per week and part thereof for four weeks and thereafter 1/2% per week and part thereof subject to maximum 5%.
- (v) **Delivery of Material.**: The material is to be supplied within 15 days of issue of detailed purchase order.

You are requested to kindly send your quotation/offer intimating delivery schedule and acceptance on RVPN's terms and conditions, so as to reach this office upto 2.30 PM on 24.03.2017 .

Yours faithfully,

Sd/-  
Executive Engineer (Comm)  
For Superintending Engineer (PROC-I)

Copy forwarded to the Accounts Officer (P & C-I), RVPN, Jaipur for information & necessary action

*Gaytri Bobariya*  
Executive Engineer (Comm.)  
For Superintending Engineer (Proc-I)  
RVPN, JAIPUR