



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

(An ISO 9001:2015 Certified Company)

[Corporate Identity Number (CIN): U40109RJ2000SGC016485]

Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur - 302005

OFFICE OF THE SUPERINTENDING ENGINEER (PROC-I)

MM Building of RVPN, Old Power House Premises, Near Ram Mandir, Bani Park, Jaipur-302 006.

Telephone: +91-141-2208916; Fax: +91-141-2208916;

email: se.tipc@rvpn.co.in Website: www.rvpn.co.in/www.energy.rajasthan.gov.in

No/RVPN/SE (Proc-I)/XEN (Comm.)/D-- 12/6

Dt. 02/03/22

NOTICE FOR INVITING QUOTATION FOR HIRING OF VEHICLE (CAR-DIESEL VARIANT WITH AC & NOT LESS THAN OF 1200CC) WITH DRIVER

Open quotations in reference to Circular NO. F.2 (4) FD/SPFC/2017 dt.19.07.2018 and its amendment dt.28.02.2019 & 31.03.2021 issued from Finance (G&T-SPFC) Department, GoR are invited through off line from competent and experienced contractors/firms/vehicle owners/transporter having vehicles registered as taxi, for hiring of vehicle (Maruti swift dezire/Etios etc. car - Diesel variant with AC & not less than of 1200CC) with driver for office of the Chief Engineer (Procurement), RRVPNL, Jaipur for a period of **Twelve (12) months i.e. 01.04.2022 to 31.03.2023** on the following terms & conditions:

- (i) The maximum ceiling of expenditure and mileage for hiring of a vehicle would be Rs. 26,400/- per month (GST extra, if applicable) up to 1500 kms.
- (ii) However, the taxi vehicles hired under the above category, ply more than the maximum ceiling of 1500 Kms, then the monthly payment shall be made as below:-
 - For first 1500 Kms or less - Rs.26,400/- per month (GST extra, if applicable).
 - For additional running of vehicle (more than 1500 Kms) - @ Rs. 10.00 per Km.
 - In case of night halt at the place other than that of headquarters, a sum of Rs. 300/- per night shall be paid for the driver.

Scope and other terms and conditions may be downloaded from the website www.rvpn.co.in or may be received from the office of Procurer.

End date for submission of Quotation- 15.03.22, 03.00 PM

(V.P.Dhakar)

Superintending Engineer (Proc-I)

Copy submitted/forwarded to the following for information & necessary action:-

1. The Chief Accounts Officer (P&C), RVPN, Jaipur.
2. The Accounts Officer (P&C-I/II)/, RVPN, Jaipur.
3. The TA to CE (PROC), RVPN, Jaipur
4. Notice Board., MM Building, Gate No. 3, Jaipur.

Superintending Engineer (Proc-I)



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Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur - 302005

OFFICE OF THE SUPERINTENDING ENGINEER (PROC-I)

M. M. Building of RVPN, Old Power House Premises (Back Side),
Near Ram Mandir, Bani Park, Jaipur - 302 006.

Telephone: +91-141-2208916; Fax: +91-141-2208916;

email: se.tlpc@rvpn.co.in Website: www.rvpn.co.in/www.energy.rajasthan.gov.in

G - SCHEDULE

BOQ FOR HIRING OF VEHICLE WITH DRIVER:-

S. NO.	Particular	Qty. of vehicle to be hired in No.	Total period for hiring in months	Unit	Unit rate for per month hiring (In Rs.)	Total hiring amount In Rs.
1	2	3	4	5	6	7 (3x4x6)
1	Hiring of one number taxi permit diesel variant vehicle (car with AC & not less than of 1200CC) with driver. Rate are including running up to 1500 KM. per month	1	12	Per Month	Rs. 26,400/-	Rs.3,16,800/-
2	Additional running per km beyond 1500km with the same terms & conditions indicated at S.No.1 above			Rs. Per km		Rs.10.00/-Km
3	Charges per night in case of night halt at the place other than that of headquarters,			Rs per night		Rs 300/-

SCOPE

This specification covers the hiring of vehicle (Car having AC & not less than of 1200CC) in Diesel variant only with driver through contractors/firms/vehicle owners/ transporter for the office of the Chief Engineer (Procurement), Rajasthan Rajya Vidyut Prasaran Nigam Limited, Jaipur. Hired vehicle shall be used anywhere as per jurisdiction of the office where hired.

1. TERMS & CONDITIONS

- 1) The vehicle shall remain under control of the Chief Engineer (Procurement), Rajasthan Rajya Vidyut Prasaran Nigam Limited, Jaipur during the whole contract period. The vehicle shall be utilised as per directions of the Chief Engineer (Procurement), RVPNL, Jaipur or by his authorised representative(s).
- 2) The procurement process shall be governed by RTPP Act, 2012, RTPP Rules, 2013 and Order dt.19.07.2018 ,28.02.2019 and 31.03.2021 issued by Finance Department, GoR.
- 3) The procurement is being done through Open quotations only.
- 4) The selection of participant may be done on first cum first basis after satisfying the pre-qualifying requirement.
- 5) The payment shall be made as per order No. F.2 (4) FD/SPFC/2017 Jaipur, dated 19.07.2018 ,revision circular Vide no. F.2 (4) FD/SPFC/2017 Jaipur, dated 28.02.2019 & F.2 (4) FD/SPFC/2017 Jaipur, dated 31.03.2021 of Govt. of Rajasthan, Finance (G&T- SPFC) Department as below:-

[Handwritten signatures]

A) Rs. 26,400/- per month (GST extra, if applicable) upto 1500 Kms, whole Rajasthan as their jurisdiction.

B) For additional running of vehicle (more than 1500 Kms.) @ Rs. 10.00 per Km.

The payment shall be made one as per orders issued by Finance Department, Govt. Of Rajasthan time to time and all supersession/ amendments issued time to time by Finance Department, Govt. Of Rajasthan will be automatically applicable to the order of hiring.

- 6) The hired vehicle should be in good condition & not more than six years old as on date of quotation. It should be a registered Taxi vehicle
- 7) The awarded unit prices as mentioned under A & B of Clause No.5 are FIRM & inclusive of all taxes, duties, R & M charges, POL, CPF contribution, EPF, ESI and other liabilities, except toll tax and GST which is payable extra, if applicable.
- 8) All taxes except toll tax, inter-state entry charges, parking charges and GST, if applicable shall be borne by the contractor/firm/vehicle owner/ transporter. Reimbursement of toll tax paid by the individual/contractor/firm shall be made on production of receipt of payment of toll tax. The GST will be applicable as per rules in force, which will be paid extra, if applicable on submission of the documentary proof.
- 9) In case of night halt other than that of head quarter a sum of Rs.300 per night shall be paid for the driver.
- 10) The contract shall be for a period of Twelve (12) months i.e. from 01.04.2022 to 31.03.2023 and may be extended further subject to satisfactory working/ performance, if required by RVPN. The working hours for hired vehicle would be minimum 12 hours per day i.e. from 9AM to 9PM which may increase without any extra cost, if required by the concerned controlling officer of RVPN/ in-charge of the vehicle.
- 11) RVPNL reserves the right to terminate the contract at any time by giving 15 days notice in writing without assigning any reason thereof.
- 12) In case of any violation of terms & conditions of contract or unsatisfactory service/ performance, in case of no requirement of vehicle, RVPNL reserves the right to terminate the contract by giving 07 days notice to the contractor.
- 13) The contractor shall execute contract agreement on the Non Judicial Stamp paper as per Stamp duty applicable of Govt. of Rajasthan in the prescribed Performa within 15 days from the date of issue of the order. Photostat copy duly notarized of all relevant documents of vehicle like taxi permit, registration, insurance, road tax, pollution under control etc. are to be submitted along with agreement. Full particulars of the driver(s) are to be given by the vehicle owner at the time of entering of agreement.
- 14) Performance security shall be deposited @ 3% of the awarded total contract value, either in cash or by crossed demand draft/Banker's cheque in the name of Accounts Officer (P&C-I), RVPN, Jaipur, within seven (7) days from the date of issue of the order. Alternatively, Contractor, at the time of signing of contract agreement may submit option for deduction of performance security from his each running bill and final bill @ 3% of the amount of bill. The performance security will be refunded after successful completion of the contract.
- 15) The bill is to be submitted monthly and payment shall be arranged on monthly basis. The contractor will have to furnish the information every month or with every bill in respect of deduction made towards CPF/EPF as per Govt. Rules/Act along with registration number of CPF/EPF of the driver, in case engaged in connection with the execution of work from the date of its commencement and up to the date of completion of this work. If the contractor fails to furnish this information, no payment will be released till received of this information. However, if vehicle driven by the vehicle owner (self) then he has to furnish a certificate to this effect along with bill.
- 16) RVPNL reserves the right to award this work wholly or partly to any other contractor also.
- 17) Conditional quotations will not be accepted.

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- 18) All legal deductions such as income tax etc.(if any applicable) shall be made as per Law/Rules applicable at the time of payment.
- 19) The whole responsibility to take care of all safety measures would be of contractor/firm/vehicle owners/transporter/driver. Any compensation payable for damages caused due to accident (fatal or non fatal) by his vehicle/ driver to any party/property shall be borne by the contractor only. RVPN will not be responsible for the same. And if vehicle is met with accident during working hours, contractor have to inform within 2 (two) hours in writing/ verbally and immediately an alternate vehicle to be provided to the officer which should be in line with requirements of clause No. 6 above.
- 20) All the disputes arising out of the contract between the contractor and RVPNL shall be subjected to the jurisdiction of the Court situated at Jaipur (Rajasthan) only.
- 21) The vehicle owner shall not assign the work to any other person to execute the work in part or full. The vehicle & driver shall not be changed. However, in case of arisen of specific/special conditions, vehicle/ driver may only be changed with the prior approval of RVPN. No gazzatted holidays shall be allowed. However, 4 (four) days a month preferably Sundays can be availed with prior approval of controlling officer. There will be no separate leave allowed for any type of repairing/servicing.
- 22) No Dues certificate will be submitted with the final bill duly counter signed by the order issuing authority.
- 23) All the documents of vehicle must be renewed, by the vehicle owner at his own, time to time before its expiry of validity during the contract period and should always be kept with vehicle. Any risk / compensation / penalty as a result of non available of valid documents shall be to the contractor's account.
- 24) The vehicle(s) must ply on all those roads which are considered suitable by the concerned controlling officer of RVPN/ In-charge of the vehicle and his decision in this regard shall be final & binding.
- 25) All expenditure on repairs, maintenance, taxes, permits, road tax, pollution etc. will be borne by the vehicle owner. No hiring charges of vehicle will be paid to the vehicle owner during the repair work.
- 26) All "Tools & Plants" for execution of work shall be arranged by the vehicle owner at his cost.
- 27) The vehicle owner has to provide driver with vehicle at his cost. Driver must have driving license valid to drive such vehicle for the entire currency of the contract.
- 28) Driver should be dressed as per allocated uniform by R.T.O. & well behaved. Any misbehavior by the driver shall be construed as unsatisfactory service.
- 29) Driver must not smoke or drink liquor while on duty and must not be under intoxication while on duty.
- 30) The vehicle owner shall provide sufficient money with the driver so that he can meet the expenditure on any incidental repairs/maintenance etc. during working hours, when the vehicle is on duty. The Nigam under no circumstances will incur any expenditure on these items.
- 31) A log book for vehicle will be maintained by the driver for recording daily, opening & closing kilometer reading of each journey performed and get signature of the user of the vehicle.
- 32) The vehicle owner should provide immediately alternate arrangement for driver/ vehicle, in case of non functioning during the journey.
- 33) All expenditure on driver will be borne by the vehicle owner. The salary of the vehicle driver will be paid by the owner of the vehicle.
- 34) The whole responsibility of insurance of the vehicle driver would be of the vehicle owners.

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- 35) In case vehicle is not provided on a day, prorata deduction for such day(s) shall be made, @ the applicable per day rate as per fixed monthly charges, from monthly charges or expenditure made on alternate arrangement by Nigam whichever is higher.
- 36) However, on any account if the vehicle is not provided continuously for seven days(including gazetted holidays) without permission, it will be construed as unsatisfactory performance, it will be lawful for the NIGAM, to forfeit performance security deposit furnished by the bidder in the form of cash/Demand Draft/Banker's cheque and terminate the contract, at his absolute discretion.
- 37) The vehicle should be as per rules of R.T.O. and all taxes allocated by R.T.O. should be paid by the contractor. If contractor want to withdraw his vehicle before the contract period then 1 (one) month prior notice to be given to this office.
- 38) The acceptance of the detailed order must be conveyed within 3 (three) days from the date of receipt of order by the successful contractor failing which it shall be presumed that terms & conditions incorporated in order have been accepted by the vehicle owner.
- 39) Vehicle shall have to be provided by the contractor within 3 (three) days of issue of the work order/date of start of the contract otherwise Rs. 1000/- per day shall be deducted from his bills/ deposited performance security.
- 40) Vehicle owner/ driver shall have to keep his mobile ON 24 hrs & answer/reply is mandatory, otherwise it shall be attract action as breach of contract.
- 41) Weekly off to be provided to driver as per labour laws shall be responsibility of vehicle owner and he has to provide alternate driver facility if required.

2. VEHICLE

- 1) Vehicle shall not be more than 6 years old as on the date of Quotation.
- 2) The vehicle should have valid taxi permit, certificate of "Pollution under control", "valid Insurance coverage" and up to date Road tax paid documents.
- 3) The Milometer of the vehicle must be accurate & in working condition.
- 4) All the documents of vehicle must be renewed, by the contractor at his own, time to time before its expiry of validity during the contract period.
- 5) The vehicle(s) must ply on all those roads which are considered suitable by the concerned controlling officer of RVPN/ In-charge of the vehicle and his decision in this regard shall be final & binding.
- 6) All "Tools & Plants" for execution of work shall be arranged by the contractor at his cost.

3. DRIVER

- 1) Contractor has to provide driver with vehicle at his cost.
- 2) Driver must have valid commercial driving license for the entire currency of the contract.
- 3) Full particulars of the driver(s) is to be given by the contractor along with the Quotation and at the time of entering of agreement.
- 4) Driver should be dressed as per allocated uniform by R.T.O. & well behaved. Any misbehavior by the driver shall be construed unsatisfactory service.
- 5) Driver must not smoke or drink liquor while on duty and must not be under intoxication while on duty.
- 6) The successful contractor shall provide sufficient money with the driver so that he can meet the expenditure on any incidental repairs/maintenance etc. during working hours, when the vehicle is on duty. The Nigam under no circumstances will incur any expenditure on these items.

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- 7) A log book for each vehicle will be maintained by the driver for recording daily, opening & closing kilometre reading of each journey performed and get signature of the user of the vehicle.
- 8) The contractor should provide immediately alternate arrangement for driver/vehicle, in case of non functioning during the journey.
- 9) All expenditure on driver will be borne by the contractor. The salary of the vehicle driver will be paid by the owner of the vehicle.
- 10) The whole responsibility of insurance of the vehicle driver would be of the contractor/firm/vehicle owners/transporter

4. PENALTY

- 1) In case vehicle is not provided on a day, prorata deduction for such day(s) shall be made, @ the applicable per day rate as per fixed monthly charges, from monthly charges or expenditure made on alternate arrangement by Nigam whichever is higher.
- 2) However, on any account if the vehicle is not provided continuously for seven days (including gazetted holidays) without permission, it will be construed as unsatisfactory performance, it will be lawful for the NIGAM, to forfeit performance security deposit furnished by the bidder in the form of cash/Demand Draft/Banker's cheque and terminate the contract, at his absolute discretion.

(V.P.Dhakar)
Superintending Engineer (Proc-I)

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