

(For Website only)



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

Corporate Identity Number(CIN): U40109RJ2000SGC016485

Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur-302005

OFFICE OF THE SUPERINTENDING ENGINEER

(PROCUREMENT - I)

Gate no. 3, Old Power House Premises

Near Ram Mandir, Banipark, Jaipur-302 006

Tel-Fax: +91-141-2208916; e-mail: se.tjpc@rvpn.co.in; Website: www.rvpn.co.in

NOTICE INVITING BID

SE/PROC-I/NIB-16/2016-17/BN-9015001609, 9015001610, 9015001611

Scaled bid (Single parts) is invited from experienced and reputed contractors in single copy for execution of following work as per our specification.

S. No	Description	BN. No.	Specifi- cation cost in Rs.	Amount of Bid Security in Rs.	Start Date & time of sale of Bid specification	End date & time for sale of Bid Specification	Date & time of opening of bid
1	Maintenance contract of Air cooling system for the period 01.04.2017 to 31.10.2017 in MM Building of RVPN, Old Power House Premises, Near Ram Mandir, Banipark, Jaipur- 302 006	9015001609	750=00	3300=00	07.02.2017 (10:00 Hrs)	16.02.2017 (14:30Hrs)	16.02.2017 (15:00Hrs)
2	Annual contract of courier services for year 17-18 in New MM Building of RVPN, Old Power House Premises (Back Side) Near Ram Mandir, Banipark, Jaipur- 302 006	9015001610	1000=00	7200=00	7.02.2017 (10.00 Hrs)	21.02.2017 (14.30Hrs)	21.02.2017 (15.00Hrs)
3	Annual Maintenance contract for cleaning & upkeeping of building, water cooler & RO Purifier, Electrical installation and lawn & plants for the period 01.04.2017 to 31.03.2018 in MM Building of RVPN, Old Power House Premises, Near Ram Mandir, Banipark, Jaipur- 302 006	9015001611	1000=00	9600=00	07.02.2017 (10:00 Hrs)	21.02.2017 (14:30Hrs)	21.02.2017 (15:00Hrs)

The above e-Bids notice is available on the web site www.rvpn.co.in and site <http://sppp.rajasthan.gov.in>. Other terms & conditions shall remain the same.


Superintending Engineer (PROC-I)

Not to be published

Superintending Engineer (PROC-I)

BID SPECIFICATION**BN- 9015001610**

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED RVPNL intends to hire a "domestic courier service" from 01-04-2017 upto 31-03-2018.

The salient points are furnished in the table below followed by complete scope of work and general terms & condition:

Contract work	Domestic Mailing(Courier) service (Destination within India)
Contract period	01/04/2017 to 31/03/2018
Volume of business	Anticipated volume of business will be around Rs 3.6 Lacs for financial Year 17-18. Bid Document: Bid is invited in one part (Techno-Commercial Bid as per Annexure 'B' & Price Bid as per Annexure 'PB')
Bid document	Bid Document: Issued from 07.02.2017, 10.00 AM on any working day(From Monday to Friday between 10 AM to 3 PM) on payment of Bid Document by fee of Rs.1000/- by cash or D.D. in the office of AO(P&C-I), RVPN, Jaipur.
	Last Date: 21.02.2017
Special Instruction	All Annexure should be in the proforma provided by Nigam only. This is essential from the point of providing complete information for comparison.
Bid Security Deposit	Bidder will have to furnish bid security as Rs.7200/-

INSTRUCTION TO BIDDER:

(I) The bid offer shall be furnished in the following manner:-

- 1) One small size envelope duly sealed & super scribed BID SECURITY/ VALID EXEMPTION/REGISTRTRION CERTIFICATE AGAINST BN- 9015001610 to be opened on 21.02.2017 for proof depositing/furnishing of Bid Security /exemption certificate/registration certificate.
- 2) Second envelope duly sealed and super scribed "TECHNO-COMMERCIAL BID & PRICE BID AGAINST BN- 9015001610 to be opened on 21.02.2017. In this part of bid, tenderer will have to furnished Techno-Commercial Bid as per Annexure 'B' as well as Price Bid as per Annexure 'PB' and other relevant documents, which is essential to be submitted as per requirement of bid specifications.
- 3) The third big size duly sealed envelope for covering all the above two envelopes which shall be super scribed "BID OFFER AGAINST BN- 9015001610 TO BE OPENED ON 21.02.2017 and below this following shall be indicated:

The Superintending Engineer (Proc-I)
Rajasthan Rajya Vidyut Prasaran Nigam Ltd.
New MM Building, Near Ram Mandir, Banipark,
Jaipur- 302006 (Rajasthan)

1.01 BID SECURITY

- (a). Before submitting the offer the bidder shall deposit with the S.E. (Proc-I), RVPN, Jaipur an amount of Rs. 7200/- as Bid-Security either in cash or by crossed Bank Draft Payable in the name of A.O. (P&C-I), RVPN, Jaipur and obtain a receipt thereof. No other mode of deposit shall be accepted.
- (b) Any BID not accompanied by a copy of the receipt for depositing bid security in cash/crossed bank draft or exemption certificate/registration certificate or certificate saying that the bidder is a Government undertaking/corporation/Company shall be rejected and the bid will not be opened".
- (c) In case of unsuccessful bids, the bid security will be refundable on production of the original receipt within a fortnight after finalisation of the BID. In case of successful bids the bid security will be taken into account in arriving at the amount of the Security Deposit referred in the General Conditions of Contract.
- (d) Request for adjustments/proposals for acceptance of bid security deposits (if any) already lying with the Nigam in connection with some other bids/orders shall not be entertained.
- (e) No interest shall be payable on such deposits.
- (f) The service receiver authority reserves the right to forfeit bid security deposit or a part thereof in circumstance, which according to him indicate that the bid is not earnest in accepting/executing any other placed under the specification.
- (g) The following categories of bidder are exempted from payment of bid security:-

Government undertaking/Corporation/Company.

Price Bid
Annexure PB

Name of service: Hiring of Courier Service to collect, Carry & Deliver parcel/letter in India for FY 2017-18.

Rate in Rs. For each parcel & letters				
S.No	Slab	Local (Jaipur)	Within Rajasthan	Inter City (Within India)
1	10 gm to 250 gm			
2	251 gm to 500 gm			
3	501 gm to 750 gm			
4	751 gm to 1000 gm			
5	For every 500 additional gms			
6	Taxes in any			
7	Payment Terms			

Penalty for delayed/loss of any cover/parcel will be as follow:

- (a) 125% of the delivery charges if not delivered as per agreed schedule.
- (b) In case any cover/parcel is lost amount as assessed by the assessed authorised officer of Nigam.
- (c) The item wise rate should not be more that P & T rates.

We agree with the terms & conditions of the Nigam.

The rates quoted shall be valid for 120 days.

Date :

Place:

(Signature of the contractor. with seal & Sign)

ANNEXURE –B

Essential Criteria for qualifying in the Techno Commercial Bid for FY-2017-18.

1. The bidder should be registered as per rules under relevant law for this activity (copy of registration certificate to be enclosed).
2. The bidder not be Franchisee, The bidder should have service tax registration certificate (copy to be enclosed).
3. Bidder should have wide net work in the rural as well as urban area for distribution of Dak.
4. The bidder should have minimum 5 years experience in the concerned field (Certificate to be enclosed). Copy of contract to be enclosed for providing courier service orders awarded by reputed organisation/experience certificate from firms/organisation who awarded contract for courier services.
5. The bidder should have annual turnover of Rs. 2.00 lacs during last two financial years(to be enclosed CA Certificate).
6. The bidder should deposit a bid security deposit for an amount of Rs. 7200/- in favour of A.O. (P&C-I), RVPN, Jaipur and the same will be refunded to the un-successful bidders without any interest. It may please be noted that Techno Commercial Bid without bid security deposit will be rejected.
7. It may be noted that all information should be clearly filled in, if any column is left blank the bid will be summarily rejected. The enclosures can be attached as additional information only wherever, the bidder wishes important & necessary, if any, apart from those required under bid document.
8. Validity : – 120 days after the date of bid opening.

(Signature of the contractor with seal)

Scope of Work & General Terms & Conditions:

1. The scope of work involves collection of letters / documents & parcels from all offices existing at new MM building, RVPN Old Power House, Jaipur and also from the offices as instructed by the SE(PROC-I), RVPN, Jaipur.
2. The deliver the consignments to the addresses at various destinations within 24 hours in all major cities to which are connected by Rail/Road and within 48 hrs. in smaller cities/towns.
3. The courier Service will furnish proof of delivery of letters/parcels every week after getting signature of the recipient with names & telephone number of the recipients.
4. The courier Service will return the undelivered parcels/letters within one week.
5. The RVPNL will be liberty to dispatch such dak through speed post or any other courier service. *Courier agency will not be paid for such undelivered dak.
*Cost incurred in delivery of such dak through speed post or any other courier service, will be recovered from courier agency from its running bill.
6. Legal Notice/Securities/Appointment/RTI Act/Service Connection demand notice & other confidential letter will also be sent through courier services alongwith routine official letters of all offices of this new MM building, RVPN Old Power House, Jaipur.
7. Bills for payment may be submitted once a month along with the proof of delivery statement. Payment will be made by the AO (P&C-I), RVPN, Jaipur through RTGS/NEFT subject to certification by authorities concerned.
8. Rates quoted shall be valid for one year from the date of entering in to contract.
9. Authorised representative will report in the separate offices i.e. the C.E. (Proc/Cont.)/CAO(P&C)/SE (PROC-I/II)/SE(Cont-I/II)/(A.O. (PROC-I/II) of the MM Building on all working days around 1400 hours to collect the letters/covers/parcels to be sent by the agency to the different destinations within India. The Staff/Representative of the agency will weight the letters/parcels on the Nigam's weighting machine & issue the acknowledgement to the respective staff after booking the same.
10. A penalty @ 125% of the delivery charges shall be levied if any dak/parcel is not delivered as per agreed schedule. In case any of is lost, the amount shall be assessed by the authorised representative of the Nigam.
11. The delay due to unforeseen circumstances like flood, curfew, strike, etc. shall not be subject to any penalty. The Sundays/Holidays shall be excluded from the schedule of period of delivery.
12. Before commencement of the services a security deposit of Rs. 7200/- shall have to be deposited with the AO (P&C-I), RVPN, Jaipur. The bid security deposit shall be adjusted against it.
13. Termination of the contract by the agency during contractual period shall subject to forfeiture of security deposit.
14. Within three days of receipt of the work order an agreement on the non-judicial stamp of Rajasthan Rs 900/- shall have to be executed by the courier agency with the Nigam.
15. The contract shall be for a period of one year i.e. 01.04.2017 to 31.03.2018 and can be renewed further one year at mutually agreed terms & conditions.
16. The decision of the CE(Proc.),RVPN, Jaipur will be head will be the final and binding on all disputes on the contract.

Name & Signature of contractor with seal



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

(Corporate Identity Number (CIN) :U40109RJ2000SGC016485)

Regd Office : Vidyut Bhawan, Jyoti Nagar, Jaipur-302005

OFFICE OF THE SUPERINTENDING ENGINEER (PROC-I)

Gate no. 3, OLD POWER HOUSE PREMISES,
NEAR RAM MANDIR, BANI PARK, JAIPUR.

Telephone: +91-0141-2208916 Fax: +91-0141-2208916

Email: se.tlpc@rvpn.co.in website : www.rvpn.co.in

BID COST DEPOSITED VIDE A-9 NO----- DATED -----.

To,

M/s-----

RAJASTHAN VIDYUT PRASARAN NIGAM LIMITED
PROCUREMENT & CONTRACT CIRCLE

Address :

Superintending Engineer (Proc-I)

R.R.V.P.N. Ltd

Gate No. 3, OLD POWER HOUSE PREMISES,
NEAR RAM MANDIR, BANI PARK; JAIPUR-302006.

Telephone: +91-0141-2208916 Fax: +91-0141-2208916

SPECIFICATION NO, PROC-I /2017-18/BN-9015001610

**PROVIDING OF COURIER SERVICE IN GATE NO. 3, OLD POWER
HOUSE PREMISES, NEAR RAM MANDIR, BANIPARK, JAIPUR.**

BID SECURITY	-	RS. 7200/-
BID COST	-	RS. 1000/-
START DATE & TIME OF SALE OF BID SPECIFICATION	-	07.02.2017 FROM 10.00 AM
LAST DATE OF RECEIPT OF BID IN THIS OFFICE	-	21.02.2017 UPTO 2.30 PM
DATE OF OPENING	-	21.02.2017 AT 3.00 PM
VALIDITY	-	120 DAYS AFTER THE DATE OF BID OPENING