



# RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

(An ISO 9001:2015 Certified Company)

[Corporate Identity Number (CIN) U40109RJ2000SGC016485]

Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur-302005

Office of the Superintending Engineer (Proc-I)

Gate #3, Old Power House Premises, Near Ram Mandir, Banipark, Jaipur-302006

Tel : 0141-2208916 Fax : 2208916/2208921 E Mail se.tlpc@rvpn.co.in

No. RVPN /SE (PROC-I) /XEN (Comm.)/AEN/Antivirus/2021-22/ D- 157 Date 24/5/2021

M/s B.B.Softech Pvt Ltd.  
E-274 Nakul Path, Lal Kothi Scheme,  
Near New Vidhan Sabha, Jaipur

M/a Ashu Infotech  
81/26, Pratap nagar, Tonk Road, Jaipur.

M/s Best Plotter Services  
Plt No.15, Lan No.1  
B-6, Gopal Bari, Jaipur

**Sub- Sealed Quotation for supply and installation/renewal of Antivirus Software (Quick heal brand) in Desktop computers/Laptops installed under various offices of O/o CE (Proc.), RVPN, Jaipur for a period of 3 years (from May-2021 onwards).**

Dear Sir(S),

Sealed tenders are invited for supply and installation/renewal of Antivirus Software (Quick heal brand) in Desktop computers/Laptops installed under various offices of O/o CE (Proc.), RVPN, Jaipur for a period of 3 years (from May-2021 onwards). Total 70 No of Antivirus are to be installed/renewed by Quick-heal brand.

### Brief terms and conditions

1. Contract work- Supply and installation/Renewal of **Quick Heal brand** Antivirus software (Total 70 Nos) in Desktop/Laptops for a period of 3 years in the New MM Building of RVPN, Old Power House Premises (Back Side) Near Ram Mandir, Banipark, Jaipur.
2. Contract period-3 years (May-June, 2021 to April-May, 2024)
3. Volume of business- Anticipated volume of business will be around **Rs 0.91 Lacs** including GST for three years.
4. Validity of offer; 45 days from the date of opening of quotation.
5. Payment- will be made by AO(P&C-I),RVPN, Jaipur within one months after successful and complete installation and on submission of bill in triplicate to the SE(Proc-I), after deducting security amount @ 10% if not paid along with contract agreement.
6. Scope of service and other relevant details are as per Annexure-I.
7. Price bid-As per Annexure-PB.

Sealed quotations alongwith specific terms and conditions, if any, must reach in this office latest up to 07.06.21 on 10% 3.00PM and same will be opened at 4.00 PM on the same day in presence of contractors/representatives who wish to present.

(V.P.Dhakar)

Superintending Engineer (Proc-I.)

Copy submitted/ forwarded to the following for information and necessary action:

1. The Account Officer (P&C-I/II), RVPN, Jaipur.
2. Notice board

Superintending Engineer (Proc-I.)



## **RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED**

(An ISO 9001:2015 Certified Company)

[Corporate Identity Number (CIN): U40109RJ2000SGC016485]

Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur - 302005

**OFFICE OF THE SUPERINTENDING ENGINEER (PROC-I)**

MM Building of RVPN, Old Power House Premises, Near Ram Mandir, Bani Park, Jaipur-302 006.

Telephone: +91-141-2208916; Fax: +91-141-2208916;

email: se.tlpc@rvpn.co.in Website: www.rvpn.co.in/www.energy.rajasthan.gov.in

### **ANNEXURE-I**

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED (RVPNL) intends "Supply and installation/ Renewal of Quick Heal brand Antivirus software (Total 70 Nos) in Desktop/Laptops for a period of 3 years" in the New MM Building of RVPN, Old Power House Premises (Back Side) Near Ram Mandir, Banipark, Jaipur- 302006.

#### **1. INSTRUCTION TO BIDDER:**

1. The bidder should be registered as per rules under relevant law for this activity (copy of registration certificate to be enclosed).
2. The bidder not be Franchisee. The bidder should be either manufacturer or authorised dealer for supply of Quick Heal brand Antivirus software and have registration certificate (copy to be enclosed).
3. The bidder should have annual turnover of Rs. 1.00 lacs during last two financial years (to be enclosed CA Certificate).

#### **2. LIST OF DOCUMENTS TO BE ENCLOSED**

- 1) Name and address of the firm with contact details
- 2) In case of authorised dealer, authorization letter from the manufacturer.
- 3) RTGS details
- 4) Copy of Permanent Account Number (PAN)
- 5) Copy of GST Registration
- 6) Copy of Registration Certificate as per rules under relevant law for supply and installation of Antivirus software
- 7) CA Certificate for annual turnover
- 8) Copy of award of contract in past 2 years

**Note- Price bid will be considered only if the firm is technically qualified.**

#### **3. SCOPE OF WORK & GENERAL TERMS & CONDITIONS**

1. The contract for supply and installation/Renewal of Quick Heal brand Antivirus Software in Desktops/Laptops installed shall be for a period of three year from the date of installation/renewal and can be extended further.
2. The rate quoted shall be firm and inclusive of all taxes & duties i.e. GST as applicable.
3. The required manpower, consumable and T&P to carry out above job shall be arranged by the bidder at his own cost.
4. The bidder should ensure for complete installation/Renewal of Quick Heal brand Antivirus Software (Total 70 Nos) in Desktops/Laptops at various offices under CE (Proc), RVPN, Jaipur
5. The bidder should ensure that no data be damaged during installation/renewal of Antivirus software in Desktops.
6. The RVPN may withhold the whole or part of any payment for the work carried out by the contractor on account of following reasons:-
  - a). Defective work not remedied
  - b). Claims filed against the contractor
  - c). Failure by the contractor to make due payment for material or labour employed by him
  - d). Damages to department property

*Handwritten signature/initials*

7. The contractor shall be fully responsible for the conduct for the conduct of his employees. Any act of misbehavior theft on the part of the contractor's employees, shall be treated as breach of contract ✓
8. The Engineer-In charge shall be at liberty to object in and person employed by the contractor who committed misconduct, or negligent for such events the contractor shall have to removes the personal objected ✓
9. The contractor shall not leave the waste material at site. At the completion of work, waste material shall be removed and disposed off beyond SE (PROC-I) Building premises as directed by Engineer- Incharge ✓
10. After award of work, the contractor shall intimate the name and required particular of persons to the concerning Engineer-Incharge for arranging Gate Passes, as required for entry into the premises. The contractor has also to ensure police verification of the employees so engaged ✓
11. The contractor shall be responsible in case he/they/their workmen is/are/found committing theft. In such cases/incidents, and cost of material/article shall be deposited by the contractor and in addition to this a compensation of Rs. 1000/- shall have to deposited with the Department failing which necessary amount shall be recovered from the pending bills ✓
12. The contractor shall not sublet the contract ✓
13. The jurisdiction of court for setting of dispute shall be at Jaipur ✓
14. The acceptance of the order shall be conveyed to the order placing authority within 7 days of the receipt of the order, failing which it will be presumed that terms incorporated in the order have been accepted by the contractor ✓
15. If the contractor fails or neglect to observe or perform any of these obligations under the contract, it will be lawful for RVPN to forfeit either in whole or in part of at his absolute discretion, the security deposit furnished by the contractor. No interest shall be payable on such deposited ✓
16. The contractor shall ensure timely payment to his labour as per statutory provisions and shall fully comply with the rules laid under payment of wages Act and Labour laws which are applicable or shall be in force from time to time ✓
17. Necessary record of deployment of labour and payment of wages can be asked by the Engineer In charge and the contractor shall have to produce the same for inspection if so desired by him ✓
18. The contractor shall be responsible to make deduction towards Provident Fund from the wages of the labour as per provisions of Employee' s provident fund and Miscellaneous provisions Act, 1952. The firm/contractor shall furnish a certificate on his bill that deduction to towards P.F. have been made from the labour engaged by him ✓
19. It is the sole responsibility of the contractor to get his workmen to ensured accident and injury while at work, as required by prevailing rules for payment of compensation ✓
20. The contractor shall be fully responsible for providing safety equipment, first aid, emergency medical treatment to his employees ✓
21. The contractor shall make contract agreement on non judicial stamp paper of Rajasthan as per stamp duty applicable in Govt of Rajasthan in prescribed performa within fifteen days from date of issue of order in favor of the Superintending Engineer ( Proc-I), RVPN, Jaipur. The bidder at the time of signing of contract agreement may submit option for deduction of performance security from his each running bill and final bill @ 3% of the amount of the bill, or may submit security amount @ 3% in the form of Demand draft ✓
22. Contractor will be submit the bill in triplicate in the name of the Superintending Engineer (Proc-I) after completing the said work. The payment will be made within 30 days from AQ (P&C-I) , RVPNL, Jaipur through RTGS/NEFT. ✓
23. Contractor shall rectify the problems within 4 hours, if any, for initial three months after installation/renewal of Antivirus after getting complaint. If not attended, the penalty @ Rs 100/- per day shall be imposed and recoverable from pending security. ✓

JUST

(V.P.Dhakar) ✓  
Superintending Engineer (Proc-I)

We agree with the special terms & conditions mentioned in Annexure-I. ✓

Date :

Place:

(Signature of the Bidder with seal & Sign)

**Price Bid**

**Name of service:** Supply and installation/Renewal of Quick Heal brand Antivirus software (Total 70 Nos) in Desktop/Laptops for a period of 3 years i. e .May-June,2021 to April-May,2024" in the New MM Building of RVPN, Old Power House Premises (Back Side) Near Ram Mandir, Banipark, Jaipur-302006.

S. No	Description of Items	Total No. of Antivirus	Per Unit Rate in rupees for validity of 3 years	GST	Total amount for three years in rupees
	Supply and installation/Renewal of Antivirus software(70Nos) in various Desktop/ Laptop				
1	Supply and installation/Renewal as and when required	70			

**Total amount in words (Rs. \_\_\_\_\_) inclusive of GST.**

We agree with the special terms & conditions of the Nigam for supply and installation/Renewal of Quick Heal Brand Antivirus software in Desktops/Laptops as above for a period of 3 years i.e. May-June, 2021 to April-May, 2024 as per quoted rate.

The rates quoted shall be valid for 120 days.

Date :  
Place:

(Signature of the Bidder with seal & Sign)