



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.
[Corporate Identity Number (CIN): U40109RJ2000SGC016485]
(AN ISO 9001-2015 CERTIFIED COMPANY)

(A Government of Rajasthan Undertaking)
(Registered Office : Vidyut Bhawan, Jan Path, Jyoti Nagar, Jaipur)
OFFICE OF THE SUPERINTENDING ENGINEER(Proc-I),

MM Building of RVPN, Near Ram Mandir, Bani Park, Jaipur

e-mail: se.tlpc@rvpn.co.in, web site: www.rvpn.co.in

NOTICE INVITING BID NO.- PROC-I/NIB-04/2019-20/BN- 9015001908

RVPNL invites short term competitive BIDS for the following Transportation works from experienced, reputed Transporter or registered in appropriate class with RRVPNL & A or AA class in Central/ state Government Department on rate contract basis and their undertakings & registered for GST. The Tender/bid shall only be submitted through online e-tendering system of <http://eproc.rajasthan.gov.in>. The interested bidders shall have to be enrolled/ registered with portal of <http://eproc.rajasthan.gov.in> for participating in the bidding process.

The schedule of dates is as follows:-

S.No.	Schedule	Date	Time
1.	Publication date	16.09.2019	11:00 AM
2.	Documents download start date	16.09.2019	11:00 AM
3.	Documents download End date	14.10.2019	03:00 PM
4.	Bid submission start date	30.09.2019	11:00 AM
5.	Bid submission End date	14.10.2019	03:00 PM
6.	Bid Opening Date	14.10.2019	04:00 PM
7.	Submission of Demand Draft/ Banker cheque of Tender cost (including processing fees) and Bid Security.*	Upto 14.10.2019 at 3:00PM	

In case any bidder fails to submit the original Demand draft/Banker cheque of Tender cost, Bid Security & processing fee up to scheduled date & time offline in the office of the respective AO (P&C-I), RVPN, Jaipur, the bid of the such bidder shall not be opened.

Details of tenders/Works:-

S. No	Name of work	Appro x value (in lac)	Bid Security	Tender fee& Processing fee	Period of completion
1	a. Rate contract for transportation & handling (Loading, unloading, stacking & packing) of electrical Goods/Equipments from ACOS, RVPN store, Heerapura, Jaipur to New RVPN store complex at Sanganer, Jaipur (Distance Approx 18 Km) (Material- Approx 200 Trucks) b. Rate contract for transportation & handling (Loading, unloading, stacking & packing) of Structures & Raw steel from AEN-II(M&F) RVPN store, Heerapura, Jaipur to New RVPN store complex at Sanganer, Jaipur (Distance Approx 18 Km) (Material- Approx. 3000MT)	66.00	Rs.1,32,000/	Tender fee Rs. 2500/-+18% GST= 2950 & Processing fee Rs.1000/- + 18% GST=1180	120 Days

Terms & Conditions:-

1. Tender shall be submitted online only through <http://eproc.rajasthan.gov.in>. The tender documents can be downloaded from this web site. The tender documents can be seen in respective Division offices in office hours.
2. Tenderer should be registered under Goods & Service Tax Law.
3. The bid price shall be inclusive of all taxes except Goods & Service Tax (GST), which will be payable at applicable rate.
4. No physical/ offline Tender/ bid shall be accepted.
5. The contractor must have sufficient experience of execution of similar type of works in Govt. department / Public Enterprises. He shall also upload his performance report, List of works executed during last five years & work in hand and list of T&P etc.
6. The Tender cost & Bid Security shall be deposited in the form of Demand draft or Banker cheque of Scheduled Bank drawn in favour of Accounts Officer (P&C-I), RRVPNL payable at Jaipur up to scheduled date & time. Bid Security will be deposited @ 2% of estimated cost of work. For departmental registered contractor Bid Security shall be deposited as per rules. The scan copy of DD/BC for Bid Security, Tender cost & processing fee shall also be uploaded.
7. The processing fee Rs. 1000/- + 18% GST shall be deposited in form of Demand draft/ Banker cheque of Scheduled Bank drawn in favour of Managing Director, RISL payable at Jaipur and shall be Offline/manually submitted in the office of the Superintending Engineer (Proc-I) up to scheduled date & time.
8. On award of contract, the work should have started within 07 days, otherwise work will be treated as withdrawn.
9. The undersigned reserves right to cancel the BID without assigning any reasons to the bidder or anyone else.
10. The rates quoted will valid for 120 days from the date of opening of tender/bid.
11. The bidder shall have to submit a certificate that he has an establishment covered under the Provision of EPF Act, 1952 and having a separate registration with P.F commissioner. In absence of the same, the contractor shall be liable to deposit employee's as well as employer's contribution (in respect of employees engaged by him for the said work) with RRVPNL along with details of such employees and deduction as per RVPN CPF rules shall be made from his bills/ Security deposit.
12. Conditional tender & casual letters sent by the contractors will not be accepted.
13. Any representation after opening of tender shall be ignored. These parties may be debarred from tendering in future for a specific period. Their Bid Security in such cases will stand forfeited.
14. The bidders should inspect the site of work prior to filling the tenders. These works shall be carried out in store premises. The contractor should take all precautions & safety measures at his level to avoid any accident/ mis-happening & damages to Nigam's

properties. In case of any accident/ mis-happening & damages, the complete liability shall be rest with respective contractor.

15. The qualified Engineer/ Supervisor are to be deputed by contractor at work site.
16. Temporary approach for construction, hutments for working labour etc. are to be constructed by the contractor at his own cost & no payment shall be admissible for this.
17. The provisions of Rajasthan Public Procurement Transparency Act-2012 & Rajasthan Public Procurement Transparency Rules-2013 shall be applicable.
18. To participate in online tenders, bidders will have to procure digital signature certificate using which they can sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency or they may contact e_Procurement Cell, Department of IT & C, Govt. of Rajasthan, YojnaBhawan, TilakMarg, Scheme, Jaipur Contact No. 0141-4022688 for further assistance.
19. Bidders are requested to read the instruction in the tender documents/ bid before submitting the tender / bid on line.
20. Training for the bidders on the usage of e-Tendering system is also being arranged by RISL on regular basis. Bidders interested for training may contact e-Procurement Cell RISL for booking the training slot.

Superintending Engineer (Proc-I)
R.R.V.P.N.L., Jaipur.

Copy submitted/ forwarded to the following for information & necessary action:-

1. The Chief Engineer (Proc), RVPN Jaipur.
2. The Executive Engineer (M&F), RVPN Jaipur.
3. Notice Board.

Superintending Engineer (Proc-I)

SPECIAL TERMS & CONDITIONS:-

1. Prices are firm inclusive of all type of taxes, insurance and other charges etc. inclusive of Loading, unloading, stacking & arranging but exclusive of GST. Applicable GST shall be paid by RVPN.
2. The Rates Offer for Transportation & handling work by Contractor shall be valid up to the completion of work.
3. The successful bidder will have to furnish/deposit the security deposit @ 10% of total estimated cost of work, in the form of bank draft or Banker cheque in favour of Accounts Officer(P&C-I), RVPNL, Jaipur, just after placing of work order.
4. No interest shall be payable on such deposit of SD.
5. The RVPN reserves the right to forfeit the SD or a part thereof in circumstances which according to him indicate that the bidder is not accepting/executing any order placed on him under the specification.
6. The SD amounting to 10% of total estimated cost of the successful bidder will be refunded after one month of completion of the subject work and satisfactory completion report submitted by the concern work in-charge of the work.
7. The work shall be carried out under the supervision of the in-charge of the work i.e. the ACOS & AEN-II(M&F), RVPN, Heerapura, Jaipur under control of the XEN (M&F), RVPNL, Jaipur.
8. 100% payment will be arranged by the Accounts Officer (T&C-rural), RVPN, Jaipur through RTGS/ NEFT for quick and safe transfer of funds after deducting all statutory deductions as per rules come into force from time to time. The charges for transfer through RTGS/ NEFT shall be on the part of supplier/ contractor. The supplier/ Contractor shall furnish particulars to the payment making authorities of RVPN in prescribed format to be provided by the purchaser after successful Transportation work as mentioned above on verified receipts/bills by Assistant Engineer/Engineer In charge duly C/S by the concern Divisional Officer.
9. Statutory Deductions as per prevailing rules shall be made from bills before release of payment through NEFT / RTGS.
10. Any Statutory Variation in any Levy / Tax and any other levy imposed from time to time shall be borne by the contractor at his cost.
11. All additions and alterations in the tender must clearly be initialed / signed.
12. The undersigned does not bind himself to accept the lowest or any other tender and reserve the right to reject any or all tender(s) without assigning any reason thereof.
13. E-bid should be submitted with in specified time schedule on e-proc website.
14. All the documents issued shall be submitted by the Bidders duly filled up in all respect with.
15. Bending of MS Round/Flat will not be allowed for easier of transportation. Before

placing the trailer/truck at Heerapura stores, from where the subject materials/consignment has to be loaded, contractor after mutual discussion, will have to intimate one day (24 hours) in advance to the concerned Assistant Engineer / work in-charge for avoiding any delay in loading of consignment and shall place the trailer/truck maximum near of the materials suitably for loading and after reaching the consignment on the destinations, it shall be unloaded in supervision of the work in-charge.

- 16.** Weighing (वजन) of unloaded and loaded vehicle/truck/trailer has to be carried out in presence of the work in-charge or his representative and charges, if any shall be paid/borne by the contractor.
- 17.** Insurance of materials will be arranged by the Contractor before the Transportation work/job is loaded and GTR issued by you, before leaving for the destination at his cost. The cost of materials (MS Steel) to be covered under Insurance and cost of materials shall be intimated by the concerned Executive Engineer/ Assistant Engineer/work in-charge. The insurance of Trailer/Truck shall also to be arranged by the contractor/transporter at his own cost.
- 18.** The Transportation & handling (with loading, unloading, stacking & arranging at work site) of Electrical Goods/Equipments, Structures & raw steel from ACOS & AEN-II(M&F), RVPN store, Heerapura, Jaipur to New RVPN store complex at Sanganer, Jaipur(Distance approx. 18 Km), shall be started by the contractor/Transporter within 07 days from the issue of Work order and shall be completed as per schedule delivery from the date of starting of work otherwise penalty @ 0.50% per week or part thereof for first 4 weeks and thereafter 1 % per week or part thereof subject to a maximum of 10% of job order shall be imposed for delayed period on part of transport work.
 - a. In case you fail to execute the work within the stipulated period the RVPN shall be entitled to cancel the work order in whole or part thereof at the risk and cost of contractor and the difference in cost as may be incurred in getting the remaining work completed from other contractor/firm shall be borne by the contractor.
 - b. Any financial liability arising on account of failure of the contractor/firm adheres to the stipulated time schedule and other terms and conditions of order shall be to the contractor's account.
- 19.** Road tax, Road clearance liability and road blocking charges will be borne by the contractor/Transporter.
- 20.** The loading, unloading and transportation of subject materials shall be done in supervision of the concerned work in-charge and proper work quality shall be ensured and checked by the field officers strictly as per specification of the 'G-Schedule' etc. and record a certificate to this effect in the MB.
- 21.** The stacking shall be rest with the transporter as per stacking plan enclosed with work order.
- 22.** For any fatal or non-fatal accident likely to be taken place during the execution of work, the contractor/transporter shall be solely responsible for the same. Nigam will not share or bear any responsibility on this account. Any compensation for human or animal & property accident shall be borne only by the contractor himself.
- 23.** In case of any dispute between the contractor and order placing authority, the decision of the Chief Engineer (Procurement) RVPN, Jaipur will be final and binding to both the parties.

- 24.** In case of any legal disputes/ complications the Courts established by Law in Jaipur (Rajasthan) shall only have the legal jurisdiction to hear/trial the issues.
- 25.** The quantity of work may be increased/ decreased. Payment shall be made accordingly i.e. quantity of Transportation of Materials as per quoted rates.
- 26.** Safe execution of work shall rest with the tenderer. Nigam shall not bear or share any compensation for 'Fatal' or 'Non-Fatal' accident. Care shall be taken to avoid any damages to Nigam's property in vicinity. Any such damages shall be sole responsibility of the contractor executing the work. The working safety of all persons of transporter like loading, unloading, driver, cleaner shall be ensured by the transporter. RVPN does not accept any liability on this account.
- 27.** No transshipment will be allowed and the material should be carried in trucks directly to the destination. The truck no. in which the material is loaded should be recorded and acknowledgement obtained from the consignee for both material and truck no. In case of transshipment due to unavoidable reasons, prior permission from work incharge is to be obtained in writing.
- 28.** The Transport vehicle shall be exclusively used for RVPN Transportation. Carrying supplies/material of any other party will not be allowed in to & fro visit of vehicle.
- 29.** No other consignment except material handed over shall be allowed to be carried in the transport vehicle.
- 30.** All road permits or licenses or any other relevant authorization from competent authority, as required for running the vehicle shall be obtained by the contractor at his own cost. All road rules should be followed by the contractor.
- 31.** Bidder shall furnish offered No. of vehicles for transportation, labour (skilled & unskilled vehicle driver) & ensure availability of cranes and also furnish plan for execution of transportation work within given time schedule.
- 32.** Once the materials are accepted for transportation by the Contractor, they shall be deemed to have been handed over by the Consignor in good condition and thereafter it becomes the responsibility of the Contractor to deliver the materials in safe condition at New RVPN store, Sanganer. In case the work in-charge reports any breakages or shortages, the cost with GST of the same will be recovered from the contractor.
- 33.** The Contractor shall not sublet or transfer the contract or any part thereof which tantamount to termination of the contract and result in forfeiture of the Security Deposit & revoking the Bank Guarantee.
- 34.** If RVPN, is dissatisfied with the performance of the Contractor, their contract is liable to be terminated at any of the time by giving prior written notice of 02 days subject to further action.
- 35.** RVPN reserves the right to allocate the Contract to one or more Contractor at their discretion.
- 36.** The Contractors must be able to produce the vehicle as and when required as per RVPN requirement.
 - a.** If the Contractor fails to supply the required number of vehicles in time, RVPN reserves the right to fix up any other Carrier who can render immediate service and the extra freight paid over the Contract rate shall be recovered from the bills pending to be paid to the Contractor who fails to supply such vehicles. If such

instances are repeated frequently, the matter will be viewed seriously and action will be initiated for breach of contract

- b. Where RVPN, intends to depute an escort for certain important consignments, the escort should be allowed to go in the same vehicle to such destination for which no extra charges being paid
 - c. The documents handed over at the delivering points and meant to be handover to the consignee should be carefully carried and handed over to destination point along with the materials. Any loss due to delay, or any additional expenditure on this account will be debited to the Contractor.
- 37.** The successful contractor will execute the contract agreement on non-judicial stamp paper of Govt. of Rajasthan @0.25% of the contract value or Maximum up to 15000/- within 10 days of issue of work order.

APPENDIX

BID PROPOSAL FORM, ANNEXURE, SCHEDULES

BID PROPOSAL FORM

**The Superintending Engineer (Procurement-I)
RVPN, Gate #3, Old Power House Premises,
Banipark, Jaipur-302006**

Dear Sirs,

With reference to your invitation to bid against specification No.RVPN/SE/PROC-I/
BN-9015001908, we agree to transport the following quantities:

S. No.	Particulars	Unit	Bid Quantity in Nos	Whether quoted full quantity
1	Rate contract for transportation & handling (Loading, unloading, stacking & packing) of electrical Goods/Equipments from ACOS, RVPN store, Heerapura, Jaipur to New RVPN store complex at Sanganer, Jaipur (Distance Approx 18 Km) (Material- Approx 200 Trucks)	Per Truck/ Round	200 Trucks (Approx)	Yes/No
2	Rate contract for transportation & handling (Loading, unloading, stacking & packing) of Structures from AEN-II(M&F) RVPN store, Heerapura, Jaipur to New RVPN store complex at Sanganer, Jaipur (Distance Approx 18 Km) (Material- Approx. 3000MT)	Per MT /Round	3000 MT (Approx)	Yes/No

Note: Bidder must quote for full NIB quantity for respective item and The requirement indicated above is tentative and may liable to change up to any extent at the time of finalization of the Bid.

We also agree that:

1. The offer is valid for a period of 120 days after the date of opening of this bid.
2. We agreed that the prices quoted shall be FIRM.
3. The quantities as mentioned in the bid document are approximate and we agree to transport any quantity as per your requirement.
4. The completion of work shall strictly be in accordance with your delivery clause as given in Schedule-DEL of this bid document. In case we fail to complete the work as indicated in the Schedule-DEL, we shall pay penalty as per condition No. 18 of Special Terms & Conditions.

5. The statutory variation in existing taxes under the GST Act and financial liability due to introduction of new taxes/ duties applicable on quoted prices within stipulated delivery/ completion period shall be to RVPN's account. All taxes/duties within stipulated delivery/completion period shall be paid at actuals.
 - a. Any additional financial liability due to revision/ changes in taxes/ duties beyond stipulated delivery/ completion period and any liability arising due to inappropriate quotation of applicable rates of taxes & duties in price schedule shall be borne by us.
 - b. The item wise position of bidders in the ascending order statement shall be worked out considering all inclusive unit rate. However if any notification/guidelines regarding comparison of prices notified by the Rajasthan State Government before actual date of opening of technical Bid, the same shall be considered.
6. Bidder shall indicate separately in their bid, unit prices and GST with their applicable rates in Schedule –BOQ (Price schedule) of Bid document.
7. The rates should be including all taxes, transit insurance, loading, un-loading, stacking and weighment verification on weigh bridge for complete job.
8. The rate should be quoted for complete work, firm in all respect without any price variation including GST, duties and all taxes as applicable from time to time. Safe execution of work during loading / unloading and transit shall rest with the contractor. All the charges for road permit and other related taxes will be borne by the firm at his own cost.
9. The transit insurance of the consignment will be arranged by the firm at his own cost from the date of loading and up to un-loading date in joint name of RVPN and transporters. The first name in the policy shall be XEN (M&F) RVPN Heerapura. The premium charges will be borne by the firm. The cost of the structure material to be transported will be intimated by the work in charge.
10. If Cranes are required for loading & unloading of material on the transport Vehicle shall be arranged by the transporter with skilled manpower at both sites
11. We confirm that we agree to all the terms and conditions as well as the special terms & conditions of bid document and there are no deviations other than as specified in Schedule-DEV.
12. I / We accept to receive the payment after completion of work and as per Payment Policy of Nigam.

Date:-

Place:-

**Authorized Signatory/
Contractor with Name / Address**

- **Annexure –A: Compliance with The Code of Integrity and No Conflict of Interest**

Any person participating in a procurement process shall –

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti – competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a conflict of interest.

A conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in conflict of interest with one or more parties in abiding process if, including but not limited to:
 - a. have controlling partners/shareholders in common; or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidders is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid: or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procurement Entity as engineer-in-charge/consultant for the contract.

• **Annexure –B: Declaration by the Bidder regarding Qualifications**

Declaration by the Bidder

In relation to my/our Bid submitted to.....for Contract of.....in response to their Notice Inviting Bids No.....Dated.....I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of the legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Place

Signature of bidder:

Name:

Designation:

Address:

- **Annexure –C: Grievance Redressal during Procurement process**

The designation and address of the First Appellate Authority is as nominated vide order No.RVFN/AAO/F&R/F.98/D.53 dated 30.06.2016.

(1) Filing an Appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provide that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2)** The officer to whom an appeal is filled under para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of appeal.
- (3)** If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Biding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d)cancellation of procurement process;
- (e) applicability of the provisions of confidentiality.

(5) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee of filing Appeal

- (a) Fee of first appeal shall be rupees two thousand five hundred with applicable GST and for second appeal shall be rupees ten thousand with applicable GST, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of the Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of Appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
 - (i) hear all the parties to appeal present before him; and
 - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause(c) above shall also be placed on the State Public Procurement Portal.

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No..... of.....

Before the(First/Second Appellate Authority)

i. A Bid

1. Particulars of appellant:

- (i) Name of the appellant:
- (ii) Official address, if any:
- (iii) Residential address:

2. Name and address of the respondent(s):

- (i)
- (ii)
- (iii)

3. Number and date of the order appealed against and name and designation of the officer/authority who passed the order (enclosed copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant propose to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:.....
(Supported by an affidavit)

7. Prayer:.....

Place

Date

Appellant's Signature

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.,
(On Non-Judicial Stamp of Rajasthan State of Appropriate value)

CONTRACT AGREEMENT

This Agreement is made on this day, _____ between the _____, RVPN Jaipur (Herein after called 'NIGAM' which expression shall, where the context so admits, include its successors and permitted assignees) and M/s _____ (herein after called the "CONTRACTOR" which expression shall, where the context so admits include their heirs, executors, administrators and legal representatives as well as successors and permitted assignees) are hereby held and firmly bind to the Rajasthan Vidhyut Prasaran Nigam Ltd., to execute the work of "Rate contract for transportation & handling (Loading, unloading, stacking & packing) of electrical Goods/Equipments & structures from ACOS/AEN-II(M&F), RVPN store, Heerapura, Jaipur to New RVPN store complex at Sanganer, Jaipur (Distance Approx 18 Km) under BN – 9015001908 awarded by the Nigam as per the details given below:-

1. Name of Work : Rate contract for transportation & handling (Loading, unloading, stacking & packing) of electrical Goods/Equipments from ACOS, RVPN store, Heerapura, Jaipur to New RVPN store complex at Sanganer, Jaipur (Distance Approx 18 Km)
2. Name of Contractor :
3. Estimated total value :
4. Earnest Money :
5. Period of Contract :
6. Work order no date :

I/We hereby assure and abide to fulfill all the condition of the order referred to above. I/We declare that I/We have read thoroughly and carefully all the clauses of the work order and I/We hereby abide with the all General & special terms & conditions of the said Work Order of execution of the said work.

Signed on behalf of the Contractor

Accepted & Signed on behalf of the Nigam

Signature with seal

Signature with seal

QUALIFYING REQUIREMENTS FOR BIDDERS FOR TRANSPORTATIONS & HANDLING WORK

Qualification of bidder will be based on meeting the minimum pass/ fail criteria specified in table below regarding the Bidder's technical experience and financial position as demonstrated by the Bidder's responses in the corresponding Bid schedules.

The bidder shall be required to furnish the information as detailed here under:

S. No.	Qualifying Requirement details	Supporting documents required to be furnished
1.	<p>Bidder Status:</p> <p>1.1 This invitation for Bids, issued by the Nigam is open to all firms who are single entity and not Joint Venture including company(ies), Government owned Enterprises registered and incorporated in India as per Companies Act. 2013/Other relevant Act, barring Government Department and those bidders with whom business is banned by the Nigam. The Bidder must have established Network/office/sub office in Jaipur with good communication facility like Phone, fax, Email & PC</p> <p>1.2 The bidder must be experienced, reputed Transporter or registered in appropriate class with RRVPNL & A or AA class in central/state Government department.</p> <p>1.3 The bidder must have GST registration.</p> <p>1.4 The bidder must be registered with Provident Fund Commissioner.</p> <p>1.5 The bidder shall arrange a fleet of required vehicles (Owned/hired) Trucks/Trailers.</p>	<p>Memorandum of Association/Partnership deed/other relevant document, Registration certificate as per Companies Act. / Relevant Act</p> <p>Certificate issued by the Competent authority</p> <p>Copy of GST Registration Certificate.</p> <p>Certificate issued by Provident Fund Commissioner.</p> <p>The details of vehicle owned/Hired shall be furnished through authentic document showing registration number, ownership, capacity, fitness etc.& agreement in case of hired vehicles.</p>

<p>2.</p>	<p>TECHNICAL EXPERIENCE: The bidder must have at least 5 years experience in the transportation of store of sophisticated finished product, electrical equipment's & associated assembly, steel structure etc. satisfactory completed similar work of Minimum two work orders of Transportation & Handling in last 5 years from date of bid opening as given below:</p>	<p>Certificate(s) issued by user(s)/ containing the details of execution of Transportation & Handling of Electricals Goods/Equipment's.</p>
<p>3.</p>	<p>FINANCIAL POSITION: The bidder should have annual turnover of 50% of work order quantity i.e. 33 Lacs in any one year in last three years.</p>	<p>CA certificate for annual turnover of last 3 years</p>
<p>4.</p>	<p>The bidder should be qualified, not be insolvent, not be in receivership, not be Bankrupt or being wind up, should not have affairs administered by a court or a judicial officer, should not have business activities suspended, should not be blacklisted by any utility/agency, should not have a conflict of interest etc.</p>	<p>Declaration in Annexure B</p>

SCHEDULE-DEL

Schedule of Transportation & Handling (with loading /unloading, stacking & packing) of Goods/Equipments and structures & raw steel from the store of ACOS & AEN-II(M&F), RVPN, heerapura, Jaipur to new RVPN store complex at sanganer, Jaipur.

S. No.	Work Description	Commencement Period	Period of completion of Transportation work
1	Rate contract for transportation & handling (Loading, unloading, stacking & packing) of electrical Goods/Equipments from ACOS, RVPN store, Heerapura, Jaipur to New RVPN store complex at Sanganer, Jaipur (Distance Approx 18 Km) (Material- Approx 200 Trucks)	From the date of issue of respective P.O.	Within 120 Days from the date of award of contract
2	Rate contract for transportation & handling (Loading, unloading, stacking & packing) of Structures from AEN-II(M&F) RVPN store, Heerapura, Jaipur to New RVPN store complex at Sanganer, Jaipur (Distance Approx 18 Km) (Material- Approx. 3000MT)	From the date of issue of respective P.O.	Within 120 Days from the date of award of contract

- Note:-** 1. There will be 07 days time for mobilization of resources included to the above mentioned completion time .
2. Above targeted completion period is inclusive of monsoon period.

(Signature)
Name & Designation
With seal of the firm

SCHEDULE-BD

(TO BE FILLED IN BY THE BIDDERS & UPLOAD WITH THE BID)

Contractors and/or their authorized agents who are quoting against this bid are requested to furnish the following information along with the bid. The Chief Engineer will have the discretion to ignore the bid without the under noted particulars and / or ignore the bid particulars.

1. Name and Address of the Contractor / Firm
2. Place where office of the firm exist
3. Details of staff employed in the works
4. List of available machinery, vehicles, tools & tackles, name of supervisors/Drivers/skilled laboursetc,
For Transportation work.
5. Statement of financial resources and Banking reference along with Balance Sheet / Income Tax returns furnished for previous two years.
6. Whether the firm is a Micro, Small or Medium enterprise as per the Micro, Small & Medium enterprise development act, 2006 (MSMED Act 2006) and registered with the authorities under the above Act for the items/services covered under this bid. If yes, then the firm has to indicate the Entrepreneurs Memorandum No. (Twelve Digit) and scanned copy of the certificate issued by the Authorities under the MSMED Act, 2006 should be uploaded along with the online bid.
7. Whether the firm is registered under D.G.T.D.State Industries Department.

If yes, give details along with copy of registration.
8. Phone No. and Mobile No.
9. Telex No.
10. Email

**(Signature)
Name & Designation with
Seal of the firm.**

Annexure-NEFT

REAL TIME GROSS SETTLEMENT (RTGS)/NATIONAL ELECTRONIC FUND TRANSFER (NEFT)

From:

M/s

The Sr. Accounts Officer (),
RVPN,

Sub: RTGS/ NEFT payments.

We refer to remittance of our payments using RBI's RTGS/ NEFT. Our payments may be made through the above system to our under noted account at our cost:-

Name of city	
Bank code No.	
Branch code No.	
Banks name	
Branch address	
Branch Telephone / Fax No.	
Supplier's Account No.	
Type of Account	
IFSC code for NEFT	
IFSC code for RTGS	
Supplier's name as per Account	
Telephone No. of supplier	
Supplier's E-mail ID	

Confirmed by Banker

Signature of Contractor

Schedule- ACC

Additional Conditions of Contract

(Must be signed by the bidder and attached with Techno-commercial Bid)

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

- i) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- ii) Repeat order for extra items or additional quantities may be placed on the rates and conditions given in the contract if the original order was given after inviting open competitive bids. Delivery or completion period may also be proportionately increased. The limits of repeat order shall be as under.
 - a) 50 % of the quantity of the individual items and 50% of the value of original contract in case of works and
 - b) 50% of the value of goods or services of the original contract.

TRANSPORT VEHICLES AVAILABLE
(TO BE FILLED IN AND SIGNED BY THE BIDDER)

Bidder's Name & Address:

Schedule of vehicles available with the Bidder for use in the transportation of material

S. No.	Description of Vehicles	Make& Capacity	Date of registration & condition	Date of insurance	Remarks
1.	2.	3.	4.	5.	6.

Place

**Signature
Name
Status**

**Whether authorised attorney
of the Bidding company**

Name of the Bidding company