

For Web-Site



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.

Regd. Office & H.O.: Vidyut Bhawan, Janpath, Jyoti Nagar, Jaipur-302005

OFFICE OF THE SECRETARY (ADMN), RVPNL

Room No.205, Vidyut Bhawan, Janpath, Jyoti Nagar, Jaipur 302005

Telephone: +91-141-2740844; Fax +91-141-2740455

E-mail: as.gad@rvpn.co.in ; Website: <http://energy.rajasthan.gov.in/rvpnl>

NIT No.-03 (2017-18)

Open tenders are invited through e-proc from the established firms/travel agencies for hiring of Multi Utility Vehicle Toyota Innova or Toyota Fortuner or Ford Endeavour with driver for the officers posted at Corporate office, Vidyut Bhawan, RVPNL, Jaipur upto 2:00 PM on dated 19.06.2017 and same shall be opened on dated 19.06.2017 at 03:00 PM. Bid documents and other detail can be seen on website <http://www.rvpn.co.in/energy.rajasthan.gov.in> and sppp.rajasthan.gov.in, <http://www.eproc.rajasthan.gov.in>

UBN No - VPNI718SLRC00365


Secretary (Admn.)



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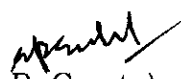
E-mail: as.gad@rvpn.co.in ; Website: <http://energy.rajasthan.gov.in/rvpnl>

U.O. Note

Please find enclosed herewith the bid documents of NIT No.-03(2017-18) for inviting tenders through e-proc from the established firms/travel agencies for hiring of Multi Utility Vehicle Toyota Innova or Toyota Fortuner or Ford Endeavour with driver for the officers posted at Corporate office, Vidyut Bhawan, RVPN, Jaipur. Other detail can be seen on website <http://www.rvpnl.co.in/energy.rajasthan.gov.in> and sppp.rajasthan.gov.in, <http://www.eproc.rajasthan.gov.in>

The tender shall be accepted through e-proc upto 2:00 PM on dated 19.06.2017 and same shall be opened on dated 19.06.2017 at 03:00 PM in the office of Secretary (Admn), RVPN, Jaipur.

By Order,


(R.P. Gupta)

Dy. Secretary (GAD)

To :

1. The Superintending Engineer (MIS), RVPN, Jaipur for upload on RVPN Website..
2. The Superintending Engineer (Automation), RVPN, Jaipur for publication of NIT on e-proc portal.

U.O. Note No.: RVPN/DS(GAD)/F./17-18/D.209 Date: 6/6/2017

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email: as.gad@rvpn.co.in ; Website: <http://energy.rajasthan.gov.in/rvpnl>**NOTICE INVITING TENDER No.-03 (2017-18)**

(Tender notification to be exhibited on website

<http://www.rvpn.co.in/energy.rajasthan.gov.in> and sppp.rajasthan.gov.in,<http://www.eproc.rajasthan.gov.in>)

Open tenders are invited from the established firms/travel agencies for hiring of Multi Utility Vehicle Toyota Innova or Toyota Fortuner or Ford Endeavour with driver for the officers posted at Corporate office, Vidyut Bhawan, RVPN, Jaipur as per terms & conditions given below.

S.N.	Particulars	Period	Units	Unit rate per month per vehicle (To be quoted)
1.	Hiring of Multi Utility Vehicle Toyota Innova or Toyota Fortuner or Ford Endeavour with Driver for officers posted at Corporate office, VidyutBhawan, RVPN, Jaipur. Rate should be quoted per month excluding cost of Diesel with a minimum average of 10 Km/Ltr and oil @ 1 Ltr. for 1000 Km.	3 years	2 Nos.	(Rs. per month per vehicle)

The tender shall be accepted through e-procupto 2:00 PM on dated 19.06.2017 and same shall be opened on dated 19.06.2017 at 03:00 PM in the office of Secretary (Admn), RVPN, Jaipur in the presence of representatives of firm and agency, who may wish to remain present at that time as detailed below:-

S. No.	Events	Date & Time	Website/Place
a)	Date & Time for down-loading of tender document	From 08.06.2017 09:30AM	http://www.eproc.rajasthan.gov.in
b)	Bid submission start	09.06.2017 (09:30 AM)	http://www.eproc.rajasthan.gov.in
c)	Last Date & Time of Submission of online Tender Documents.	Up to 19.06.2017 Up to 02:00 PM	http://www.eproc.rajasthan.gov.in
d)	Deposition of earnest money, tender fee and processing fee	Upto 19.06.2017 during working hours up to 01:00 PM	O/o The Secretary (Admn.) Room No. 205, VidyutBhawan, Jaipur-302005
e)	Date & time for opening of tender/ bid	On 19.06.2017 at 03:00 PM	O/o The Secretary (Admn.) Room No. 205, VidyutBhawan, Jaipur-302005
f)	Contacting Person/ Mail-id for pre bid quires	09:30 AM to 06:00 PM	Sh. R.P. Gupta, Dy. Secretary (GAD), RVPNL (09413393543) as.gad@rvpn.co.in

Eligibility criteria for Bidders

1. The firm/ travel agency should have at least 1 nos. registered vehicles namely Toyota Innova or Toyota Fortuner or Ford Endeavour which should be a model of not earlier than 2015. The vehicles to be provided should not be model of earlier than 2015.
2. Copy of Vehicle Registration Certificate, Insurance, Fitness, Permit, Road Tax, Driver License, pollution under control Certificate and other relevant documents of the vehicles registered with Firm/Travel Agency should be submitted with the tender.
3. The firm/travel agency should have service tax registration number.
4. The Firm/Travel agency, which are capable of providing at least three vehicles (in case of quantity of vehicle is increased) should only participate.

Instructions for Bidders

1. Rate should be quoted in Annexure I excluding the cost of Diesel/oil but including all type of taxes & charges, maintenance etc. The service tax, inter-state taxes, parking charges, toll tax etc. will be borne by RVPN as applicable from time to time.
2. The rates quoted are firm. However, in case Labour dept. of Govt. of Rajasthan changes minimum wages of skilled labour during currency of contract, the monthly amount payable per vehicle shall be adjusted in the following manner:-
{Minimum new wages of skilled labour – Minimum old wages (applicable at the time of issue of order) of skilled labour}X26
3. The tenders shall be submitted in single cover.
4. The tender document cost, non-refundable, amounting to Rs. 1000/-.
5. The EMD is Rs. 43,200/-, shall be deposited at the time of submission of tender.
6. Tender cost & EMD are to be paid in the form of banker's cheque/ DD of Nationalized/ Scheduled Bank in favour of Sr. Accounts Officer (EA & CASH), RVPN, Jaipur.
7. The processing fee of Rs. 1000/- per bidder shall be paid in the form of DD in the name of Managing Director, RISL payable at Jaipur.
8. The Bidder should upload scanned copy of DD/BC (earnest money deposit, tender document cost & processing fee) on e-procurement website. The original DD/BC shall be deposited in the office of the Secretary (Admn.), RVPN, VidyutBhawan, Janpath, Jaipur upto prescribed time & date.
9. The bids must be accompanied by Earnest Money Deposits (EMD) in the form of demand draft/ bankerscheque payable to the Sr. Accounts Officer (EA & Cash), RVPN, Jaipur through a letter.
10. The bidder who will deposit the EMD, tender document fees and processing fees in schedule date and time shall only be eligible for submission of the Bid Proposal.
11. The rates quoted by Firm/Travel agency shall remain valid for 90 days.
12. RRVPNL does not bind itself to accept a bid and reserves the right to reject all bids without assigning any reasons thereof.
13. The bidder will have to register themselves on websites <http://www.eproc.rajabsthan.gov.in> for participating in this tender. For this purpose digital signature certificate (DSC) have to obtain from any agency approved by CCA. This DSC will be used to sign the bid submitted online by the bidder Unsigned tenders will not be entertained and will be rejected out rightly.
14. No conditional tenders shall be accepted and will be rejected summarily forthwith.
15. The department will not be responsible for any delay on account of late submission of tender due to online submission.
16. Physical submission of bids is not allowed.
17. The bidder shall ensure that scanned copy of all the schedules/ annexure/ supporting as asked in tender documents have been filled up and attached with the bid submitted in electronic format to avoid rejection.
18. No refund of tender fee, processing fee is claimable. EMD will be refunded after finalize of tender process and no interest shall be paid on EMD.



Scope of work

1. The vehicles have to ply local, intra-state and inter-state also.
2. The vehicles shall be used 6 days a week. Weekly off will be allowed.
3. The vehicles can be called at odd hours as well as holidays as per requirement.

Payments

1. The Firm/ Travel agency shall submit monthly bill to the Secretary (Admn), RVPN, Jaipur with the copy of log book, POL bills & other bills/ receipts related to toll tax, parking charges etc.
2. Reimbursement of all Toll Tax, inter-state taxes, parking charges, etc. paid by the firm/ travel agency shall be made on production of receipt of payment.
3. Cost of diesel & oil shall be paid by RVPN on presentation of bill of the respective month as per following norms:-
 - a. Diesel- @ 1 Ltr. for 10 KM run.
 - b. Oil- @ 1 Ltr. for 1000 KM run.
4. In case of night halt at the place other than that of headquarter a sum of Rs.200/- per night haltagage shall be paid.
5. ESI, CPF/P.F, other statutory deductions in respect of Vehicle Driver will be deducted as per Govt. Rule/Act (Salary worked out on the basis of minimum wages for skilled labour).

Other Terms and conditions

1. Performance Security shall be deposited @ 2% (two percent) of the contract value within 7 days from the date of issuing the order. No interest shall be paid on Performance Security. Performance Security shall be refunded after completion of the contract.
2. The Firm/Travel agency shall execute an agreement on Non Judicial Stamp Paper worth Rs. 500/- before any payment for hiring of vehicle is made.
3. All legal deduction (If applicable), such as Income Tax (TDS) shall be made as per applicable Law/Rule.
4. Any compensation payable for damage caused due to accident by Vehicle/Driver to any party/property shall be borne by firm/contractor/travel agency.
5. The hired vehicle may be parked in the VidyutBhawan premises at the risk of firm/contractor/travel agency, if space is available.
6. Driver should wear a proper uniform and should have a commercial driving license.
7. A log book for vehicle will be maintained by the driver for recording daily, opening & closing Kms. Reading of each journey performed and get signature of concern officer who travelled.
8. No. of vehicles can be increased by 50%.
9. In case vehicle is not provided on a day, penalty of Rs. 1000/- per day shall be imposed, besides non-payment of salary for the day(s) of absence @ 1/30 per day of monthly rate. However, if the vehicle is not provided continuously for three (3) days without permission, it shall be construed as unsatisfactory performance & it shall be lawful for NIGAM, to forfeit performance security deposit and terminate the contract.
10. Any dispute arising out of the contract shall be subject to the jurisdiction of court at Jaipur City (Rajasthan) only.
11. Contract can be extended for 1 more year on mutual understanding on the same rates, terms and conditions.


Secretary (Admn.)



Annexure-I

Price/ Rate Schedule to be filled by bidder for Hiring of Multi Utility Vehicle Toyota Innova or Toyota Fortuner or Ford Endeavour for the officers posted at corporate office, Vidyut Bhawan, RVPN, Jaipur

Tender Inviting Authority :

Secretary (Admn.), RVPN, Jaipur

Name of Work/ Services :

Hiring of Multi Utility Vehicle Toyota Innova or Toyota Fortuner or Ford Endeavour for officers posted at Corporate office, Vidyut Bhawan, RVPN, Jaipur

NIT No :

03(2017-18)

Bidder Name :

S. No.	Item Description	Rate per vehicle per month (Rs./month/vehicle)*	Rate as per Column No. 3 to be entered in Words
1	2	3	4
1	Hiring of Multi Utility Vehicle i.e. Toyota Innova or Toyota Fortuner or Ford Endeavour with Driver for officers posted at Corporate office, Vidyut Bhawan, RVPN, Jaipur. Rate should be quoted per month excluding Diesel/oil with a minimum average of 10 Km/ltr and 1 ltr. Oil for 1000 Km.		

***Note:-** Rate should be quoted excluding the cost of Diesel/oil but including all type of taxes & charges, maintenance etc. The service tax, inter-state taxes, parking charges, toll tax etc. will be borne by RVPN as applicable from time to time.



Signature of bidder

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

(Rupees Five Hundred Rajasthan Government Non-Judicial Stamp)

AGREEMENT

This Indenture made at _____ on _____ this _____ day of the Month of _____ of the year _____ between the Chairman and Managing Director, Rajasthan Rajya Vidyut Prasaran Nigam Limited (hereinafter referred to as the owner which expression unless the context does not permit includes his successors and assigns) of the one part and

Messers/ _____ Firm/Travel agency consisting of the following details namely:

Name of firm/Travel agency	Registered Office	Place
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(hereinafter referred to as Firm/Travel agency which expression unless the context does not permit includes their respective heirs, executors, administrators, legal representatives, permitted assigns) of the second part, witnesseth as follows:-

- 1 The Firm/Travel agency does by these presents agree to execute the service/ work to the owner and the owner does agree to get the services/ work execute from the Firm/Travel agency, the services specified in the Work order No. _____ dated _____ and amendment letter No. _____ dated _____ appended and on the terms & conditions contained in the said order and amendment letter. Tender document shall be the integral part of the agreement.
- 2 The Firm/Travel agency has deposited Rs. _____ (in words Rs. _____ only) by furnishing a Demand Draft/ Banker's Cheque No. _____ dated _____ drawn in favour of _____ on account of Security Deposit.
- 3 The specification of the execution of services/ work to be executed under this agreement shall be as set forth in the schedule referred to above.
 - (a) The contractor is to execute the work order:-
 - (b) Cost/prices _____
- 4 If the Firm/Travel agency fails wholly or in part to fulfill this agreement, the owner's shall be entitled at his discretion to retain the whole or any part of the deposit made by the Contractor as per clauses under Bid document and if the loss suffered by the owner exceeds the amount of said deposit, they will be entitled to recover the said loss from the Firm/Travel agency.



5 In witness of the due execution of this agreement the parties have hereunder set their hands the day and the year first above written.

Signed and delivered by

Name of Firm/Travel agency _____

(1)Signature

Firms/ Travel agency Designation

(2)Signature

For and on behalf of _____

(1) Signature

In presence of witnesses

(2) Signature

Signed and delivered by the _____ Rajasthan Rajya Vidyut Prasaran Nigam Ltd., Jaipur by order and on behalf of the Chairman and Managing Director of the Nigam.

Rajasthan Rajya Vidyut Prasaran Nigam Limited



(Seal to be affixed)