



राजस्थान राज्य विद्युत प्रसारण निगम लिमिटेड

[कार्पोरेट पहचान कर्मांक (CIN):U40109RJ2000SGC016485]

रजि.कार्या.: विद्युत भवन, ज्योति नगर, जयपुर-302005.

टेलिफोन-फैक्स : +91-0141-2740455

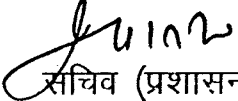
ईमेल:ao.admn.store@rvpn.co.in; वेबसाईटwww.rvpn.co.in

निविदा सूचना संख्या 1 (2019-20)

अधोहस्ताक्षरकर्ता द्वारा विभिन्न प्रकार का पेपर रिम्, जिसकी अनुमानित लागत रूपये 4.86 लाख (रूपये चार लाख छयासी हजार) है, क्रय करने हेतु निर्धारित प्रपत्र में मुहरबंद निविदायें आमंत्रित की जाती है।

S. No.	DESCRIPTION OF MATERIAL	Qty. to be Purchase
1.	Paper Ream of 75 GSM A-4 Size (210x297 mm) in mill packing containing 500 sheets in each ream having normal weight not less than 2.3 kg per ream.	2500 ream
2.	Paper Ream of 75 GSM FS Size (215x345 mm) in mill packing containing 500 sheets in each ream having normal weight not less than 2.8 kg per ream.	100 ream
3.	Paper Ream of 75 GSM A3 Size (297x420 mm) in mill packing containing 500 sheets in each ream having normal weight not less than 4.68 kg per ream.	5 ream
4.	Paper Ream of 70 GSM FS Size, Green Color (215x345 mm) in mill packing containing 500 sheets in each ream having normal weight not less than 2.6 kg per ream.	50 ream

निविदा प्रपत्र, निविदा शुल्क रूपये 1000.00 (रु. एक हजार मात्र) + G.S.T. 18%, वरिष्ठ लेखाधिकारी (स.अ.-रोकड़), रा.रा.वि.प्र.नि.लिमिटेड, जयपुर को नकद जमा कराकर, लेखाधिकारी (प्रशासन-स्टोर), रा.रा.वि.प्र.नि.लिमिटेड, जयपुर के कार्यालय से दिनांक 23 अक्टूबर, 2019 को दोपहर 12.00 बजे तक प्राप्त किये जा सकते हैं। निविदा प्रपत्र दिनांक 23 अक्टूबर, 2019 को दोपहर 2.30 बजे तक स्वीकार किये जायेंगे एवं उसी दिन अपराह्न 3.00 बजे उपस्थित निविदादाताओं के समक्ष खोले जायेंगे।


सचिव (प्रशासन)

Issued to _____
Bid Cost Deposited vide CR No. _____ dated _____

AO (Admn. & Store), RVPN, Jaipur.

To,

The Secretary (Admn.),
Rajasthan Rajya Vidyut Prasaran Nigam Ltd.,
JAIPUR (RAJ.).

Sub.: - Bid for the Supply of Paper Ream.

Ref.: - Bid Enquiry No. 1 (2019-20) due on 23rd October, 2019.

- 1 Name of Bidder Firm :- _____
- 2 Address :- _____

- 3 Telephone No :- Office _____ Residence _____
- 4 Mobile No _____
- 5 PAN No :- _____
- 6 GST No. (Enclosed
attested copy of
certificate) :- _____
- 7 Validity of Bid :- _____ Days(not less than 90 days).
- 8 Delivery period :- Within _____ Days (not more than 30
days. See Clause No. 20)
- 9 Rates :- **(A)** Rates are FOR –A.O.(Admn. & Store),
RVPN, Vidyut Bhawan, Janpath, ,
Jaipur.
(B) Rate have been quoted in the list
attached.
- 10 Reference of Bid
Security :- CR/BC/Draft No. _____ date _____
Name of Bank _____
- 11 Any other detail :- _____

Declaration

The firm(s) agrees to abide by all the terms and conditions mentioned in the Bid Form issued by the Secretary (Admn.), RVPN Ltd., Jaipur. All the Bid paper(s) have been signed by us/me on behalf of the firm.

Name of Authorized Signatory : _____

Signature of authorized signatory
with seal of the Firm :

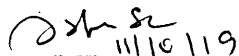
BID NO. 1 (2019-20) DUE ON 23rd OCTOBER, 2019

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

GENERAL TERMS AND CONDITIONS OF BID
AND INSTRUCTION FOR FILLING OF BID

1. Sealed Bid are invited for the supply of Paper Ream up to 2.30 P.M. of dated 23rd October, 2019.
2. The Bid shall be submitted in the form attached herewith and all blank in the Bid shall be duly filled in.
3. The Bid and proof of depositing **Bid Security** shall be placed in separate cover and then shall be placed in Double Sealed Cover and clearly marked on the cover "**BID FOR THE SUPPLY OF PAPER REAM DUE ON 23rd OCTOBER, 2019.** Bid accompanied with all relevant documents should be addressed to the Secretary (Admn.), RRVPN Ltd, Vidyut Bhawan, Janpath, Jaipur.
4. The Bid in sealed cover, shall be delivered in the Office of the Secretary (Admn.), RRVPN Ltd, Vidyut Bhawan, Janpath, Jaipur not later than 2.30 PM Indian Standard Time on dated 23rd October, 2019. Bid(s) shall not be accepted after the time and date fixed for receipt of the Bid and will be returned unopened to the bidder. The bid will be opened by the Secretary (Admn.), RVPN Ltd., Jaipur or the officer nominated by him at 3.00 PM on dated 23rd October, 2019 in the presence of such bidder(s) who wish to be present at the time of opening.
5. If the date fixed for receiving and opening of bid is declared as public holiday, the bid shall be received and opened on the day on which office re-opens after such holiday(s) on the timing as indicated above.
6. The bid shall be signed by a responsible and authorized person. The name and authority of the signatory shall be stated clearly in bid. The bid should be only filled in with ink or typing form. No bid shall be filled in by pencil, otherwise, it shall be cancelled. All additions, alterations, cuttings and over writings in bid, must be clearly initialled by the signatory of the bid.
7. **The bid shall be valid for a minimum period of 90 days. Bid(s) mentioning shorter period than specified, is likely to be ignored.**
8. The bidder shall deposit the **Bid Security Rs. 9,500/- (Rs. NINE THOUSAND FIVE HUNDRED ONLY)** to **SR. ACCOUNTS OFFICER (EA-CASH), RVPN, JAIPUR** either in cash or by crossed bank draft/Banker's cheque in the name of **SR. ACCOUNTS OFFICER (EA-CASH), RVPN, JAIPUR.** No other mode of deposit shall be accepted. Bid not accompanied by a copy of cash receipt of **Bid Security** / crossed bank draft/Banker's cheque shall be rejected. No interest shall be payable on such deposit(s).
9. Request for adjustment / proposals, for acceptance of **Bid Security** deposit, if any, already lying with the RRVPN in connection with some other Bids/orders shall not be entertained.
10. The Central / State Government's undertakings/corporations are exempted for furnishing of **Bid Security.** Other provisions related to deposit of **Bid Security** shall be applicable as per RTTP Act/Rules.
11. The **Bid Security** of unsuccessful bidders shall be refunded soon after final acceptance of successful **Bid** and signing of agreement and submitting the **Performance Security.** In case of successful Bidder, the **Bid Security** will be refunded as per rules.

Signature of the Bidder

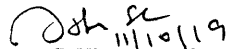

11/10/19
Accounts Officer (Admn. & Store)

12. The RRVPN Ltd. reserve the right to forfeit the **Bid Security** deposited or part thereof in circumstances which according to him indicate that the bidder is not interested in accepting / executing any order placed under the specification.
13. An amount equal to the 5% (1% in case of Small Scale Industries of Rajasthan and 2% in case of Sick Industries as per RTPP Act) of Contract Value will be deposited by successful bidder as **Performance Security**. This amount will be refundable to the bidder after 60 days after final supply or completion of Guaranty / Warranty period or as decided by the Secretary (Admn.), from the date on which the contract is finally fulfilled satisfactory. **Performance Security shall be finalised in any one of the forms as prescribed in RTPP Rules 75(3).**
14. The Secretary (Admn.), RRVPN Ltd., Jaipur does not bound himself to accept the lowest or any Bid or any part of the Bid and shall not assign any reason(s) for the rejection of the Bid or part thereof.
15. Price shall be the criteria for selecting the lowest one bid. But quality shall also be checked while finalising the paper ream to be procured and if quality is not found up to the satisfactory level then better quality of paper ream of higher value in Bid. may be selected at the discretion of the **Procuring Committee**.
16. The act of submission of Bid to the Secretary (Admn.), RRVPN Ltd., Jaipur shall be deemed to constitute an agreement between the bidder and the Secretary (Admn.) RRVPN Ltd., Jaipur, whereby such Bid shall remain open for acceptance by the Secretary and bidder have no option to withdraw or impair or derogate his offer. If the bidder be notified during the period of validity of the Bid that his Bid is accepted by the Secretary (Admn.), he shall be bound by the terms and agreement constituted by his Bid and such acceptance thereof by the Secretary (Admn.), until formal contract of the same has been executed between him and the Secretary (Admn.) in replacement of such agreement.
17. The successful bidder have to execute an agreement on the non-judicial stamp paper worth Rs 500/- (**Rs. Five Hundred only**) or as applicable at the time for agreement, at his own cost. for satisfactory completion of Order.
18. **The prices quoted should be firm in all respect, inclusive of all levies, Freight packing, forwarding, insurance etc. and F.O.R. A.O. (Admn. & Store), RVPN, Vidyut Bhawan, Janpath, Jaipur.**
19. **The purchase authority reserves the right to increase/decrease the Bided quantity as per RTPP Act and Rules at the time of placement of Order. Purchase Authority also reserves the right to drop the Bid enquiry or to reduce the Bided quantity to any extent at its discretion.**
20. **The ordered material shall be supplied within 30 days positively from the date of issue of Purchase Order by this office.**
21. The time and date of delivery specified above being the essence of the contract must adhered to and supply completed no later than the period specified in delivery clause. If the supplier fails to deliver the material as per order or any part thereof within the specified delivery period, the purchaser shall have following option at his discretion:-
if the Bid fails to supply the goods within the specified period or extended period, the purchase officer shall recover from the supplier @ $\frac{1}{2}$ % (**half percent**) value of the material which the supplier has failed to deliver in time per week or part thereof. subject to a maximum of 10%

OR

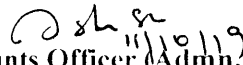
To purchase from elsewhere without giving any notice to the bidder / supplier at the risk and cost of supplier

Signature of the Bidder


Accounts Officer (Admn. & Store)

22. In case goods other than the approved quality, make, size etc. are supplied, it shall be rejected and will have to be replaced within a reasonable time by the supplier without extra cost. The prices fixed by the purchasing officer shall be final and binding on the supplier.
23. The rejected articles must be removed by the bidder from the destination within 7 days from the date of information of rejection. The official concerned will take responsible care of such material but in no case shall be responsible for any loss shortage, damages that occur to it, in premises of contractor.
24. The contract of supply can be repudiated at any time if the supplies are not made to the satisfaction of the purchaser.
25. The payment will be made on presentation of bill in triplicate on completely execution of supply/work according to the order and specification. No payment of running bills or advance payment will be made.
26. The direct or indirect canvassing on the part of bidder or their representative will disqualify their Bids.
27. The contract or any substantial part there-of shall not be assigned or sublet to any other agency.
28. No other condition except those mentioned above will be entertained in the Bid.
29. **The RRVPN Ltd. will not be responsible to accept any cost in preparation or submission of Bid.**
30. **Any clarification required may be sought from the Secretary (Admn.), RRVPN Ltd., Jaipur.**
31. **All the other provisions, terms & conditions which are not mentioned specifically as above, the same will be applicable as per the RTPP Act and rules made their under.**

Signature of the Bidder


Accounts Officer (Admn. & Store)

BID NO. 1 (2019-20) DUE ON 23rd OCTOBER, 2019.



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

[Corporate Identity Number (CIN) : U40109RJ2000SGC016485]

Regd. Office : Vidyut Bhawan, Jyoti Nagar, Jaipur-302005.

Telephone - Fax +91-141-2740455

Email: ao.admn.store@rvpn.co.in ; Website: www.rvpn.co.in

SPECIFICATION OF PAPER REAM

S. No.	Description of Material	Qty. to be Purchase	Unit	Name of Brand / Make with complete specification	Rate (exclusive GST)
1.	Paper Ream of 75 GSM A-4 Size (210x297 mm) in mill packing containing 500 sheets in each ream having normal weight not less than 2.3 kg per ream.	2500 ream	Each		
2.	Paper Ream of 75 GSM FS Size (215x345 mm) in mill packing containing 500 sheets in each ream having normal weight not less than 2.8 kg per ream.	100 ream	Each		
3.	Paper Ream of 75 GSM A3 Size (297x420 mm) in mill packing containing 500 sheets in each ream having normal weight not less than 4.68 kg per ream.	5 ream	Each		
4.	Paper Ream of 70 GSM FS Size, Green Color (215x345 mm) in mill packing containing 500 sheets in each ream having normal weight not less than 2.6 kg per ream.	50 ream	Each		

Rate of GST, if extra

A.O. (Admn. & Store)

Signature of the bidder