

RAJASTHAN RAJYA VIDHYUT PRASARAN NIGAM LTD.  
Corporate Identity Number (CIN): L40109RJ2000SGC016485  
(An ISO 9001: 2008 Certified Company)  
Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur – 302005

OFFICE OF THE SUPERINTENDING ENGINEER (MPT&S) JODHPUR  
132 kV GIS PREMISES INSIDE OLD POWER HOUSE  
NEAR CENTRAL JAIL, JODHPUR, 342001

Email id: - se.mpts.jodh@rvpn.co.in Ph.0291-2511104  
No./RVPN/SE (MPT&S)/JU. /S. /F. /D. DATE 11/02/19

All Taxi Service Providers,

Sub: - Consent for providing Taxi permit Inspection Vehicle on hiring for office of SE (MPT&S) RVPN, Jodhpur.

On the above cited subject, the Inspection Vehicle is to be hired vide Circular No.F.2 (4)/FD/SPFC/2017 Jaipur dated 19.07.2018 issued by the Secretary Finance (Budget), Govt. of Rajasthan Jaipur and adopted by RVPN vide Order No./RVPN/DS/GAD/F. Norms of vehicle/18-19/D. 512 Jaipur Date 25.09.2018 @ Rs. 22000/- per month (GST extra if applicable) for first 1500 Kms. or less and for additional running per Km. beyond 1500 Kms. @ Rs. 8.00 per Km. and all other terms and conditions of above referred circular. The details of vehicle to be hired for a period w.e.f. 01.04.2019 to 31.03.2020 are as under:-

S.No.	Name of Office	Type of vehicle	Categories
1	SE (MPT&S) RVPN, Jodhpur	CAR (Maruti Swift Dzire/ Indigo Car or equivalent variant with AC ) with Driver, R&M, POL	maximum ceiling of Rs. 27600/- per month (GST if applicable) for 2200 kms for offices having jurisdiction of more than one district

The interested taxi providers may give their consent along with complete documents of vehicle for providing Taxi permit vehicle w.e.f. 01.04.2019 to 31.03.2020 for the office of Superintending Engineer (MPT&S) RVPN, Jodhpur as per terms & conditions of above referred circular (copy enclosed) through registered letter/e-mail etc. within 15 days positively. The provisions of RTPP Acvt-2012 & RTPP Rules-2013 shall be applicable under the contact.

Encl: As above

  
(B.N.Mathur)  
Superintending Engineer (MPT&S)  
RVPN, Jodhpur

Copy submitted / forwarded to the following for information & n.a.

1. The Addl. Chief Engineer (MPT&S) RVPN, Jodhpur.
2. The Accounts Officer (T&C) RVPN, Jodhpur.

  
Superintending Engineer (MPT&S)  
RVPN, Jodhpur



**RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED**

[Corporate Identity Number (CIN): L40109R]2000SGC016485]

Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur-302005.

Telephone: +91-141-2740844 ; Fax +91-141-2740455

email: [as.gad@rvpn.co.in](mailto:as.gad@rvpn.co.in) ; Website: <http://energy.rajasthan.gov.in/rvpn/>



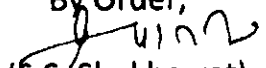
NO./RVPN/DS/GAD/F. Norms of vehicle/18-19 /D. 5/2

Jaipur, Date 25/9/2018

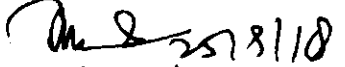
**ORDER**

In continuous to Order No.:RVPN/DS(GAD)/F./ 16-17/D. 87 Date: 06.05.16, the Chairman and Managing Director, RVPN is pleased to convey that vehicles may be hired by following due procedure and at the rates, terms & conditions approved by the Finance Department Circulated vide No. No.F.2(4)FD/SPFC/2017 Jaipur, Dated: 19.07.2018. (Copy Enclosed)

The rates/conditions shall be applicable from 01.08.2018. As per the circular dated 19.07.2018, the existing contracts for hiring of vehicles, which have been entered into prior to issue of this circular having the price escalation condition can also implement these rates from 01.08.2018.

By Order,  
  
(S.S. Shekhawat)  
Secretary (Admn.)

Copy to Web Admin O/o SE (MIS), RVPN, Jaipur for uploading the same on RVPN's Web-site.

  
(M.L. Sharma)  
Joint Secretary (GAD)

GOVERNMENT OF RAJASTHAN  
FINANCE (G&T-SPFC) DEPARTMENT

367  
04/2018

No. F.2(4)FD/SPFC/2017

Jaipur, dated : 19/07/2018

CIRCULAR

In supersession of all earlier circulars regulating hiring of vehicles (Cars and Jeeps only), the following guidelines are hereby issued for hiring of vehicles as per the Rule 32 of Rajasthan Transparency Public Procurement Rules 2013 and Item no. 42 of S.O. 135 dated 04.09.2013:-

1. Heads of departments and Heads of offices can hire vehicles at their level with the specific permission of Finance Department. The number of vehicles that can be hired shall be as approved by the Finance Department on annual basis, or approved for a shorter period of less than one year. Appropriate budget provision must exist for this purpose.
2. Hiring of a vehicle shall be allowed on the basis of functional and operational jurisdiction of that particular department and / or that particular office. There shall be four categories of maximum ceiling of expenditure and mileage for hiring of a vehicle. Category of maximum ceiling shall be decided by Finance Department in respect of each department and office, while according permission for hiring of a vehicle. The categories would be as follows :-
  - (i) Rs. 22,000/- per month (GST extra, if applicable) for 1500 kms, for offices having a city (Municipal limits of a town) as their jurisdiction;
  - (ii) The maximum ceiling of Rs. 26,000/- per month (GST extra, if applicable) for 2000 Kms for offices having a district as their jurisdiction.
  - (iii) The maximum ceiling of Rs. 27,600/- per month (GST extra, if applicable) for 2200 Kms for offices having jurisdiction of more than one district but less than the whole state.
  - (iv) The maximum ceiling of Rs. 30,000/- per month (GST extra, if applicable) for 2500 Kms for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire State.
3. However, the taxi vehicles hired under the above categories, plys less than the maximum ceiling of 1500 Kms, 2000 Kms, 2200 Kms and 2500 Kms, respectively, then the monthly payment shall be made as below:-
  - (i) For first 1500 Kms or less – Rs.22,000/- per month (GST extra, if applicable).
  - (ii) For additional running of vehicle (more than 1500 Kms) – @ Rs. 8.00 per Km.
4. If in an office, a vehicle is required on as and when basis, it may be hired with due

Hiring of vehicles circular.doc

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permission of Finance Department. The maximum ceiling of expenditure in a month would be Rs. 11,000/- per month.

5. In case, a vehicle is required to ply more than the above prescribed ceiling of Kms. the Head of Department and Administrative Department concerned shall be competent to regularise upto 300 and 600 Kms per month, respectively and 1500 Kms and 3000 Kms in a financial year, respectively, in excess of the prescribed ceiling, @ Rs. 8.00/- per Km. In case of a vehicle required to ply more than the limit in competence of Head of Department and an Administrative Department, it shall be referred to Finance Department for regularisation. However, the charges shall not be more than Rs. 8.00/-per Km.
6. Taxi vehicles can be hired without resorting to bidding process on the recommendation of a procurement committee constituted as per rule 3 of Rajasthan Transparency Public Procurement Rules 2013.

However, the procurement committee may consider to obtain quotations from an individual, firm, travel agency having vehicles registered as taxi. The vehicle should not be more than 6 years old, the committee should try to have comparatively a new model. In case the vehicle is more than 6 year old and the condition of the vehicle is satisfactory, a relaxation of not more than 2 years (i.e. the vehicle should not be more than 8 years old) can be given by the Administrative Department.

7. Performance Security on the basis of annual expenditure on hiring of vehicles as provided in Rajasthan Transparency in Public Procurement Rules, 2013 shall be taken from the individual/contractor/firm.
8. All taxes except toll tax shall be borne by the individual/contractor/firm. Reimbursement of toll tax paid by the individual/contractor/firm shall be made on production of receipt of payment of toll tax.
9. All legal deductions (if applicable), such as income tax (TDS) /GST shall be made as per law/rules applicable at the time of payment.
10. The hired vehicles can be used anywhere in the State. In case of night halt at the place other than that of headquarters, a sum of Rs. 300/-per night shall be paid for the driver.
11. As per Order No.F.4 (6) State Motor Garage/2010 dated 28<sup>th</sup> September, 2010 of State Motor Garage Department (and amended time to time) deductions shall be made from the salary of the officers using such hired vehicles.
12. In light of the decision of Hon'ble High Court of Rajasthan, Jaipur in writ petition 372/2013 in the matter of Anokh Bai & others versus State & others, the minimum wages to the driver shall be ensured by the contractor/firm/individual and a certificate for the same has to be submitted by the contractor/firm/individual every month in the enclosed format.
13. These rates/conditions shall be applicable from 01.08.2018. The existing contracts

Hiring of vehicles circular dated

for hiring of vehicles, which have been entered into prior to issue of this Circular having the price escalation condition can also implement these rates from 01.08.2018.

14. An "Agreement" needs to be signed between the procuring entity and taxi vehicle provider.
15. A format of log sheet to be maintained for hired taxi vehicle is enclosed.

Above guidelines shall also be applicable to Government Companies, Boards, Statutory Corporations, Universities, Local Bodies and Autonomous Bodies receiving financial assistance fully or partly from the State Government.

Encl.: As above.

  
(Manju Rajpal)

Secretary, Finance (Budget)

Copy forwarded to the following for information and necessary action:-

1. Principal Secretary to H.E. the Governor, Rajasthan
2. Secretary to Hon'ble Chief Minister, Rajasthan
3. Special Assistants/Private Secretaries to all Ministers/State Ministers
4. All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special Secretaries to Government
5. Principal Accountant General (Civil Audit/Receipts and Commercial Audit/A&E), Rajasthan
6. Private Secretary to Chief Secretary
7. All Heads of Departments (including District Collectors)
8. Chief Executive Officers of all Public Sector Enterprises / Corporations / Companies / Boards / Local Authorities
9. All Treasury Officers
10. Administrative Reforms (Codification) Department, with 7 spare copies
11. All Officers on Special Duty/Dy. Secretaries, Finance Department
12. Director (Technical), Finance (Computer Cell) Department, for uploading the Circular on the website

Copy also forwarded to:

1. Secretary, Rajasthan Vidhan Sabha, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur/Jaipur
3. Secretary, Lokayukta, Rajasthan, Jaipur
4. Secretary, Rajasthan Public Service Commission, Ajmer
5. Secretary, State Election Commission, Rajasthan, Jaipur

  
(Ushapati Tripathi)

Joint Secretary,  
Finance (G&T) Department

[ 4/2018 ]

DAILY LOG SHEET FOR HIRED TAXI VEHICLES

(To be filled and signed in Triplicate)

Vehicle No.	Date	Duty Start Time	Reporting Place	Opening KMs. reading	Details of Journeys undertaken	Closing KMs. reading	Total KMs traveled (figures and Words)	Closing Time
1.	2.	3.	4.	5.	6.	7.	8.	9.

Vehicle require next  
10.

Place :

Date :

Time :

(Signature of OIC)

11.

Name :

Date :

*Be*

### Format of Certificate

It is certified that I/We (Name of Contractor/Firm /individual) ----- has/have paid wages complying the provisions of the Minimum Wages Act, 1948 for the month of -----, Further, I/We hereby certify that I/We have also complied with the provisions of all relevant Act and Rules.

Dated:

Signature of Authorised Signatory

(Name)-----

Name of the Contractor/Firm/  
Individual (with Seal)

